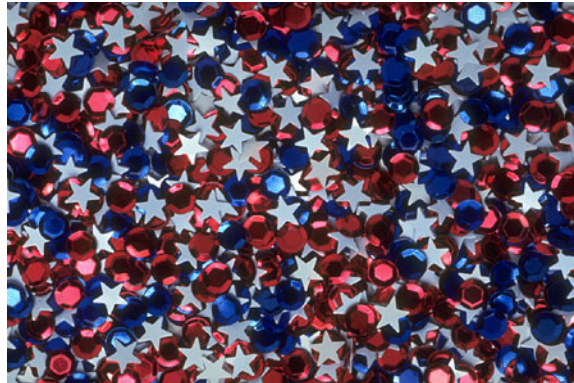


WASHINGTON-SARATOGA-WARREN-HAMILTON-ESSEX
BOARD OF COOPERATIVE EDUCATIONAL SERVICES

ORGANIZATIONAL AND REGULAR MEETING OF THE BOARD OF EDUCATION
GICK ROAD, SARATOGA SPRINGS, NEW YORK – 7:00 P.M.

WEDNESDAY, JULY 8, 2009



AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **OATH OF OFFICE**
4. **PUBLIC HEARING**
5. **ELECTION OF OFFICERS**
 - A. **President of the Board of Education** (The Interim District Superintendent will preside during this portion of the election.)
 - Oath of Office
 - B. **Vice President of the Board of Education**
 - Oath of Office
6. **APPOINTMENT OF OFFICERS**
 - A. **Appointment of District Clerk**

Recommend the Board appoint Terrence Blanchfield as District Clerk for the period July 1, 2009 through June 30, 2010.

 - Oath of Office

OVER PLEASE...

B. Appointment of Treasurer

1. Recommend the Board appoint Amy Moore, District Treasurer for the period July 1, 2009 through June 30, 2010 and that she be bonded under the District's Public School System Faithful Performance Blanket Position Bond.
2. Recommend the Board appoint Cynthia Johnson as Deputy District Treasurer for the period July 1, 2009 through June 30, 2010 and that she be bonded under the District's Public School System Faithful Performance Blanket Position Bond.

C. Appointment of Board Secretary

Recommend the Board appoint Janice Keller as Board Secretary for the period July 1, 2009 through June 30, 2010.

D. Appointment of Claims Auditor

Recommend the Board appoint Donna VanSchaick as Claims Auditor for the period July 1, 2009 through June 30, 2010 at the rate of \$21.80 per hour.

E. Appointment of School Attorney

Recommend the Board appoint Girvin & Ferlazzo, PC, as BOCES School Board Attorney, for the period July 1, 2009 through June 30, 2010. (Independent Contractor)

F. Appointment of School Physician

Recommend the Board appoint Dr. David Judkins school physician for the 2009-10 school year, at a cost of \$17,000. (Independent Contractor)

G. Appointment of Architect

Recommend the Board appoint Griffith Dardanelli Architects, PC to provide architectural planning services for the 2009-10 school year at a cost of \$5,500. (Independent Contractor)

H. Appointment of Purchasing Agent

1. Recommend the Board appoint Roseanne Henley Purchasing Agent for the period July 1, 2009 through June 30, 2010.
2. Recommend the Board appoint Jan Stewart as Deputy Purchasing Agent for the period July 1, 2009 through June 30, 2010

- I. **Appointment of Board Legislative Liaison, New York State School Boards Association (Currently Linda King)**
- J. **Appointment of 2009-10 Saratoga County School Board Delegate and Alternate (Currently: Delegate Dave Petruska, Alternate, John Rieger)**

7. **DESIGNATIONS**

A. Official Bank Depositories

Recommend that funds of the Board of Cooperative Educational Services Washington-Saratoga-Warren-Hamilton-Essex Counties be primarily deposited in the NBT Bank. The NBT Bank, TD Banknorth, Glens Falls National Bank, Adirondack Trust Company and Citizens Bank are hereby designated for the deposit of additional monies received or invested by the Treasurer of the above Board in accordance with the amendments of Sections 1719 and 1920 of the New York State Education Law relative to signatures required for all disbursements of money. Said banks are authorized to pay only checks signed by the Treasurer or Deputy Treasurer of said Board effective July 1, 2009 through June 30, 2010.

B. Official Newspaper

Recommend the Board designate the Glens Falls Post Star and the Daily Gazette as its official newspapers for the period July 1, 2009 through June 30, 2010.

C. Records Management Officer

Recommend the Board appoint Terrence Blanchfield as the Records Management Officer for the 2009-10 school year.

D. Compliance Officers

Recommend the Board appoint Terrence Blanchfield and Donna Wisenburn as Compliance Officers for the 2009-10 school year.

E. Indemnification and Legal Defense

WHEREAS, the Board of Education of the Washington-Saratoga-Warren-Hamilton-Essex BOCES wishes to protect the BOCES District, the members of the Board of Education and any school district officers in actions brought against them or in any action or proceeding touching any district property or involving its rights or interests; and

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WHEREAS, the Board of Education of the Washington-Saratoga-Warren-Hamilton-Essex BOCES wishes to protect its superintendent, principals, members of the teaching or supervisory staff, member of a committee on special education or subcommittee thereof, surrogate parent, as defined in the regulations of the commissioner of education, any member of the board of education or non-instructional employee in any action or proceeding, other than a criminal prosecution or an action or proceeding brought against him/her by the BOCES, including proceedings before the commissioner of education, arising out of the exercise of his/her powers or the performance of his/her duties; and

WHEREAS, the Board of Education of the Washington-Saratoga-Warren-Hamilton-Essex BOCES wishes to protect its members, employees, officers, authorized volunteers or any other person holding a position by election, appointment or employment in the service of the school district, whether or not compensated, in any civil action or proceeding, state or federal, arising out of any alleged act or omission which occurred or allegedly occurred while the employee was acting within the scope of his/her employment or duties with the BOCES.

BE IT RESOLVED, that the benefits and protection afforded provided pursuant to §3811 of the Education Law, shall be available, subject to the procedural requirements set forth therein and,

BE IT FURTHER RESOLVED that the benefits and protections provided pursuant to §18 of the New York State Public Officers Law shall supplement and be available in addition to any defense or indemnification protection conferred by other statutes, rules or regulation, including but not limited to, the protections provided pursuant to Education Law §3811, §3023 and §3028, subject to the procedural requirements set forth therein.

8. 2009-10 MEETING DATES

- A. Recommend the Board approve the 2009-10 schedule of Board regular meeting dates as contained in Appendix I.
- B. Recommend the Board designate April 20, 2010 as the date on which each component Board of Education shall conduct a public meeting for the purposes of adopting a public resolution concerning the approval or disapproval of the tentative 2010-11 BOCES administrative budget and voting for candidates to fill vacant terms on the BOCES pursuant to Section 1950 of the Education Law.

9. AUTHORIZATIONS

A. Use of Check-Signing Equipment

Recommend that the Treasurer and Deputy Treasurer of the BOCES be authorized to use facsimile signature to authenticate checks issued on the BOCES accounts.

B. Insurance Program

Recommend that the Chief Operating Officer be authorized to secure insurance in the forms of compensation, comprehensive liability and an adequate bond for the Treasurer, and the President of the Board is hereby authorized to approve such insurance and bond.

C. Certification of Payroll

Recommend the Board authorize the Chief Operating Officer to certify all payrolls for period July 1, 2009 through June 30, 2010.

D. Federal Fund Applications

Recommend the Board designate the Chief Operating Officer to be the authorized representative of the BOCES to sign and file all applications and certifications for federal and state funds for the period July 1, 2009 through June 30, 2010.

E. Budgetary Transfers

Recommend the Board authorize the District Superintendent of Schools to make budgetary transfers between and within functional unit appropriations for the period July 1, 2009 through June 30, 2010.

F. Attendance at Conferences, Conventions and Workshops

Recommend that the Chief Operating Officer be granted authority to authorize attendance of school personnel at conferences within the budget for the 2009-10 school year.

G. Instructional and Non-Instructional Substitutes and Temporary Employees

Recommend the Chief Operating Officer be authorized to employ non-instructional and instructional substitutes, adult education, consultants, presenters, temporary employees, and regular employees on a temporary basis until Board approval.

10. MILEAGE RATES

Recommend that the mileage rate for the 2009-10 school year be established at the approved Internal Revenue Service rate (currently \$.55 per mile).

11. MINUTES

Recommend the Board approve the minutes for the June 10, 2009 regular meeting of the Board of Education. Copies of the minutes are attached.

OVER PLEASE...

12. **COMMUNICATIONS**

13. **OLD BUSINESS**

14. **ADMINISTRATIVE REPORTS**

A. Summer 2009 Programs

A report will be presented on enrollments in the 2009 Extended School Year Program. **(NO ACTION REQUIRED)**

B. Committee Reports (NO ACTION REQUIRED)

- Audit Committee
- Policy Committee

- The Committee met to discuss the first reading of the following policies:

| | |
|-------------|---|
| Policy 2150 | Public Access to Records |
| Policy 5020 | Equal Employment Opportunity |
| Policy 5440 | Employee Personal Identifying Information |
| Policy 6500 | Student Health Records |

C. 2009-10 Board Committee Assignments (NO ACTION REQUIRED)

D. 2009-10 Board Presentations (NO ACTION REQUIRED)

E. CTE Advisory Council

Harry Balz, James Coffey, Paul Fronhofer, Bliss McIntosh, Charles Pidgeon, and John Rieger, the Board's representatives on the Council, will be presenting a report on the Council's work. **(NO ACTION REQUIRED)**

F. Legislative Update

Linda King, the Board's legislative representative, will be presenting a report. **(NO ACTION REQUIRED)**

G. District Superintendent Items (NO ACTION REQUIRED)

15. **NEW BUSINESS**

A. Board Policy Change

Recommend the Board add the word "Designee" to the following board policies until such time as the new District Superintendent takes office based on the recommendation of our attorneys, Girvin & Ferlazzo.

| <u>Policy Number</u> | <u>Title</u> |
|-----------------------------|--|
| 1000 | Organization and Authority |
| 1170 | Duties of the School Attorney |
| 1210 | Principles for Board Members |
| 1220 | Formulation, Adoption and Dissemination of Policy |
| 1230 | Execution of Policy: Administrative Regulations |
| 1320 | Special Meetings |
| 2000 | BOCES/Community Relations and Communications |
| 2010 | Public Information Program |
| 2020 | Media Materials |
| 2050 | Closing of Schools |
| 2080 | Participation by the Public at Board Meetings |
| 2090 | Use of School Facilities |
| 4015 | Employee Benefit Accrued Liability Reserve Fund |
| 4165 | Equipment Replacement Plan for Heavy Equipment and Conservation Programs |
| 4170 | Safety/Security |
| 5080 | Drug and Alcohol Testing |
| 5120 | Temporary and Part Time Employees |
| 5140 | Comprehensive School Policy Concerning Alcohol and Other Substances |
| 5180 | Employee Attendance at Conferences |
| 5190(b) | Reimbursement for Approved Expenses |
| 5400 | Corporal Punishment/Emergency Interventions |
| Parts of: | |
| 6000 | Comprehensive Attendance Policy |
| 6040 | Loss or Destruction of BOCES Property |
| 6170 | Sexual Harassment (Students) |
| 6220 | Notification of Sex Offenders |
| 6230 | Use of Surveillance Cameras |
| 7120 | Controversial Issues |

B. Credit Card

Recommend the Board authorize the Chief Operating Officer to be issued a BOCES bank credit card with a credit limit not to exceed \$2,500 until such time as the new District Superintendent takes office. (Board Policy 4090)

OVER PLEASE...

C. Donations

Recommend the Board accept a donation in the amount of \$1,500.00 from the John L. Stoothoff Retirement Party fund to the Broad Street Teaching & Learning Center for the purpose of establishing a library.

16. PERSONNEL

A. Position Changes

1. Recommend the Board create the positions listed below:

CERTIFIED POSITIONS

| <u>POSITION</u> | <u>EFFECTIVE DATE</u> | <u>PROGRAM/LOCATION</u> |
|--|--|--|
| Automotive Mechanic Part-time (50%) | September 1, 2009 through June 30, 2010 | Southern Adirondack Education Center |
| Deaf and Hearing Part-time (80%) | September 1, 2009 through June 30, 2010 | Various Locations |
| Foreign Language (Chinese) Part-time (20%) | September 1, 2009 through June 30, 2010 | Various Locations |
| Graphic Arts Part-time (50%) | September 1, 2009 through June 30, 2010 | Myers Education Center |
| Machine Tool Technology Part-time (50%) | September 1, 2009 through June 30, 2010 | Southern Adirondack Education Center |
| Home Economics Part-time (50%) | September 1, 2009 through June 30, 2010 | Southern Adirondack Education Center |
| Practical Nursing Part-time (38%) (Clinical) | September 1, 2009 through June 30, 2010 | Health Occupations Southern Adirondack Education Center |
| Practical Nursing Part-time (38%) (Clinical) | September 1, 2009 through June 30, 2010 | Health Occupations Myers Education Center |
| Practical Nursing Part-time (89%) | September 1, 2009 through June 30, 2010 | Health Occupations Southern Adirondack Education Center & LPN I Myers Education Center |

| | | |
|--|--|---|
| Practical Nursing Part-time (42%) | September 1, 2009 through June 30, 2010 | LPN I Myers Education Center |
| Social Studies 7-12 Part-time (70%) | September 1, 2009 through June 30, 2010 | Regional Tutorial Program Myers Education Center |
| Social Studies 7-12 Part-time (50%) | September 1, 2009 through June 30, 2010 | GED Program Corinth Central School District |
| Special Education or SWD 7-12 Pending enrollment | September 1, 2009 | TSP North Fort Edward |

CIVIL SERVICE POSITIONS

| <u>POSITION</u> | <u>EFFECTIVE DATE</u> | <u>PROGRAM/LOCATION</u> |
|--|--|---|
| Physical Therapist Part-time (25%) | September 1, 2009 through June 30, 2010 | Various Locations |
| Teacher Aide Full-time 1:1 (26 positions) | September 1, 2009 through June 30, 2010 | Various Locations |
| Teacher Aide Part-time (50%) | September 1, 2009 through June 30, 2010 | Southern Adirondack Education Center |

2. Recommend the Board abolish one (1) part-time (50%) position in the Diversified Cooperative Work Study Program (Work Based Learning) area effective June 30, 2009.
3. Recommend the Board abolish one (1) part-time (50%) position in the Construction area effective June 30, 2009 and create one (1) full-time position in the Construction area effective September 1, 2009.
4. Recommend the Board abolish one (1) full-time position in the Electro-Mechanical Equipment Occupations tenure area, effective June 30, 2009.
5. Recommend the Board abolish, due to declining enrollment and changes in district requests, one (1) full-time position in the Automotive Mechanic tenure area, effective June 30, 2009, and place the least senior Automotive Mechanic teacher in that tenure area on the Section 3013 Preferred Eligibility List, effective July 1, 2009: John Zabielski

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6. Recommend the Board abolish, due to declining enrollment and changes in district requests, two (2) full-time positions in the Elementary (Nursery, Kindergarten, Grades 1-6) tenure area, effective June 30, 2009, and place the two (2) least senior Elementary teachers in that tenure area on the Section 3013 Preferred Eligibility List, effective July 1, 2009, beginning with the least senior:
 1. Christopher Adamek
 2. Amy Parks
7. Recommend the Board abolish, due to declining enrollment and changes in district requests, one (1) full-time position in the Foreign Language tenure area, effective June 30, 2009, and place the least senior Foreign Language teacher in that tenure area on the Section 3013 Preferred Eligibility List, effective July 1, 2009: Joseph Lauzon
8. Recommend the Board abolish, due to declining enrollment and changes in district requests, two (2) full-time positions in the Graphic Arts tenure area, effective June 30, 2009, and place the least senior Graphic Arts teachers in that tenure area on the Section 3013 Preferred Eligibility List, effective July 1, 2009, beginning with the least senior:
 1. Jennifer Heid
 2. Ann Villet
9. Recommend the Board abolish, due to declining enrollment and changes in district requests, two (2) full-time positions in the Home Economics / Foods (Culinary) tenure area, effective June 30, 2009, and place the least senior Home Economics / Foods (Culinary) teachers in that tenure area on the Section 3013 Preferred Eligibility List, effective July 1, 2009, beginning with the least senior:
 1. Michael Donlon
 2. Charles Hoffmeister
10. Recommend the Board abolish, due to declining enrollment and changes in district requests, one (1) full-time position in the Machine Tool Technology tenure area, effective June 30, 2009, and place the least senior Machine Tool Technology teacher in that tenure area on the Section 3013 Preferred Eligibility List, effective July 1, 2009: David Coonradt
11. Recommend the Board abolish, due to declining enrollment and changes in district requests, one (1) full-time position in the Performing Arts / Drama tenure area, effective June 30, 2009, and place the least senior Performing Arts / Drama teacher in that tenure area on the Section 3013 Preferred Eligibility List, effective July 1, 2009: Brenda Rabine

12. Recommend the Board abolish, due to declining enrollment and changes in district requests, one (1) full-time position in the School Counselor (Guidance) tenure area, effective June 30, 2009, and place the least senior School Counselor (Guidance) in that tenure area on the Section 3013 Preferred Eligibility List, effective July 1, 2009: Renee Peattie
13. Recommend the Board abolish, due to declining enrollment and changes in district requests, one (1) full-time position in the Social Studies 7-12 tenure area, effective July 10, 2009.
14. Recommend the Board abolish, due to declining enrollment and changes in district requests, two (2) full-time positions in the Teacher of the Speech and Hearing Handicapped (Language Disabilities) tenure area, effective June 30, 2009, and place the two (2) least senior Teachers of the Speech and Hearing Handicapped (Language Disabilities) in that tenure area on the Section 3013 Preferred Eligibility List, effective July 1, 2009, beginning with the least senior:
 1. Jessica Purvis
 2. Heather DiFiore
15. Recommend the Board abolish, due to declining enrollment and changes in district requests, twenty-one (21) full-time positions in the Teaching Assistant tenure area, effective June 30, 2009, and place the ten (10) least senior Teaching Assistants in that tenure area on the Section 3013 Preferred Eligibility List, effective July 1, 2009, beginning with the least senior:
 1. Kathleen Currie
 2. Ellen McPhillips
 3. Debra Bardin
 4. Matthew Young
 5. Eugene Setchfield
 6. Willy Hammer
 7. Patrick Murray
 8. Jacqueline Marshall
 9. Deborah Dolan
 10. Danielle Krywy
16. Recommend the Board abolish, due to changes in district requests, one (1) full-time position in the Handicapped Student Interpreter area, effective June 30, 2009, and place the least senior Handicapped Student Interpreter in that area on the Civil Service Recall List pursuant to Section 80 and 81 of Civil Service Law, effective July 1, 2009: Cheryl Young
17. Recommend the Board abolish, due to changes in district requests, one (1) full-time position in the Health Office Assistant area, effective June 30, 2009 and place the least senior Health Office Assistant in that area on the Civil Service Recall List pursuant to Section 80 and 81 of Civil Service Law, effective July 1, 2009: Bonita Euston

OVER PLEASE...

18. Recommend the Board abolish, due to changes in district requests, one (1) full-time position in the Physical Therapist area, effective June 30, 2009, and place the least senior Physical Therapist in that area on the Civil Service Recall List pursuant to Section 80 and 81 of Civil Service Law, effective July 1, 2009: Kathleen Donohue
19. Recommend the Board abolish one (1) 92%, (11-month) position in the Typist area due to a reduction in SED funding effective July 1, 2009. (SETRC)
20. Recommend the Board abolish, due to changes in enrollment and district requests, .60 FTE Occupational Therapy services effective June 30, 2009.

Further recommend the Board approve the voluntary change of status for Mary Baker, returning her from a full time (1.0 FTE) position to a part-time (.80 FTE) position in the Occupational Therapy area, effective July 1, 2009.

21. Recommend the Board approve a change in the end date for Christine Aubin, Special Education Consultant Teacher, from on or about June 30, 2009 to June 19, 2009.
22. Recommend the Board approve a change of the probationary appointment for Mary-Kay Schwab, Benefits Coordinator, from a 26-week probationary period to a promotional 12-week probationary period effective May 21, 2009 through August 13, 2009, in accordance with direction from Washington County Civil Service.
23. Recommend the Board approve a change of employment status for Laurie Kincaid from a full-time, provisional appointment to a full-time, 26-week probationary appointment in the Information Processing Specialist area effective June 16, 2009 through December 15, 2009.
24. Recommend the Board approve a change of employment status for Linda Peek increasing her from a 92%, (11-month) permanent position to a full-time, 12-month permanent position in the Typist area effective July 1, 2009.
25. Recommend the Board reduce one (1) position in the Information Processing Specialist area from full-time, 12-month to 92%, (11-month) effective July 1, 2009.

Further recommend the Board approve the voluntary change of employment status for Brenda Makenzie from a full-time, 12-month permanent appointment to a 92%, (11-month) permanent appointment in the Information Processing Specialist area effective July 1, 2009.

26. Recommend the Board increase one (1) position in the Assistant Educational Research and Evaluation Analyst area from part-time (50%) position to part-time (60%) effective July 1, 2009 and increase Glenda Morales-Hanley from part-time (50%) to part-time (60%) in the Assistant Educational Research and Evaluation Analyst area effective July 1, 2009.
27. Recommend the Board approve a change of employment status for Stephen Bohmer, extending the end date of a temporary Network Analyst appointment from June 30, 2009 to August 6, 2009, as needed.
28. Recommend the Board approve a change of employment status for Leverne Perry, discontinuing a part-time (50%) appointment in the Diversified Cooperative Work Study Programs (Work Based Learning) tenure area effective June 30, 2009, and a part-time (50%) appointment in the Construction tenure area, and reinstating him to a full-time appointment in the Construction tenure area effective September 1, 2009.
29. Recommend the Board approve a change of employment status for Amanda Cedrone, extending the end date of a temporary typist appointment from June 30, 2009 to July 31, 2009, as needed.

B. Staff Resignations/Leaves of Absences

1. Recommend the Board accept the resignation of Melanie Faby from a full-time Adult Education Literacy position effective June 24, 2009.
2. Recommend the Board accept the resignation of Lea Houle from a part-time Clerk position effective June 26, 2009.
3. Recommend the Board approve a leave of absence without pay for Cheryl Young from a full-time Handicapped Student Interpreter position effective June 10, 2009 through June 30, 2009.
4. Recommend the Board accept the following resignations from the 2009 Special Education Extended School Year Program effective date as noted:

| <u>Name</u> | <u>Position</u> | <u>Date</u> |
|------------------|--------------------|---------------|
| Carhart, Evelyn | Teaching Assistant | June 9, 2009 |
| DePalo, Connie | Special Education | June 24, 2009 |
| Fugaro, Lorelei | Special Education | June 23, 2009 |
| O'Rourke, Bonnie | Teaching Assistant | June 30, 2009 |

C. Tenure/Permanent Appointment

1. Recommend the Board appoint Alicia Behan to permanent status in the Typist area effective July 30, 2009.

OVER PLEASE...

2. Recommend the Board appoint Christine LaPoint to permanent status in the Typist area effective August 3, 2009.

D. Staff Appointments

1. Recommend the Board appoint Joseph Lauzon to a part-time (20%) term position in the Foreign Language area effective September 1, 2009 through June 30, 2010, as needed, (and retain Section 3013 Preferred Eligibility List status for a full-time position in the Foreign Language area). Mr. Lauzon has an initial certificate dated September 1, 2007 in the Mandarin Chinese 7-12 area. His salary will be prorated based on step 15 of the salary schedule - \$49,098. (Various districts)
2. Recommend the Board appoint David Coonradt to a part-time (50%) term position in the Machine Tool Technology area effective September 1, 2009 through June 30, 2010, as needed, (and retain Section 3013 Preferred Eligibility List status for a full-time position in the Machine Tool Technology area). Mr. Coonradt has a provisional certificate dated September 1, 2003, with a time extension to August 31, 2010 in the Machine Tool Technology area. His salary will be prorated based on step 20 of the salary schedule - \$56,149. (Southern Adirondack Education Center)
3. Recommend the Board appoint Christopher Schuyler to a part-time (70%) term position in the Social Studies 7-12 area effective September 1, 2009 through June 30, 2010, as needed. Mr. Schuyler has a provisional certificate dated February 1, 2004, with a time extension to January 31, 2010 in the Social Studies 7-12 area. His salary will be prorated based on step 2 of the salary schedule - \$36,313. (Myers Education Center)
4. Recommend the Board appoint Ann Villett to a part-time (50%) term position in the Graphic Arts area effective September 1, 2009 through June 30, 2010, as needed, (and retain Section 3013 Preferred Eligibility List status for a full-time position in the Graphic Arts area). Ms. Villett has an initial certificate dated September 1, 2007 in the Media Communications area. Her salary will be prorated based on step 12 of the salary schedule - \$44,934. (Myers Education Center)
5. Recommend the Board appoint John Zabielski to a part-time (50%) term position in the Automotive Mechanic (Vehicle Maintenance and Repair) area, (and retain Section 30313 Preferred Eligibility List status for a full-time position in the Automotive Mechanic (Vehicle Maintenance and Repair) area). Mr. Zabielski has a Transitional A certificate dated September 1, 2007 in the Automotive Mechanic (Vehicle Maintenance and Repair) area. His salary will be prorated based on step 12 of the salary schedule - \$44,934. (Southern Adirondack Education Center)

6. Recommend the Board appoint Denise Altenberger to a part-time (38%) position in the Practical Nursing area effective September 1, 2009 through June 30, 2010, as needed. Ms. Altenberger has a Transitional A certificate dated September 1, 2008 in the Practical Nursing area. Her salary will be prorated based on step 11 of the salary schedule – \$43,744. (Health Occupations - Myers Education Center)
7. Recommend the Board appoint Roxanne Nabozny to a part-time (38%) position in the Practical Nursing area effective September 1, 2009 through June 30, 2010, as needed. Ms. Nabozny has a Transitional A certificate dated September 1, 2008 in the Practical Nursing area. Her salary will be prorated based on step 10 of the salary schedule – \$43,262. (Health Occupations - Southern Adirondack Education Center)
8. Recommend the Board appoint Susan Meybaum to a part-time (89%) position in the Practical Nursing area effective September 1, 2009 through June 30, 2010, as needed. Ms. Meybaum has an initial certificate dated September 1, 2008 in the Practical Nursing area. Her salary will be prorated based on step 15 of the salary schedule – \$49,098. (LPN I - Myers Education Center and Health Occupations - Southern Adirondack Education Center)
9. Recommend the Board appoint Patti Ulmen to a part-time (42%) position in the Practical Nursing area effective September 1, 2009 through June 30, 2010, as needed. Ms. Ulmen has a Transitional A certificate dated September 1, 2007 in the Practical Nursing area. Her salary will be prorated based on step 8 of the salary schedule – \$40,977. (LPN I - Myers Education Center)
10. Recommend the Board appoint Jill Jacob to a part-time (80%) position in the Teacher of the Deaf and Hearing Handicapped area effective September 1, 2009 through June 30, 2010, as needed. Ms. Jacob has a permanent certificate dated February 1, 1994 in the Deaf and Hearing Impaired area. Her salary will be prorated based on step 16 of the salary schedule - \$50,569.
11. Recommend the Board appoint Kathleen Pfeiffer to a part-time (50%) position in the Home Economics area effective September 1, 2009 through June 30, 2010, as needed. Ms. Pfeiffer has an initial certificate dated September 1, 2007 in the Family and Consumer Science area. Her salary will be prorated based on step 8 of the salary schedule - \$40,977. (Southern Adirondack Education Center)
12. Recommend the Board appoint Judith Donovan to a part-time (50%) position in the Social Studies 7-12 area effective September 1, 2009 through June 30, 2010, as needed. Ms. Donovan has a permanent certificate dated September 1, 2001 in the Social Studies 7-12 area. Her salary will be prorated based on step 7 of the salary schedule - \$40,133. (Corinth Central School District)

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13. Recommend the Board recall Kathleen Donohue to a part-time (25%) position in the Physical Therapy area effective September 1, 2009 through June 30, 2010. Her salary will be prorated based on step 21 of the salary schedule - \$58,136. Ms. Donohue retains Civil Service recall rights to a 1.0 FTE position in the Physical Therapy area until June 30, 2013.
14. Recommend the Board appoint Michael Baish to a full-time, temporary term position in the Teacher Aide area effective September 1, 2009 up through June 30, 2010, as needed. His salary will be based on step 4 of the salary schedule - \$12,706. (Geysers Road Elementary School)
15. Recommend the Board appoint Kathy Godfrey to a full-time, temporary term position in the Teacher Aide area effective September 1, 2009 up through June 30, 2010, as needed. Her salary will be based on step 11 of the salary schedule - \$15,592. (Southern Adirondack Education Center)
16. Recommend the Board appoint Brandi Brockway to a full-time, temporary term position in the Teacher Aide area effective September 1, 2009 up through June 30, 2010, as needed. Her salary will be based on step 3 of the salary schedule - \$12,348. (Myers Education Center)
17. Recommend the Board appoint Karen Connor to a full-time, temporary term position in the Teacher Aide area effective September 1, 2009 up through June 30, 2010, as needed. Her salary will be based on step 18 of the salary schedule - \$19,087. (Saratoga Springs Senior High School)
18. Recommend the Board appoint Edward Dufour to a full-time, temporary term position in the Teacher Aide area effective September 1, 2009 up through June 30, 2010, as needed. Her salary will be based on step 5 of the salary schedule - \$13,075. (Argyle Elementary School)
19. Recommend the Board appoint Diane Fana to a full-time, temporary term position in the Teacher Aide area effective September 1, 2009 up through June 30, 2010, as needed. Her salary will be based on step 11 of the salary schedule - \$15,592. (Hudson Falls Middle School)
20. Recommend the Board appoint Edith French to a full-time, temporary term position in the Teacher Aide area effective September 1, 2009 up through June 30, 2010, as needed. Her salary will be based on step 11 of the salary schedule - \$15,592. (Saratoga Springs Senior High School)
21. Recommend the Board appoint Amy Harris to a full-time, temporary term position in the Teacher Aide area effective September 1, 2009 up through June 30, 2010, as needed. Her salary will be based on step 5 of the salary schedule - \$13,075. (Division Street Elementary School)

22. Recommend the Board appoint Elizabeth Heroux to a full-time, temporary term position in the Teacher Aide area effective September 1, 2009 up through June 30, 2010, as needed. Her salary will be based step 5 of the salary schedule - \$13,075. (Myers Education Center)
23. Recommend the Board appoint Cecilia Iglesias to a full-time, temporary term position in the Teacher Aide area effective September 1, 2009 up through June 30, 2010, as needed. Her salary will be based step 1 of the salary schedule - \$11,661. (Lake Avenue Elementary School)
24. Recommend the Board appoint Catherine Jarvis to a full-time, temporary term position in the Teacher Aide area effective September 1, 2009 up through June 30, 2010, as needed. Her salary will be based step 10 of the salary schedule - \$15,137. (Argyle Elementary School)
25. Recommend the Board appoint Bernice Kerwin to a full-time, temporary term position in the Teacher Aide area effective September 1, 2009 up through June 30, 2010, as needed. Her salary will be based on step 6 of the salary schedule - \$13,459. (Myers Education Center)
26. Recommend the Board appoint Lori MacGregor to a full-time, temporary term position in the Teacher Aide area effective September 1, 2009 up through June 30, 2010, as needed. Her salary will be based on step 7 of the salary schedule - \$13,857. (Myers Education Center)
27. Recommend the Board appoint Michele McKee to a full-time, temporary term position in the Teacher Aide area effective September 1, 2009 up through June 30, 2010, as needed. Her salary will be based on step 5 of the salary schedule - \$13,075. (Southern Adirondack Education Center)
28. Recommend the Board appoint Donna Ohlsen to a full-time, temporary term position in the Teacher Aide area effective September 1, 2009 up through June 30, 2010, as needed. Her salary will be based on step 12 of the salary schedule - \$16,056. (Division Street Elementary School)
29. Recommend the Board appoint Margaret Pinkowski to a full-time, temporary term position in the Teacher Aide area effective September 1, 2009 up through June 30, 2010, as needed. Her salary will be based on step 13 of the salary schedule - \$16,533. (Myers Education Center)
30. Recommend the Board appoint Bonnie Powers to a full-time, temporary term position in the Teacher Aide area effective September 1, 2009 up through June 30, 2010, as needed. Her salary will be based on step 10 of the salary schedule - \$15,137. (Argyle Elementary School)

OVER PLEASE...

31. Recommend the Board appoint Lisa Sears to a part-time (50%), temporary term position in the Teacher Aide area effective September 1, 2008 up through June 30, 2008, as needed. Her salary will be prorated based on step 13 of the salary schedule - \$16,533. (Southern Adirondack Education Center)
32. Recommend the Board appoint Lorrie Trybendis to a full-time, temporary term position in the Teacher Aide area effective September 1, 2009 up through June 30, 2010, as needed. Her salary will be based on step 5 of the salary schedule - \$13,075. (Southern Adirondack Education Center)
33. Recommend the Board appoint Lisa Viele to a full-time, temporary term position in the Teacher Aide area effective September 1, 2009 up through June 30, 2010, as needed. Her salary will be based on step 8 of the salary schedule - \$14,269. (Southern Adirondack Education Center)
34. Recommend the Board appoint Eileen Woodcock to a full-time, temporary term position in the Teacher Aide area effective September 1, 2009 up through June 30, 2010, as needed. Her salary will be based on step 8 of the salary schedule - \$14,269. (Myers Education Center)
35. Recommend the Board appoint Sheri Zappone to a full-time, temporary term position in the Teacher Aide area effective September 1, 2009 up through June 30, 2010, as needed. Her salary will be based on step 3 of the salary schedule - \$12,348. (Lake Avenue Elementary School)
36. Recommend the Board appoint Michael Shattuck to an hourly substitute position as a Custodian effective June 4, 2009 through June 30, 2010, as needed. His salary will be based on step 1 of the salary schedule - \$19,980. (Southern Adirondack Education Center)
37. Recommend the Board appoint Darren Belden to a full-time, temporary term position in the Audio Visual Mechanic area effective July 1, 2009 through August 28, 2009, as needed, when needed. His salary will be prorated based on step 1 of the salary schedule - \$24,152. (Gick Road)
38. Recommend the Board appoint Cory Makenzie to a full-time, temporary term position in the Audio Visual Mechanic area effective June 29, 2009 through August 28, 2009, as needed. His salary will be prorated based on step 1 of the salary schedule - \$24,152. (Gick Road)
39. Recommend the Board appoint Patrick Myers to a full-time, temporary term position in the Audio Visual Mechanic area effective June 29, 2009 through August 28, 2009, as needed. His salary will be prorated based on step 1 of the salary schedule - \$24,152. (Gick Road)

- 40. Recommend the Board appoint Mark Stewart to a full-time, temporary term position in the Audio Visual Mechanic area effective July 1, 2009 through August 28, 2009, as needed. His salary will be prorated based on step 1 of the salary schedule - \$24,152. (Gick Road)
- 41. Recommend the Board appoint Amanda Dugan to a full-time, temporary term position in the Audio Visual Mechanic area effective July 1, 2009 through August 30, 2009, as needed. Her salary will be prorated based on step 1 of the salary schedule - \$24,152. (Gick Road)
- 42. Recommend the Board appoint William Houle to a full-time, temporary term position in the Audio Visual Mechanic area effective July 1, 2009 through August 30, 2009, as needed. His salary will be prorated based on step 1 of the salary schedule - \$24,152. (Gick Road)
- 43. Recommend the Board appoint Megan Kehoe to a full-time, temporary term position in the Audio Visual Mechanic area effective July 1, 2009 through August 30, 2009, as needed. Her salary will be prorated based on step 1 of the salary schedule - \$24,152. (Gick Road)
- 44. Recommend the Board appoint Matthew Roner to a full-time, temporary term position in the Audio Visual Mechanic area effective July 1, 2009 p.m. through August 30, 2009, as needed. His salary will be prorated based on step 1 of the salary schedule - \$24,152. (Gick Road)

E. Other

- 1. Recommend the Board approve additional time (extension of service) at the 2008-2009 hourly/per diem rate for the staff listed below:

| <u>Name</u> | <u>Program</u> | <u>Maximum Hours/Days</u> |
|-----------------|---|--|
| Coffman, Judith | Practical Nursing - Classroom relocation | up to 1 day (6/26/09-6/30/09) |
| Makenzie, Chris | Typist - FLAP Grant | up to 13 days @6.5 hrs per day (5/19/09-6/30/09) |
| Snyder, Shannon | ESL - Provide services to student | up to 55 min/day (5/20/09-6/30/09) |

- 2. Recommend the Board approve additional time (extension of service) at the 2009-2010 hourly/per diem rate for the staff listed below:

OVER PLEASE...

| <u>Name</u> | <u>Program</u> | <u>Maximum Hours/Days</u> |
|--------------------|--|---|
| Brockway, Carolee | IT Assets Manager - Daily prep for temporary workers | up to 40 hours (7/1/09-8/30/09) |
| Choppa, Brene | Cosmetology - Summer Cosmetology Program (pending enrollment) | up to 15 days (7/1/09-7/22/09) |
| Fisk, Elizabeth | Asst. Educational Research & Evaluation Analyst - Grant and data analysis activities | up to 24 days (7/1/09-8/31/09) |
| Haag, Dennis | Head Bus Driver - Driver Training Courses | up to 160 hrs (7/1/09-6/30/10) |
| Hall, Laurie | School Social Worker- Intake process training for St. Joseph | up to 4 days (7/9/09-8/11/09) |
| LaMore, Charleen | Cosmetology - Cosmetology summer program (pending enrollment) | up to 15 days (7/1/09-7/22/09) |
| Leary, June | Gifted & Talented Program Manager – Summer Project Enrichment | up to 5 days (7/1/09-7/31/09) |
| Mahoney, Michael | CISCO - Certification retraining | up to 12 days (7/1/00-8/31/09) |
| Makenzie,Chris | Typist - FLAP Grant | up to 17 days @6.5 hrs per day (7/1/09-8/31/09) |
| Muller, Bridget | Transportation Coordinator - (Asst. Transportation Safety & Training Manager) Driver Training Courses | up to 80 hours (7/1/09-6/30/10) |
| Nardone, Catherine | Social Worker - Conduct intakes for St. Joseph | up to 24 days (7/9/09-8/31/10) |
| Peattie, Renee | School Counselor - Placement and scheduling | up to 12 days (7/1/09-8/31/09) |
| Sharkey, Margaret | Teacher/Grant Manager - Summer Language Program | up to 31 days (6/26/09-8/10/09) |

| | | |
|-----------------|---|-----------------------------------|
| Snell, James | School Courier - Provide courier services | up to 20 days (7/9/09-6/30/10) |
| Vassi, Benjamin | Cosmetology - Cosmetology summer program (pending enrollment) | up to 15 days (7/1/09-7/22/09) |

3. Recommend the Board appoint staff listed below, at the indicated hourly rate to the 2008-2009 Adult and Continuing Education Program, pursuant to New York State Education Law and Regulations of the Commissioner of Education in the area of employment clearance (fingerprinting). Emergency conditional or conditional appointment effective dates listed below as applicable:

Basic Adult Education – Vocational

| <u>Name</u> | <u>Program</u> | <u>Rate (per hour)</u> |
|----------------|----------------|------------------------|
| Ramirez, Danny | HVAC/AC | \$23 |

4. Recommend the Board appoint staff listed below, at the indicated hourly rate to the 2009-2010 Adult and Continuing Education Program (contingent upon funding and enrollment), pursuant to New York State Education Law and Regulations of the Commissioner of Education in the area of employment clearance (fingerprinting). Emergency conditional or conditional appointment effective dates listed below as applicable:

Basic Adult Education – Vocational

| <u>Name</u> | <u>Program</u> | <u>Rate (per hour)</u> |
|----------------|-------------------|------------------------|
| Ramirez, Danny | HVAC/AC | \$23 |
| Sowers, Norma | Computer Training | \$23 |

5. Recommend the Board appoint staff listed below to the 2009 – 2010 Adult and Continuing Education Practical Nursing Program (contingent upon funding and enrollment), at the indicated hourly rate pursuant to Article 19 of the Faculty Negotiated Agreement:

Basic Adult Education – Article 19 - Vocational

| <u>Name</u> | <u>Program</u> | <u>Rate (per hr)</u> | <u>Max Days</u> |
|-----------------|----------------|----------------------|-----------------|
| Clute, Michelle | LPN FT | \$28.05 | 186 |
| Donbeck, Brandi | LPN II | \$28.05 | 186 |
| Ferguson, Jean | LPN II | \$31.17 | 186 |

OVER PLEASE...

| | | | |
|-------------------|--------------|---------|---------------------|
| Hermance, Tammy | LPN FT | \$28.05 | 186 |
| McAfee, Kelley | LPN FT | \$31.17 | 186 |
| Slattery, Rebecca | LPN II | \$28.05 | 166 |
| Ulmen, Patti | LPN II | \$28.05 | 92 |
| Smith, Kathleen | Case Manager | \$25.05 | up to 24 hrs per/wk |

6. Recommend the Board appoint staff listed below to the 2009 – 2010 Adult and Continuing Education Program (contingent upon funding and enrollment), at the indicated hourly rate pursuant to Article 19 of the Faculty Negotiated Agreement:

Basic Adult Education – Article 19 - Vocational

| <u>Name</u> | <u>Program</u> | <u>Rate (per hr)</u> |
|-------------------|---|----------------------|
| Berkheimer, Kathy | Adult Literacy | \$33.80 |
| Berkheimer, Kathy | Math Refresher | \$33.80 |
| Conrick, Krista | Adult Literacy | \$31.17 |
| Cullum, Constance | Adult Literacy | \$33.80 |
| Hager, Dale | Regional Continuing Education Specialist: Literacy | \$33.80 |
| Hager, Dale | Math Refresher | \$33.80 |

7. Recommend the Board appoint staff listed below to Coordinator positions for the 2009-2010 school year at the annual rate of \$2,086:

| <u>Name</u> | <u>Position/Location</u> |
|-----------------|---|
| Hoffmann, Bruce | Diversified Coop. Work/Study Programs – Myers |
| Major, John | Diversified Coop. Work/Study Programs – Myers |
| McArthur, Holly | Guidance – Myers |

8. Recommend the Board appoint staff listed below to Advisor positions for the 2009-2010 school year at the annual rate of \$1,238; unless otherwise noted:

| <u>Name</u> | <u>Position/Location</u> |
|---------------------|---------------------------------------|
| Batease, Nicole | Skills USA/Building A - SAEC |
| Brennan, Catherine | Skills USA/Health Occupations – Myers |
| Chorman, James | FFA/Horticulture & Horse Care – Myers |
| Coffinger, John | Skills USA/Building B – SAEC |
| Davis-Doern, Miriam | SADD – SAEC/Myers |
| Flynn, Dennis | FFA/Conservation – Myers |
| Frisbee, Ronald | FFA/Conservation – SAEC |

| | |
|--------------------|---|
| Goodspeed, Barbara | Head Advisor for Youth Activities - SAEC |
| Hoffmann, Bruce | Key Club – Myers |
| Jones, Charles | Key Club – SAEC |
| Jones, Charles | ProStart – SAEC |
| Labish, Isaac | Yearbook Advisor – Myers |
| Labish, Isaac | Junior/Senior Class Advisor – Myers |
| McArthur, Holly | National Technical Honor Society - Myers |
| McEvoy, Cindy | Skills USA/Graphic Arts – Myers |
| Morris, Francis | Head Advisor for Youth Activities – Myers |
| Phelan, Mary | Student Council – SAEC (50%) \$619 |
| Phelan, Mary | Skills USA/Pre-vocational – SAEC |
| Plummer, Jeffrey | Skills USA/Building C – SAEC |
| Rabideau, Denise | National Technical Honor Society – SAEC |
| Rabideau, Denise | Student Council – SAEC (50%) \$619 |
| Rescott, Jeffrey | Skills USA/Building Trades – Myers |
| Rockwood, Jennifer | Skills USA/Customer Service – Myers |
| VanDeusen, Gregory | ENYCAR – Myers |
| Weber, Herbert | FFA/Horticulture - SAEC |

9. Recommend the Board appoint staff listed below to serve as Central Treasurer for student activities for the 2009-2010 school year at the annual rate of \$2,279:

| <u>Name</u> | <u>Position/Location</u> |
|-----------------|--------------------------------------|
| Clements, Beth | Myers Education Center |
| Marshall, Penny | Southern Adirondack Education Center |

10. Recommend the Board appoint staff listed below to Team Leader positions for the 2009-2010 school year at the annual rate of \$3,556:

| <u>Name</u> | <u>Position/Location</u> |
|--------------------|---|
| Brennan, Catherine | Human & Public Services – Myers |
| Chorman, James | Natural & Agricultural Sciences Team #1 – Myers |
| Flynn, Dennis | Trades & Industrial Team #3 – Myers |
| Foldi, David | Trades & Industrial Team #1 – Myers |
| Goodspeed, Barbara | Human & Public Services – SAEC |
| Lis, Eric | Trades & Industrial Team #2 - SAEC |
| Mahoney, Michael | Engineering & Technology Team #1 – Myers |
| Mattson, Laura | Trades & Industrial Team #4 – SAEC |
| Plummer, Jeffrey | Engineering & Technology Team #2 – SAEC |
| Rose, Carol | Assistive Technology Team – Gick Road |
| Weber, Herbert | Natural & Agricultural Sciences Team #1 – SAEC |

11. Recommend the Board appoint staff listed below to the Special Education Extended School Year Program, effective June 30, 2009 through August 11, 2009 (30 days, unless otherwise noted):

OVER PLEASE...

Assistive Technology

LaNoir, Terry – Speech (13 days)
Rose, Carol - Speech (13 days)
Scotch, Tresa – Speech (11.5 days)
Thompson, Elizabeth – Special Education (1 day)

Head Teacher (\$782 prorated)

Fox, Maura (BSTLC)

Occupational Therapist

Baish, Louis
Blanchard, Theresa (13 days)
DeLuke, Maureen (13 days)
Keenan, Cathy (25 days)
LaFountain, Julie (19 days)
Spear, James (24 days)

Physical Therapist

Dillman-Ward, Lisa (24 days)
Donohue, Kathleen (19 days)
Loomis, Susan (4 days)
Walton, Debra (10 days)
Wasacz, Enid (19 days)

School Nurse

Coffman, Judy
Goodspeed, Barbara
McDonnell, Denise

School Psychologist

Boggia, Barbara
Coats, Kevin
Dalton, Paulette (16 days)
Starr, Jerry

School Social Worker

Carroll, Andrea (16 days)
Carroll, Nancy
Forsyth, Maureen (10 days)
Navatka, Rita (13 days)
Rizio, John
Rock, Timothy

School Social Work Associate

Hallenbeck, Stacey
Sowers, Emily

Special Education

Beck-Fragale, Linda (7 days) (Consultant)
Spencer, Bonnie

Teacher of the Deaf and Hearing Impaired

O'Neil, Therese (14.5 days)

Teacher of the Speech and Language Disabilities

Aldrich, Juliet
Flacke, Martha
Fox, Maura
Hutcheson, MaryEllen
O'Connor, Barbara
Peterson, Arlene (19 days)
Powers, Michele (27 days)
Price, Mary Sheldon
Schmiel, Katherine (25 days)
Snyder, Carol (13 days)

Teacher of the Blind and Visually Impaired

Hill, Wendy (4.5 days)

Teaching Assistants

Brayton, Jon
Hall, Cindy
Porlier, Linda
Roberts, Lee
Schuyler, Christopher

Teacher Aides

Barlow, Brenda
Batease, Nicole
Phelan, Mary
Venne, Donna (13 days)

OVER PLEASE...

12. Recommend the Board approve additional time (extension of service) at the 2008-2009 and 2009-2010 hourly/per diem rate for the staff listed below for the period June 30, 2009 through August 11, 2009:

| <u>Name</u> | <u>Program</u> | <u>District</u> | <u>#of Days</u> |
|---------------------|---|-----------------------------|-----------------|
| Beck-Fragale, Linda | Consultant Teacher | Mechanicville | 4.5 days |
| Blanchard, Theresa | Occupational Therapist | Granville | 6 days |
| Dillman-Ward, Lisa | Physical Therapist | Galway | 6 days |
| Dineen, Kimberly | Speech | Granville | 19 days |
| Hill, Wendy | TVI | Waterford & Hudson Falls | 7.5 days |
| LaFountain, Julie | Occupational Therapist | Galway | 6 days |
| Loomis, Susan | Physical Therapist | Granville & Greenwich | 12 days |
| O'Neil, Therese | TDHI | Ballston Spa | 4.5 days |
| Powers, Michele | Speech | Mechanicville | 3 days |
| Spear, James | Occupational Therapist | Greenwich | 6 days |
| Thompson, Elizabeth | Special Education (Assistive Technology) | Ballston Spa | 13.5 days |

13. Recommend the Board appoint staff listed below, at the indicated hourly rate to the 2009-2010 Gifted and Talented Enrichment (Mini-Course) Program, pursuant to New York State Education Law and Regulations of the Commissioner of Education in the area of employment clearance (fingerprinting). Emergency conditional or conditional appointment effective dates listed below as applicable:

**Saturday Scholars and Summer Mini-Course
Instructional Rate of \$27 per hour**

| <u>Name</u> | <u>Program</u> | <u>Dates</u> | <u>Max Hrs.</u> |
|------------------------------|------------------------------------|-----------------|-----------------|
| Chiu, Shing Sun | Saratoga Summer Language & Culture | 7/13/09-8/7/09 | up to 108 hrs |
| Chu, Yadan | Saratoga Summer Language & Culture | 7/13/09-8/7/09 | up to 108 hrs |
| Hoffman, Bruce | Culinary Camp | 7/6/09-7/17/09 | up to 74 hrs |
| Clancy, Maureen | Culinary Camp | 7/6/09-7/17/09 | up to 74 hrs |
| Hsia, Tien-Hui | Saratoga Summer Language & Culture | 7/13/09-7/24/09 | up to 50 hrs |
| Li, Xiao | Saratoga Summer Language & Culture | 7/13/09-8/7/09 | up to 108 hrs |
| Liebert, Raina | Saratoga Summer Language & Culture | 7/13/09-7/24/09 | up to 50 hrs |
| McCarthy-Willems, Bairbre | Saratoga Summer Language & Culture | 7/20/09-7/24/09 | up to 25 hrs |
| O'Shea, Michael | Saratoga Summer Language & Culture | 7/27/09-8/7/09 | up to 58 hrs |
| Schoder, Tamara | Bolton Computer Camp | 8/10/09-8/14/09 | up to 35 hrs |
| Shortell, Sheelah | Saratoga Summer Language & Culture | 7/13/09-7/24/09 | up to 50 hrs |
| Trowbridge, Jennifer | Bolton Computer Camp | 8/10/09-8/14/09 | up to 35 hrs |
| Welti, Andrea | Saratoga Summer Language & Culture | 7/13/09-7/24/09 | up to 50 hrs |
| Wu, Quanxi | Saratoga Summer Language & Culture | 7/13/09-8/7/09 | up to 108 hrs |
| Yang, Carol | Saratoga Summer Language & Culture | 7/13/09-8/7/09 | up to 108 hrs |
| Willems, Mary | Saratoga Summer Language & Culture | 7/20/09-7/24/09 | up to 25 hrs |

17. **FINANCIAL**

A. Financial Reports

1. Recommend the Board approve the financial reports for the month ending April 30, 2009.
2. Recommend the Board approve the Budget Adjustment to Appropriations Report and the Budget Status Report for the period ended April 30, 2009.
3. The financial reports for the period ended May 31, 2009 will be distributed at the meeting. **(NO ACTION REQUIRED)**
4. The Budget Adjustment to Appropriations Report and the Budget Status Report for the period ended May 31, 2009 will be distributed at the meeting. **(NO ACTION REQUIRED)**

B. Cooperative Bid

WHEREAS, it is the plan of a number of **PUBLIC SCHOOL DISTRICTS**, other BOCES organizations, and the Monroe 2-Orleans BOCES (the "BOCES") during the 2009-2010 school year to bid jointly for the purchase of various types of computers and technology commodities (the "Commodities"); and

WHEREAS, the Washington-Saratoga-Warren-Hamilton-Essex BOCES ("the School District") is desirous of participating in the joint bidding of the Commodities, as authorized by General Municipal Law, Article 5-G; and

WHEREAS, this Board of Education has received and reviewed the Cooperative Bid Procedures ("the Procedures") governing its rights and responsibilities should it elect to participate in the joint bidding of the Commodities; and

BE IT RESOLVED, that the Board of Education hereby appoints the Chief Operating Officer to represent it in all matters related above, and

BE IT FURTHER RESOLVED, that in accordance with Cooperative Bid Procedures the Board of Education agrees to award bid item purchases according to the recommendations of the BOCES if such award is in the best interest of the school district.

C. Computer Lease

Recommend the Board approve a lease for 95 Dell Optiplex 760 computers for the Greenwich Central School District in the amount of \$60,648 for four years, at an annual payment of \$15,162.00. (Disposition is \$1.00 buyout)

D. Transfer of SETRC Equipment

Recommend the Board approve transfer of equipment from WSWHE BOCES SETRC to the Albany BOCES SETRC. See Appendix II.

E. Revenue Anticipation Note

Recommend the Board approve issuance of a 2009 Revenue Anticipation Note to NBT Bank in the amount of \$1.5 million at the rate of 1.83% simple interest per year for the period July 9, 2010 through January 9, 2011. (Other quotes received: Glens Falls National Bank 2.25% and Adirondack Trust 2%.)

F. Interfund Transfers

Recommend the Board authorize lending up to a maximum of \$1,500,000 from the general fund to the special education fund, and trust and agency fund, as needed for the 2009-10 school year. (For the 2008-09 school year the Board authorized a \$1,500,000 transfer.)

G. Capital Project Budget Adjustments

1. Recommend the Board increase the capital budget for the Building A Welding Lab Reconstruction project by \$60,650.
2. Recommend the Board increase the capital budget for the Building K Foundation project by \$42,500.

H. Extra Curricular Activity Funds

Recommend the Board close the Theatre Arts extra curricular activity fund due to inactivity as recommended by West and Company, and transfer \$79.45 to the Graphics Club. (Same advisory cluster at Myers)

I. Rental Agreement

Recommend the Board approve a rental agreement for a Ricoh Aficio MP 5000-SP Digital Multifunction System Digital Copier at a cost of \$233.59 per month for 36 months effective July 9, 2009 for the Career Center at the Myers Center.

J. Disposal of Surplus Property

Recommend the Board declare surplus and authorize disposal pursuant to Board Policy 4070: Personal Property Accountability as follows:

- 1 Pizza Oven, BOCES ID No. 8797
- 1 1991 Plymouth Van, VIN #1P4GH44R4MY637152
- 1 1992 Ford Taurus Wagon, VIN #1FACPSS06NA255681

OVER PLEASE...

- 1 Phonic Ear, BOCES ID No. 5339
- 1 Phonic Ear Charger, BOCES ID No. 10856
- 1 Phonic Ear Charger, BOCES ID No. 10855
- 1 Telex Transmitter, BOCES ID No. 002937
- 1 Wooden Secretarys Desk, BOCES ID No. 7581
- 1 Copier, BOCES ID No. 15720
- 1 Dell Windows XP, BOCES ID No. 15296
- 1 Dell Windows XP, BOCES ID No. 15300
- 1 Power Mac A-4, BOCES ID No. 9762
- 1 Dell Windows XP, BOCES ID No. 11280
- 1 Dell Windows XP, BOCES ID No. 12674
- 1 Dell Windows XP, BOCES ID No. 11278
- 1 Power Mac G4, BOCES ID No. 9767
- 1 Dell Optiplex, BOCES ID No. 8965
- 1 Dell Windows XP, BOCES ID No. 16873
- 1 Dell Windows XP, BOCES ID No. 11281
- 1 Power Mac G4, BOCES ID No. 9766

K. Special Budget

NYSED VESID State Performance Plan Surveys - \$589,287

Recommend the Board approve a grant in the amount of \$589,287 for the Office of Vocational and Education Services for Individuals with Disabilities (VESID) of the New York State Education Department seeking proposals for the distribution, collection, and analysis of three surveys: (1) a parent survey relating to special education, (2) a vocational rehabilitation consumer satisfaction survey, and (3) a vocational rehabilitation survey of past consumers. The successful bidder will manage all technical and procedural aspects of disseminating the surveys, data collection and results analysis. NYSED will make one statewide award for a five-year contract, commencing on September 1, 2009 and ending August 31, 2014.

18. OTHERS

- A. Wednesday, August 12, 2009** – Regular meeting of the Board of Education at 7:00 p.m.
- B. October 15-18, 2009 - New York State School Boards Association Annual Convention** – Sheraton New York Hotel & Towers - New York City
- C. Board Member Comments**

19. EXECUTIVE SESSION

Recommend the Board go into Executive Session to discuss personnel items.

20. ADJOURNMENT

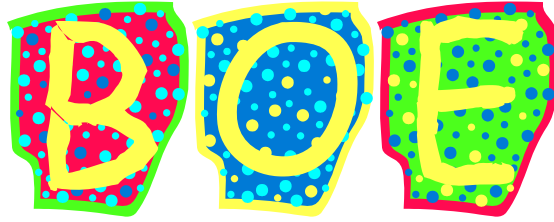
**WASHINGTON-SARATOGA-WARREN-HAMILTON-ESSEX
BOARD OF COOPERATIVE EDUCATIONAL SERVICES**

APPENDIX I

BOARD MEETING DATES

2009-10

OVER PLEASE...



BOARD MEETING DATES

2009

| | |
|-----------------------|--|
| July 8 | Gick Road |
| August 12 | Gick Road |
| September 9 | Gick Road |
| October 14 | Gick Road |
| November 10 (Tuesday) | Gick Road (Wednesday, Nov. 11 is Veterans Day) |
| December 9 | Gick Road |

2010

| | |
|--------------------|---|
| January 13 | Gick Road |
| February 10 | Gick Road |
| March 10 | Gick Road |
| April 13 (Tuesday) | Myers Education Center (Annual Meeting) |
| April 14 | Gick Road |
| May 12 | Gick Road |
| June 9 | Gick Road |

We ask the Boards of Education to convene on Tuesday, April 20, 2010 for the purpose of voting on the 2010-11 Administrative Budget and election of BOCES Board members.

**WASHINGTON-SARATOGA-WARREN-HAMILTON-ESSEX
BOARD OF COOPERATIVE EDUCATIONAL SERVICES**

APPENDIX II

2009 SETRC EQUIPMENT AND FURNITURE INVENTORY

OVER PLEASE...

2009 SETRC EQUIPMENT & Furniture INVENTORY

LOCATION: HM-JMT SETRC - 27 GICK ROAD, SARATOGA SPRINGS, NY 12803

PREPARED BY:

DATE:

GRANT:

| ITEM DESCRIPTION | PO/Req # | MODEL | SERIAL # | QTY. | DATE PURCHASED | PRICE PURCHASED | STATUS | DISPOSITION | BOCES tag # |
|--|----------|------------|------------|------|----------------|-----------------|----------|---------------------------|-------------|
| Dell Laptop Computer(s) | 065073 | C600 | | 2 | 12/6/2002 # | \$1,988.60 | Out | Obsolete / replaced | 11796 |
| Dell Desktop | 065073 | GX240 | | 1 | 1/10/2002 # | \$1,070.65 | Out | Obsolete / replaced | 11794 |
| Dell DVD Disc Drive w/CS RW for Dell Laptop C600 | 03-06618 | | | 1 | 2/13/2003 | \$179.10 | Out | Obsolete / replaced | no tag |
| HP Desk Jet Color | 066603 | 930C | | | 12/06/2002 # | \$126.27 | Out | Obsolete | no tag |
| Xerox DocumentCenter | 02-04144 | DC 420 | NL2-009085 | 1 | 1/14/2002 * | \$6,700.00 | Out | Trade In for DC-470 Model | |
| Finisher & High Capacity Feeder | | | | 1 | | \$1,800.00 | Out | Trade In for DC-470 Model | |
| | | | | | | | | | |
| Dell OptiPlex Computer w/19 in Monitor, speakers | 104097 | Core 2 Duo | | 1 | 2/23/2009 | \$594.00 | In Use | Replaced Dell Desktop | 44643 |
| Dell Computer Laptop | 07-01148 | D820 | | 1 | 8/14/2006 | \$2,095.00 | In Use | Replaced Dell Laptop | 18000 |
| Ray Supply Eiki Projector | 054270 | SVGA-1700 | | 1 | 1/23/2002 # | \$2,995.00 | In Use | | 12004 |
| Xerox Document Center | 03-04900 | DC 470 | ND 8089671 | 1 | 05/08/2003 * | \$14,075.00 | In Use | | no tag |
| Service Contract | 04-01197 | | | | | \$2,350.00 | per year | | |

| | | | | | | |
|----------------------|--------|---------|--------------|----------|--------|-------|
| HP Lazer Jet Printer | 066603 | 2200 DN | 12/06/2002 # | \$986.04 | In Use | 11801 |
| HP Laser Jet | | 3700dn | | | In Use | 16614 |

Other Office furniture

| | | | | | | |
|---|----------|------|----------|----------|--------|--------|
| 3 Drawer lateral file Cabinets | | | | | In Use | |
| Book Shelves (Fit on top of 3 drawer file cabinets) | | | | | In Use | |
| Overhead Projector | 02-05518 | P200 | 4/5/2002 | \$274.45 | In Use | no tag |
| DocuBinder | | | | | In Use | |
| 5 Drawer File Cabinet | | | | | In Use | |
| Desk set up w/ hutch, file drawer & chair | | | | | In use | |
| Book Shelf | | | | | In use | |
| Locking Storage Cabinet single | | | | | In use | |
| Locking storage cabinet double | | | | | In use | |
| Folding tables | | | | | In Use | |
| Round Table and 4 Chairs | | | | | In use | |