

The meeting was called to order at 6:31 PM and James Dexter led the Board in the Pledge of Allegiance at the Gick Road Conference Center in Saratoga Springs, New York with the following present:

Board of Education Members: John Rieger, President; Daniel Freebern, Linda King, , Naomi Marsh, Bliss McIntosh, Gillette Nash, David Petruska, Mia Pfitzer, Charles Pidgeon, Paul Rice, Cheryl Smith, Jeffrey Smith, Stephen Smoller, and Janine Thomas.

Also Present: James Dexter, District Superintendent; Timothy Place, Deputy District Superintendent; Donna Wisenburn, Director of Human Resources; Anthony Muller, Director of School Support Services; Douglas Leavens, Director of Career & Technical Education; Nancy DeStefano, Director of Special & Alternative Education; Heather Shelp, Business Administrator; Mike Nelson, Superintendent of Buildings and Grounds; Jackie White, Board Secretary.

3. The Student Recognition Ceremony was held with Jeff Rescott, Skills USA Lead Advisor from the Myers Center, and Jeff Plummer, Skills USA Lead Advisor from the Southern Adirondack Center, presenting certificates to students for their participation in Skills USA and FFA. Nancy DeStefano, Turina Parker, and Shawn Hunziker presented certificates to the students who were recognized in the special programs.

4. On motion made by Mr. Petruska, seconded by Mrs. King and unanimously carried, the Board went into Executive Session at 7:10 PM to discuss proposed, pending, or current litigation. The Board entered back into public session at 7:45 PM

5. On motion made by Mr. Petruska, seconded by Ms. Thomas and unanimously carried, the Board approved the minutes for the May 13, 2015 regular meeting of the Board of Education.

6. **PUBLIC HEARING**

- Opening of Public Hearing
- Public comments on Code of Conduct
- Closure of Public Hearing

On motion made by Mr. Petruska, seconded by Mr. Freebern and unanimously carried, the Board adopted the WSWHE BOCES Code of Conduct effective July 1, 2015.

9.A. Tim Place reported for the Buildings and Grounds Committee.

9.B. Linda King gave a legislative update.

9.C. As part of the district superintendent remarks, James Dexter presented the following:

- Mr. Dexter thanked Doug Leavens and Nancy DeStefano, as well as their staff, for the wonderful job done with the Student Recognition Ceremony.

- Mr. Dexter introduced and welcomed Mr. Dan Nelson who has been elected to the BOCES board and will take his oath of office at the July 8, 2015 meeting.
- Mr. Dexter reported that Assemblymember Carrie Woerner attended the the Saratoga County School Boards Association Community Service Awards Dinner on May 27 and that the dinner and the awards presentation were excellent.
- The Board of Education was reminded of the numerous completion ceremonies and events that are happening in the next couple of weeks.
- Mr. Dexter discussed the letter he received from Patrick Dee, Superintendent of the Lake George School District, regarding the BOCES budget.
- Mr. Dexter recognized Bliss McIntosh for her many years of service on the BOCES Board and thanked her for her outstanding commitment and service to the Board.

10.A. On motion made by Mr. Petruska, seconded by Mrs. King and unanimously carried, the Board established Wednesday, July 8, 2015 at 6:30 PM as the date for the annual organizational and regular meetings of the Board of Education.

10.B.1. On motion made by Mr. Petruska, seconded by Mr. Freebern and unanimously carried, the Board accepted monetary donations from the following individuals to be used for the Balz Memorial Engineering Scholarship:

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|--|-------|
| a. Timothy and Michelle Place | \$ 50 |
| b. David and Florence Petruska | \$ 25 |
| c. Elaine Balz | \$250 |
| d. Galway Veterinary Hospital,
James H. Smith, Jr., DVM
(Cheryl Smith) | \$200 |

10.B.2. As part of the same motion, the Board accepted monetary donations from the following individuals to be used for the Maureen VanBuren Memorial Scholarship:

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|--------------------------------|----------|
| a. Timothy and Michelle Place | \$ 50 |
| b. Timothy and Colette Brennan | \$ 25 |
| c. Ronald D. VanBuren | \$10,000 |

10.B.3. As part of the same motion, the Board accepted monetary donations from the following organizations to be used for the Myers Education Center student awards:

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|---|-------|
| a. Glenville Hills Garden Club
PO Box 75, Galway, NY 12074 | \$100 |
| b. Exceeding Expectations
Longfellows Inn & Restaurant
500 Union Ave., Saratoga Springs, NY 12866 | \$125 |

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|---------|----|--|--------------------|
| | c. | Van Jan Cabret's Inc.
Olde Bryann Inn
123 Maple St., Saratoga Springs, NY 12866 | \$125 |
| | d. | Pompa Brothers
5 Petrified Gardens
Saratoga Springs, NY 12866 | \$500 |
| | e. | Ms. Carols
7 Timber Terrace
Ballston Spa, NY 12020 | \$100 |
| | f. | Leslie Neva
10 Glen Meadow Drive, Mechanicville, NY 12118 | \$500 |
| 10.B.4. | | As part of the same motion, the Board accepted a monetary donation of \$220 from Just Give/Cisco Community Connection, PO Box 300, San Francisco, CA for the CISCO extra classroom student activity account at the Myers Center. | |
| 10.B.5. | | As part of the same motion, the Board accepted monetary donations from the following organizations to be used for the Southern Adirondack Education Center (SAEC) CTE awards: | |
| | a. | DK Machine | \$500 |
| | b. | J. Holding Sportline | \$100 |
| | c. | S. O'Donnell | \$ 50 |
| | d. | Blind Buck Valley Farm (T & S Slater) | \$100 |
| | e. | Hudson Falls Fish and Game Club | \$500 |
| | f. | Various CTE Staff | \$103 |
| 10.B.6. | | As part of the same motion, the Board accepted monetary donations from the following individuals to be used for student awards at the Southern Adirondack Education Center (SAEC): | |
| | a. | Jeff Plummer for the
Dr. Raymond Rhodes Scholarship | \$200 |
| | b. | Kris Moy for the
Health Occupations Classroom Excellence Award | \$ 25 |
| | c. | Various CTE staff for the
CTE Staff Scholarship Award | \$ 72 |
| 10C.1. | | On motion made by Mr. Petruska, seconded by Mrs. King and unanimously carried, the Board approved the following additions to Non-Unit Group 7 Miscellaneous for the 2015-16 school year: | |
| | | <u>Title</u> | <u>Rate</u> |
| | | Instructional Summer Program: | |
| | | Principal Summer Success Program (Glens Falls) | \$3780 |
| | | Teacher Curriculum Development | \$30/hr |
| | | Summer Technology Helper | \$11/hr |

10.C.2. As part of the same motion, the Board approved salaries for Groups and Individuals not covered by a Collective Bargaining Agreement for Group 1 Confidential Support Personnel; Group 2 SRP Supervisory Personnel and Group 3 Central Office Supervisory Staff effective July 1, 2015 through June 30, 2016.

10.C.3. As part of the same motion, the Board approved Terms and Conditions for Group 8 Managerial Personnel effective July 1, 2015 through June 30, 2016 and authorize the Board President to execute amendments for the individual Executive Employment Agreements for Timothy Place, Deputy District Superintendent and Donna Wisenburn, Director of Human Resource Services effective July 1, 2015 through June 30, 2016.

11.A.1. On motion made by Mr. Petruska, seconded by Mrs. King and unanimously carried, the Board created the positions listed below, pending enrollment and/or district request:

CERTIFIED POSITIONS

<u>POSITION</u>	<u>EFFECTIVE DATE</u>	<u>PROGRAM/LOCATION</u>
HVAC/R	September 1, 2015	Myers Education Center
Literacy	September 1, 2015	Various
Art Part-time (50% up to full-time)	September 1, 2015 through June 30, 2016	Various
Foreign Language Part-time (50% up to full-time)	September 1, 2015 through June 30, 2016	Hadley-Luzerne CSD and BOCES
Teacher of the Blind and Visually Impaired Part-time (50% up to full-time)	September 1, 2015 through June 30, 2016	Various
Teacher of Speech and Hearing Handicapped (Language Disabilities) Part-time (50% up to full-time)	September 1, 2015 through June 30, 2016	Various
Practical Nursing Part-time (80%)	September 1, 2015 through June 30, 2016	Southern Adirondack Education Center
Practical Nursing Part-time (80%)	September 1, 2015 through June 30, 2016	Myers Education Center
Math 7-12 Part-time (60%)	September 1, 2015 through June 30, 2016	Southern Adirondack Education Center

Home Ec/Foods(Culinary) Part-time (50%)	September 1, 2015 through June 30, 2016	Southern Adirondack Education Center
Physical Education Part-time (50% up to full-time)	September 1, 2015 through June 30, 2016	Various
English 7-12 (ELA) Part-time (60%)	September 1, 2015 through June 30, 2016	Southern Adirondack Education Center
Natural Resources/Ecology Part-time (50%)	September 1, 2015 through June 30, 2016	Southern Adirondack Education Center
Public & Private Security (Security Operations 7-12) Part-time (50% up to full-time)	September 1, 2015 through June 30, 2016	Southern Adirondack Education Center

CLASSIFIED POSITIONS

<u>POSITION</u>	<u>EFFECTIVE DATE</u>	<u>PROGRAM/LOCATION</u>
Teacher Aides (20 positions)	September 1, 2015 through June 30, 2016	Various

- 11.A.2. As part of the same motion, the Board created one (1) full-time, 12-month position in the Executive Secretary to the Assistant Superintendent area, pending civil service classification, effective July 1, 2015. (Non-Unit Group 1 Confidential) (Gick Road)
- 11.A.3. As part of the same motion, the Board abolished one (1) full-time, 12-month position in the Director of School Support Services area effective June 11, 2015 (Non-Unit Group 8) and created one (1) full-time, 12-month position in the Assistant Superintendent area effective June 11, 2015. (Non-Unit Group 4 Central Office Administrative Staff)
- 11.A.4. As part of the same motion, the Board abolished one (1) full-time position in the Superintendent of Buildings and Grounds area effective June 11, 2015.
- 11.A.5. As part of the same motion, the Board moved one (1) full-time, 12-month position in the Building and Grounds Supervisor area from Non-Unit Group 2 SRP Supervisory Staff to Non-Unit Group 3 Central Office Supervisory Staff effective June 11, 2015.
- 11.A.6. As part of the same motion, the Board abolished one (1) full-time 12-month position in the Account Clerk/Typist area and created one (1) full-time, 12-month position in the Principal Account Clerk/Typist area effective June 15, 2015. (O&M – Myers Education Center)
- 11.A.7. As part of the same motion, the Board abolished two (2) full-time positions in the Teaching Assistant tenure area effective June 30, 2015. (No staff affected)

- 11.A.8. As part of the same motion, the Board abolished one (1) .50FTE position in the Typist area effective June 21, 2015. (No staff affected)
- 11.A.9. As part of the same motion, the Board increased the length of the work year for one (1) position in the School Development Services Curriculum Coordinator area from 200 days to 12-months effective July 1, 2015. The Board further approved a change of employment status for Sarah Battiste, increasing her from a 200 day to a 12-month position in the School Development Services Curriculum Coordinator area effective July 1, 2015. Her 2015-16 salary will be \$81,500.
- 11.A.10. As part of the same motion, the Board approved a change of employment status for Christine LaPoint, increasing her from a .50FTE to a 1.0FTE position in the Typist area, effective June 22, 2015.
- 11.A.11. As part of the same motion, the Board approved a change of employment status for Jeffrey Clemens from a full-time provisional position to a full-time permanent position with a 26-week probationary period in the Coordinator for Network and Technology Services area effective May 18, 2015 through November 16, 2015.
- 11.A.12. As part of the same motion, the Board approved a change of employment status for Julia Winchip from a full-time temporary position to a full-time provisional position in the Accountant area (pending Civil Service qualification) effective June 1, 2015.
- 11.A.13. As part of the same motion, the Board approved a change of end date for Carisa Woods-Gerber, Mentor for Shannon Brock Myles, from May 27, 2015 to May 8, 2015.
- 11.A.14. As part of the same motion, the Board approved a change of end date for Cindy Hall, Mentor for James Trottier, from June 30, 2015 to November 30, 2014.
- 11.A.15. As part of the same motion, the Board approved a change of end date for Sean Cudney, temporary Audio Visual Mechanic, from May 31, 2015 to June 30, 2015.
- 11.A.16. As part of the same motion, the Board approved a change of end date for Sandra Natale, Substitute Account Clerk/Typist, from May 31, 2015 to June 30, 2015.
- 11.A.17. As part of the same motion, the Board approved a change of status for Christine Barry, Educational Specialist, providing technical assistance for Regional Scoring, increasing her from up to 50 days to up to 55 days, effective February 1, 2015 through June 30, 2015.
- 11.A.18. As part of the same motion, the Board approved a change of status for Elizabeth Barrett, Educational Specialist, increasing her from \$400 per day to \$500 per day for up to 10 days, effective July 1, 2014 through June 30, 2015.

- 11.A.19. As part of the same motion, the Board approved a change of status for Elizabeth Barrett, Presenter, from \$500 for one session to \$300 for a half session effective April 21, 2015.
- 11.A.20. As part of the same motion, the Board approved a change of status for Kathleen Skellie as a Presenter for ELA Regents Scoring Training from 1 day to 1 session effective May 2, 2015 at a rate of \$150.
- 11.A.21. As part of the same motion, the Board approved a change of employment status for Michael Nelson, discontinuing his appointment to a full-time, provisional position in the Superintendent of Buildings and Grounds area effective June 10, 2015, in accordance with direction from Washington County Civil Service and appointing Mr. Nelson to a full-time, provisional position in the Buildings and Grounds Supervisor area effective June 11, 2015, pending civil service qualification. (Non-Unit Group 3)
- 11.A.22. As part of the same motion, the Board approved a change of employment status for Susan Vogel, discontinuing her appointment to a full-time, provisional position in the Accounts Payable Specialist area effective May 15, 2015, in accordance with direction from Washington County Civil Service and appointing Ms. Vogel to a full-time, temporary position in the Purchasing Clerk area effective May 16, 2015, pending civil service classification.
- 11.A.23. As part of the same motion, the Board extended a leave of absence without pay for Katherine Whittaker, long term substitute in the Public and Private Security (Security Operations 7-12) area from May 25, 2015 to June 25, 2015.
- 11.A.24. As part of the same motion, the Board rescinded all previous appointments for Shannon Brock Myles in the School Social Worker area and approved the corrected dates and full-time equivalents as follows:
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|---------------------|--------|
| 02/09/15 – 02/25/15 | .80FTE |
| 02/26/15 – 03/08/15 | .85FTE |
| 03/09/15 – 04/02/15 | .90FTE |
| 04/13/15 – 05/08/15 | .85FTE |
- 11.B. On motion made by Mr. Petruska, seconded by Mrs. King and unanimously carried, the Board accepted with appreciation and regret the retirement resignation of Harriet Naushahi from a full-time position in the Teaching Assistant area effective June 30, 2015, with the last paid day of work June 25, 2015. Ms. Naushahi will have completed over 15 years of service with the BOCES.
- 11.C.1. On motion made by Mrs. King, seconded by Mr. Petruska and unanimously carried, the Board accepted the resignation of Fay Gorton from a full-time probationary position in the Special Education area effective June 26, 2015.
- 11.C.2. As part of the same motion, the Board accepted the resignation of Kathleen Modert from the Section 3013 Preferred Eligibility List in the Special Education area effective May 19, 2015.

- 11.C.3. As part of the same motion, the Board accepted the resignation of Cassandra Sellingham from a full-time position in the Human Resource Services Assistant area effective June 12, 2015.
- 11.C.4. As part of the same motion, the Board approved a leave of absence without pay for Andrea Meadows from a part-time Clerk position effective May 12, 2015 through May 19, 2015.
- 11.C.5. As part of the same motion, the Board approved to extend a child rearing leave of absence without pay for Dina Henke from a full-time probationary Elementary (Young Scholars Program) position, effective September 1, 2015 through June 30, 2016 and extend her three (3) year probationary period end date from December 8, 2016 to December 8, 2018 due to a two (2) year leave of absence without pay.
- 11.C.6. As part of the same motion, the Board approved a leave of absence without pay for Kevin Zellars, from a full-time position in the Senior Custodian area, from April 6, 2015 to August 7, 2015.
- 11.D. On motion made by Mr. Petruska, seconded by Mrs. King and unanimously carried, the Board appointed **Michael Perry** to tenure status in the Electrical/Electronic Occupations tenure area effective September 24, 2015.
- 11.E.1. On motion made by Mr. Petruska, seconded by Mrs. King and unanimously carried, the Board appointed Anthony Muller to a full-time, 12-month three (3) year probationary position in the Assistant Superintendent tenure area effective June 11, 2015 through June 10, 2018. Mr. Muller has a Permanent Certificate dated February 1, 2003 in the School District Administrator area.
- The Board further authorized the Board President to execute the Executive Employment Agreement and Benefits Summary for Anthony Muller, Assistant Superintendent, reflecting a salary of \$120,949 prorated for the period June 11, 2015 to June 30, 2015, and a salary of \$131,900 for 2015-16. Mr. Muller will contribute 20% for the Alternate PPO health plan and the dental plan.
- The Board further accepted the resignation of Anthony Muller from a full-time position in the Director of School Support Services area effective close of business on June 10, 2015.
- 11.E.2. As part of the same motion, the Board recalled Renee Peattie from the Section 3013 Preferred Eligibility List to a full-time, tenured position in the School Counselor tenure area effective September 1, 2015. Ms. Peattie has a Permanent Certificate dated February 1, 2004 in the School Counselor area. Her salary will be based on step 15 of the salary schedule – \$49,728.
- 11.E.3. As part of the same motion, the Board recalled Jill Jacob from the Section 3013 Preferred Eligibility List to a full-time, probationary position in the Teacher of the Deaf and Hearing Impaired tenure area effective September 1, 2015 through September 30, 2016 (with credit for prior service). Ms. Jacob has a Permanent Certificate dated February 1, 1994 in the Deaf and Hearing Impaired area. Her salary will be based on step 22 of the salary schedule – \$60,753.

The Board further accepted the resignation of Jill Jacob from a full-time position in the Teacher of Speech and Hearing Handicapped (Language Disabilities) area effective August 31, 2015.

- 11.E.4. As part of the same motion, the Board appointed Denise Altenburger to a part-time (80%) term position in the Practical Nursing area effective September 1, 2015 through June 30, 2016, as needed. Ms. Altenburger has an Initial certificate dated September 1, 2011 through August 31, 2016 in the Practical Nursing 7-12 area. Her salary will be prorated based on step 17 of the salary schedule – \$52,844.
- 11.E.5. As part of the same motion, the Board appointed Melissa DelSignore to a part-time (50%) term position in the Art area effective September 1, 2015 through June 30, 2016, as needed. Ms. DelSignore has an Initial certificate dated September 1, 2012 through August 31, 2017 in the Visual Arts area. Her salary will be prorated based on step 2 of the salary schedule – \$37,202.
- 11.E.6. As part of the same motion, the Board appointed Emily Hume to a part-time (50%) term position in the Foreign Language (Spanish) area effective September 1, 2015 through June 30, 2016, as needed. Ms. Hume has an Initial certificate dated September 1, 2011 through August 31, 2016 in the Spanish 7-12 area. Her salary will be prorated based on step 5 of the salary schedule – \$39,479.
- 11.E.7. As part of the same motion, the Board appointed Joanne Kennedy to a part-time (50%) term position in the Teacher of the Blind and Visually Impaired area effective September 1, 2015 through June 30, 2016. Ms. Kennedy has a Professional Certificate dated September 27, 2014 in the Blind and Visually Impaired area. Her salary will be prorated based on step 16 of the salary schedule – \$51,307.
- 11.E.8. As part of the same motion, the Board appointed Cristina Silva to a part-time (50%) term position in the Speech and Hearing Handicapped (Language Disabilities) area effective September 1, 2015 through June 30, 2016. Ms. Silva has an Initial Certificate dated March 28, 2015 through August 31, 2020 in the Speech and Languages Disabilities area and licensure through April 2017 as a Speech-Language Pathologist. Her salary will be prorated based on step 4 of the salary schedule – \$38,705.
- 11.E.9. As part of the same motion, the Board appointed Claudia Hargis-Grover to a part-time (80%) term position in the Practical Nursing area effective September 1, 2015 through June 30, 2016, as needed. Ms. Hargis-Grover has a Transitional A certificate dated January 13, 2015 through January 31, 2018 in the Practical Nursing 7-12 area. Her salary will be prorated based on step 4 of the salary schedule – \$38,705.
- 11.E.10. As part of the same motion, the Board appointed Emily Nagle to a part-time (60%) term position in the Math area effective September 1, 2015 through June 30, 2016, as needed. Ms. Nagle has a Professional certificate dated November 19, 2014 in the Math 7-12 area. Her salary will be prorated based on step 3 of the salary schedule – \$37,946.

- 11.E.11. As part of the same motion, the Board appointed Matthew Young to a part-time (50%) term position in the Home Economics/Foods area, effective September 1, 2015 through June 30, 2016, as needed, (and retain Section 3013 Preferred Eligibility List status for a full-time position in the Home Economics/Foods area). Mr. Young has an Initial Certificate dated September 1, 2012 through August 31, 2017 in the Culinary Careers 7-12 area. His salary will be prorated based on step 9 of the salary schedule – \$42,821.
- 11.E.12. As part of the same motion, the Board appointed Jereme Randles to a full-time, 12-month, provisional position in the Network Analyst area (pending Civil Service qualification) effective June 22, 2015. His salary will be prorated based on step 3 of the salary schedule – \$43,050.
- 11.E.13. As part of the same motion, the Board appointed Bianca Bernard to a full-time, school calendar permanent position with a 26-week probationary period in the School Nurse area, effective June 1, 2015 through February 8, 2016. Her salary will be prorated based on Step 7 of the salary schedule – \$21,288.
- 11.E.14. As part of the same motion, the Board appointed staff listed below to full-time temporary term non-competitive positions in the Teacher Aide area effective September 1, 2015 up through June 30, 2016, as needed:

<u>Name</u>	<u>Step</u>	<u>Salary</u>
Barlow, Brenda	16	\$18,306
Chadwick, Wendy	16	\$18,306
Harris, Amy	11	\$15,819
Heroux, Elizabeth	11	\$15,819
Jones-LaPierre, Tamela	2	\$12,186
Manning, Todd	8	\$14,480
Martiniano, Colleen	11	\$15,819
Morgan, Lori	13	\$16,778
Ohlsen, Donna	18	\$19,384
Pinkowski, Margaret	19	\$19,946
Powers, Bonnie	16	\$18,306
Sears, Lisa	19	\$19,946
Trybendis, Lorrie	11	\$15,819
Valastro, Pamela	9	\$14,911
Venne, Barry	3	\$12,540
Viele, Lisa	14	\$17,277
Ward Stephanie	3	\$12,540
Woodcock, Eileen	14	\$17,277

- 11.E.15. As part of the same motion, the Board appointed the following staff to temporary term hourly non-competitive positions in the Audio Visual Mechanic area effective dates as indicated, as needed, at an hourly rate based on step 1 of the salary schedule – \$24,528.

<u>Name</u>	<u>Effective Date(s)</u>	<u>Location</u>
Allen, Truman	06/08/15-06/30/15	Gick Road
Billow, Marc	05/27/15-06/30/15	Gick Road
Cerone, Joseph	05/27/15-06/30/15	Gick Road

Cook, Austin	05/27/15-06/30/15	Gick Road
Daly, Ian	05/11/15-06/30/15	Gick Road
D'Andrea, Robert	06/01/15-06/30/15	Galway CSD
Fowler, Peter	06/08/15-06/30/15	Gick Road
McEachron, Clayton	06/01/15-06/30/15	Stillwater CSD
Marra, Joseph	06/08/15-06/30/15	Gick Road
Mobley, Eliza	05/18/15-06/30/15	Gick Road
Oakes, Andrew	05/19/15-06/30/15	Ballston Spa CSD
Schmidt, Ethan	06/08/15-06/30/15	Gick Road
Schuettinger, Jesse	06/01/15-06/30/15	Gick Road

- 11.E.16. As part of the same motion, the Board appointed staff listed below to temporary term hourly non-competitive positions in the Audio Visual Mechanic area effective dates as indicated, as needed, at an hourly rate based on step 2 of the salary schedule – \$25,239.

<u>Name</u>	<u>Effective Date(s)</u>	<u>Location</u>
Pulver, Scott	05/11/15-06/30/15	Gick Road
Smith, Tyler D.	05/27/15-06/30/15	Gick Road

- 11.E.17. As part of the same motion, the Board appointed staff listed below to temporary term hourly non-competitive positions in the Audio Visual Aide area effective dates as indicated, as needed, at an hourly rate based on step 1 of the salary schedule – \$17,321.

<u>Name</u>	<u>Effective Date(s)</u>	<u>Location</u>
Lange, Morgan	06/02/15-06/30/15	Ballston Spa CSD
Palmateer, Bobbiejo	06/02/15-06/30/15	Ballston Spa CSD

- 11.E.18. As part of the same motion, the Board appointed Todd DeSoto to a temporary term hourly position in the non-competitive MicroComputer Specialist area effective July 1, 2015 through August 31, 2015, as needed, at an hourly rate based on step 1 of the salary – \$32,751.

- 11.F.1. On motion made by Mrs. King, seconded by Mr. Rice and unanimously carried, the Board approved per diem employment at the applicable 2014-15 hourly/per diem rate (unless otherwise noted) for the staff listed below:

<u>Name</u>	<u>Program</u>	<u>Maximum Hours/Days</u>
Amodeo, Christine	Adult Literacy (Article 19) – GRASP and Literacy Instruction	up to 33.5 hours (Additional) 4/20/15-5/22/15
Buckley, John	ELA (60%) – Regents ELA Common Core Scoring Training	up to 3.25 hours 5/7/15
Cerone, Paul	Culinary Arts – Saratoga County School Boards Dinner	up to 6 hours 5/27/15

Clausen, Ronnie	School Bus Driver – Varying assignment locations, as needed and safety refresher	up to 60 hours (Additional) 5/10/15-6/25/15
Gillani, Shazima	Adult Literacy (Article 19) – Literacy Instruction 4/20/15-5/22/15	up to 11.5 hours (Additional)
Haag, Dennis	Head School Bus Driver – Safety and training courses,	up to 100 hours (Additional) 5/11/15-6/30/15
Jones, Diane	Adult Literacy (Article 19) – Literacy Instruction	up to 29.5 hours (Additional) 4/20/15-5/29/15
Jones, Timoney	HR Clerk – Substitute Clerk for the Teacher Registry	up to 22 hours 5/20/15-6/24/15 Sub Clerk TR Step 1
Rockenstyre, Tracy	Guidance – Placement and scheduling	up to 1 day 6/26/15-6/30/15
Simpson, Gage	Mechanical Technology – Additional duties	up to 50 hours 9/1/14-6/30/15
Weaver, Kimberly	Teaching Assistant – Interview committee	up to 2 hours 5/20/15
Yeager, Colleen	Substitute Secretary to the Principal – testing preparation	up to 3 hours 4/19/15-4/20/15
Young, Matthew	Culinary Arts (50%) – College Affiliation work	up to 128 hours (Additional) 4/27/15-6/19/15
	SLO Proctoring	up to 8 hours 5/11/15-5/20/15

11.F.2. As part of the same motion, the Board approved per diem employment at the applicable **2015-16** hourly/per diem rate (unless otherwise noted) for the staff listed below:

<u>Name</u>	<u>Program</u>	<u>Hours/Days</u>
Bates, John	Guidance – Placement and scheduling	up to 7 days 7/1/15-8/30/15
Bergin, Amanda	Assistant Coordinator for School Improvement – additional duties, as needed	up to 20 days 7/1/15-6/30/16
Choppa, Brene	Cosmetology – Summer Nail Program (Pending enrollment)	up to 15 days 7/1/15-7/22/15

DeCaprio, Kelly	School Social Worker – Student intake meetings	up to 5 days 7/1/15-8/31/15
Hall, Laurie	School Social Worker – Student intake meetings	up to 5 days 7/1/15-8/31/15
Hoffmann, Bruce	Work Based Learning – Program preparation	up to 2 days 7/1/15-8/30/15
Major, John	Work Based Learning – Program preparation	up to 2 days 7/1/15-8/30/15
McArthur, Holly	Guidance – Placement and scheduling	up to 9 days 7/1/15-8/30/15
Rockenstyre, Tracy	Guidance – Placement and scheduling	up to 9 days 7/1/15-8/30/15
Vassi, Ben	Cosmetology – Summer Nail Program (Pending enrollment)	up to 15 days 7/1/15-7/22/15
Villiere, Gina	School Social Worker – Student intake meetings	up to 6 days 7/1/15-8/31/15
Wegner, Kimberly	ISS-Curriculum & Differentiated Instruction – Project Enrich Summer Camp	up to 20 days 7/1/15-8/30/15
	Enrichment program preparation	up to 15 days 7/1/15-8/14/15
Wright, Deborah	Account Clerk/Typist – Program preparation and office coverage	up to 15 days 7/1/15-8/31/15

- 11.F.3. As part of the same motion, the Board appointed staff listed below to the 2014-2015 Adult and Continuing Education Program (contingent upon funding and enrollment), with the maximum number of hours indicated below as needed at the indicated hourly rate pursuant to Article 19 of the Faculty Negotiated Agreement:

Basic Adult Education – Article 19 – Vocational

<u>Name</u>	<u>Program</u>	<u>Hrs/Wk</u>	<u>Dates</u>	<u>Rate (per hr)</u>
Snyder, Shannon	Adult Literacy	up to 40hrs/wk	05/19/15-06/26/15	\$32.03

- 11.F.4. As part of the same motion, the Board appointed the following staff to the 2014-2015 Adult and Continuing Education Program (contingent upon funding and enrollment), at the indicated hourly rate:

Basic Adult Education – Vocational

<u>Name</u>	<u>Program</u>	<u>Hrs/Wk</u>	<u>Dates</u>	<u>Rate (per hr)</u>
Crandell, Paul	Security	up to 12hrs	05/18/15-05/19/15	\$23

- 11.F.5. As part of the same motion, the Board appointed staff listed below, to the 2014-2015 Gifted and Talented Enrichment Program (contingent upon funding and enrollment) with the maximum number of hours indicated below as needed, at the indicated rate:

**Language and Culture Resource Center (LCRC)
Instructional and Curriculum Rate of \$30 per hour**

<u>Name</u>	<u>Program</u>	<u>Max # of Hours</u>	<u>Dates</u>
Chou, Lee-Hua	Chinese (Substitute)	up to 6hrs	05/08/15

- 11.F.6. As part of the same motion, the Board appointed staff listed below, to the **2015-2016** Gifted and Talented Enrichment Program (contingent upon funding and enrollment) with the maximum number of hours indicated below as needed, at the indicated rate:

**Language and Culture Resource Center (LCRC)
Instructional and Curriculum Rate of \$30 per hour**

<u>Name</u>	<u>Program</u>	<u>Max # of Hours</u>	<u>Dates</u>
Chou, Lee-hua (Maria)	Chinese	up to 80hrs	07/01/15-07/17/15

**STEM Academy Camp
Instructional and Curriculum Rate of \$30 per hour**

<u>Name</u>	<u>Program</u>	<u>Max # of Hours</u>	<u>Dates</u>
Clancy, Maureen	Culinary Camp – The Science & Art of Cooking	up to 120hrs	07/01/15-07/24/15
Franklin-Furgason, Ellen	Claymation Creations	up to 25hrs	07/01/15-07/24/15
Hoffmann, Bruce	Culinary Camp – The Science & Art of Cooking	up to 120hrs	07/01/15-07/24/15
Macks, Ira	Computer Game Design	up to 40hrs	07/01/15-07/10/15

**Summer Enrichment
Instructional and Curriculum Rate of \$27 per hour**

<u>Name</u>	<u>Program</u>	<u>Max # of Hours</u>	<u>Dates</u>
Franklin-Furgason, Ellen	Claymation Creations	up to 16.5hrs	07/27/15-07/31/15

- 11.F.7. As part of the same motion, the Board appointed the following staff to the Special Education Extended School Year Program, effective June 30, 2015 through August 11, 2015 (30 days, unless otherwise noted).

Crisis Intervention Worker

Symer, Laurie

Special Education Teachers

Beaulieu, Debbie	Geelan, Mary	Spencer, Bonnie
Cook, Linda	Kelly, Edward	Trentecoste, Susan
DePalo, Connie	Kukuk, Mary Jo	Turcotte, Karen
Dinsmore, Michael	McNulty-Davis, Maura	VanEarden, Melissa
Dixson, Glenn	McGaughnea, Megan	VanVoast, Nancy
Donovan, Courtney	Noonan, Jerry	Verrigni, Amy
Douglas, Bethany	O'Brien, Jolie	VanWagner, Tammy
Ferguson, Kimberly	Searles, Debra Grobe	Watson, Anne
Fugaro, Lorelei	Shkursky, Lorraine	Zito, Steve
Gabriel, Luann	Shropshire, Beth	

Teaching Assistants

Badger, Meris	Jones, Joyce	Richards, Maria
Bailey, Roy	Jones-LaPierre, Tamela	Ripley, Stephanie
Bardin, Debra	Kaiser, Kim	Rogers, June
Bazarnick, Joseph	Keep, Kathleen	Samuelson, Cami
Blondin, Amanda	Keough, Kristina	Schott, Linda
Bordeaux, Debra	King, Ronald	Shewell, Stacey
Brown, Aaron	Kline, Julie	Smith, Kelly
Carhart, Evelyn	Knott, Agnes	Strain, Pandora
Carroll, Helen	Kondenar, Donna	Thivierge, Daniel
Conger, Carole	LaLone, Karen	Thomas, Pamela
Esperti, Andrew	Lalone, Richard	Vannier, Meleah
Fearis, Lisa	Mabey, Nicole	Walter, Agnes
Fisher, Jacquelyn	Martel, Kayla	Ward, Elizabeth
Francett, Bonnie	Mitchell, Cathy	Weaver, Kimberly
Gaetano, Deborah	Mitchell, Lynne	Weber, Teena
Goodemote, Laurie	Moyle, Mary	Wescott, April
Green, Carolyn	O'Rourke, Bonnie	Wieland, Peter
Hall, Cindy	Peregrin, Lindy	
Hitlin, Deborah	Pinter, George	
Hubbell, Kathleen	Pratt, Stacia	

Teacher Aides

Chadwick, Wendy	Mann, David	Reardon, Susan
Dwyer, Marisa	Morgan, Lori	Rhodes, Jean
Fana, Diane	Ohlsen, Donna	Seeley, Kara Mia
Harris, Amy	Paquette-Wells, Louise	Ward, Stephanie
Heroux, Elizabeth	Parker, Linda	Woodcock, Eileen
Hogan, Kelly	Pinkowski, Margaret	Yeager, Colleen

School Bus Drivers

Clausen, Ron
 Evans, Matthew (Substitute)
 McDonald, Pamela
 Shinn, Kathleen
 Smith, Robert (Substitute)

- 11.F.8. As part of the same motion, the Board appointed Andrea Guest, Teaching Assistant, for up to .50 hour for a mandatory Faculty Meeting on March 10, 2015 at the rate of \$12/hr, per faculty contract.
- 11.F.9. As part of the same motion, the Board appointed Lori Morgan, Teacher Aide, for up to .50 hour for a mandatory Faculty Meeting on March 10, 2015 at her 2014-15 hourly/per diem rate.

- 11.F.10. As part of the same motion, the Board appointed Owen Landrey for up to 10 hours for test item writing at the curriculum development rate of \$34 per hour effective April 2, 2015 through May 4, 2015.
- 11.F.11. As part of the same motion, the Board appointed Cindy Hall to act as Teacher Mentor for Katherine Whittaker effective December 1, 2014 through April 13, 2015 at the annual rate of \$1,238, prorated.
- 11.F.12. As part of the same motion, the Board approved district participants in the Principal Leadership Development Series listed below at the rate of \$500:

<u>Name</u>	<u>District</u>
Beck-Fragale, Linda	WSWHE BOCES
Parker, Turina	WSWHEBOCES
Meade, Lisa	Corinth CSD
Donovan, Brita	Galway CSD
Healey, Michael	Galway CSD
McDougall, Michelle	Galway CSD
Andrew, Theresa	North Warren CSD
Lalone, Keith	Northville CSD
Luthringer, John	Queensbury UFSD
Hoskins, Justin	Queensbury UFSD
Redman, Kurt	Queensbury UFSD
Hills, Andrew	South Glens Falls CSD
Lis, Kyle	South Glens Falls CSD
Huchro, Michael	South Glens Falls CSD
Fitzgerald, Nicholas	South Glens Falls CSD
Ruby, Raymond	South Glens Falls CSD
Dawkins, Timothy	South Glens Falls CSD

- 11.F.13. As part of the same motion, the Board appointed the following staff from Corinth CSD for a Book Study Program for up to 4.5 hours at the rate of \$30 per hour effective March 1, 2015 through June 30, 2015:

Cheney-Bovee, Jill	Reynolds, Morgan
Frinto, Lisa	Siano, Patricia
Hernandez, Susan	Sheehan, Stacia
Meade, Lisa	Steimle, Jenn

- 11.F.14. As part of the same motion, the Board appointed the following staff from Queensbury UFSD for curriculum development for up to 10 hours at the rate of \$30 per hour effective June 11, 2015 through June 30, 2015:

Bailey, Karen	Harpinger, Ella	Shovan, Emily
Bergin, Kristin	Hicks, Gerald	Sheehan, Michael
Brady, Ruthanne	Hummel, Christie	Single, Wendy
Brown, Jeremy	Judge, Elizabeth	Trimarchi, Michelle
Conway, Stacy	King, Elizabeth	Turck, Allison
Cowper, Austin	Lefebvre, Marianne	Varney, Sharon
Denno, Amanda	Middleton, Melanie	Varney, Michael
Duell, Jessica	Moore, Kelli	Wilson, Kathleen
Fazio, Amy	Rafferty, Tina	Wright, Alesha
Gordon, Joel	Schofield, Jacquela	
Hanson, Deborah	Seamans, Andrea	

- 11.F.15. As part of the same motion, the Board appointed Kenneth Ivins as an Education Specialist for a Model Schools Excel Training for up to 3 hours effective March 13, 2015, at the rate of \$50 per hour.
- 11.F.16. As part of the same motion, the Board appointed Marcia Whitney as a Special Projects Administrator for School Improvement at the rate of \$350 per day effective July 1, 2015 through June 30, 2016, as needed.
- 11.F.17. As part of the same motion, the Board appointed Eileen Minder as Gifted and Talented/Enrichment Support Specialist for up to 25 hours, effective July 1, 2015 through August 31, 2015, as needed, at the rate of \$25 per hour.
- 11.F.18. As part of the same motion, the Board appointed Roger Hightower, as a Substitute/Temporary Lead Technology Installer, at the rate of \$20 per hour, effective July 1, 2015 through June 30, 2016, as needed.
- 12.A. Gillette Nash reported for the Audit Committee.
- 12.B. On motion made by Mrs. King, seconded by Mrs. Nash and unanimously carried, the Board approved cash disbursements for the month of May 2015.
- 12.C.1. On motion made by Mr. Petruska, seconded by Mrs. Nash and unanimously carried, the Board approved Financial Reports for the month ending March 31, 2015.
- 12.C.2. As part of the same motion, the Board approved the Budget Adjustment to Appropriations and the Budget Status reports for the month April 30, 2015.
- 12.D. On motion made Mrs. King, seconded by Mr. Petruska and unanimously carried, the Board authorized the Treasurer to distribute \$5,305,618.80 of BOCES State Aid.
- 12.E. On motion made by Mrs. King, seconded by Mr. Petruska and unanimously carried, the Board approved a lease extension for the period July 1, 2015 through June 30, 2020 with Hudson Falls Central School District for 13 classrooms and support spaces at the former Burgoyne Avenue Elementary School building on Burgoyne Avenue in Hudson Falls. Such annual lease amount will remain at \$62,309 subject to annual adjustments in the classroom lease rate schedule made by the Chief School Officers of the WSWHE BOCES.
- 12.F.1. On motion made by Mr. Petruska, seconded by Mrs. Nash and unanimously carried, the Board approved the following vendors who submitted the lowest bids on an item by item bid for Custodial Paper Products to be supplied to participating school districts for the period of June 11, 2015 – November 30, 2015.

Leland Paper Co.
Glens Falls, NY

Central Poly Corp.
Linden, NJ

Interboro Packaging Corp.
Montgomery, NY

Hill & Markes, Inc.
Amsterdam, NY

E.A. Morse & Co, Inc.
Castleton, NY

Foley Distributing
Rutland, VT

Unipak Corp.
Brooklyn, NY

Calico Industries, Inc.
Annapolis Junction, MD

W.B. Mason Co. Inc.
Albany, NY

- 12.F.2. As part of the same motion, the Board approved the following vendors who submitted the lowest bids on an item by item bid for copy paper/envelopes to be supplied to participating school districts for the period of June 11, 2015 – November 20, 2015.

Contract Paper Group
Uniontown, OH

Buffalo Envelope
Depew, NY

W.B. Mason Co., Inc.
Albany, NY

- 12.F.3. As part of the same motion, the Board extended the contract for an additional one (1) year, July 16, 2015 – July 15, 2016 with Brigar X-Press Solutions dba Digital X-Press for Printing of NYS Common Core Curriculum Modules for ELA & Math K-12 with an Online Ordering System. This bid #112-15 was awarded at the August 2014 Board meeting.

- 12.G.1. On motion made by Mr. Petruska, seconded by Mr. Freebern and unanimously carried, the Board approved an equipment lease for Argyle Central School for 3 years not to exceed \$127,655.16 with three payments of \$42,551.72. (Disposition is \$1 buyout) Items to lease: 120 Dell computers

- 12.G.2. As part of the same motion, the Board approved an equipment lease for Lake George Central School for 3 years not to exceed \$226,548.84 with three payments of \$75,516.28. (Disposition is \$1 buyout) Items to lease: 160 MacBook Air laptops, 50 iPad Airs, 1 iPad Mini

- 12.G.3. As part of the same motion, the Board approved an equipment lease for Greenwich Central School for 4 years not to exceed \$113,558.44 with four payments of \$28,389.61. (Disposition is \$1 buyout) Items to lease: 150 Acer Chrome books, 150 Google Chrome Management, 6 carts and 95 Dell computers

- 12.G.4. As part of the same motion, the Board approved an equipment lease for Hudson Falls Central School for 3 years not to exceed \$185,657.82 with three payments of \$61,885.94. (Disposition is \$1 buyout) Items to lease: 350 Acer Travel Mate Tablets, 42 Acer Notebooks, and 42 docking stations

- 12.G.5. As part of the same motion, the Board approved an equipment lease for Ballston Spa Central School for 5 years not to exceed \$25,143.34 with five payments of \$5,028.67. (Disposition is \$1 buyout) Items to lease: 1 Xerox D95 copier

- 12.G.6. As part of the same motion, the Board approved an equipment lease for Cambridge Central School for 3 years not to exceed \$71,517.00 with three payments of \$23,839.00. (Disposition is \$1 buyout) Items to lease: 120 Dell computers
- 12.H.1. On motion made by Mr. Petruska, seconded by Mrs. King and unanimously carried, the Board approved the rental of a 7855 WorkCentre Multifunction System Copier for 48 months at \$290.44 per month for the RSE-TASC department located at Myers Center CALC Building.
- 12.H.2. As part of the same motion, the Board approved the rental of a Ricoh Aficio MP 6054-SPF Digital Multifunction System Copier for 36 months at \$221.00 per month for the Payroll Office located at Burgoyne Avenue.
- 12.I. On motion made by Mr. Petruska, seconded by Mrs. King and unanimously carried, the Board approved exercising the purchase option for the 27 passenger bus of \$20,759.98 and the 30 passenger bus for \$19,020.42. Both buses were leased for five years, such lease ending July 15, 2015.
- 12.J. On motion made by Mr. Petruska, seconded by Mrs. Thomas and unanimously carried, the Board extended the contract with Settles Hill Banquets and Events for breakfast, lunch, and dinner at a total price of \$995.20 from July 1, 2015 through June 30, 2016.
- 12.K. On motion made by Mr. Petruska, seconded by Mr. Freebern and unanimously carried, the Board approved the option to extend the property/casualty insurance with McPhillips Insurance Agency (Utica National Insurance Co.) for 2015-16. This is the first of two option years of extensions for the RFP awarded for the 2014-15.
- 12.L. On motion made by Mr. Petruska, seconded by Ms. Thomas and unanimously carried, the Board declared surplus and authorized disposal pursuant to Board Policy 4070: Personal Property Accountability as follows:

Qty.	Description with Model/Serial Number, etc.	BOCES ID Number
1	Table Portion of desk	10261
1	Dell D630 Laptop	40160
1	Dell E6400 Laptop	45079
11	Acer Aspire One Laptop	45434
		45437
		45433
		45429
		45439
		45430
		45438
		45431
		45426

		45436
		45432
1	Dell OptiPlex 745 Desktop	40815
1	Dell Computer Laptop Model PP04X	18247

- 12.M. On motion made by Mr. Petruska, seconded by Mr. Smoller and unanimously carried, the Board approved the following resolution:

Upon review of the Lease between Washington-Saratoga-Warren-Hamilton-Essex Counties Board of Cooperative Education Services (BOCES) and Upstate Equine Medical Center dated July 28, 2014 for premises at 362 Rugg Road, Schuylerville, NY and the conduct of the Landlord relating to BOCES' use and enjoyment of the premises under said Lease since the commencement of the Lease, it is

NOW RESOLVED, that the law firm of Girvin and Ferlazzo, PC is hereby authorized to enter into negotiations with the Upstate Equine Medical Center and its representatives to set up a mediation session to create a negotiated resolution terminating the above Lease and if it is unable to reach such an agreement in a prompt fashion that Girvin and Ferlazzo, PC is authorized to commence an action in the Supreme Court, Saratoga County to invalidate or terminate the Lease.

- 13.A. **Thursday, June 11, 2015 ~**
ECHS Completion Ceremony at SUNY ADK Queensbury Campus, Scoville Learning Center; 6:30 PM
- 13.B. **Friday, June 12, 2015 ~**
Southern Adirondack Education Center Special Programs Awards & Completion Ceremony at SAEC; 9:30 AM
- 13.C. **Monday, June 15, 2015 ~**
Myers Education Special Programs Completion Ceremony at the Gick Road Conference Center; 7:00 PM
- 13.D. **Thursday, June 18, 2015 ~**
Washington Street Teaching & Learning Center Completion Ceremony at WSTLC (Fort Edward); 1:00 PM
- 13.E. **Thursday, June 18, 2015 ~**
Myers Education CTE Completion Ceremony at the Saratoga Springs City Center; 7:00 PM
- 13.F. **Friday, June 19, 2015 ~**
Spring Concert at Sanford Street Teaching & Learning Center; 12:30 PM
- 13.G. **Friday, June 19, 2015 ~**
Southern Adirondack Education Center CTE Completion Ceremony at the Glens Falls Civic Center; 7:00 PM

- 13.H. **Tuesday, June 23, 2015 ~**
Sanford Street Teaching & Learning Center Awards Ceremony at SSTLC;
12:15 PM
- 13.I. **Thursday, June 25, 2015 ~**
End of Year Program and Staff Recognition Ceremony at Maple Avenue
Middle School, Saratoga Springs; 9:30 AM refreshments; 10:00 AM
program begins. End of Year Picnic at Gavin Park immediately following
program at Maple Ave.
- 13.J. **Thursday, June 25, 2015 ~**
Practical Nursing Completion Ceremony at Saratoga Springs High School;
6:00 PM
- 13.K. **July 8, 2015 ~**
July Organizational and Regular Meeting of the Board of Education at Gick
Road; 6:30 PM
- 13.L. **July 12 – July 14, 2015 ~**
2015 Rural Schools Association Conference “*Communities Committed to
Education Excellence*” at the Otesaga Hotel, Cooperstown, NY.
- 13.M. **August 12, 2015 ~**
August Board Workshop at Gick Road; 3:00 PM
14. On motion made by Mr. Petruska, seconded by Ms. Thomas and
unanimously carried, the Board went into Executive Session at 8:31 PM to
discuss the medical, financial, credit, or employment history of a particular
person or corporation, or matters leading to the appointment, employment,
promotion, demotion, discipline, suspension, dismissal, or removal of a
particular person or corporation. The Board entered back into public
session at 9:10 PM.
14. On motion made by Mr. Petruska, seconded by Mrs. King and unanimously
carried, the meeting was adjourned at 9:11 PM.

Respectfully submitted,

Jackie White, Secretary
Washington-Saratoga-Warren-Hamilton-Essex
Board of Cooperative Educational Services

Timothy Place, Clerk
Washington-Saratoga-Warren-Hamilton-Essex
Board of Cooperative Educational Services

Treasurer's Report
WSWHE Monthly Bank Reconciliations
Month: April 2015

Bank Name: Glens Falls National

Cash, beginning of month balance	\$ 12,233,701.07
Outside Receipts	\$ 6,939,976.60
Outside Disbursements	\$ (5,536,612.46)
Internal net receipts and disbursements	\$ 0.00
Adjustments, Insufficient Funds, Voids	\$ 1,541.43
Interest	\$ 2,578.63
Cash, end of the month balance	<u>\$ 13,641,185.27</u>
Bank Statement Balance	\$ 14,007,582.45
Deposits in Transit	\$ -
Outstanding Checks	\$ (365,629.55)
Interest to be transferred to Main Account	\$ (767.63)
Adjustments	\$ -
Bank errors	\$ -
Reconciled Bank Balance	<u>\$ 13,641,185.27</u>

I certify that the above report and attached reconciliations, are correct to the best of my knowledge, information and belief

Amy Sprig 5/8/15
Completed by and date

Heather A. Up 5/31/15
Approved by and date

Amy R Moore 6/1/15
Accepted by and date

WSWHE Monthly Bank Reconciliations
Month: April 2015

Bank Name: Glens Falls National

Account Name and WINCAP Account	Vendor		Capital Improvement Projects										Awards/ Scholarships TE201	
	Main Depository A201.05	Disbursement A200.06	Offsite Deposits A201.06/F201.06	Special Aid Fund F200.06	PELL/SEOG F200.03	Direct Loans F200.08	CTE Equipment Reserve H201.03	H200.02	Trust & Agency TA200.06	Payroll TA010	Post Retirement Health TA201.02	HRA TA201.04		ACH Zero TA200.99
Cash, beginning of month balance	\$ 7,963,629.18	\$ 538.44	\$ 197.00	\$ 521,230.72	\$ -	\$ -	\$ 1,444,682.34	\$ 1,167,798.88	\$ 120,881.23	\$ -	\$ 964,042.69	\$ 9,084.17	\$ -	\$ 41,616.42
Outside Receipts	\$ 6,555,325.46	\$ -	\$ 206,782.80	\$ 10,098.78	\$ -	\$ -	\$ -	\$ -	\$ 165,919.56	\$ -	\$ -	\$ -	\$ -	\$ 1,850.00
Outside Disbursements	\$ -	\$ (2,373,195.55)	\$ -	\$ (25,796.63)	\$ -	\$ -	\$ -	\$ (191,398.31)	\$ (1,679,362.02)	\$ (1,255,371.17)	\$ -	\$ -	\$ (11,488.78)	\$ -
Internal net receipts and disbursements	\$ (4,957,857.39)	\$ 2,371,164.68	\$ (206,979.80)	\$ (180,926.46)	\$ -	\$ -	\$ -	\$ -	\$ 1,590,552.95	\$ 1,255,371.17	\$ 116,686.07	\$ -	\$ 11,488.78	\$ -
Adjustments, ISF, Voids	\$ -	\$ 1,492.43	\$ -	\$ 49.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	\$ 2,089.12	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 279.07	\$ -	\$ -	\$ -	\$ 192.23	\$ -	\$ -	\$ 8.21
Cash, end of the month balance	\$ 9,563,696.37	\$ 0.00	\$ -	\$ 324,655.41	\$ -	\$ -	\$ 1,444,961.41	\$ 976,400.57	\$ 197,991.72	\$ -	\$ 1,080,920.99	\$ 9,084.17	\$ -	\$ 43,474.63

Bank Statement Balance	\$ 8,063,696.37	\$ 290,436.72	\$ 3.60	\$ 331,938.96	\$ -	\$ -	\$ 1,444,961.41	\$ 998,177.45	\$ 199,599.16	\$ 34,634.39	\$ 1,080,920.99	\$ 9,085.92	\$ 9,928.10	\$ 43,909.63
Deposits in Transit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
O/S Checks - see attached	\$ -	\$ (290,339.01)	\$ -	\$ (7,207.06)	\$ -	\$ -	\$ -	\$ (21,563.45)	\$ (1,551.11)	\$ (34,606.01)	\$ -	\$ -	\$ (9,927.91)	\$ (435.00)
Interest to be transferred to Main Account	\$ -	\$ (97.71)	\$ (3.60)	\$ (76.49)	\$ -	\$ -	\$ -	\$ (213.43)	\$ (56.33)	\$ (28.38)	\$ -	\$ (1.75)	\$ (0.19)	\$ -
Adjustments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bank errors	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reconciled Bank Balance	\$ 8,063,696.37	\$ (0.00)	\$ -	\$ 324,655.41	\$ -	\$ -	\$ 1,444,961.41	\$ 976,400.57	\$ 197,991.72	\$ (0.00)	\$ 1,080,920.99	\$ 9,084.17	\$ 0.00	\$ 43,474.63

Bank Statement Balance	\$ 1,500,289.75
Deposits in Transit	\$ -
O/S Checks - see attached	\$ -
Interest to be transferred to Main Account	\$ (289.75)
Adjustments	\$ -
Bank errors	\$ -
Reconciled Bank Balance	\$ 1,500,000.00
Reconciliation Cross Check	0.00

WASHINGTON•SARATOGA

BOCES

BOARD OF COOPERATIVE EDUCATIONAL SERVICES

WARREN•HAMILTON•ESSEX

General Fund
April 30, 2015

Code	Account Description		
A201	Cash – Time Deposits	9,563,696.37	
A210	Petty Cash	400.00	
A380	Accounts Receivable	14,988.22	
A391	Due From Other Funds		
A410	Due from State/Federal Receivable		2,775.00
A431	Due from School Districts	7,859,001.66	
A480	Prepaid Expenses		
A510	Estimated Revenues	68,831,858.03	
A521	Encumbrances	12,605,181.03	
A522	Expenditures	51,176,868.56	
A600	Accounts Payable		45,440.98
A601	Accrued Liabilities		610,986.08
A621	Revenue Anticipation Notes Payable		
A630	Due to Other Funds		
A631	Due to Other Governments		456.99
A632	Due to Teachers Retirement System		2,350,643.93
A637	Due to Employees Retirement System		171,555.06
A658	Due to School Districts –BOCES Aid		
A690	Overpayments/Collections in Advance		
A691	Deferred Revenues		227,712.89
A815	Reserve for Unemployment Insurance		435,437.47
A827	Reserve for Retirement Contribution		877,130.91
A863	Reserve for Insurance		20,039.00
A867	Reserve for EBALR		2,005,284.88
A915	Assigned Fund Balance - Encumbrances		12,605,181.03
A960	Appropriations		68,831,858.03
A980	Revenues		61,867,491.62
		150,051,993.87	150,051,993.87

WASHINGTON•SARATOGA

BOCES

BOARD OF COOPERATIVE EDUCATIONAL SERVICES

WARREN•HAMILTON•ESSEX

Special Aid Fund
April 30, 2015

Code	Account Description		
F200	Cash	324,655.41	
F380	Accounts Receivable	18,512.21	
F391	Due from Other Funds		
F410	Due from Other Governments	34,315.50	
F431	Due from School Districts	8,517.78	
F480	Prepaid Expenses - Rental	1,760.00	
F522	Expenditures	2,971,625.68	
F600	Accounts Payable		
F601	Accrued Liabilities		
F630	Due to Other Funds		
F631	Due to Other Governments		
F632	Due to Teachers Retirement System		
F637	Due to Employees Retirement System		
F691	Deferred Revenues		1,499.00
F915	Assigned Fund Balance		339,033.82
F980	Revenues		3,018,853.76
		3,359,386.58	3,359,386.58

WASHINGTON•SARATOGA

BOCES

BOARD OF COOPERATIVE EDUCATIONAL SERVICES

WARREN•HAMILTON•ESSEX

Trust & Agency
April 30, 2015

Code	Account Description		
TA200	Cash	1,287,996.88	
TA200	Cash-Student Activity		
TA380	Accounts Receivable		
TA391	Due From Other Funds		
TA459	Securities Pledged as Bank Collateral	15,555,322.81	
TA010	Net Payroll		
TA018	ERS & TRS		
TA020	Group Insurance		1,261,949.64
TA021	NYS Income Tax		
TA022	Federal Income Tax		
TA023	Association and Union Dues		
TA024	Income Executions		
TA029	Purchase of Annuities		
TA032	Deposit of Securities		15,555,322.81
TA038	Student Deposits		
TA085	Other funds (AFLAC/HRA)		26,047.24
TA630	Due to Other Funds		
		16,843,319.69	16,843,319.69

Private Purpose Expendable Trust Fund
April 30, 2015

Code	Account Description		
TE201	Cash – Time Deposits	43,474.63	
TE522	Expenses	550.00	
TE092	Endowments, Scholarships, Gifts		41,311.98
TE980	Revenues		2,712.65
		44,024.63	44,024.63

WASHINGTON•SARATOGA

BOCES

BOARD OF COOPERATIVE EDUCATIONAL SERVICES

WARREN•HAMILTON•ESSEX

CTE Equipment Reserve Fund
April 30, 2015

Code	Account Description		
H201	Cash – Time Deposits	1,444,961.41	
H391	Due From Other Funds		
H521	Encumbrances	40,651.37	
H522	Expenditures	101,828.00	
H599	Appropriated Fund Balance	353,754.00	
H600	Accounts Payable		
H878	Reserve for Advanced Tech Equipment		1,543,999.65
H961	Reserve for Encumbrances		40,651.37
H960	Appropriations		353,754.00
H980	Revenues		2,789.76
		1,941,194.78	1,941,194.78

Capital Improvement Fund
April 30, 2015

Code	Account Description		
H201	Cash – Time Deposits	976,400.57	
H391	Due from Other Funds		
H510	Estimated Revenues	4,068,177.00	
H521	Encumbrances	332,269.97	
H522	Expenditures	1,267,059.96	
H599	Appropriated Fund Balance	1,356,492.07	
H600	Accounts Payable		
H605	Retained Percentages		19,009.46
H631	Due to Other Governments		170,400.00
H915	Assigned Fund Balance		1,027,993.07
H915	Assigned Fund Balance - Encumbrances		332,269.97
H960	Appropriations		5,424,669.07
H980	Revenues		1,026,058.00
		8,000,399.57	8,000,399.57

WASHINGTON•SARATOGA

BOCES

BOARD OF COOPERATIVE EDUCATIONAL SERVICES

WARREN•HAMILTON•ESSEX

General Fixed Assets Account Group
April 30, 2015

Code	Account Description		
K101	Land	88,000.00	
K102	Buildings	13,737,568.41	
K112	Accumulated Depreciation – Buildings		7,664,266.85
K104	Equipment	14,513,255.84	
K114	Accumulated Depreciation – Equipment		9,339,508.46
K105	Construction Work in Progress	793,010.00	
K158	Component Contributions		12,128,058.94
		29,131,834.25	29,131,834.25

General Long Term Debt Account Group
April 30, 2015

Code	Account Description		
W125	Provisions to be Made in Future	39,562,667.81	
W685	Installment Purchase Debt		1,881,331.15
W689	Compensated Absences		2,034,635.66
W689	Other Post-Employment Benefits		35,646,701.00
		39,562,667.81	39,562,667.81

Treasurer's Report
Southern Adirondack Public Schools Workers Compensation Plan
April 30, 2015

Bank Name: Glens Falls National

Cash, beginning of month balance	\$	1,661,792.26
Outside Receipts		
Outside Disbursements	\$	(303,386.58)
Internal net receipts and disbursements	\$	-
Adjustments, Insufficient Funds, Voids	\$	-
Interest	\$	4,769.33
Cash, end of the month balance	<u>\$</u>	<u>1,363,175.01</u>
Bank Statement Balance	\$	1,364,337.01
Deposits in Transit		
Outstanding Checks	\$	(1,162.00)
Interest to be transferred to Main Account	\$	-
Adjustments	\$	-
Bank errors	\$	-
Reconciled Bank Balance	<u>\$</u>	<u>1,363,175.01</u>

I certify that the above report and attached reconciliations, are correct to

Jimmy E Moore 5/4/15
Treasurer and date

Jimmy J. Peau 5.5.15
Chairman and date

WASHINGTON•SARATOGA

BOCES

BOARD OF COOPERATIVE EDUCATIONAL SERVICES

WARREN•HAMILTON•ESSEX

Southern Adirondack Public Schools Workers Compensation Plan
April 30, 2015

Code	Account Description		
OT200	Cash	1,363,175.01	
OT230	Cash – Escrow PMA	225,000.00	
OT380	Accounts Receivable		
OT450	Investment in Securities-Cost	4,371,825.91	
OT451	Investment in Securities-Market Chg.		142,007.27
OT480	Prepaid Expenses		
OT522	Expenses	2,298,931.72	
OT600	Claims Payable-IBNR		6,490,017.00
OT601	Accrued Liabilities		68,853.61
OT814	Fund Balance – Current Reserve	1,155,560.65	
OT980	Revenues		2,713,615.41
		9,414,493.29	9,414,493.29

WASHINGTON-SARATOGA-WARREN-HAMILTON-ESSEX COUNTIES
2014-15 BUDGET ADJUSTMENT REPORT
INCREASES/(DECREASES) TO APPROPRIATIONS

		68,831,858.03	
5/4/2015	13,765.44		Increase budget to match revenue cross contract from Cap Region BOCES - 211
5/4/2015	10,784.80		Increase budget to match revenue cross contract from Cap Region BOCES - 219
5/4/2015	1,809.60		Increase budget to match revenue cross contract from Cap Region BOCES - 351
5/4/2015	509.60		Increase budget to match revenue cross contract from Cap Region BOCES - 535
5/4/2015	13,544.52		Increase budget to match revenue cross contract from Cap Region BOCES - 606
5/4/2015	936.00		Increase budget to match revenue cross contract from Cap Region BOCES - 608
5/4/2015	3,487.53		Increase budget to match revenue cross contract from Cap Region BOCES - 616
5/4/2015	6,029.76		Increase budget to match revenue cross contract from Cap Region BOCES - 635
5/4/2015	6,600.00		Increase budget to match revenue cross contract from Cap Region BOCES - 635
5/5/2015	1,380.49		Increase budget to match revenue cross contract from Monroe 1 - 656
5/5/2015	7,886.31		Increase budget to match revenue cross contract from Questar - 609
5/5/2015	825.30		Increase budget to match revenue cross contract from Jefferson Lewis - 615
5/5/2015	9,714.58		Increase budget to match anticipated revenue - 531
5/7/2015	6,942.65		Increase budget to technology upgrades - 207
5/7/2015	184,272.43		Increase budget for supplies, equipment and tech needs in new building - 703
5/8/2015	42,251.00		Increase budget to match revenue Hartford - 504
5/8/2015	400.00		Increase budget to match revenue Granville - 504
5/8/2015	2,806.00		Increase budget to match revenue Ballston Spa - 504
5/8/2015	(8,588.00)		Decrease budget to match anticipated revenue - 322
5/11/2015	(4,993.10)		Decrease budget to reflect actual salaries and benefits - 709
5/11/2015	98,262.00		Increase budget to match revenue Videoconferencing upgrade - 101
5/11/2015	800.00		Increase budget to anticipated revenue resale - 101
5/11/2015	2,500.00		Increase budget to anticipated revenue resale - 101
5/11/2015	8,693.00		Increase budget to match cross contract Franklin Essex - 514
5/13/2015	30,972.00		Increase budget to match anticipated revenue Galway - 504
5/13/2015	38,084.00		Increase budget to match anticipated revenue - 531
5/14/2015	(5,780.00)		Decrease budget to match anticipated revenue - 531
5/14/2015	179,661.00		Increase budget to match anticipated revenue Schuylerville - 504
5/15/2015	374.63		Increase budget to match revenue cross contract Franklin Essex - 514
5/15/2015	122.00		Increase budget to match anticipated revenue Abe Wing - 504
5/15/2015	3,051.50		Increase budget to match anticipated revenue - 623
5/18/2015	5,286.00		Increase budget to match anticipated revenue - 531
5/18/2015	45,804.00		Increase budget to match anticipated revenue Mechanicville - 504
5/19/2015	8,720.00		Increase budget to match anticipated revenue Galway - 655
5/20/2015	(14,416.61)		Decrease budget to actual salaries and benefits - 712
5/20/2015	4,288.00		Increase budget to anticipated salary and benefits - 715
5/20/2015	9,985.00		Increase budget to actual salaries and benefits - 718
5/20/2015	(24,236.01)		Decrease budget to actual salaries and benefits - 720
5/20/2015	56,431.00		Increase budget to match anticipated revenue Mechanicville - 504
5/26/2015	108,500.00		Increase budget to match anticipated revenue - 501
5/28/2015	19,018.48		Increase budget to match anticipated revenue - 680
5/28/2015	7,010.00		Increase budget to match anticipated revenue Galway - 504
5/28/2015	78,919.00		Increase budget to match anticipated revenue Galway - 655
5/29/2015	13,585.00		Increase budget to match anticipated revenue - 401
	975,998.90		
		69,807,856.93	

Budget Status Report
May 31, 2015

COSER Group	Year-to-Date Revenue	Current Estimated Revenue	Projected Year End Revenue
CTE	11,938,434.10	11,896,745.22	11,948,478.54
Special Ed	22,722,601.95	22,692,810.84	22,719,145.60
SSS	19,157,194.83	19,629,936.60	19,093,621.86
Admin/Mgmt	7,231,728.72	7,517,876.85	7,688,808.29
X-Contracts	6,729,621.94	6,689,356.63	6,725,947.27
Capital	1,669,043.00	1,669,043.00	1,669,043.00
Total Revenue	69,448,624.54	70,095,769.14	69,845,044.56

COSER Group	Year-to-Date Expenses	Current Budget	Projected Year End Expense
CTE	7,254,501.66	11,501,482.92	11,132,338.13
Special Ed	16,588,314.14	22,445,963.28	21,720,429.85
SSS	16,755,407.32	19,959,546.43	18,460,794.70
Admin/Mgmt	6,088,663.31	7,542,260.59	7,160,997.85
X-Contracts	5,568,888.86	6,689,560.71	6,689,356.63
Capital	1,589,757.52	1,669,043.00	1,597,757.52
O&M	2,694,632.49		
Total Expenses	56,540,165.30	69,807,856.93	66,761,674.68

COSER Group	Surplus/Deficit	Surplus/Deficit	Surplus/Deficit
CTE	4,683,932.44	395,262.30	816,140.41
Special Ed	6,134,287.81	246,847.56	998,715.75
SSS	2,401,787.51	-329,609.83	632,827.16
Admin/Mgmt	1,143,065.41	-24,383.74	527,810.44
X-Contracts	1,160,733.08	-204.08	36,590.64
Capital	79,285.48	0.00	71,285.48
Total Deficit/Surplus	15,603,091.73	287,912.21	3,083,369.88

Footnotes:

Carryover encumbrances of \$20,280

20% savings for O&M projected year end expenditure

No adjustment for Worker's Compensation or Unemployment Benefit

Cosers 655,504 & 416 refunds from prior years not recorded