

WASHINGTON-SARATOGA-WARREN-HAMILTON-ESSEX
BOARD OF COOPERATIVE EDUCATIONAL SERVICES

REGULAR MEETING OF THE BOARD OF EDUCATION

GICK ROAD, SARATOGA SPRINGS, NEW YORK
October 12, 2016 6:30 PM

AGENDA

1. TENURED STAFF RECOGNITION

The Board of Education will be recognizing certified staff tenure recipients with effective tenure dates October 1, 2015 through September 30, 2016 at a Celebration of Tenure reception beginning at 6:30 PM.

2. BOARD RECOGNITION

3. CALL TO ORDER

4. PLEDGE OF ALLEGIANCE

5. PUBLIC HEARING

6. MINUTES

Recommend the Board approve the minutes for the September 14, 2016 regular meeting of the Board of Education. A copy of the minutes is attached.

7. COMMUNICATIONS

8. OLD BUSINESS

9. ADMINISTRATIVE REPORTS

A. **2016 Proposed NYSSBA Bylaw Amendments and Resolutions**

President Rieger will be leading a discussion on the proposed 2016 NYSSBA bylaw amendments and resolutions that will be considered at the October 29, 2016 Annual Business Meeting of NYSSBA's 97th Annual Convention and Education Expo. **(NO ACTION REQUIRED)**

B. **Board Committee Reports**

1. Buildings and Grounds Committee **(NO ACTION REQUIRED)**

2. Policy Committee

a. 2nd Read:
Recommend the Board approve **Policy 7000 Safety Conditions and Programs.**

b. 2nd Read:
Recommend the Board approve **Policy 7030 Adult Education.**

- c. 1st Read: Policy 5225 Health Insurance Coverage for Substitutes and Other Variable and Part-Time District Employees **(NO ACTION REQUIRED)**
- d. 1st Read: Policy 6230 Use of Surveillance Cameras **(NO ACTION REQUIRED)**

C. Legislative Update

Linda King, the Board's legislative representative, will be presenting a report.
(NO ACTION REQUIRED)

D. District Superintendent Items (NO ACTION REQUIRED)

10. NEW BUSINESS

A. Terms and Conditions for Groups and Individuals Not Covered by a Collective Bargaining Agreement

- 1. Recommend the Board add the title of Executive Secretary to the Non-Unit Group 9 Substitutes at the rate of \$15 per hour for the 2016-2017 school year.

B. Lead Evaluator

- 1. Recommend the Board approve Michael Donlon as a Lead Evaluator for Teachers, as certified by the District Superintendent, pursuant to Education Law 3012(c) and the BOCES APPR Plan for classroom teachers until the next organizational meeting.

C. 2017-2018 Budget Calendar

<u>DATE</u>	<u>ACTIVITY</u>
October 12, 2016	Budget Committee meeting Adoption of budget calendar by Board of Education
October 21, 2016	Access to budget development worksheets
November 15, 2016	Fringe benefits % determined
December 2, 2016	O&M preliminary/final budget Administrative Services 600 COSER series and cross contract budgets
December 14, 2016	Buildings and Grounds Committee and Budget Committee review capital budgets
December 15, 2016	Service Guide finalized
December 19, 2016	Administrative charges from School Support Services I/SSS required leased facilities and recommended program transfers

January 11, 2017	Budget Committee review – administrative budget Building & Grounds Committee review – capital projects
January 13, 2017	Preliminary administrative budget completed
January 20, 2017	I/SSS will submit tentative program budgets
February 8, 2017	Board Workshop 2017-18 Budget Approve 2017-18 Capital Plan
February 17, 2017	Preliminary budget summary submitted to District Superintendent
February 17, 2017	Pricing Guide finalized
March 8, 2017	Budget Committee final review administrative budget Adopt 2017-18 administrative budget
March 10, 2017	Fiscal Plan Document Complete BOCES Final Service Request forms mailed to CSO's and SBO's
March 22 & March 29, 2017	Advertise for Annual Meeting
April 5, 2017	BOCES Annual Meeting (<u>SAEC</u> Center)
April 25, 2017	Component school district vote on 2017-18 administrative budget and Board elections
May 1, 2017	2017-18 Final Service Request forms due from component school districts
May 10, 2017	Adoption of 2017-18 budget by Board of Education

11. PERSONNEL

A. Position Changes

1. Recommend the Board create the positions listed below, pending enrollment and/or district request:

CLASSIFIED POSITION

<u>POSITION</u>	<u>EFFECTIVE DATE</u>	<u>PROGRAM/LOCATION</u>
Teacher Aide Part-time (50%)	September 6, 2016 through June 30, 2017	Southern Adirondack Education Center

2. Recommend the Board increase one (1) position from part-time (70%) to part-time (80%) in the Occupational Therapy area effective September 12, 2016.

Further recommend the Board approve a change of employment status for Mary Baker increasing her from part-time (70%) to part-time (80%) in the Occupational Therapy area effective September 12, 2016.
3. Recommend the Board increase one (1) position from part-time (30%) to full-time in the Physical Education and Health tenure areas (dual certification and tenure area) effective September 1, 2016.
4. Recommend the Board approve a change in status for Joanne Kennedy, Teacher of the Visually Impaired for 2016 ESY, increasing her from up to 60 minutes per week to up to 2 hours per week, effective August 13, 2016 through August 16, 2016.
5. Recommend the Board approve a change in status for Mary Sheldon Price as Special Projects Consultant to provide Speech/Language Pathology Medicaid supervision from 40 days to 75 days effective July 1, 2016 through June 30, 2017.
6. Recommend the Board approve a change in end date for Connor Cross, Student Helper, from September 2, 2016 to September 6, 2016.
7. Recommend the Board approve a change in end date for Troy Hoag, Student Helper, from September 2, 2016 to September 6, 2016.
8. Recommend the Board approve a change in end date for Maribeth Macicia, Public Information Specialist, from September 30, 2016 to November 9, 2016.

B. Staff Resignations/Leave of Absences

1. Recommend the Board accept the resignation of Ryan Haley from a full-time position in the MicroComputer Repair Technician area effective August 16, 2016.
2. Recommend the Board accept the resignation of Daniel O'Connor from a full-time position in the Network Analyst area effective September 30, 2016 (end of day).
3. Recommend the Board accept the resignation of Paula Danforth from a full-time position in the Accounts Payable Specialist area effective September 30, 2016 (end of day).
4. Recommend the Board accept the resignation of Lucas Remscheid from a temporary term hourly non-competitive position in the Tech Helper II area effective October 7, 2016 (end of day).
5. Recommend the Board accept the resignation of Emily Nagle from a full-time position in the Math 7-12 tenure area effective October 19, 2016 (end of day).
6. Recommend the Board approve a leave of absence without pay for Alicia Behan, from a full-time position in the Library Media Specialist area effective April 24, 2017 through April 28, 2017 (5 days).

C. Staff Appointments

1. Recommend the Board appoint Michelle Savoie to a full-time, four (4) year probationary position in the Physical Education tenure area and Health tenure area effective September 30, 2016 through September 29, 2020, contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout her probationary period, consistent with the requirements of Education Law Sections 3012 and 3014, as applicable based on assignment. Ms. Savoie has an Initial reissuance certificate dated September 17, 2016 through January 31, 2022 in the Health Education area and an Initial reissuance certificate dated September 17, 2016 through January 31, 2022 in the Physical Education area. Her salary will be prorated based on step 2 of the salary schedule – \$37,950.
2. Recommend the Board appoint Sherry Carpenter to a full-time, temporary position in the Supervisor of the Substitute Registry area (pending civil service classification), effective October 13, 2016. Her 16-17 salary will be prorated based on \$41,500.
3. Recommend the Board appoint Mary Quonce to a full-time, four (4) year probationary position in the Teaching Assistant tenure area effective September 8, 2016 through September 7, 2020. Ms. Quonce has a time extension dated February 1, 2016 through January 31, 2018, in the Students with Disabilities 1-6 area. Her salary will be prorated based on step 6 of the salary schedule – \$16,413.
4. Recommend the Board appoint Linda Parker to a full-time, four (4) year probationary position in the Teaching Assistant tenure area effective September 26, 2016 through September 25, 2020. Ms. Parker has a Level I certificate pending in the Teaching Assistant area. Her salary will be prorated based on step 5 of the salary schedule – \$15,864.
5. Recommend the Board appoint Lee Levine to a full-time, four (4) year probationary position in the Teaching Assistant tenure area effective September 26, 2016 through September 25, 2020. Ms. Levine has a Level I certificate pending in the Teaching Assistant area. Her salary will be prorated based on step 6 of the salary schedule – \$16,413.
6. Recommend the Board appoint Katelynn Attanasio to a full-time, 12-month, temporary position in the Human Resource Generalist area (pending civil service classification) effective October 24, 2016. Her 16-17 salary will be pro-rated based on \$40,000. (Non-Unit Group 1)
7. Recommend the Board appoint Kathleen Mahan to a full-time, 12-month, temporary position in the Data Specialist Assistant area (pending civil service classification) effective September 26, 2016. Her 16-17 salary will be prorated based on \$47,500.
8. Recommend the Board appoint Gail Donaldson to a full-time, 12-month, permanent position with a 26 week probationary period in the Clerk area effective September 15, 2016 through March 15, 2017. Her salary will be prorated based on step 5 of the salary schedule - \$20,033.

9. Recommend the Board appoint Brandie Ramsey to a part-time (60%) term position in the English 7-12 area effective September 12, 2016 through June 30, 2017, as needed. Ms. Ramsey has a Permanent certificate in ELA 7-12 area dated September 1, 2008. Her salary will be prorated based on step 8 of the salary schedule - \$42,782.
10. Recommend the Board appoint Gary Gordon to a full-time, 12-month, permanent position with a 26 week probationary period in the Network Analyst area effective October 4, 2016 through April 4, 2017. His salary will be prorated based on step 10 of the salary schedule - \$53,787.
11. Recommend the Board appoint Justin Van Dyke-Restifo to a full-time, 12-month, provisional position in the Network Analyst area (pending civil service qualification), effective October 17, 2016. His salary will be prorated based on step 4 of the salary schedule - \$45,188.
12. Recommend the Board appoint Janelle Cahee to a full-time, 12-month, provisional position in the MicroComputer Specialist area (pending civil service qualification), effective October 17, 2016. Her salary will be prorated based on step 2 of the salary schedule - \$34,378.
13. Recommend the Board appoint Jaclyn Sarnelli a full-time temporary term non-competitive position in the Teacher Aide area effective September 26, 2016 through June 30, 2017, as needed. Her salary will be based on step 2 of the salary schedule - \$12,431.
14. Recommend the Board appoint Lauren Camarda a full-time temporary term non-competitive position in the Teacher Aide area effective September 26, 2016 through June 30, 2017, as needed. Her salary will be based on step 4 of the salary schedule - \$13,162.
15. Recommend the Board appoint Vincent Ragone to a temporary term hourly non-competitive position in the Technology Technician area, effective October 3, 2016 through December 31, 2016, as needed, at an hourly rate of \$17. (Non-Unit Group 7 Miscellaneous)
16. Recommend the Board appoint Bernadette Salmieri to a temporary term hourly non-competitive position in the Technology Helper II area, effective October 3, 2016 through December 31, 2016, as needed, at an hourly rate of \$12.75. (Non-Unit Group 7 Miscellaneous)
17. Recommend the Board appoint Nicholas Carpenter to a temporary term hourly non-competitive position the Student Helper area, effective October 1, 2016 through December 31, 2016, as needed, at an hourly rate of \$10. (Non-Unit Group 7 Miscellaneous)
18. Recommend the Board appoint staff listed below to temporary term hourly non-competitive positions in the Student Helper area effective September 7, 2016 through June 30, 2017, up to a maximum of 4.5 hours per day, as needed, at an hourly rate of \$10. (Non-Unit Group 7 Miscellaneous)

<u>Name</u>	<u>Location</u>
Cross, Connor	SAEC
Hoag, Troy	SAEC

19. Recommend the Board appoint John Costello to a temporary, substitute hourly position in the School Bus Driver area effective September 7, 2016 through June 30, 2017, as needed, at an hourly rate of \$15.25.
20. Recommend the Board appoint Robert Smith to a temporary, substitute hourly position in the School Bus Driver area effective September 7, 2016 through June 30, 2017, as needed, at an hourly rate of \$15.25.
21. Recommend the Board appoint Glenda Wilcox to a temporary, substitute hourly position in the School Bus Driver area effective September 7, 2016 through June 30, 2017, as needed, at an hourly rate of \$15.25.
22. Recommend the Board appoint Linda Roche to a temporary, substitute hourly position in the Executive Secretary area effective October 12, 2016, as needed, at an hourly rate of \$15. (Non-Unit Group 9)

D. Other

1. Recommend the Board approve hourly/per diem employment, as needed, at the applicable **2015-16** hourly/per diem rate (unless otherwise noted) for the staff listed below:

<u>Name</u>	<u>Program</u>	<u>Maximum Hours/Days</u>
Brownell, Alison	Teacher Aide– Mandatory Faculty Meeting	up to 1 hour 03/10/16

2. Recommend the Board approve hourly/per diem employment, as needed, at the applicable **2016-17** hourly/per diem rate (unless otherwise noted) for the staff listed below:

<u>Name</u>	<u>Program</u>	<u>Maximum Hours/Days</u>
Brownell, Alison	Teacher Aide- Classroom prep with Instructor	up to 30mins/day 09/07/16-06/15/17
Brownell, Alison	Teacher Aide- Mandatory Faculty Meeting	up to 1 hour 09/08/16
Corey, Clay	Welding Instructor – Daily prep time due to travel	up to 30mins/day 09/01/16-06/30/17
Diamond, Richard	School Safety Officer- Early arrival of students	up to 30mins/day 09/07/16-06/23/17
Facteau-St. Gelais, Jodi	ISS in Special Education– Prepare IEP’s and Student Profiles	up to 6 hrs 08/29/16-08/31/16
Hamilton, Ian	Construction Instructor – Daily prep time due to travel	up to 30 mins/day 09/01/16-06/30/17
Hargis-Grover, Claudia	Health Occupations- Substitute Coverage	up to 26 hours 09/12/16-12/16/16

Horgan, Mollie	Cosmetology Instructor– Daily prep time due to travel	up to .30mins/day 09/01/16-06/30/17
Kelly, Jennifer	School Counselor- Review student records; Program preparation	up to 8 days 08/01/16-06/30/17
Marcellus, Lisa	Data Specialist – District Data Services	up to 37.75 hours 09/01/16-06/30/17
Paniccia, Nico	Technology Helper II- After hours support for School districts and office moves	up to 10 hours 09/01/16-09/30/16
Paniccia, Nico	Technology Helper II- After hours support for School districts and office moves	up to 20 hours 10/01/16-12/31/16
Rockwood, Jennifer	Teaching Assistant – Mandatory Faculty Meeting	up to 1 hour 09/08/16
Sandford, Walter	Teacher Aide- Student Supervision	up to 1hour/day 09/07/16-06/30/17
Villet, Ann	Graphic Arts Instructor- Daily prep time due to travel	up to 30mins/day 09/01/16-06/30/17

3. Recommend the Board appoint the following staff to the 2016-2017 Employment Training For Adults (ETA) Program (contingent upon funding and enrollment), at the indicated hourly rate:

ETA – Industry Partnership Contract Trainer

<u>Name</u>	<u>Program</u>	<u>Rate (per hr)</u>
Villano, Thomas	Electrical Apprenticeship Program	\$35.00

ETA – TASC

<u>Name</u>	<u>Program</u>	<u>Hours</u>	<u>Date</u>	<u>Rate (per hr)</u>
VanZandt, Nicole	TASC Examiner Training	up to 6hrs	08/30/16	\$15.39

ETA– Vocational-Article 19

<u>Name</u>	<u>Program</u>	<u>Hrs</u>	<u>Dates</u>	<u>Rate (per hr)</u>
Clute, Smith, Michelle	CNA	up to 13hrs (additional)	09/10/16-09/18/16	\$39.37
Gallo, Allissa	LPN	up to 35.5hrs/wk	09/26/16-06/30/17	\$32.67
Hargis-Grover, Claudia	CNA	up to 13hrs (additional)	09/10/16-09/16/16	\$33.86

4. Recommend the Board appoint staff listed below, to the 2016-2017 Enrichment Resource Programs (contingent upon funding and enrollment), with the maximum number of hours indicated below as needed, as the indicated rate:

Project Enrich (Mini-Course)
Rate of \$25 per hour

<u>Name</u>	<u>Program</u>	<u>Max # of Hours</u>	<u>Dates</u>
Hunt, Rachel	Cosmetology	up to 13hrs	10/11/16-11/29/16
Phillips, Paul	Mystery Solved 2016	up to 13hrs	10/20/16-12/08/16

On Site Coordinator
Rate of \$27 per hour

<u>Name</u>	<u>Location</u>	<u>Max # of Hours</u>	<u>Dates</u>
Bini, Beth	Westmere Elem (STEM)	up to 15hrs	10/19/16-12/07/16
Frazier, Teri	Warrensburg (Think)	up to 15hrs	10/18/16-12/06/16
Bruno, RoseAnne	Pine Bush Elem (STEM)	up to 15hrs	10/20/16-12/08/16
Bates, John	Southern Adirondack Educ. (Enrich)	up to 15hrs	10/18/16-11/29/16
Bates, John	Myers Educ. Center (Enrich)	up to 15hrs	10/20/16-12/08/16
McDougall, Michelle	SIP Galway (SIP)	up to 25hrs	10/03/16-12/19/16

Think Series Enrichment Program
Instructional and Curriculum Rate of \$30 per hour

<u>Name</u>	<u>Program</u>	<u>Max # of Hours</u>	<u>Dates</u>
Clark Cioffi, Jan	Learning with Leo	up to 19hrs	09/15/16-12/23/16
Jacko, Joel	Contraptions	up to 21hrs	09/15/16-12/23/16
Love Miller, Caroline	Animal Prints (Wash Co)	up to 15hrs	09/15/16-12/23/16
Love Miller, Caroline	Animal Prints (Warren)	up to 15hrs	09/15/16-12/23/16
Love Miller, Caroline	Animal Prints (BSPA)	up to 15hrs	09/15/16-12/23/16
Mercogliano, Carrie	Spanish	up to 19hrs	09/01/16-12/30/16
Metivier, Dianne	No Selfies Included (Warrensburg)	up to 21hrs	09/15/16-12/23/16
Metivier, Dianne	No Selfies Included (BSPA)	up to 19hrs	09/15/16-12/23/16
Phillips, Paul	Sharks	up to 21hrs	09/15/16-12/23/16
Phillips, Paul	French & Indians War	up to 19hrs	09/15/16-12/23/16
Sanchez, Anita	Nature Art	up to 19hrs	09/15/16-12/23/16
Scott, Jason	Archaeology 101(BSPA)	up to 19hrs	09/15-16-12/23/16
Sheeran, Linda	French	up to 19hrs	09/15/16-12/23/16

Further recommend the Board approve the above listed staff for up to one hour for a mandatory Enrichment Resource meeting for the 2016-2017 school year at the rate of \$25 per hour.

STEM Integration Programs
Instructional and Curriculum Rate of \$30 per hour

<u>Name</u>	<u>Program</u>	<u>Max # of Hours</u>	<u>Dates</u>
Christie-Renaud, Rosemary	Nano (BSPA Malta)	up to 45hrs	09/01/16-12/30/16
Christie-Renaud, Rosemary	Nano (BSPA Complex)	up to 45hrs	09/01/16-12/30/16
Christie-Renaud, Rosemary	Nano (BSPA Complex)	up to 45hrs	09/01/16-12/30/16
Christie-Renaud, Rosemary	Rube Goldberg (Division)	up to 45hrs	09/01/16-12/30/16
Christie-Renaud, Rosemary	Rube Goldberg (Caroline)	up to 45hrs	09/01/16-12/30/16
Christie-Renaud, Rosemary	Rube Goldberg (BSPA)	up to 45hrs	09/15/16-12/23/16
Christie-Renaud, Rosemary	VEX Robotics	up to 45hrs	09/01/16-12/30/16
Christie-Renaud, Rosemary	Makey! Makey!	up to 45hrs	09/01/16-12/30/16
Clark Cioffi, Jan	STEAM Mashup	up to 45hrs	09/15/16-12/23/16
Franklin-Ferguson, Ellen	3D Digital Design (Caroline)	up to 45hrs	09/01/16-12/30/16
Franklin-Ferguson, Ellen	3D Digital Design (Dorothy)	up to 45hrs	09/01/16-12/30/16

Franklin-Ferguson, Ellen	3D Digital Design (Division)	up to 45hrs	09/01/16-12/30/16
Jacko, Joel	Toy Emporium (Geysers)	up to 45hrs	08/15/16-12/30/16
Jacko, Joel	Toy Emporium (Greenfield)	up to 45hrs	08/15/16-12/30/16
Jacko, Joel	Toy Emporium (Dorothy)	up to 45hrs	08/15/16-12/30/16
Jacko, Jole	Toy Emporium (Lake)	up to 45hrs	08/15/16-12/30/16
Mercogliano, Carrie	Cell City	up to 45hrs	09/01/16-12/30/16
Perry, Michael	Southern Adirondack PTECH	up to 100hrs	09/01/16-06/30/17
Phillips, Paul	Physics	up to 45hrs	09/15/16-12/23/16

Further recommend the Board approve the above listed staff for up to one hour for a mandatory Enrichment Resource meeting for the 2016-2017 school year at the rate of \$25 per hour.

Language and Culture Resource Center (LCRC)
Instructional and Curriculum Rate of \$30 per hour

<u>Name</u>	<u>Program</u>	<u>Max # of Hours</u>	<u>Dates</u>
Adamick, Ann Marie	Chinese (Online)	up to 200hrs	10/01/16-06/30/17
Chou, Lee-hua (Maria)	Chinese (BSPA)	up to 13hrs	09/15/16-12/23/16
Chou, Lee-hua (Maria)	Chinese (Burnt Hills MS)	up to 16.75hrs	09/15/16-12/23/16
Chou, Lee-hua (Maria)	Chinese (Burnt Hills ES)	up to 21hrs	09/15/16-12/23/16
Mercogliano, Carrie	Spanish	up to 16hrs	09/15/16-12/23/16
Wu, Quanxi	Chinese (Farnsworth)	up to 16hrs	09/15/16-12/23/16
Wu, Quanxi	Chinese (Altamont)	up to 16hrs	09/15/16-12/23/16
Wu, Quanxi	Chinese (Fonda/Fultonville)	up to 45hrs	09/26/16-12/12/16

Further recommend the Board approve the above listed staff for up to one hour for a mandatory Enrichment Resource meeting for the 2016-2017 school year at the rate of \$25 per hour.

STEM Academy
Instructional and Curriculum Rate of \$125 per day

<u>Name</u>	<u>Program</u>	<u>Max # of Days</u>	<u>Dates</u>
Barsukoff, Sarah	STEM Challenges	up to 6days	10/17/16-12/05/16
Birchmore, Lisa	3D Printing in Action	up to 6days	10/17/16-12/05/16
Clancy, Maureen	Arts & Science of Baking	up to 6days	10/20/16-12/08/16
Clark Cioffi, Jan	STEM Art (BH ES)	up to 4days	10/14/16-11/18/16
Clark Cioffi, Jan	GEO Art I	up to 6days	10/18/16-12/06/16
Clark Cioffi, Jan	STEM Art (Pine Bush Elem)	up to 6days	10/20/16-12/08/16
Guenther, Christopher	Intro to 3D Printing	up to 6days	10/20/16-12/08/16
Hoffmann, Bruce	Arts & Science of Baking	up to 6days	10/20/16-12/08/16
Jacko, Joel	Contraptions	up to 4days	10/14/16-11/18/16
Love Miller, Caroline	Animal Prints	up to 6days	10/17/16-12/05/16
Metivier, Dianne	No Selfies included	up to 5days	10/15/16-12/03/16
Sanchez, Anita	Web of Life (Lynnwood Elem)	up to 6days	10/17/16-12/05/16
Sanchez, Anita	Web of Life (Guilderland Elem)	up to 6days	10/18/16-12/06/16
Selsley, Adam	VEX Robotics	up to 5days	10/15/16-12/03/16
Stewart, Robyn	Beginners Photoshop	up to 6days	10/18/16-12/06/16

Further recommend the Board approve the above listed staff for up to one hour for a mandatory Enrichment Resource meeting for the 2016-2017 school year at the rate of \$25 per hour.

5. Recommend the Board appoint staff listed below for New Teacher Academy Training for up to one day at the curriculum development rate of \$34 per hour effective September 2, 2016:

Name

Corbett, Lisa
 Dennis, Amanda
 Johnson, Laura
 Teserio, Kaitlin
 Whalen, Mary

6. Recommend the Board appoint Denise Rabideau for Recertification of Health Occ and Graphics programs at the curriculum development rate of \$34 per hour, for up to 10 hours effective September 1, 2016 through June 30, 2017.
7. Recommend the Board appoint Michelle Morris for curriculum writing at the curriculum development rate of \$34 per hour, for up to 3 hours effective September 13, 2016 through September 30, 2016.
8. Recommend the Board appoint Jane Amorosi for curriculum writing at the curriculum development rate of \$34 per hour, for up to 10 hours effective September 20, 2016 through November 30, 2016.
9. Recommend the Board appoint Sue Brooks for curriculum writing at the curriculum development rate of \$34 per hour, for up to 10 hours effective September 13, 2016 through October 14, 2016.
10. Recommend the Board appoint Carrie Mannion for curriculum writing at the curriculum development rate of \$34 per hour, for up to 10 hours effective September 20, 2016 through November 30, 2016.
11. Recommend the Board appoint Jason Rivers for curriculum writing at the curriculum rate of \$34 per hour, for up to 10 hours effective September 13, 2016 through September 30, 2016.
12. Recommend the Board appoint staff listed below to a Coordinator position for the 2016-2017 school year at the annual rate of \$2,180; unless otherwise noted.

Name

Position/Location

Facteau-St. Gelais, Jodi	Work Based Learning
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13. Recommend the Board appoint staff listed below to a Team Leader position for the 2016-2017 school year at the annual rate of \$3,716:

Name

Position/Location

Brooks, Susan	Therapeutic Support Programs
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14. Recommend the Board appoint staff listed below as Head Technician for the Learning Technology Department for the 2016-2017 school year at the annual rate of \$2,000 effective dates listed below:

Name

Date

Hawthorne, David	07/01/16-06/30/17
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15. Recommend the Board appoint staff listed below to act as Teacher Mentors effective September 1, 2016 through June 30, 2017 (unless otherwise noted) at the annual rate of \$1,238, prorated as appropriate:

Mentor

Adamick, Ann Marie
 Davis-Doern, Miriam
 Dinsmore, Michael
 Flacke, Martha
 Forsyth, Maureen
 Forsyth, Maureen
 Hall, Laurie
 Kittell, Daniel
 Leonhardt, Emily
 Monastero, Karen
 Rock, Timothy
 Rockenstyre, Tracy
 Schmiel, Katherine
 Snapp, Lorna
 Trentecoste, Susan
 Trentecoste, Susan
 VanWagner, Tammy
 Villiere, Gina

Intern

Cho-O'Grady, Stella
 Johnson, Laura
 Savage, Janeen
 Corbett, Lisa
 Chandler, G. Nathan
 Corrigan, Jessi
 Rees, Christina
 Munro, Charles
 Horgan, Mollie
 Ramsey, Brandi (9/12/16-6/30/17)
 Johnson, Michelle
 Peattie, Renee
 Gonzalez, Katherine
 Zanker, Bonnie
 Herkenham, Erin
 Riggins, Katherine
 Dennis, Amanda
 Pierce, Alicia

16. Recommend the Board appoint staff listed below for classroom relocation to be paid at their 16-17 daily rate for up to one (1) day, effective August 30, 2016 through September 2, 2016:

Keough, Kris Sexton, Patricia Sowers, Emily

17. Recommend the Board appoint the following staff for proctoring and/or grading regents at the rate of \$25 per hour up to 6 hours, effective August 1, 2016 through September 15, 2016, as needed:

Kissane, Michael Paradis, Lance

18. Recommend the Board appoint the following staff to the 2016 Regional Academic Summer School Program at the Queensbury CSD for proctoring and/or grading at the rate of \$25 per hour up to 3.5 hours, effective August 15, 2016 through August 31, 2016, as needed:

Beaulleau, Lauren Northup, Hilary

19. Recommend the Board appoint staff listed below to part-time hourly term positions as Transportation Supervisors effective 2016-2017 school year at the hourly rate of \$25, as needed (30-hour training courses):

Name

Effective Dates

Orner, Christine 09/01/2016-06/30/2017
 Ross, Kimberly 08/01/2016-06/30/2017

20. Recommend the Board appoint Louis Baish as a TCI Lead Trainer for up to 45 days effective July 1, 2016 through June 30, 2017, at the rate of \$300 per full day.

21. Recommend the Board appoint Louis Baish to perform Assistive Technology Evaluations for up to 20 days effective July 1, 2016 through November 10, 2016, at the rate of \$275 per full day.

22. Recommend the Board appoint Logan Fisher as a Consultant for up to 5 sessions effective October 4, 2016 through May 12, 2017, at the rate of \$150 per session.
23. Recommend the Board appoint Elizabeth Barrett as a Presenter for Washington County Collaborative Math Series for up to 10 sessions effective October 1, 2016 through June 30, 2017, at the rate of \$500 per session.
24. Recommend the Board appoint Elizabeth Barrett as an Education Specialist for up to 20 sessions effective July 1, 2016 through June 30, 2017, at the rate of \$500 per session.
25. Recommend the Board appoint Sharon Davidson as a Senior Typist for training purposes for up to 10 days, as needed, effective September 26, 2016 through December 30, 2016, at the per diem rate of \$189.12.
26. Recommend the Board appoint Carol Wolfe as a substitute Secretary to the Principal for up to 50 days, as needed, effective August 1, 2016 through October 31, 2016, at the per diem rate of \$111.78.
27. Recommend the Board appoint Hillary Brewer as a Regional Certification Officer Consultant for up to 40 hours, as needed, effective September 1, 2016 through October 31, 2016, at the hourly rate of \$35.92.
28. Recommend the Board appoint Douglas Huntley and Theresa Middleton to two (2), Non-Unit, Group 7 Miscellaneous, Program Leader Positions for the Superintendents' Collaborative (Mentoring/Professional Development Program for New and Nearly New Superintendents).

12. **FINANCIAL**

A. Audit Committee Report (NO ACTION REQUIRED)

B. Cash Disbursements

Recommend the Board approve the cash disbursements for the month of September 2016.

C. Financial Reports

1. The Financial Reports for the month ending June 30, 2016 will be distributed at the meeting. **(NO ACTION REQUIRED)**

D. School District Disbursement

Recommend the Board authorize the Treasurer to distribute \$9,379,047.45 of BOCES State Aid.

E. Change Order-SAEC Building G Reconstruction

Recommend the Board approve Change Order MC-001 for Tri-Valley Plumbing & Heating, Inc. in the amount of \$5,929.00 to increase the contract sum for duct work insulation and for the time extension per RFP MC-03 and MC-05.

F. Copier Lease (BOCES)

1. Recommend the Board approve a proposal for 36 months at \$151.72 per month for a Xerox W7835PT Copier for Sanford Teaching and Learning Center. The estimated cost for the equipment is \$5,461.92. Black and white copies are \$.0056 and color copies are \$.0456. This equipment is being purchased through a Deferred Payment Plan through Eastern Suffolk BOCES Bid#2017-044-0421.
2. Recommend the Board approve a proposal for 36 months at \$153.33 per for a Xerox 5955APT Copier for Sanford Teaching and Learning Center. The estimated cost for the equipment is \$5,519.88. Black and white copies are \$.0048. This equipment is being purchased through a Deferred Payment Plan through Eastern Suffolk BOCES Bid#2017-044-0421.

G. Equipment Lease

Recommend the Board approve an equipment lease (the "lease") for Cambridge Central School District for 3 years in a base amount not to exceed \$52,650.66, with three payments of \$17,550.22 (Disposition is \$1 buyout). Items to lease: 36 Imacs with Apple Care and 36 Apple Super Drives. These payments are based on an interest rate of 2.510% (the "Assumed Interest Rate"). The Board delegates to the Clerk of the Board of Education the authority to approve an increase in the Assumed Interest Rate, of up to 2%, with the resultant payments being the maximum amount to be paid for said Lease. The Clerk of the Board of Education shall not approve any interest rate that exceeds the Assumed Interest Rate by more than 2.00%

H. Sale of Equipment

Recommend the Board approve the sale of the following four International Dump Trucks to the highest qualified bidder that has completed the bidding process through Auctions International and makes payment thereof. The Board will confirm the details of the sale including successful bidders and amounts paid at the November 9, 2016 Board meeting.

Qty.	Description with Model/Serial Number, etc.	BOCES ID Number
1	2004 International Dump Truck #1HTMPAFN94H610057	139510057
1	2004 International Dump Truck #1HTMPAFN94H610060	139510058
1	2004 International Dump Truck #1HTMPAHF04H610058	139510055
1	2004 International Dump Truck #1HTMPAFN24H610059	139510056

I. Disposal of Surplus Property

Recommend the Board declare surplus and authorize disposal pursuant to Board Policy 4070: Personal Property Accountability as follows:

Qty.	Description with Model/Serial Number, etc.	BOCES ID Number
18	Compaq Desktop	70091
		70092
		49453
		70028
		48349
		49483
		49482
		70062
		70059
		52744
		52765
		70063
		48343
		49473
		49468
		70029
		52748
		52696
1	Dell Optiplex 755	42338
4	HP Compaq Desktop	52746
		52781
		57954
		70091
24	Hp Compaq Desktop	49478
		52775
		52665
		52712
		70060
		51794
		52218
		52215
		52766
		51795
		51797
		52722
		70069
		70070
		49469
		52785

		52700
		52684
		49475
		52750
		52794
		52782
		70073
		58355
24	HP Compaq Desktop	48361
		70032
		48357
		52783
		52720
		70033
		52793
		48393
		49466
		70055
		49476
		48353
		48356
		70076
		52701
		48358
		49476
		49472
		70031
		49467
		70030
		52754
		70053
		52762
2	Eiki NB4 Video Projector	002402
		002403
1	Dell PowerEdge 1650	16714
2	Dell PowerEdge 2850	16716
		15012
1	8E6 Filter	45230

13. **OTHER**

- A. **October 13, 2016 ~**
F. Donald Myers Education Center Open House; 6:00-8:00 PM
- B. **October 18, 2016 ~**
Southern Adirondack Education Center Open House; 6:00-8:00 PM
- C. **October 19, 2016 ~**
ESSA Regional Forum with follow up Regional Hearing on **December 8, 2016**
- D. **October 21, 2016 ~**
Assemblyman Daniel Stec to visit the SAEC Region
- E. **October 27-29, 2016 ~**
NYSSBA Annual Convention, Buffalo, New York
(Attendees: James Dexter, Tony Muller, Frank Grimaldi, Linda King, David Petruska, Mia Pfitzer, Charles Pidgeon, John Rieger, and Cheryl Smith.
- F. **November 9, 2016 ~**
Regular meeting of the Board of Education; Southern Adirondack Educational Center; 6:30 PM
- G. **November 17, 2016 ~**
Adirondack Area School Boards Association Meeting at the Queensbury Hotel: 6:30 PM. Guest speaker, Ms. Kyle Belokopitsky, Executive Director of the NYS PTA.
- H. **November 19, 2016 ~**
Fiduciary Training for New Board Members; Gick Road Conference Center; 9:00 AM to 3:30 PM
- I. **December 14, 2016 ~**
Regular meeting of the Board of Education; Gick Road Conference Center; 6:30 PM
- J. **Board Member Comments**

14. **ADJOURNMENT**