

**WASHINGTON-SARATOGA-WARREN-HAMILTON-ESSEX
BOARD OF COOPERATIVE EDUCATIONAL SERVICES**

**REGULAR MEETING OF THE BOARD OF EDUCATION
NORTH WARREN CENTRAL SCHOOL DISTRICT, CHESTERTOWN, NEW YORK
November 18, 2015 6:30 PM**

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. PUBLIC HEARING

4. ANTICIPATED EXECUTIVE SESSION

Recommend the Board go into Executive Session to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation, and collective negotiations pursuant to article 14 of the Civil Service Law.

5. MINUTES

Recommend the Board approve the minutes for the October 14, 2015 regular meeting of the Board of Education. A copy of the minutes is attached.

6. COMMUNICATIONS

7. OLD BUSINESS

8. ADMINISTRATIVE REPORTS

A. New Media Career Academy

Tony Muller and Doug Leavens will present a report.

B. Legislative Update

Linda King, the Board's legislative representative, will be presenting a report.
(NO ACTION REQUIRED)

C. District Superintendent Items (NO ACTION REQUIRED)

9. NEW BUSINESS

A. Donations

Recommend the Board accept a monetary donation of \$300 from the Kiwanis Club of Glens Falls for the Taste of North Country for the students' Criminal Justice Studies Extra-Classroom account.

B. Terms and Conditions for Groups and for Individuals Not Covered by a Collective Bargaining Agreement

1. Recommend the Board approve the following additions to Non-Unit Group 9 Substitutes for the 2015-16 school year:

<u>Title</u>	<u>Rate</u>
Crisis Intervention Worker	\$11.00/hr \$12.25/hr over 25 days
Mental Health Counselor	\$17.00/hr \$17.25/hr over 25 days

10. PERSONNEL

A. Position Changes

1. Recommend the Board create the positions listed below, pending enrollment and/or district request:

CERTIFIED POSITIONS

<u>POSITION</u>	<u>EFFECTIVE DATE</u>	<u>PROGRAM/LOCATION</u>
Teaching Assistant- Part-time .50FTE 2 Positions	October 1, 2015 through June 30, 2016	Various

CLASSIFIED POSITIONS

<u>POSITION</u>	<u>EFFECTIVE DATE</u>	<u>PROGRAM/LOCATION</u>
Crisis Intervention Worker Full-time, School Calendar	October 26, 2015	WSTLC
Physical Therapist Part-time (15% up to full-time)	October 1, 2015	Various
Teacher Aide- HVAC/R Full time	October 1, 2015 through June 30, 2016	HVAC-R /Myers
Teacher Aide- Part-time (50%) 2 Positions	October 1, 2015 through June 30, 2016	Various

2. Recommend the Board increase one (1) position in the Physical Therapist area from part-time (70%) to full-time effective September 29, 2015 and approve a change of employment status for Babette Furman, increasing her from a part-time (70%) to a full-time position in the Physical Therapist area, effective September 29, 2015.
3. Recommend the Board increase one (1) position in the Special Education area from a part-time (50%) to part-time (60%) and one (1) position in the Physical Education area from part-time (10%) to part-time (20%) effective October 2, 2015, and approve a change of status for Corey Girelli,

increasing her from a part-time (50%) term position to a part-time (60%) term position in the Special Education area effective September 30, 2015 through June 30, 2016, and a part-time (10%) to a part-time (20%) term position in the Physical Education area effective October 2, 2015 through June 30, 2016.

4. Recommend the Board extend the appointment end date for Morgan Lange to a temporary term hourly non-competitive position in the Audio Visual Aide area from October 16, 2015 to December 31, 2015 as needed.
5. Recommend the Board rescind a previously approved resolution for Jeffrey Plummer appointing him for extra duty as Head Teacher for the 2015-2016 school year, and appoint him as Lead Advisor for Youth Activities for the 2015-2016 school year, at the annual rate of \$2,000.
6. Recommend the Board amend a previously approved extension of the end date of the probationary period for Melissa DelSignore in the Art tenure area from September 6, 2019 to September 5, 2019 due to a leave of absence without pay of 5 days (October 9, 2015 through October 16, 2015).
7. Recommend the Board approve a change in end date for Holly McArthur, School Counselor, for summer preparation and planning from August 30, 2015 to September 1, 2015.
8. Recommend the Board approve a change in the number of hours previously approved for the following staff for summer curriculum development at the rate of \$34/hour Hudson Falls Central School District effective July 15, 2015 and July 16, 2015:

<u>Name</u>	<u>Previous Hours</u>	<u>Corrected Hours</u>
Powhida, Julia	up to 5	up to 6.5
Wicks, Barbara	up to 10	up to 6.5
Wicks-Lindsay, Joy	up to 5	up to 6.5

9. Recommend the Board approve a change of employment status for Hebert Colvin from a full-time provisional position in the Senior Building Maintenance Mechanic area to a full-time permanent position with a 12-week probationary period in the Senior Building Maintenance Mechanic area effective October 19, 2015 through January 11, 2016.
10. Recommend the Board terminate the employment of Kevin Zellars from a full-time Senior Custodian position, pursuant to Section 71 of Civil Service Law, effective November 18, 2015.

B. Staff Resignations for the Purpose of Retirement

1. Recommend the Board accept with appreciation and regret the retirement resignation of Sharon Gardenier from a full-time position in the Teaching Assistant tenure area effective June 30, 2016, with the last paid day of work June 23, 2016. Ms. Gardenier will have completed over 25 years of service with the BOCES.

C. Staff Resignations/Leave of Absences

1. Recommend the Board accept the resignation of Michael Noon from a full-time position in the Building Maintenance Helper area effective October 26, 2015, with the last paid day of work October 15, 2015
2. Recommend the Board accept the resignation of Andrew Oakes from a temporary term hourly position in the Audio Visual Mechanic area effective October 1, 2015.
3. Recommend the Board accept the resignation of Christopher Schuyler from employment and the Preferred Eligibility List in the Special Education tenure area effective August 14, 2015.
4. Recommend the Board approve a leave of absence without pay for Kris Moy from a Practical Nursing position for the period October 9, 2015 through October 19, 2015. (6 days).

D. Tenure Appointments

1. Recommend the Board appoint **Emily Hilker** to tenure status in the Special Education tenure area effective November 23, 2015.

E. Permanent Appointments

1. Recommend the Board appoint **Laurie Kincaid** to permanent status in the Benefit Coordinator area effective October 12, 2015.
2. Recommend the Board appoint **Marc Havens** to permanent status in the Senior Custodian area effective October 12, 2015.

F. Staff Appointments

1. Recommend the Board appoint Claire Bromley to a full-time, four (4) year probationary position in the School Social Worker tenure area effective October 30, 2015 through October 29, 2019. Ms. Bromley has a Provisional Certificate dated February 1, 2015 in the School Social Worker area. Her salary will be prorated based on step 2 of the salary schedule - \$37,202.
2. Recommend the Board recall Elizabeth Morgan from the Section 3031 Preferred Recall List to a full-time probationary position in the Teacher of English to Speakers of Other Languages area, with the remaining probationary period effective October 20, 2015 through November 1, 2016, with credit for previous service during the probationary period. Ms. Morgan has a Professional Certificate dated September 1, 2009 in the Teacher of English to Speakers of Other Languages area. Her salary will be prorated based on step 10 of the salary schedule - \$43,575.
3. Recommend the Board appoint Dennis Batty to a full-time, four (4) year probationary position in the Teaching Assistant tenure area effective November 9, 2015 through November 8, 2019. Mr. Batty has a Level I certificate pending in the Teaching Assistant area. His salary will be based on step 3 of the salary schedule – \$14,517.

4. Recommend the Board appoint Wendy Serapilio to a full-time, four (4) year probationary position in the Teaching Assistant tenure area effective November 9, 2015 through November 8, 2019. Ms. Serapilio has a Level I certificate dated July 16, 2015 in the Teaching Assistant area. Her salary will be based on step 2 of the salary schedule – \$14,026.
5. Recommend the Board appoint James Smith to a full-time, four (4) year probationary position in the Teaching Assistant tenure area effective November 9, 2015 through November 8, 2019. Mr. Smith has a Level I certificate pending in the Teaching Assistant area. His salary will be based on step 2 of the salary schedule – \$14,026.
6. Recommend the Board appoint Chelsea DiGiacomo to a full-time, four (4) year probationary position in the Teaching Assistant tenure area effective November 9, 2015 through November 8, 2019. Ms. DiGiacomo has a Level I certificate pending in the Teaching Assistant area. Her salary will be based on step 3 of the salary schedule – \$14,517.
7. Recommend the Board appoint Kathleen Donohue from the Civil Service Recall list to a part-time (.15FTE) permanent position in the Physical Therapy area effective October 19, 2015 through June 23, 2016. Her salary will be prorated based on off step 25 of the salary schedule - \$63,397.
8. Recommend the Board appoint Daniel O'Connor to a full-time, 12-month, provisional position in the Network Analyst area (pending Civil Service qualification) effective November 2, 2015. His salary will be prorated based on step 4 of the salary schedule – \$44,298.
9. Recommend the Board appoint Ryan Haley to a full-time, 12-month, provisional position in the Micro Computer Repair Technician area (pending Civil Service qualification) effective October 26, 2015. His salary will be prorated based on step 5 of the salary schedule – \$36,719.
10. Recommend the Board appoint Erik Morrison to a full-time, 12 month temporary position in the Human Resource Specialist area (pending civil service classification) effective November 18, 2015. His 15-16 salary will be prorated based on \$32,000.
11. Recommend the Board appoint Alison Brownell to a full-time temporary term non-competitive position in the Teacher Aide area effective November 16, 2015 through June 30, 2016, as needed. Her salary will be prorated based on step 3 of the salary schedule - \$12,540.
12. Recommend the Board appoint Angela Spring to a full-time, 12 month temporary position in the Financial Support Specialist area (pending civil service classification) effective October 15, 2015. Her 15-16 salary will be prorated based on \$30,000.
13. Recommend the Board appoint Sean Fortier to a full-time, 12 month temporary position in the Network Systems Engineer area (pending civil service classification) effective September 18, 2015. His 15-16 salary will be prorated based on \$59,576.

14. Recommend the Board appoint Vance Catapang to a full-time, 12 month provisional position in the Network Analyst area (pending civil service qualification) effective November 19, 2015. His 15-16 salary will be prorated based on Step 1 of the salary schedule -\$40,657.
15. Recommend the Board appoint staff listed below to full-time temporary term non-competitive positions in the Audio Visual Mechanic area effective dates indicated, as needed, at an hourly rate based on step 1 of the salary – \$24,528.

<u>Name</u>	<u>Effective Dates</u>	<u>Location</u>
Paniccia, Nico	11/09/2015-02/09/2015	Gick Road
Papenhausen, Kevin	11/09/2015-02/09/2015	Gick Road

G. Other

1. Recommend the Board approve hourly/per diem employment at the applicable 2015-16 hourly/per diem rate (unless otherwise noted) for the staff listed below:

<u>Name</u>	<u>Program</u>	<u>Maximum Hours/Days</u>
Amodeo, Christine	Adult Literacy (Article 19) - GRASP and Literacy Instruction	up to 12.50 hours 9/28/15-11/06/15
Barber, June	Adult LPN-Instructional Planning	up to 3.25 hours 9/21/15-10/15/15
Beaulieu, Debbie	Teaching Assistant – TA subbing for a teacher additional duties and prep for teaching responsibilities	up to 2hrs/day 9/08/15-01/01/16 (as needed)
Brooks, Ken	Heavy Equipment Instructor Daily prep	up to .5 hr/day 9/01/15-10/09/15
Bruno, Kerri	Cosmetology Instructor- Daily prep	up to .5 hr/day 9/01/15-6/30/16
Corey, Clay	Welding Instructor- Daily prep	up to .5 hr/day 9/01/15-6/30/16
Costello, John	Substitute School Bus Driver – Varying assignment locations, as needed and safety refresher	up to 30 hours 10/19/15-12/31/15
Finch, Frank	Adult Literacy (Article 19) – Literacy Instruction	up to 6.5 hours 10/05/15-11/06/15
Gillani, Shazima	Adult Literacy (Article 19) – Literacy Instruction	up to 4.5 hours 9/28/15-11/6/15
Goodsell, Cindy	Secretary to Principal- Sanford St TLC Phone Coverage	up to .50 hr/day 10/03/15-6/30/16

Hamilton, Ian	Construction Trades Instructor- Daily prep	up to .50 hr/day 9/08/15-6/30/16
Helwig, Katrina	Adult LPN- Instruction/Planning	up to 3.75 hours 9/21/15-10/07/15
Jones, Diane	Adult Literacy (Article 19) – Literacy Instruction	up to 7.5 hours 9/21/15-10/23/15
Kennedy, Joanne	Teacher-Visually Impaired Meeting in Ballston Spa	up to 1 hour 9/25/15-9/25/15
Marcellus, Lisa	Administrative Secretary District Data Services	up to 28 hours 9/21/15-10/10/15
Paquette-Wells, Louise	Teacher Aide- Student Supervision	up to .50 hr./day 9/08/15-6/23/16
Pennington, Patricia	LPN - Instruction/Planning	up to 44.5 hours 8/31/15-10/23/15
Perry, Michael	Teacher-ECHS IT- After hours duties required by PTECH	up to 50 hours 09/01/15-06/30/16
Sowers, Emily	Social Work Associate- pay Additional STEP Duties	up to 10 hrs. per period 10/8/15-6/23/16
Whittaker, Katherine	Substitute Safety Officer Student Supervision	up to 20 minutes 10/01/15-10/01/15

2. Recommend the Board appoint staff listed below, to the 2015-2016 Gifted and Talented Enrichment Program (contingent upon funding and enrollment) with the maximum number of hours indicated below as needed, at the indicated rate:

Language and Culture Resource Center (LCRC)
Instructional and Curriculum Rate of \$30 per hour

<u>Name</u>	<u>Program</u>	<u>Max # of Hours</u>	<u>Dates</u>
Bartow, Kayla	Spanish	up to 16hrs	09/18/15-12/09/15
Densmore, Yan Liu	Chinese	up to 19hrs	09/25/15-12/03/15

Think Series Enrichment Program
Instructional and Curriculum Rate of \$30 per hour

<u>Name</u>	<u>Program</u>	<u>Max # of Hours</u>	<u>Dates</u>
Flinton, Jeanine	Robo Awesome!	up to 12hrs	11/02/15-12/22/15
Johnson, Bradley	Master Chess	up to 12hrs	11/02/15-12/22/15
Thompson, Amy	Learn to Cook like a Chef	up to 12hrs	11/02/15-12/22/15
Wasserman, Lynn	The Art of Paper Folding	up to 12hrs	11/02/15-12/22/15

Mini-Course – On-Site Administrator
Rate of \$275 per Fall Semester

<u>Name</u>	<u>Program/Location</u>
McDougall, Michelle	Project Enrich/Galway CSD

3. Recommend the Board appoint Ellen Franklin-Furgason as Enrichment Resource Specialist at the rate of \$25 per hour, for up to 300 hours effective October 23, 2015 through June 30, 2016.
4. Recommend the Board appoint staff listed below to Advisor positions, pending enrollment, for the 2015-2016 school year at the annual rate of \$1,294; unless otherwise noted. Payment upon conclusion of activities for 2015-16 school year.

<u>Name</u>	<u>Position/Location</u>
Davis Doern, Miriam	SADD Advisor – Myers
Hall, Laurie	Student Counsel Advisor
Hall, Laurie	Yearbook Advisor

5. Recommend the Board appoint Tim Rock as Head Teacher for the 2015-2016 school year at the annual rate of \$1,500.
6. Recommend the Board appoint instructional staff listed below to act as Teacher Mentors effective September 1, 2015 through June 30, 2016 (unless otherwise noted) at the annual rate of \$1,238, prorated as appropriate for start date and number of interns:

<u>Mentor</u>	<u>Intern</u>
Davis-Doern, Miriam	Clark, Christina
Fox, Maura	Bianconi, Cheryl
James, Jo	Bennett, Carly (10/28/15-10/27/16) (\$619)
James, Jo	Samuelson, Cami (9/30/15-9/29/16)
Piotrowski, Paul	Bromley, Claire (10/30/15-10/29/16)
Robinson, Linda	Glover, Alexandra (10/26/15-10/25/16)
Landrey, Owen	Myers, Melissa (9/1/15-6/30/16)
Landrey, Owen	Girelli, Corey (10/27/15-6/30/16) (\$619)

7. Recommend the Board appoint Douglas Fleischut as Coordinator for Work Based Learning (Diversified Co-ops) effective September 1, 2015 through June 30, 2016 at the annual rate of \$2,180, prorated for 50%.
8. Recommend the Board appoint staff listed below for up to 9 hours for curriculum writing work at the curriculum development rate of \$34 per hour effective November 5, 2015 through December 7, 2015:

<u>Name</u>
Brown, Aaron
Butcher, Donna
Geelan, Mary
Grobe-Searles, Debra
Kukuk, Mary Jo
Noonan, Jerry
VanVoast, Nancy

9. Recommend the Board appoint staff listed below for up to 9 hours for curriculum development work at the rate of \$34 per hour effective September 29, 2015 through October 22, 2015:

Name

Dinsmore, Michael
Donovan, Courtney
Hilker, Emily
Sheppard, Kelly
Thompson, Elizabeth
Trentecoste, Susan
Vanwagner, Tammy

10. Recommend the Board approve the following Teaching Assistants for an extension of the workday for an additional 30 minutes daily for student supervision, at the rate of \$12.00/hour effective September 8, 2015 through June 23, 2016, as needed:

Name

Bailey, Roy
Fischer, Jacquelyn

11. Recommend the Board appoint Michele Powers, as TCI Trainer for up to 40 days effective July 1, 2015 through June 30, 2016 at the per diem rate of \$275 per day.

12. Recommend the Board appoint Nicole Mabey as Dean of Students, teacher on special assignment with additional duties, effective on November 9, 2015 through July 8, 2016 at the annual rate of \$7,500, prorated. Ms. Mabey will continue to accrue seniority credit in the English tenure area. (SAEC)

13. Recommend the Board appoint staff listed below to act as Educational Specialists for Regional Assessment Development for up to 20 sessions effective July 1, 2015 through June 30, 2016, at the rate of \$150 per session:

Name

Levin, Heidi
Pelella, Courtney
Ricupero, Michael

14. Recommend the Board appoint Corey Girelli, as a Tutor (Special Education) up to 2hrs/day effective, October 19, 2015 through December 30, 2015, as needed, at the rate of \$34 per hour.

15. Recommend the Board appoint Jane Fluman as a Tutor (ASL) for up to 200 hours effective September 8, 2015 through June 30, 2016, as needed, at the rate of \$34 per hour.

16. Recommend the Board appoint the following staff to the 2015 Regional Academic Summer School Program at the Hudson Falls CSD for proctoring and/or grading at a rate of \$25/hr, effective August 12-14, 2015, as needed:

<u>Name</u>	<u>Hours</u>
Aubrey, Nathan	up to 2.5
Carlson, Denise	up to 7.5
Farrell, Sharon	up to 9.5
Gallagher, Penny	up to 10
Hogan, Caitlin	up to 2.5
Knowlton, Patrice	up to 19.5
Lattimore, Alison	up to 1.5
Livingston, Robert	up to 11
Manning, Lea	up to 10
Rospo, Dean	up to 3.5
Sanders, Daniel	up to 5
Santerre, Rich	up to 5
Saville, Kristen	up to 2.5
Shea, Kimberely	up to 2.25
Thompson, Susan	up to 4

17. Recommend the Board approve the following district participants listed below in the 15-16 Principal Leadership Development Series listed below at a rate of \$500:

<u>Name</u>	<u>District</u>
Baker, Jonathan	Queensbury CSD
Bishop, Susan	Greenwich CSD
Coker, Megan	Lake George CSD
Dinsmore, Michael	WSWHE BOCES
Donlon, Mike	WSWHE BOCES
Donovan, Brita	Galway CSD
Hayes, Elizabeth	Hadley-Luzerne CSD
Healey, Michael	Galway CSD
Langworthy, Amy	Warrensburg CSD
Lis, Kyle	South Glens Falls CSD
McDougall, Michelle	Galway CSD
Mueller, Jennie	Hudson Falls CSD
Palmer, Lisa	Greenwich CSD
Parker, Turina	WSWHE BOCES
Roberts, Stacey	Granville CSD
Ruby, Raymond	South Glens Falls CSD
Ward, Daniel	Fort Ann CSD

11. FINANCIAL

A. Audit Committee Report (NO ACTION REQUIRED)

B. Cash Disbursements

Recommend the Board approve the cash disbursements for the month of October 2015.

C. Financial Reports

1. The Financial reports for the month ending June 30, 2015 will be distributed at the meeting. **(NO ACTION REQUIRED)**
2. The Budget Adjustment to Appropriations and the Budget Status reports for the month ending June 30, 2015, July 31, 2016, August 31, 2015, September 30, 2015 and October 31, 2015 will be distributed at the meeting. **(NO ACTION REQUIRED)**

D. Capital Projects

Change Order for CALC/Resource Building Reconstruction at the F. Donald Myers Education Center

Recommend the board approve Change Order CO-002 for AOW Associates, Inc. in the amount of (\$500.00) to credit BOCES for the stair railing's mechanical seams (in lieu of welded seams) at some locations.

E. Bid Award Contract Extension

Recommend the Board extend the contract for an additional six (6) months, November 21, 2015 – May 20, 2016 with WB Mason for 8 ½ x 11 White Copy Paper. This bid #122-15 was awarded at the June 2015 Board meeting.

F. Equipment Leases

1. Recommend the Board approve an equipment lease (the "Lease") for Cambridge School District for 5 years in the base amount of \$26,299.55, with five payments of \$5,259.91 (Disposition is \$1 buyout). Items to lease: 1 copier. These payments are based on an interest rate of 2.600% (the "Assumed Interest Rate"). The Board delegates to the Clerk of the Board of Education the authority to approve an increase in the Assumed Interest Rate, of up to 2%, with the resultant payments being the maximum amount to be paid for said Lease. The Clerk of the Board of Education shall not approve any interest rate that exceeds the Assumed Interest Rate by more than 2.00%.
2. Recommend the Board approve an equipment lease (the "Lease") for South Glens Falls School District for 3 years in the base amount of \$28,380.75, with three payments of \$9,460.25 (Disposition is \$1 buyout). Items to lease: 2 copiers. These payments are based on an interest rate of 2.420% (the "Assumed Interest Rate"). The Board delegates to the Clerk of the Board of Education the authority to approve an increase in the Assumed Interest Rate, of up to 2%, with the resultant payments being the maximum amount to be paid for said Lease. The Clerk of the Board of Education shall not approve any interest rate that exceeds the Assumed Interest Rate by more than 2.00%.
3. Recommend the Board approve an equipment lease (the "Lease") for Whitehall School District for 5 years in the base amount of \$44,422.10, with five payments of \$8,884.42 (Disposition is \$1 buyout). Items to lease: 5 copiers. These payments are based on an interest rate of 2.600% (the "Assumed Interest Rate"). The Board delegates to the Clerk of the Board of Education the authority to approve an increase in the Assumed Interest Rate, of up to 2%, with the resultant payments being the maximum amount to be paid for said Lease. The Clerk of the Board of Education shall not approve any interest rate that exceeds the Assumed Interest Rate by more than 2.00%.

G. Recognition of Paving by the Town of Kingsbury

Recommend the Board acknowledge and extend thanks and sincere appreciation to the Town of Kingsbury, the Kingsbury Town Board, Supervisor James T. Lindsay, and the Kingsbury Highway Department and Michael Graham,

Superintendent of Highway, and the employees of the Highway Department, for the work performed in paving the access road at the Southern Adirondack Educational Center. The crew applied the blacktop material BOCES purchased from Peckham Materials and saved the WSWHE BOCES, and therefore the 31 component school districts, several thousands of dollars. This inter-municipal cooperation is much appreciated as the BOCES lacks the equipment and expertise to professionally apply this material.

This resolution also confirms that BOCES waives its normal purchasing guidelines in obtaining multiple quotes to purchase the blacktop material.

H. 2015-2016 State Wide Licensing Agreements – Add On #1

WHEREAS, it is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for New Global Citizens, iDesign, Dreambox, A+ Educators, C8 Sciences, Brain Hurricane, eSpark, Ten Marks, Answer Pad, Teq and Blue Ribbon and,

WHEREAS, the WSWHE Board is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, that the WSWHE Board authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned software/learning packages, and,

BE IT FURTHER RESOLVED, that the WSWHE Board agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, that the WSWHE Board agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

I. 2015-2016 State Wide Licensing Agreements – Add On #2

WHEREAS, it is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for Lightsail, Redbird Math, Newsela, Pearson Education, AKJ Books, Thinkmap Inc, Vocabulary.com, and,

WHEREAS, the WSWHE Board is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, that the WSWHE Board authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned software/learning packages, and,

BE IT FURTHER RESOLVED, that the WSWHE Board agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, that the WSWHE Board agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

J. Disposal of Surplus Property

Recommend the Board declare surplus and authorize disposal pursuant to Board Policy 4070: Personal Property Accountability as follows:

Qty.	Description with Model/Serial Number, etc.	BOCES ID Number
1	HP ProBook 6445b	47915
1	HP Probook 6460b Laptop	55194
1	HP Probook 6460b Laptop	55842
1	HP Desktop Compaq 6005	48496
1	Dell Optiplex 760	46724
1	Apple Ipad	49584
1	Apple Ipad	51055
1	Apple Ipad	51062
2	Dell D620	18154
		17340
3	Dell D820	18702
		17341
		42983
1	Dell 755	44635
1	Dell 745	41983
1	Dell 740	42358
1	Dell 746	41959
1	Dell GX620	48560
2	HP Pro6475B Laptop	57735
		51802
2	HP Pro 6005 Laptop	52663
		48413
1	Blue Coat	50109
2	Cisco Switch 2950	16622
		43085
2	Dell Latitude D610	17094
		17091
1	Dell Latitude D620	18220
1	HP Probook Laptop	55195
26	Dell CPU 740	41042
		44635
		41077
		40921

		41101
		41111
		41098
		40911
		40938
		41019
		41056
		41025
		41044
		41049
		40906
		40940
		40952
		40961
		41058
		41029
		40935
		40963
		40895
		41035
		40901
		40889
1	Dell Power Edge 2650	11285
1	Dell Power Edge 2650	15085
1	IBM Netvista	15959
1	Dell DCTR	11285
1	Dell 2850	17266
1	Dell DCTR	41748
1	Dell DCTR	41755
1	Dell GX260	13042
1	Dell DCTR	41742
1	Kyocera C530	41593
1	Inspiron Duo	49624
1	Dell OptiPlex 760	46724
16	Dell Latitude 2100	47055
		47052
		47038
		47051
		47050
		47049
		47047
		47046
		47044
		47043
		47041
		47040
		47071
		47070
		47068

		47067
3	Dell Latitude 2100	47066
		47059
		47058
21	Dell Latitude 2120	55293
		49635
		54886
		55276
		54913
		49922
		44490
		54921
		54915
		49940
		54901
		54827
		54903
		49781
		54420
		54430
		55285
		55288
		54882
		54847
		54848
1	Dell Mobile Computing 2.0	51945
1	Dell Latitude D520	17345
13	Dell Latitude 2120	54957
		54907
		54928
		51937
		49408
		54909
		54828
		54925
		54914
		54964
		54959
		54836
		54908
2	Dell OptiPlex 745	41963
		41439
1	Liebert ups	40700
1	Dell Laptop	10614
1	Board Room Table	49059
7	Board Room Chairs	(no tags)
1	Blue Lateral 6-drawer File	7245
1	Credenza	5259
1	Partial Grey Desk Unit	49021

1	5-drawer Lateral File	49072
1	Desk Unit and Hutch	(no tags)
1	Partial Desk Unit	(no tags)
1	HP Compaq Elite 8300	56454

12. OTHER

- A. November 19, 2015 ~**
Thanksgiving Luncheon
Washington Street Teaching and Learning Center; 11:30 AM
- B. November 19, 2015 ~**
Adirondack Area School Boards Association Meeting at the Queensbury Hotel.
6:00 PM Social; 6:45 PM Dinner
Featuring Dr. Kristine Duffy, President, SUNY Adirondack
- C. November 21, 2015 ~**
Board Governance Training (Fiduciary) at Gick Road; 9:00 AM – 3:30 PM
- D. December 9, 2015 ~**
Regular meeting of the Board of Education at Gick Road; 6:30 PM
- E. December 18, 2015 ~**
Holiday Concert at Sanford Street Teaching and Learning Center; 12:30 PM
- F. Board Member Comments**

13. ADJOURNMENT

The meeting was called to order at 7:10 PM and Frank Grimaldi led the Board in the Pledge of Allegiance at the Gick Road Conference Center in Saratoga Springs, New York with the following present:

Board of Education Members: John Rieger, President; Frank Grimaldi, Vice President; Linda King, Naomi Marsh, Gillette Nash, Daniel Nelson, David Petruska, Mia Pfitzer, Paul Rice, Cheryl Smith, and Stephen Smoller.

Also Present: James Dexter, District Superintendent; Timothy Place, Deputy District Superintendent; Anthony Muller, Assistant Superintendent; Donna Wisenburn, Director of Human Resources; Douglas Leavens, Director of Career & Technical Education; Nancy DeStefano, Director of Special & Alternative Education; Heather Shelp, Business Administrator; Mike Nelson, Superintendent of Buildings and Grounds; Jackie White, Board Secretary.

The Board of Education recognized certified staff tenure recipients with effective tenure dates October 1, 2014 through September 30, 2015 at a Celebration of Tenure reception beginning at 6:30 PM.

The Board Recognition Ceremony was held immediately following the tenured staff recognition. A proclamation from Governor Cuomo in honor of Board Recognition Week was read by Mr. Dexter and the Board members were presented with a certificate, two pens, and a \$150 donation to Shriners Hospitals for Children from Mr. Dexter, Mr. Place, and Mr. Muller.

5. On motion made by Mrs. King, seconded by Mr. Petruska and unanimously carried, the Board approved the minutes for the September 9, 2015 regular meeting of the Board of Education.
- 8.A. Doug Leavens, Director of Career and Technical Education, and Tony Muller, Assistant Superintendent, presented a follow-up report on enrollment information since Opening Day for the 2015-2016 school year.
- 8.B. President Rieger led a discussion on the proposed 2015 NYSSBA bylaw amendments and resolutions that will be considered at the October 20, 2015 business meeting of the New York State School Boards Association.

On motion made by Mr. Smoller, seconded by Mr. Petruska and unanimously carried, the Board authorized the BOCES delegate to vote on the NYSBBA resolutions as she determines most appropriate based on the values of the WSWHE BOCES.

- 8.C. Tim Place reported for the Buildings and Grounds Committee.
- 8.E. As part of the district superintendent remarks, James Dexter presented the following:
 - Component school board visits have been scheduled and Board members were invited to sign up to attend one or more of the visits.
 - Final arrangements regarding the NYSBBA Conference were discussed.
 - Mr. Dexter discussed a few legislative issues, including an update on the anticipated 2016-2017 tax levy limit, which is likely to very low. He further indicated that such a low levy limit may increase the competition for state aid. The CSO Advocacy committee is working on updated legislative priorities for the upcoming legislative session.

- Mr. Dexter reported on ERS and TRS rates.
 - Mr. Place updated the Board on the CTE Reserve purchases.
 - Mr. Dexter reminder the Board that the November 18th Board meeting would be held at the North Warren Central School.
 - Mr. Dexter explained the transition of the Graphic Program to the New Media Certificate Program with SUNY Adk.
- 9.A.1. On motion made by Mrs. King, seconded by Mr. Grimaldi and unanimously carried, the Board accepted accept a monetary donation of \$50 from Just Give/Cisco Community Connection, PO Box 300, San Francisco, CA for the CISCO extra classroom student activity account at the Myers Center.
- 9.A.2. As part of the same motion, the Board accepted a monetary donation of \$1000 from John and Cathleen Seaton to be used for the Maureen VanBuren Memorial Scholarship.
- 9.B. On motion made by Mr. Grimaldi, seconded by Mrs. King and unanimously carried, the Board accepted a donation of a 2001 Pontiac Montana from Richard and Suzanne Ambler.
- 9.C. On motion made by Mr. Grimaldi, seconded by Mrs. King and unanimously carried, the Board approved the acquisition of \$25,920 for equipment for the Career and Technical Education Program from the CTE Equipment Reserve Fund for the 2015-2016 school year. The current balance of the Reserve Fund is \$1,967,052.
- 9.D. On motion made by Mrs. Nash, seconded by Mr. Rice and unanimously carried, the Board adopted the 2016-2017 budget calendar for planning purposes.

<u>DATE</u>	<u>ACTIVITY</u>
October 14, 2015	Adoption of budget calendar by Board of Education
October 23, 2015	Access to budget development worksheets
November 10, 2015	Fringe benefits % determined
November 30, 2015	O&M preliminary/final budget Administrative Services 600 COSER series and cross contract budgets
December 9, 2015	Service Guide finalized Buildings and Grounds Committee and Budget Committee review capital budgets

December 18, 2015	Administrative charges from School Support Services I/SSS required leased facilities and recommended program transfers
January 13, 2016	Budget Committee review – administrative budget Building & Grounds Committee review – capital projects
January 15, 2016	Preliminary administrative budget completed
January 22, 2016	I/SSS will submit tentative program budgets
February 10, 2016	Pricing Guide finalized Board Workshop 2016-17 Budget Approve 2016-17 capital budget
February 12, 2016	Preliminary budget summary submitted to District Superintendent
March 9, 2016	Budget Committee final review administrative budget Adopt 2016-17 administrative budget
March 18, 2016	BOCES Final Service Request forms mailed to CSO's and SBO's
March 23 & March 30, 2016	Advertise for Annual Meeting
April 6, 2016	BOCES Annual Meeting (Myers Center)
April 19, 2016	Component school district vote on 2016-17 administrative budget and Board elections
May 1, 2016	2016-17 Final Service Request forms due from component school districts
May 11, 2016	Adoption of 2016-17 budget by Board of Education

- 10.A.1. On motion made by Mr. Grimaldi, seconded by Mr. Nelson and unanimously carried, the Board created the positions listed below, pending enrollment and/or district request:

CERTIFIED POSITIONS

<u>POSITION</u>	<u>EFFECTIVE DATE</u>	<u>PROGRAM/LOCATION</u>
Art Part-time (50%) Up to Full time	September 16, 2015 through June 30, 2016	Various
English Part-time (60%)	September 1, 2015 through June 30, 2016	SAEC
English to Speakers of Other Languages (2) Positions Full-time	September 18, 2015	Various
Part-time (40%) up to full-time	September 18, 2015 through June 30, 2016	Various
School Social Worker Part-time (75%) up to full-time	September 1, 2015 through June 30, 2016	Various
Special Education Part-time (50%)	September 18, 2015 through June 30, 2016	SAEC

CLASSIFIED POSITIONS

<u>POSITION</u>	<u>EFFECTIVE DATE</u>	<u>PROGRAM/LOCATION</u>
Assistant Treasurer Part-time (up to 25 hours a week)	October 14, 2015	Business Office Burgoyne Avenue
Financial Support Specialist Full-time, 12 month	October 14, 2015	Business Office Burgoyne Avenue
Microcomputer Repair Technician	October 1, 2015	SAEC
Microcomputer Specialist	October 1, 2015	Gick Road
Physical Therapist Part-time (15% up to 50%)	October 1, 2015	Various
Teaching Assistant Part-time (50%)	September 21, 2015	SAEC

- 10.A.2. As part of the same motion, the Board abolished one (1) full time 12 month in the Human Resource Clerk area effective October 16, 2015 and create on (1) full time 12 month position in the Human Resource Specialist area effective October 19, 2015.
- 10.A.3. As part of the same motion, the Board increased one (1) position in the Physical Therapist area from part-time (60%) to part-time (70%) effective September 1, 2015 and approve a change of employment status for Babette Furman, increasing her from a part-time (60%) to a part-time (70%) position in the Physical Therapist area, effective September 1, 2015.
- 10.A.4. As part of the same motion, the Board extended appointment dates for staff listed below to temporary term hourly non-competitive positions in the Audio Visual Mechanic area effective October 1, 2015 through December 31, 2015 as needed:
- Name**
- Allen, Truman
 Fowler, Peter
 Marra, Joseph
 McEachron, Clayton
 Mobley, Eliza
 Schmidt, Ethan (10/1/15-10/14/15)
- 10.A.5. As part of the same motion, the Board amended a previously approved resolution to create the Supervisor for Instructional and Network Technology position, changing the placement of the position from the Administrative Association to Non-Unit Group 3 Central Office Supervisory Staff, effective September 21, 2015.
- 10.A.6. As part of the same motion, the Board approved a change of end date for staff listed below for Summer Curriculum Development, from August 17, 2015 to August 21, 2015; and increased the number of hours from up to 180 for those with new hours noted:
- | | |
|------------------------------------|---------------|
| Bazarnick, Joe (up to 203 hrs.) | Brooks, Susan |
| Madalla, Michelle (up to 188 hrs.) | Rivers, Jason |
| Rossi, Diane | |
- 10.A.7. As part of the same motion, the Board approved a change of employment status for Patricia Pennington, LPN Instructor, increasing the length of the work week from up to 34 hours to 35.50 hours per week effective August 26, 2015 through June 30, 2016.
- 10.A.8. As part of the same motion, the Board approved a correction of the pay rate for Michelle Clute-Smith, CNA Instructor from \$38.50 per hour to \$38.59 per hour effective July 1, 2015 to June 30, 2016.
- 10.A.9. As part of the same motion, the Board amended a previously approved resolution for David Mann, correcting the length of his probationary period in the Teaching Assistant tenure area from three (3) years to four (4) years, effective September 1, 2015 to August 31, 2019, pursuant to Education Law 3012 and 3014.

- 10.B.1. On motion made by Mr. Grimaldi, seconded by Mrs. King and unanimously carried, the Board accepted the resignation of Monica Moran from a full-time term position in the Teaching Assistant tenure area effective August 19, 2015.
- 10.B.2. As part of the same motion, the Board accepted the resignation of Todd Manning from a full-time term position in the Teacher Aide area effective October 2, 2015.
- 10.B.3. As part of the same motion, the Board accepted the resignation of Timoney Jones from a full-time position in the Human Resource Clerk area effective October 16, 2015.
- 10.B.4. As part of the same motion, the Board approved a leave of absence without pay for Melissa DeSignore, from a full-time probationary position in the Art tenure area, effective October 8, 2015 through October 16, 2015. (6 days)
- The Board further extended the end date for Ms. DeSignore's probationary period from August 31, 2019 to September 6, 2019.
- 10.C.1. On motion made by Mrs. King, seconded by Mr. Grimaldi and unanimously carried, the Board appointed Nathan Wurster to permanent status in the MicroComputer Specialist area effective October 14, 2015.
- 10.C.2. As part of the same motion, the Board appointed Michael Spero to permanent status in the MicroComputer Specialist area effective October 21, 2015.
- 10.C.3. As part of the same motion, the Board appointed Vance Catapang to permanent status in the MicroComputer Specialist area effective October 22, 2015.
- 10.D.1. On motion made by Mrs. King, seconded by Mr. Rice and unanimously carried, the Board appointed James McClure to a full-time, 12-month, provisional position in the Coordinator for Network and Technology Services area (pending civil service qualification) effective September 30, 2015. His 2015-16 salary will be prorated based on \$62,000.
- 10.D.2. As part of the same motion, the Board appointed Alexandra Glover to a full-time, four (4) year probationary position in the Special Education tenure area effective October 7, 2015 through October 6, 2019, with credit for prior tenure in New York State, contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout his probationary period, consistent with the requirements of Education Law Sections 3012 and 3014. Ms. Glover has a Permanent certificate dated February 1, 2005 in the Special Education area. Her salary will be prorated based on step 6 of the salary schedule – \$40,268.
- 10.D.3. As part of the same motion, the Board appointed John Vandenberg to a full-time, four (4) year probationary position in the Art tenure area effective September 21, 2015 through September 20, 2019, contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout his probationary period, consistent with the requirements of Education Law Sections 3012 and 3014. Mr. Vandenberg has a Professional certificate dated December 5, 2013 in the Visual Arts area. His salary will be prorated based on step 4 of the salary schedule – \$38,705.

- 10.D.4. As part of the same motion, the Board appointed Amy Hoffer to a full-time, 12-month, temporary position in the Public Information Liaison area (pending civil service classification) effective October 19, 2015. Her salary will be pro-rated based on \$40,350.
- 10.D.5. As part of the same motion, the Board appointed Laura Foehser to a full-time, long term substitute position in the Elementary area effective September 14, 2015 through June 30, 2016. Ms. Foehser has a Professional certificate dated February 1, 2014 in the Childhood Education 1-6 area. Her salary will be prorated based on step 3 of the salary schedule - \$37,946.
- 10.D.6. As part of the same motion, the Board appointed Pamela Valastro to a full-time, four (4) year probationary position in the Teaching Assistant tenure area effective September 1, 2015 through August 31, 2019. Ms. Valastro has a Level I certificate pending in the Teaching Assistant area. Her salary will be based on step 7 of the salary schedule – \$16,649.
- 10.D.7. As part of the same motion, the Board appointed Autumn Goddard to a part-time (85%) term position in the Teacher of the Deaf and Hearing Impaired area effective October 5, 2015 through June 30, 2016. Ms. Goddard has a Permanent certificate dated September 1, 2004 in the Deaf and Hearing Impaired area. Her salary will be based on step 8 of the salary schedule – \$41,939.
- 10.D.8. As part of the same motion, the Board appointed Corey Girelli to a part-time (50%) term position in the Special Education area effective September 30, 2015 through June 30, 2016 and to a part-time (10%) term position in the Physical Education area effective October 2, 2015 through June 30, 2016. Ms. Girelli has a Professional certificate dated September 1, 2013 in the SWD 7-12 Generalist area and a Professional certificate dated in the Physical Education area. Her salary will be prorated based on step 3 of the salary schedule - \$37,946.
- 10.D.9. As part of the same motion, the Board appointed Amy Talmage to a full-time, 12-month, temporary position in the Executive Secretary area (pending civil service classification) effective September 28, 2015. Her 15-16 salary will be pro-rated based on \$40,000.
- 10.D.10. As part of the same motion, the Board appointed Donna Venezia to a full-time, 12-month, provisional position in the Principal Account Clerk Typist area (pending civil service qualification) effective October 5, 2015. Her salary will be pro-rated based on step 10 of the salary schedule - \$32,186.
- 10.D.11. As part of the same motion, the Board appointed Cynthia Goodsell to a full-time, 12-month, provisional position in the Secretary to the Principal area (pending civil service qualification) effective September 28, 2015. Her salary will be pro-rated based on step 4 of the salary schedule - \$24,367.
- 10.D.12. As part of the same motion, the Board appointed Courtney Cossey to a full-time, 12-month, temporary position in the Human Resource Generalist area (pending civil service classification) effective October 19, 2015. Her 15-16 salary will be pro-rated based on \$38,000.

- 10.D.13. As part of the same motion, the Board appointed Ethan Schmidt to a full-time, 12-month, provisional position in the Data Network Communications Specialist area (pending Civil Service qualification) effective October 5, 2015. His salary will be prorated based on step 1 of the salary schedule – \$32,751.
- 10.D.14. As part of the same motion, the Board appointed Shannon Neil to a full-time, 12-month, provisional position in the Micro Computer Specialist area (pending Civil Service qualification) effective October 26, 2015. Her salary will be prorated based on step 1 of the salary schedule – \$32,751.
- 10.D.15. As part of the same motion, the Board appointed Austin Cook to a temporary hourly position in the Micro Computer Specialist area effective August 17, 2015 through August 30, 2015 up to a maximum of 37.5 hours a week.
- The Board further appointed Austin Cook to a full-time, 12-month, provisional position in the Micro Computer Specialist area (pending Civil Service qualification) effective August 31, 2015. His salary will be prorated based on step 1 of the salary schedule – \$32,751.
- 10.D.16. As part of the same motion, the Board appointed Diane Fana to a full-time temporary term non-competitive position in the Teacher Aide area effective September 8, 2015 through June 30, 2016, as needed. Her salary will be prorated based on step 16 of the salary schedule - \$18,306.
- 10.D.17. As part of the same motion, the Board appointed Linda Parker to a part-time (50%) temporary term non-competitive position in the Teacher Aide area effective September 8, 2015 through June 30, 2016, as needed. Her salary will be prorated based on step 4 of the salary schedule - \$12,903.
- 10.D.18. As part of the same motion, the Board appointed Kathleen Shinn to a full-time, hourly, school calendar, 26-week probationary position in the School Bus Driver area effective September 1, 2015 through March 1, 2016, at an hourly rate of \$15.98.
- 10.D.19. As part of the same motion, the Board appointed Richard Mason to a temporary, substitute hourly position in the School Bus Driver area effective September 21, 2015 through June 23, 2016, as needed, at an hourly rate of \$15.
- 10.D.20. As part of the same motion, the Board appointed Robert Smith to a temporary, substitute hourly position in the School Bus Driver area effective September 21, 2015 through June 23, 2016, as needed, at an hourly rate of \$15.
- 10.D.21. As part of the same motion, the Board appointed Glenda Wilcox to a temporary, substitute hourly position in the School Bus Driver area effective September 21, 2015 through June 23, 2016, as needed, at an hourly rate of \$15.
- 10.E.1. On motion made by Mrs. King, seconded by Mr. Grimaldi and unanimously carried, the Board approved hourly per diem employment at the applicable 2015-16 hourly/per diem rate (unless otherwise noted) for the staff listed below:

Maximum

<u>Name</u>	<u>Program</u>	<u>Hours/Days</u>
Barber, June	LPN Clinical Program Planning	up to 3.0 hours 09/10/15-09/18/15
Clausen, Ron	School Bus Driver- 2 Hour Safety Course	up to 2 hours 8/14/15-8/15/15
Clausen, Ron	School Bus Driver – Varying assignment locations, as needed and safety refresher	up to 50 hours 9/2/15-12/31/15
DelSignore, Melissa	Art – Salem CSD Opening Day And Professional Development	up to 1.5 days 9/1/15-9/4/15
Diamond, Richard	School Safety Officer- Student Supervision	up to .5 hr/day 9/8/15 – 6/30/16
Ellithorpe, Laurie	LPN– Professional Development	up to 2 days 9/2/15-9/3/15
Evans, Matt	School Bus Driver – Varying assignment locations, as needed and safety refresher	up to 50 hours 9/2/15-12/31/15
Franklin, Julie	Principal for Special – Programs – Transition/Interviews	up to 1 day 7/29/15
Gallagher, Amelia	Supervisor for Special – Programs – Scheduling/Planning	up to 1.5 days 8/28/15-8/31/15
Goodsell, Cindy	Clerk- Sanford Street TLC phone Coverage	up to .25 hr/day 9/8/15 – 10/2/15
Gordon, Sheri	LPN Program Supervisor Program Planning	up to 9.5 hours 08/27/15-09/03/15
Hallenbeck, Stacey	Social Work Associate- Professional Development	up to 2 days 9/2/15-9/3/15
Henderson, Lindsey	Clerk (School Calendar) - Professional Development	up to 2 days 9/2/15-9/3/15
Hinkle, Sharon	Librarian- Preparation for 15-16	up to 20 days 07/1/15-09/15/15

Hulka, Kent	School Bus Driver- 2 Hour Safety Course	up to 2 hours 8/14/15-8/15/15
Hulka, Kent	School Bus Driver – Varying assignment locations, as needed and safety refresher	up to 50 hours 9/2/15-12/31/15
McDonald, Pam	School Bus Driver – Varying assignment locations, as needed and safety refresher	up to 50 hours 9/2/15-12/31/15
Pfeiffer, J'aime	Coordinator, School Library- Systems-Preparation and Planning	up to 20 days 07/1/15-06/30/16
Shinn, Kathy	School Bus Driver – Varying assignment locations, as needed and safety refresher	up to 50 hours 9/2/15-12/31/15
Sowers, Emily	Social Work Associate- Professional Development	up to 2 days 9/2/15-9/3/15
Talmage, Amy	Executive Secretary Training	up to 14 hours 9/14/15-9/22/15
Wegner, Kimberly	Curriculum Diff Inst- ERC Mini Courses & planning	up to 100 hours 08/31/15-06/30/16

- 10.E.2. As part of the same motion, the Board appointed staff listed below to the 2015-2016 Adult and Continuing Education Program (contingent upon funding and enrollment), with the maximum number of hours indicated below as needed at the indicated hourly rate pursuant to Article 19 of the Faculty Negotiated Agreement:

Basic Adult Education – Article 19 – Vocational

<u>Name</u>	<u>Program</u>	<u># of Hours</u>	<u>Dates</u>	<u>Rate (per hr)</u>
Helwig, Katrina	LPN	up to 16 hrs/wk	09/15/15-06/30/16	\$32.03

- 10.E.3. As part of the same motion, the Board appointed staff listed below, to the 2015-2016 Gifted and Talented Enrichment Program (contingent upon funding and enrollment) with the maximum number of hours indicated below as needed, at the indicated rate:

**STEM Integration Program
Instructional and Curriculum Rate of \$30 per hour**

<u>Name</u>	<u>Program</u>	<u>Max # of Hours</u>	<u>Dates</u>
Franklin-Furgason, Ellen	3D Digital Design	up to 150hrs	09/01/15-01/31/16
Franklin-Furgason, Ellen	Curriculum Development	up to 120hrs	09/01/15-01/31/16
Franklin-Furgason, Ellen	Humanoid	up to 75hrs	09/01/15-01/31/16

Franklin-Furgason, Ellen	Curriculum Development	up to 60hrs	09/01/15-01/31/16
Jacko, Joel	Design in Action/Contraptions	up to 175hrs	09/01/15-01/31/16
Jacko, Joel	Curriculum Development	up to 140hrs	09/01/15-01/31/16
Jacko, Joel	Toy Emporium	up to 25hrs	09/01/15-01/31/16
Jacko, Joel	Curriculum Development	up to 20hrs	09/01/15-01/31/16
Marcks, Ira	BSPA-Think Series Malta	up to 12hrs	10/07/15-12/02/15
Marcks, Ira	Curriculum Development	up to 12hrs	09/18/15-12/02/15
Mercogliano, Carrie	Spanish	up to 15hrs	10/19/15-11/30/15
Mercogliano, Carrie	Curriculum Development	up to 4hrs	09/18/15-11/30/15

Mini-Course**Instructional Rate of \$25 per hour**

<u>Name</u>	<u>Program</u>	<u>Max # of Hours</u>	<u>Dates</u>
Coonradt, David	Up & Away	up to 12hrs	10/13/15-11/24/15
Franklin-Furgason, Ellen	Parent University Day	up to 6hrs	10/12/15-10/17/15
Hoffman, Bruce	Junior Gourmet	up to 12hrs	10/15/15-12/03/15
Sowers, Emily	Perfect Party Planners	up to 12hrs	10/13/15-11/24/15

- 10.E.4. As part of the same motion, the Board appointed Emily Hilker for Atlas/UBD Training at the curriculum development rate of \$34 per hour, effective August 5, 2015 through August 6, 2015.
- 10.E.5. As part of the same motion, the Board appointed Linda Beck-Fragale for STEP Training at the curriculum development rate of \$34 per hour, for up to 6 hours effective August 11, 2015 through August 12, 2015.
- 10.E.6. As part of the same motion, the Board appointed Ian Hamilton for Recertification Work for up to 10 hours (unless indicated below) at the curriculum development rate of \$34 per hour effective September 1, 2015 through June 30, 2016.
- 10.E.7. As part of the same motion, the Board appointed staff listed below to Advisor positions, pending enrollment, for the 2015-2016 school year at the annual rate of \$1,294; unless otherwise noted. Payment upon conclusion of activities for 2015-16 school year.

<u>Name</u>	<u>Position/Location</u>
Cerone, Paul	Skills USA Advisor- Graphics Cluster
Richardson, Cheryl	Skills USA Advisor -Building C
Richardson, Cheryl	CTE Student Council Advisor – SAEC

- 10.E.8. As part of the same motion, the Board appointed staff listed below as Head Teacher 2015-2016 school year at the annual rate of \$1,500:

Name

Nardone, Cathy
Piotrowski, Paul
Plummer, Jeffrey

- 10.E.9. As part of the same motion, the Board appointed staff listed below to act as Teacher Mentors effective 10 September 1, 2015 through June 30, 2016 (unless otherwise noted) at the annual rate of \$1,238, prorated as appropriate:

Mentor

Ackerman, Susan
 Bouchard, Laurie
 Davis, Maura
 Dinsmore, Michael
 Flacke, Martha
 Griego, Anthony
 McGaughnea, Megan
 Perlee, Deana
 Pearl, Tina
 Trentecoste, Susan

Intern

DeSignore, Melissa
 Claypool, Olivia
 VanVoorhis, Kim
 Thomspen, Elizabeth
 Matthews, Erin
 Nevins, Jessica
 Hughes, Melissa
 Vandenberg, John
 Moran, Jennifer
 Sheppard, Kelly

- 10.E.10. As part of the same motion, the Board appointed Kimberly Wegner as WBL Coordinator effective September 1, 2015 through June 30, 2016 (unless otherwise noted) at the annual rate of \$2,180, prorated for 40%.
- 10.E.11. As part of the same motion, the Board appointed Lynn Tusa, as Audiologist, effective July 1, 2015 through June 30, 2016 at rate of \$275 per evaluation, as needed.
- 10.E.12. As part of the same motion, the Board appointed Lorraine Shkursky, BoysTown Trainer/Consultant, for up to 40 days as needed, effective July 1, 2015 through June 30, 2016, at the rate of \$275 per day.
- 10.E.13. As part of the same motion, the Board appointed Ken Ivins, Jr. as an Instructor for Extra Time Model Schools effective August 18, 2015, for up to 4.5 hours, at a rate of \$50 per hour.
- 10.E.14. As part of the same motion, the Board appointed Alexia Ryan as a Presenter for Mentor Train the Trainer for up to 2 sessions effective September 30, 2015 through June 1, 2016, at the rate of \$1,000 per session.
- 10.E.15. As part of the same motion, the Board appointed Elizabeth Barrett as a Presenter for up to ten (10) sessions effective October 1, 2015 through June 30, 2016 at the rate of \$500 per session.
- 10.E.16. As part of the same motion, the Board appointed Paul Zabielski for Horse Care program at the curriculum development rate of \$34 per hour, for up to 10 hours effective July 22, 2015 through July 28, 2015.
- 11.A. Mrs. Nash reported for the Audit Committee.
- 11.B. On motion made by Mr. Grimaldi, seconded by Mrs. King and unanimously carried, the Board approved the cash disbursements for the month of September 2015.
- 11.D. On motion made by Mrs. King, seconded by Mr. Petruska and unanimously carried, the Board authorized the Treasurer to distribute \$7,948,730.20 of BOCES State Aid.

- 11.E. On motion made by Mr. Rice, seconded by Mrs. King and unanimously carried, the Board approved an equipment lease (the "Lease") for Granville School District for 3 years in the base amount of \$12,616.74, with three payments of \$4,205.58 (Disposition is \$1 buyout). Items to lease: 2 copiers. These payments are based on an interest rate of 3.600% (the "Assumed Interest Rate"). The Board delegates to the Clerk of the Board of Education the authority to approve an increase in the Assumed Interest Rate, of up to 2%, with the resultant payments being the maximum amount to be paid for said Lease. The Clerk of the Board of Education shall not approve any interest rate that exceeds the Assumed Interest Rate by more than 2.00%.
- 11.F. On motion made by Mr. Petruska, seconded by Mrs. King and unanimously carried, the Board waived the purchasing guidelines requiring multiple quotes and authorized the electrical work at Sanford Street Teaching and Learning Center necessary to house the New Visions program to be performed by Brownell Electric at a cost not to exceed \$10,000.
- 11.G. On motion made by Mr. Grimaldi, seconded by Mrs. King and unanimously carried, the Board approved a lease with Schuylerville CSD for an additional Distance Learning Classroom for 2015-16 (total of three for 2015-16). The additional cost of \$1,065 will bring the total for the year to \$3,195.
- 11.H. On motion made by Mr. Petruska, seconded by Mrs. King and unanimously carried, the Board acknowledged the sale of the Equi-line equi-ciser to Equi-line Manufacturing Intl. from Milton, Ontario, Canada for \$17,500 US funds. The Board had previously declared this equipment as surplus on August 12 and directed the Deputy District Superintendent to have the equipment removed and relocated or sold by September 30. The equipment was sold and removed on September 10. The proceeds will be added to the CTE Equipment reserve from which the original purchase had been made.
- 11.I. On motion made by Mrs. King, seconded by Mr. Smoller and unanimously carried, the Board approved a contract with Imaginethat Marketing and Communications at a cost not to exceed \$40,000 for the development of a new CTE program video and a marketing plan based on the work of the CTE Adhoc Committee to communicate and promote CTE programs in the region. This contract is for 2015-16 school year ending June 30, 2016.
- 11.J. On motion made by Mr. Petruska, seconded by Mrs. King and unanimously carried, the Board declared surplus and authorized disposal pursuant to Board Policy 4070: Personal Property Accountability as follows:

Qty.	Description with Model/Serial Number, etc.	BOCES ID Number
1	HP Compaq 6005 Pro Desktop	52229
1	HP ProBook 64556	50359
84	Dell OptiPlex 755	43313
		43091
		43092
		43141
		43114

	43180
	43131
	43124
	43137
	43133
	43110
	43079
	43205
	43103
	43087
	43153
	43157
	43207
	43139
	43183
	43204
	43151
	43145
	43197
	43154
	43122
	43312
	43123
	43132
	43136
	43213
	43107
	43147
	43222
	43185
	43149
	43106
	43158
	43104
	43225
	43109
	43215
	43115
	43203
	43206
	43188
	43181
	43187
	43086
	43097

		43121
		43088
		43095
		43214
		43116
		43135
		43223
		43227
		43219
		43159
		43190
		43221
		43193
		43128
		43155
		43127
		43094
		43090
		43142
		43126
		43192
		43148
		43186
		44687
		44252
		44191
		44186
		41574
		44193
		43150
		43138
		43146
		43211
		44637
6	Dell OptiPlex 755	44207
		44182
		44249
		44204
		44188
		44197
1	Eiki LC XBM 26 projector	51739
1	Dell Latitude D630	41565
1	Eiki LC XB31 projector	44649
1	Lenovo Thinkpad	55634
1	Dell Latitude E6400	46595

4	Dell OptiPlex 760	46972
		46967
		46975
		46960
1	Dell Latitude D640	44670
1	Eiki LC-XD25 projector	46928
1	Dell Computer	6822
8	Cisco 2960 Switch	45460
		42317
		48906
		87597
		9367
		48838
		12520
		16954
1	Apple Computer	18399
1	HP Compaq 6005 laptop	52219
1	Dell GX620 computer	17227
1	Dell Laptop D630	46595
1	Dell OptiPlex GX270	15289
3	Dell OptiPlex 760	46962
		46968
		46965
1	HP LJ4000 printer	6822
1	Dell computer	11266
5	Dell OptiPlex 755	17517
		42356
		44255
		44257
		17238
1	HP LJ4100 printer	6240
1	Dell GX280 computer	18067
1	Think Pad Laptop	55237
1	HP Compaq NX9030	16360
1	Elmo Projector	51743
1	HP Compaq NX9030	16357
2	MSA002-003 Server	42764
		42763
1	Eiki LC-XB23C	17893
1	Nec VT 470	17066
1	Dell Netbook	49621
1	Dell D630 Notebook	42762
1	HP LJ4 printer	6036
1	Blue Coat SG600	50126
1	Cisco 4400 switch	44994

2	Liebert UPS	16959
		13406
1	Cisco 2950 switch	44660
1	Blue Coat SG600	50123
1	Cisco 2950 switch	15325
1	Blue coat SG600	50121
1	Cisco 2950 switch	16610
1	Cisco 2600 switch	13478
4	HP wireless access point	41574
		41543
		41546
		41545
1	Eiki LC NB3W	12003
1	Eiki LC NB3E	12545
1	Olympus Camedia Camera	9085
1	Hunter R611 Alignment Machine	10998
1	Hunter R611 Alignment Machine Adapters	40154
1	2000 Dodge Caravan VIN #2B4GP25R54R866689	
1	2002 Ford Taurus VIN #1FAFP55S22A196538	
60	Dell 755 PC	45607
		45604
		45542
		45545
		45606
		45538
		45537
		45616
		45539
		45603
		45601
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		45540
		45614

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		51866
		18892
		51868
		42722
		42647
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		51869
1	iPad 1 st gen	47158

12.A.

October 18-20, 2015 ~

NYSSBA Annual Convention at the Sheraton New York Times Square Hotel
 (Attendees: James Dexter, Tony Muller, Frank Grimaldi, Linda King, Naomi Marsh, Gillette Nash, David Petruska, Mia Pfitzer, Charles Pidgeon, John Rieger, Cheryl Smith, Jeff Smith, and Stephen Smoller).

12.B.

November 18, 2015 ~

Regular Meeting of the BOCES Board of Education and True North Dinner and Meeting at North Warren Central School District

- 12.C. **November 19, 2015 ~**
Adirondack Area School Boards Association Meeting at the Queensbury Hotel.
6:00 PM Social; 6:45 PM Dinner
Featuring Dr. Kristine Duffy, President, SUNY Adirondack
- 12.D. **November 21, 2015 ~**
Board Governance Training (Fiduciary) at Gick Road; 9:00 AM – 3:30 PM
- 12.E. **December 9, 2015 ~**
Regular meeting of the Board of Education at Gick Road; 6:30 PM
13. On motion made by Mrs. King, seconded by Mr. Grimaldi and unanimously carried, the Board went into Executive Session at 8:07 PM to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.
14. On motion made by Mr. Grimaldi, seconded by Mrs. King and unanimously carried, the meeting was returned to regular session and adjourned at 8:57 PM.

Respectfully submitted,

Jackie White, Secretary
Washington-Saratoga-Warren-Hamilton-Essex
Board of Cooperative Educational Services

Timothy Place, Clerk
Washington-Saratoga-Warren-Hamilton-Essex
Board of Cooperative Educational Services