

WASHINGTON-SARATOGA-WARREN-HAMILTON-ESSEX
BOARD OF COOPERATIVE EDUCATIONAL SERVICES

REGULAR MEETING OF THE BOARD OF EDUCATION

GICK ROAD, SARATOGA SPRINGS, NEW YORK
September 14, 2016 6:30 PM

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. PUBLIC HEARING

4. ANTICIPATED EXECUTIVE SESSION

Recommend the Board go into Executive Session to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

5. MINUTES

Recommend the Board approve the minutes for the August 10, 2016 regular meeting of the Board of Education. A copy of the minutes is attached.

6. COMMUNICATIONS

7. OLD BUSINESS

8. ADMINISTRATIVE REPORTS

A. **Opening Day Report** – Nancy DeStefano and Turina Parker

B. **Enrollment Update** – Tony Muller and Nancy DeStefano

C. **2016 Proposed NYSSBA Bylaw Amendments and Resolutions**

President Rieger will be leading a discussion on the proposed 2016 NYSSBA bylaw amendments and resolutions at the October 12, 2016 Board meeting. These resolutions will be considered at the October 29, 2016 Annual Business Meeting of NYSSBA's 97th Annual Convention and Education Expo. **(NO ACTION REQUIRED)**

D. **ESSA Presentation** – James Dexter

E. **Board Committee Reports**

1. Buildings and Grounds Committee **(NO ACTION REQUIRED)**

2. Policy Committee
 - a. 1st Read: Policy 7000 Safety Conditions and Programs
(NO ACTION REQUIRED)
 - b. 1st Read: Policy 7030 Adult Education
(NO ACTION REQUIRED)

F. Legislative Update

Linda King, the Board's legislative representative, will be presenting a report.
(NO ACTION REQUIRED)

G. District Superintendent Items (NO ACTION REQUIRED)

9. NEW BUSINESS

A. Lead Evaluators

Recommend the Board approve the following Lead Evaluators for Teachers, as certified by the District Superintendent, pursuant to Education Law 3012 (c) and the BOCES APPR Plan for Classroom Teachers until the next organizational meeting. (Additional names will be forthcoming in the future months as needed):

Kathryn Allen	Shawn Hunziker
Linda Beck-Fragale	Katie Jones
Michael DeCaprio	Elizabeth McGraw
Nancy DeStefano	Anthony Muller
Julie Franklin	Turina Parker
Richard Horn	Donna Wisenburn

B. Designation of Chief Emergency Officer

Recommend the Board approve Turina Parker as the Chief Emergency Officer for the period July 1, 2016 until replaced or until the next organizational meeting in July of 2017.

C. District-Wide Safety Plan

Recommend the Board adopt the revised District-wide Safety Plan.

D. Memorandum of Agreement

Recommend the Board approve a Memorandum of Agreement between the Washington-Saratoga-Warren-Hamilton-Essex Counties Board of Cooperative Educational Services and Saratoga Adirondack BOCES Employees Faculty Unit: Mileage Reimbursement - Kristine Burchfield, effective September 14, 2016.

E. Terms and Conditions for Groups and Individuals Not Covered by a Collective Bargaining Agreement

1. Recommend the Board approve a change in rate of pay for Think Series Teachers in Non-Unit Group 7 Miscellaneous from \$27 per hour to \$30 per hour effective July 1, 2016.

2. Recommend the Board approve a change in the following titles in Non-Unit Group 7 Miscellaneous, effective September 1, 2016:

<u>Previous Title</u>	<u>New Title</u>
Summer Technology Helper	Technology Helper
Summer Tech Helper II	Tech Helper II
Summer Technology Technician	Technology Technician

3. Recommend the Board amend a previously approved resolution changing the position title for Nancy DeStefano, from Director of Instructional Services to Director of Instructional Programs, with all rights, privileges and tenure status previously accrued as Director of Special and Alternative Education, effective July 1, 2016.

Further recommend the Board amend the terms and conditions of employment for Group 8 Managerial Personnel to reflect this change in title, effective July 1, 2016.

4. Recommend the Board establish a rate of \$2,500 per semester for two (2), Non-Unit, Group 7 Miscellaneous, Program Leader Positions for the Superintendents' Collaborative (Mentoring/Professional Development Program for New and Nearly New Superintendents). Further recommend that the Board establish a \$100.00 honorarium for professional development speakers for the program. (The program is a partnership between the Chief School Officers, SUNY Plattsburgh, Queensbury Branch Campus, and the District Superintendent. The DS will not receive any compensation).

10. PERSONNEL

A. Position Changes

1. Recommend the Board create the positions listed below, pending enrollment and/or district request:

CERTIFIED POSITIONS

<u>POSITION</u>	<u>EFFECTIVE DATE</u>	<u>PROGRAM/LOCATION</u>
Math 7-12	September 1, 2016	Southern Adirondack Education Center
Special Education	September 1, 2016	TSP, Myers Education Center
Teaching Assistant Full-Time (2 positions)	September 1, 2016	Various
Teaching Assistant Part-time (50%) (2 positions)	September 1, 2016 through June 30, 2017	Various

CLASSIFIED POSITIONS

<u>POSITION</u>	<u>EFFECTIVE DATE</u>	<u>PROGRAM/LOCATION</u>
Physical Therapist Part-time (55%) up to Full-time	September 1, 2016	Various
Public Information Liaison Part-time (60%) up to Full-time	September 19, 2016	Component Districts
Financial Support Specialist Full-time	September 15, 2016	Burgoyne Avenue
Teacher Aide Full-time (14 positions) Part-time (50%) (1 position)	September 1, 2016 through June 30, 2017	Various

2. Recommend the Board abolish one (1) full-time, position in the Culinary tenure area effective July 1, 2016. No staff affected.
3. Recommend the Board abolish one (1) full-time, position in the Teacher of English to Speakers of Other Languages tenure area effective August 31, 2016 and create one (1) part-time (75%) position in the Teacher of English to Speakers of Other Languages tenure area effective September 1, 2016 through June 30, 2017.
4. Recommend the Board increase one (1) position from part-time (60%) to part-time (70%) in the Occupational Therapy area effective September 1, 2016.

Further recommend the Board approve a change of employment status for Mary Baker increasing her from part-time (60%) to part-time (70%) in the Occupational Therapy area effective September 1, 2016.
5. Recommend the Board approve a change in end date for Kathleen Uline, Teacher Aide for South Glens Falls Summer Success Program, from July 28, 2016 to August 4, 2016.
6. Recommend the Board approve a change in status for Patricia Nunez, School Nurse for 2016 ESY, increasing her from 10 days to 12 days, effective August 10, 2016 through August 12, 2016.
7. Recommend the Board approve a change in end date for Bryton Chikukwa, Administrative Support Assistant from August 4, 2016 to September 30, 2016.
8. Recommend the Board approve an increase in hours for Jason Viele, ETA Industry Specific Machine Tool Tech Instructor, from 782 hours to 791 hours, effective September 1, 2016 through June 30, 2017.

9. Recommend the Board approve the extension of mentoring duties for the teachers indicated below:

<u>Mentor</u>	<u>Intern</u>	<u>Original End Date</u>	<u>Extend to</u>
Burchfield, Kristine	Autumn Goddard	6/30/16	9/30/16
James, Jo	Cami Samuelson	6/30/16	9/30/16
Navatka, Rita	Theresa Bourquin	6/30/16	12/15/16

10. Recommend the Board approve a change in dates for the Regional Curriculum Development Program for Hudson Falls Intermediate Teachers from July 8, 2016 through July 16, 2016 to August 8, 2016 through August 16, 2016.

Further recommend the Board appoint the following additional staff for the Regional Curriculum Development Program for Hudson Falls Intermediate Teachers as follows:

Musto, Tracy
Saville, Kristen

11. Recommend the Board approve a change of employment status for Ryan Haley from a full-time provisional position in the MicroComputer Repair Technician area to a full-time permanent position with a 26 week probationary period in the MicroComputer Specialist area effective August 17, 2016 through February 15, 2017.
12. Recommend the Board approve a change of employment status for Austin Cook from a full-time provisional position to a full-time permanent position with a 26 week probationary period in the MicroComputer Specialist area effective September 12, 2016 through March 13, 2017.
13. Recommend the Board approve a change of employment status for Jonathan Rychcik from a full-time temporary position to a full-time permanent position with a 26 week probationary period in the Network Analyst area effective August 15, 2016 through February 13, 2017.
14. Recommend the Board approve a change of employment status for Michael Spero from a full-time permanent position in the MicroComputer Specialist area to a full-time provisional position in the Network Analyst area (pending Civil Service qualification) effective September 6, 2016. His salary will be based on step 4 of the salary schedule - \$45,188.
15. Recommend the Board approve a change in retirement date for Donna Kondenar from June 30, 2016 to July 21, 2016.
16. Recommend the Board rescind all previous appointments for Carol Hickey for the 2016 Regional Academic Summer School Program at the Queensbury UFSD High School effective July 6, 2016 through August 19, 2016.

Further recommend the Board appoint Carol Hickey as a Teaching Assistant for 1.5 sessions at 2 hours per session for the 2016 Regional Academic Summer School Program at the Queensbury UFSD High School effective July 6, 2016 through August 19, 2016.

B. Staff Resignations for the Purpose of Retirement

1. Recommend the Board accept with appreciation and regret the retirement resignation of Thomas Bowen from a full-time position in the Coordinator for Learning Technology area effective January 19, 2017, with the last paid day of work January 18, 2017. Mr. Bowen will have completed over 19 years of service with the BOCES.

C. Staff Resignations/Leave of Absences

1. Recommend the Board accept the resignation of Nicholas Zwart from a part-time (50%) term position in the Home Economics/Foods area effective August 24, 2016.
2. Recommend the Board accept the resignation of Jessica Paradis from a full-time position in the MicroComputer Specialist area effective August 30, 2016.
3. Recommend the Board accept the resignation of Katrina Helwig from a part-time, hourly position in the Article 19 LPN Instructor area effective September 1, 2016.
4. Recommend the Board accept the resignation of Jacob Robinson from a full-time position in the Teaching Assistant tenure area effective August 31, 2016.
5. Recommend the Board accept the resignation of Jason Rivers from a full-time position in the Special Education tenure area effective September 30, 2016 (end of day).
6. Recommend the Board approve a one (1) year leave of absence for Cheryl Horning from a full-time position in the Teacher of English to Speakers of Other Languages tenure area effective August 31, 2016 through June 30, 2017.

Further recommend the Board appoint Cheryl Horning to a .75FTE position in the Teacher of English to Speakers of Other Languages area effective September 1, 2016 through June 30, 2017.

7. Recommend the Board accept the resignation of the following staff from extra duty positions effective August 31, 2016:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Hall, Cindy	Advisor: National Technical Honor Society Team Leader: Natural and Agricultural Sciences	(SAEC) (SAEC)
Rabideau, Denise	Advisor: Student Council (50%) Team Leader: Human and Public Services	(Myers) (Myers)
Shippee, Ruth	Advisor: Student Council (50%)	(Myers)

D. Permanent Appointments

1. Recommend the Board appoint Kelly Dowd to permanent status in the Secretary to the Principal area effective August 16, 2016.
2. Recommend the Board appoint **Lisa Colvin** to permanent status in the Secretary to the Principal area effective August 16, 2016.

E. Staff Appointments

1. Recommend the Board appoint Denise Altenberger to a full-time, four (4) year probationary position in the Practical Nursing tenure area effective September 1, 2016 through August 31, 2020, contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout her probationary period, consistent with the requirements of Education Law Sections 3012 and 3014, as applicable based on her assignment. Ms. Altenberger has a Professional certificate dated March 23, 2016 in the Practical Nursing area. Her salary will be based on step 18 of the salary schedule – \$55,273.

Further recommend the Board rescind a previously approved resolution appointing Ms. Altenberger to a part-time (80%) term position in the Practical Nursing area effective September 1, 2016.

2. Recommend the Board appoint Lisa Corbett to a full-time, three (3) year probationary position in the Literacy tenure area effective September 1, 2016 through August 31, 2019 (with credit for prior tenure in New York State). Ms. Corbett has a Permanent certificate dated September 1, 2000 in the Reading K-12 area. Her salary will be based on step 4 of the salary schedule – \$39,483.
3. Recommend the Board appoint Bonnie Zanker to a full-time, three (3) year probationary position in the Special Education tenure area effective September 1, 2016 through August 31, 2019, (with credit for prior tenure in New York State, pending verification) contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout her probationary period, consistent with the requirements of Education Law Sections 3012 and 3014, as applicable based on her assignment. Ms. Zanker has a Permanent certificate dated September 1, 2009 in the Special Education area. Her salary will be based on step 7 of the salary schedule – \$41,915.
4. Recommend the Board appoint Amanda Dennis to a full-time, four (4) year probationary position in the Special Education tenure area effective September 1, 2016 through August 31, 2020, contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout her probationary period, consistent with the requirements of Education Law Sections 3012 and 3014. Ms. Dennis has an Initial certificate dated May 3, 2016 through August 31, 2021 in the Students with Disabilities 1-6 area and an Initial certificate dated November 26, 2015 through January 31, 2021 in the Students with Disabilities B-2 area. Her salary will be based on step 2 of the salary schedule – \$37,950.

5. Recommend the Board appoint Kaitlyn Tesiero to a full-time, four (4) year probationary position in the Special Education tenure area effective September 1, 2016 through August 31, 2020, contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout her probationary period, consistent with the requirements of Education Law Sections 3012 and 3014. Ms. Tesiero has an Initial certificate dated September 1, 2013 through August 31, 2018 in the Students with Disabilities 1-6 area. Her salary will be based on step 1 of the salary schedule – \$37,205.
6. Recommend the Board appoint Courtney Sayward to a full-time, four (4) year probationary position in the Instructional Support Service for Professional Development tenure area effective September 12, 2016 through September 11, 2020. Ms. Sayward has an Initial certificate dated April 3, 2014 through August 31, 2019 in the Math 7-12 area and an Initial certificate dated June 21, 2014 through August 31, 2019 in the Earth Science area. Her salary will be prorated based on step 4 of the salary schedule – \$39,483
7. Recommend the Board appoint Ashley Kearney to a full-time, four (4) year probationary position in the Teaching Assistant tenure area effective September 1, 2016 through August 31, 2020. Ms. Kearney has a Level I certificate dated August 31, 2016-August 31, 2019 in the Teaching Assistant area. Her salary will be based on step 4 of the salary schedule – \$15,327.
8. Recommend the Board appoint Sarah Turcotte to a full-time, four (4) year probationary position in the Teaching Assistant tenure area effective September 1, 2016 through August 31, 2020. Ms. Turcotte has a Level I certificate dated July 26, 2016 through August 31, 2019 in the Teaching Assistant area. Her salary will be based on step 1 of the salary schedule – \$13,825.
9. Recommend the Board appoint Danielle Fazio to a full-time, four (4) year probationary position in the Teaching Assistant tenure area effective September 6, 2016 through September 5, 2020. Ms. Fazio has an Initial Extension dated February 1, 2016 through August 31, 2018 in the Art area. Her salary will be based on step 7 of the salary schedule – \$16,983.
10. Recommend the Board appoint Amy McElhinney as a term Elementary Teacher assigned to teach Gifted Education, effective September 1, 2016 and terminating no later than June 30, 2017, subject to the agreement dated September 1, 2016 and pending completion of requirements for an Initial certificate in Childhood Education and the Gifted Education extension. Ms. McElhinney has a Conditional Initial certificate in the Childhood Education area effective July 1, 2016 through August 31, 2017. Her salary will be based on step 13 of the salary schedule - \$47,900.

11. Recommend the Board appoint Stella Cho-O'Grady to a part-time (70%) term position in the Teacher of English to Speakers of Other Languages subject area effective September 6, 2016 through June 30, 2017, contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout her probationary period, consistent with the requirements of Education Law Sections 3012 and 3014, as applicable. Ms. Cho-O'Grady has a Professional certificate in Childhood Education dated September 1, 2011 and a Supplementary pending in Teacher of English to Speakers of Other Languages. Her salary will be prorated based on step 4 of the salary schedule - \$39,483.
12. Recommend the Board appoint Karen August to a full-time, 12-month, provisional position in the Secretary to the Principal area (pending civil service qualification), effective September 1, 2016. Her salary will be prorated based on step 14 of the salary schedule - \$32,957.
13. Recommend the Board appoint Alison Brownell a full-time temporary term non-competitive position in the Teacher Aide area effective September 1, 2016 through June 30, 2017, as needed. Her salary will be based on step 4 of the salary schedule - \$13,162.
14. Recommend the Board extend appointment dates for Nico Paniccia, to a temporary term hourly non-competitive position in the Tech Helper II area effective October 1, 2016 through December 31, 2016.
15. Recommend the Board recall Babette Furman from the Section 80 and 81 Civil Service Recall list to a part-time (55%) permanent position in the Physical Therapy area effective September 1, 2016. Ms. Furman retains rights on the recall list for a full-time position. Her salary will be prorated based on \$64,754.

F. Other

1. Recommend the Board approve hourly/per diem employment, as needed, at the applicable **2015-16** hourly/per diem rate (unless otherwise noted) for the staff listed below:

<u>Name</u>	<u>Program</u>	<u>Maximum Hours/Days</u>
Amodeo, Christine	Adult Literacy (Article 19) – GRASP and Literacy	up to 9 hours 06/27/16-06/30/16
Finch, Frank	Adult Literacy (Article 19) – Literacy Instruction	up to 6 hours 06/27/16-06/30/16

2. Recommend the Board approve hourly/per diem employment, as needed, at the applicable **2016-17** hourly/per diem rate (unless otherwise noted) for the staff listed below:

<u>Name</u>	<u>Program</u>	<u>Maximum Hours/Days</u>
Clute-Smith, Michelle	Adult CNA- Review class	up to 7 hours 08/26/16-09/01/16

Crandell, Paul	Instructor for ETA- Mandatory Faculty Meeting	up to 2 hours 07/28/16-08/10/16
Dolan, Michael	Print Shop Supervisor – District Printing needs	up to 20 hours (additional) 08/01/16-06/30/1
Fana, Diane	Crisis Intervention Worker BoysTown Training	up to 30 hours 8/8/16-8/12/16
Hinkle, Sharon	Librarian – Prepare for opening school year	up to 5 days 8/1/16-9/2/16
Layden, Joanne	Model Schools Trainer – Training for Districts	up to 1 day 08/26/16
Marcellus, Lisa	Data Specialist – District Data Services	up to 65 hours 07/24/16-08/26/16
Plude, Jacqueline	Secretary to the Principal – Phone coverage	up to 30mins per day 09/01/16-06/30/17
Westover, Dave	Instructor for ETA- Mandatory Faculty Meeting	up to 1.5 hours 07/28/16-07/30/16

3. Recommend the Board appoint the following staff to the 2016-2017 Employment Training For Adults (ETA) Program (contingent upon funding and enrollment), at the indicated hourly rate:

**ETA – Vocational
Rate of \$23 per hour**

<u>Name</u>	<u>Program</u>	<u>Max # of Hours</u>
Flynn, Dennis	Tractor Training	up to 27.5
Simpson, Gage	Electrical Apprenticeship	up to 40

4. Recommend the Board appoint staff listed below, to the 2015-2016 Gifted and Talented/Enrichment Programs (contingent upon funding and enrollment), with the maximum number of hours indicated below as needed, as the indicated rate:

**Project Enrich (Mini-Course)
Rate of \$25 per hour**

<u>Name</u>	<u>Program</u>	<u>Max # of Hours</u>	<u>Dates</u>
Derwin, Amy	JHE TV News Crew	up to 2hrs	03/30/16-05/20/16
Frisbie, Edie	JHE TV News Crew	up to 2hrs	03/30/16-05/20/16
Johnson, Bradley	Master Chess	up to 2hrs	03/30/16-05/20/16
Thompson, Amy	Learn to Cook like a Chef	up to 2hrs	03/30/16-05/20/16
Wasserman, Lynn	Kids Knitting	up to 2hrs	03/30/16-05/20/16

5. Recommend the Board appoint the following staff for Professional Development and Curriculum Development at the Hudson Falls School District for up to 12 hours (unless otherwise noted) at \$30 per hour effective August 19, 2016 and August 22, 2016, as needed.

Akins, Stephanie	Giambrone, Jessica
Burin, Natalia	Mazurak, Melissa
Cummings, Katie	Silvestri, Amanda
Fitzgerald, Lynsey	Wolfe, Jennifer
Fox, Shannon	

6. Recommend the Board appoint staff listed below for New Teacher Academy Trainings for up to 11 days (unless otherwise noted) at the curriculum development rate of \$34 per hour effective August 1, 2016 through September 2, 2016:

Beaulieu, Deb (2 days)	Herkenham, Erin
Benware, Christine (3 days)	Horgan, Mollie (3 days)
Bruce, Christian	Hoskins, Joel (10 days)
Bull, Georgianna (2 days)	Johnson, Michelle (10 days)
Chandler, Nathan (10 days)	Meeker, Carol (2 days)
Corbett, Lisa (5 days)	Munro, Charles
Corrigan, Jessi (10 days)	Pierce, Alicia (10 days)
Einig, Brooke	Rees, Christina (10 days)
Facteau-St. Gelais, Jodi (1 day)	Riggins, Katherine
Gates, Andrew	Sandford, Walter (9 days)
Glover, Lexi (3 days)	Savage, Janeen
Gonzalez, Katherine (10 days)	Tarity, Emily
Hall, Cindy (9 days)	

7. Recommend the Board appoint staff listed below to be BoysTown Trainers for up to 5 days (unless indicated below) at their 16-17 daily rate effective August 8, 2016 through August 12, 2016:

Butcher, Donna	Landrey, Owen
James, Jo	

8. Recommend the Board appoint Jeff Rescott for Program Preparation at the curriculum development rate of \$34 per hour, for up to 20.25 hours effective August 15, 2016 through August 17, 2016.

9. Recommend the Board appoint staff listed below for Summer Curriculum Work (STEP) at the curriculum development rate of \$34 per hour, for up to 12 hours effective August 15, 2016 through August 16, 2016:

Bull, Georgianna	Hoskins, Joel
Bruce, Christian	Perry, Mike
Munro, Charles	Samuelson, Cami

10. Recommend the Board appoint staff listed below for PTECH Curriculum Development at the rate of \$30 per hour, for up to 25 hours (unless otherwise noted) effective July 1, 2016 through June 30, 2017:

Brayton, Daniel	Grieco, Ben (50hrs)	Giumarra, Nick
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11. Recommend the Board appoint staff listed below for Student Orientation (STEP) at the curriculum development rate of \$34 per hour, for up to 4 hours effective August 25, 2016:

Bruce, Christian	Samuelson, Cami
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12. Recommend the Board appoint Shayne Bishop for Summer Curriculum Work (Math) at the curriculum development rate of \$34 per hour, for up to 12 hours effective July 26, 2016 through July 29, 2016.
13. Recommend the Board appoint staff listed below to Advisor positions, pending enrollment, for the 2016-2017 school year at the annual rate of \$1,294; unless otherwise noted. Payment upon conclusion of activities for 2016-17 school year.

<u>Name</u>	<u>Position/Location</u>
Clancy, Maureen	Skills USA/Culinary Arts – Myers
Jones, Charlie	Key Club Advisor - SAEC

14. Recommend the Board appoint staff listed below to a Head Teacher position for the 2016-2017 school year at the annual rate of \$1,500.

<u>Name</u>	<u>Location</u>
Rock, Timothy	SSTLC – Spec. Ed.

15. Recommend the Board appoint staff listed below to Team Leader positions for the 2016-2017 school year at the annual rate of \$3,716:

<u>Name</u>	<u>Position/Location</u>
Aldrich, Juliet	Speech and Hearing Impaired
Blanchard, Theresa	Occupational and Physical Therapy
Bouchard, Laurie	Assistive Technology
Dinsmore, Michael	Elementary Special Education
McGaughnea, Megan	BEARS
Pinter, George	English as Second Language/Foreign Language
Pearl, Tina	(50%) Academic Itinerants
Perlee, Deana	(50%) Academic Itinerants
Navatka, Rita	School Social Workers

16. Recommend the Board appoint staff listed below to act as Teacher Mentors effective September 1, 2016 through June 30, 2017 (unless otherwise noted) at the annual rate of \$1,238, prorated as appropriate:

<u>Mentor</u>	<u>Intern</u>
Landrey, Owen	Bruce, Christian

17. Recommend the Board appoint staff listed below for classroom relocation to be paid at their 16-17 daily rate for up to one (1) day, effective August 30, 2016 through September 2, 2016:

Brooks, Susan	Morris, Michele
Dady, Mikey	Myers, Melissa
DeCaprio, Kelly	Piotrowski, Paul
Hall, Laurie	Rivers, Jason
James, Dwight	Spencer, Bonnie
James, Jo	Verrigni, Amy
Landrey, Owen	Woods-Gerber, Carisa
Mannion, Carrie	

18. Recommend the Board appoint school calendar SRP staff listed below for attendance at the 2016 Opening Day (one day, September 1, 2016); at their 16-17 daily rate:
- | | | |
|-----------------------|---------------------|-------------------|
| Barlow, Brenda | Keough, Kristina | Rhodes, Jean |
| Bernard-Gusto, Bianca | Leitheuser, Dawn | Robinson, Karen |
| Brayton, Jon | Maglione, Bethany | Sandford, Walter |
| Brownell, Alison | Martiniano, Colleen | Sears, Lisa |
| Campbell, Barbara | McDonnell, Denise | Sexton, Patricia |
| Diamond, Richard | McNulty, Richard | Sowers, Emily |
| Ernst, Linda | Monroe, Kim | Trybendis, Lorrie |
| Fana, Diane | Morgan, Lori | Veile, Lisa |
| Hallenbeck, Stacey | Ogden, Christopher | Ward, Stephanie |
| Harris-Herbold, Amy | Ohlsen, Donna | Webster, Andrea |
| Henke, William | Pinkowski, Margaret | Woodcock, Eileen |
| Heroux, Elizabeth | Pratt, Kelly | Zulauf, Zachary |
19. Recommend the Board appoint Kathy Burns as a Trainer for Administrative Support for up to 10 days effective July 1, 2016 through December 30, 2016, at the rate of \$400 per day.
20. Recommend the Board appoint Elizabeth Barrett as a Presenter for Invitation to a Math Discussion for Geometry, Algebra II & Pre-Calculus for up to 2 sessions effective September 28, 2016, at the rate of \$250 per session.
21. Recommend the Board appoint Catherine Stephen as an Education Specialist for up to fifty (50) sessions effective July 1, 2016 through June 30, 2017, at the rate of \$150 per session.
22. Recommend the Board appoint Kathleen Skellie as an Education Specialist for up to 10 days effective July 1, 2015 through June 30, 2016, at the rate of \$350 per day.
23. Recommend the Board appoint Karin Howansky as a Library Specialist for OPALS preparation and on-line documentation, for up to 20 hours effective August 16, 2016 through June 30, 2017, at the rate of \$75 per hour.
24. Recommend the Board appoint Karin Howansky as a Library Specialist for OPALS training and webinars, for up to 10 hours effective August 16, 2016 through June 30, 2017, at the rate of \$50 per hour.

11. FINANCIAL

A. Audit Committee Report (NO ACTION REQUIRED)

B. Cash Disbursements

Recommend the Board approve the cash disbursements for the month of August 2016.

C. Financial Reports

None

D. Career and Technical Education Equipment Reserve Fund

Recommend the Board approve the acquisition of \$205,400 for equipment for the Career and Technical Education Program from the CTE Equipment Reserve Fund for the 2016-2017 school year. The current balance of the Reserve Fund is \$1,981,886.31.

E. Cooperative BID Erie 1 BOCES

WHEREAS, it is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for McGraw Hill, Imagine Learning, Tequipment, Maker's Empire, Little Bits, Tech 4 Learning, Lego Education, Kidtellec, Oneder, Learning Ally, CodeMonkey, and,

WHEREAS, the Washington-Saratoga-Warren-Hamilton-Essex BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, that the Washington-Saratoga-Warren-Hamilton-Essex BOCES Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned software/learning packages, and,

BE IT FURTHER RESOLVED, that the Washington-Saratoga-Warren-Hamilton-Essex BOCES Board of Education agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, that the Washington-Saratoga-Warren-Hamilton-Essex BOCES Board of Education agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

F. Copier Lease (BOCES)

1. Recommend the Board approve a proposal for 36 months at \$180.52 per month for a Xerox 5875APT Copier for the Best Program at the Southern Adirondack Education Center. The estimated cost for the equipment is \$6,498.72 with an \$18.00 a month service base fee, and black and white copies at \$.0043. This equipment is being purchased through a Deferred Payment Plan through Eastern Suffolk BOCES Bid#2017-044-0421.
2. Recommend the Board approve a proposal for 36 months at \$94.30 per month for an E-studio 3508A copier for the Adult Education and Literacy program at the F. Donald Myers Education Center. The estimated cost for the equipment is \$3,394.80 Black and white copies are \$.006. This equipment is being purchased through a Deferred Payment Plan through Eastern Suffolk BOCES Bid#2017-044-0421 (this resolution replaces item 11.G.2 from June 8, 2016 Board Agenda).

3. Recommend the Board approve a proposal for 36 months at \$94.30 per month for an E-studio 3508A copier for the Literacy program at the South Street Adult Education Center. The estimated cost for the equipment is \$3,394.80 Black and white copies are \$.006. This equipment is being purchased through a Deferred Payment Plan through Eastern Suffolk BOCES Bid#2017-044-0421 (this resolution replaces item 11.G.3 from June 8, 2016 Board Agenda).
4. Recommend the Board approve a proposal for 36 months at \$284.54 per month for an E-studio 8508A copier for the Career and Technical Education Main Office at the F. Donald Myers Education Center. The estimated cost for the equipment is \$10,243.44 Black and white copies are \$.0035. This equipment is being purchased through a Deferred Payment Plan through Eastern Suffolk BOCES Bid#2017-044-0421 (this resolution replaces 11.G.1 from June 8, 2016 Board Agenda).

G. Classroom Leases

Recommend a motion to correct the lease approval from July 2016 as follows:

<u>School District</u>	<u>Type</u>	<u># Rooms</u>	<u>Lease Amount</u>
Fort Ann	Special Needs	1	\$15,585

H. Contract for Professional Services

Recommend the Board approve a contract with Imaginethat Marketing and Communications at a cost not to exceed \$40,000 for the continued development of a new CTE marketing plan based on the work of the CTE Adhoc Committee to communicate and promote CTE programs in the region. This contract is for 2016-17 school year ending June 30, 2017.

I. Other Bid Contracts

Recommend the Board authorize the WSWHE BOCES to purchase and execute appropriate documentation to make purchases under the bids let by the National Cooperative Purchasing Alliance (NCPA).

J. Capital Project Change Order

Building G Reconstruction at the Southern Adirondack Education Center Capital Project

Recommend the Board approve Change Order EC-001 for J. McBain, Inc. in the amount of (\$7,440.00) to credit BOCES with unused allowance.

K. Disposal of Surplus Property

Recommend the Board declare surplus and authorize disposal pursuant to Board Policy 4070: Personal Property Accountability as follows:

Qty.	Description with Model/Serial Number, etc.	BOCES ID Number
88	Apple laptops	53990
		53992
		53994
		54093
		54097
		54094
		54096
		54143
		54144
		54141
		54140
		54092
		54089
		54088
		54091
		54090
		54120
		54122
		54124
		54123
		54121
		54113
		54112
		54110
		54114
		54111
		54115
		54117
		54119
		54116
		54118
		54139
		54135
		54137
		54136
		54138
		54099
		54081

		54082
		54080
		54098
		54161
		54164
		54163
		54162
		54160
		54159
		54156
		54157
		54155
		54083
		54085
		54084
		54086
		54087
		54129
		54126
		54125
		54127
		54128
		54100
		54101
		54102
		54103
		54104
		54105
		54107
		54106
		54108
		54149
		54145
		54148
		54131
		54130
		54133
		54134
		54132
		54165
		54168
		54169
		54167
		54150
		54151

		54152
		55605
		55606
		54153
		55604
1	Apple iPad	49714
15	Dell Computers	01236
		00928
		00949
		01184
		48350
		00842
		00952
		00950
		01242
		49442
		00920
		00958
		00651
		47106
		47109
2	Dell Laptop	44970
		16846
1	Nexlink computer	47117
6	Dell Computers	00758
		00923
		53591
		01153
		01186
		72505
1	Dell Latitude D410	16560
1	Dell Latitude D531	001317
1	Compaq TC 4400	41277
2	Dell Precision	40363
		001318
1	Xerox XC1040 Printer	6094
2	Dell Latitude E6400	45796
		47164
3	Dell Latitude E5410	48299
		48300
		48302
19	Dell Optiplex GX370	13277
		13320

		13284
		13251
		13227
		13303
		13288
		13298
		13153
		13235
		13243
		13250
		13238
		13249
		13265
		13244
		15465
		13246
		13342
3	Cisco Air LAP 1130AG	40479
		40482
		40481
1	Cisco Air WLC 4400	40483
1	HP LaserJet 1200	70056
5	Dell Latitude Laptop	50668
		50653
		50677
		50638
		50656
3	Xerox Phaser 8200	13280
		13236
		15482
11	Dell Optiplex GX 270	13281
		13248
		13339
		13304
		13318
		13293
		13252
		13335
		13327
		15472
		13093
24	Dell Computers	00960
		49447

		00925
		00945
		01183
		00861
		00946
		51787
		00865
		01185
		01179
		49448
		52656
		01167
		00922
		00870
		49441
		49457
		01168
		00944
		52691
		72503
		00959
		01175
10	Nexlink Computers	00863
		49439
		00926
		48499
		00862
		00867
		00677
		01171
		52719
		01208
2	Dell Laptop	00788
		41278
1	Apple Monitor	41647
8	Dell Computer	01234
		00864
		47113
		47107
		49459
		47105
		001241
		00841

24	Dell Computers	00853
		00341
		00994
		00840
		00942
		01235
		01246
		48410
		47103
		00871
		01243
		47108
		47116
		47114
		47104
		00854
		49462
		00957
		01177
		01143
		00929
		48409
		00953
		00919
13	Dell Optiplex 780	50781
		50769
		G4CCKQ1
		49798
		49954
		49793
		49791
		8T47HQ1
		4CXBKQ1
		G4GDKQ1
		G4D9KQ1
		G4LBKQ1
		8SY7HQ1
8	Dell Optiplex	54708
		16560
		47164
		45796
		47364
		48299

		70049
		70051
1	Eiki LC-XB 31 Projector	42140
3	HP Computers	00654
		00866
		51792
21	Dell Optiplex	47762
		47781
		47771
		48302
		48300
		43210
		47763
		47830
		47816
		47910
		50324
		44641
		44640
		50758
		43134
		41277
		40363
		42336
		54617
		54601
		54731
24	HP Computers	72504
		00838
		49450
		48394
		00309
		00251
		49449
		49461
		57989
		51793
		01248
		49458
		49463
		52757
		53640
		00869

		00279
		52652
		49454
		49438
		52695
		49454
		49438
		52695
		72501
		00892
		51790
24	HP Computers	00860
		01161
		00967
		49446
		00891
		00653
		00894
		00883
		49445
		00836
		01162
		51789
		49455
		49444
		00884
		00888
		52692
		00868
		00914
		52641
		55855
		00413
		48411
		00250
24	Dell Optiplex 780	49807
		49799
		49795
		49862
		47805
		50940
		47732
		47688

		50709
		50961
		50789
		50884
		49863
		49842
		49841
		49806
		50897
		50922
		50900
		50807
		G4TGKQ1
		G4VBKQ1
		50780
		50764
24	Dell Optiplex 780	49972
		49824
		49986
		49814
		50896
		50903
		50804
		50790
		50792
		50877
		49832
		49981
		49792
		49843
		49846
		49804
		49951
		49818
		49812
		49959
		50767
		50837
		50826
		50754
24	Dell Optiplex 780	47769
		47819
		47822

		47686
		47707
		49810
		49815
		47745
		47827
		47750
		50759
		50768
		50743
		50816
		50760
		50710
		50762
		50831
		50747
		50887
		50886
		50913
		50797
		49811
	24 Dell Optiplex 780	8TG9HQ1
		50811
		49816
		50751
		8T67HQ1
		50833
		50818
		54723
		54645
		49966
		49853
		49860
		49794
		8TD8HQ1
		49867
		49857
		49803
		49855
		49836
		49844
		54725
		54707

		54587
		47759
		54581
		49970
		49868
		49987
		49950
		49822
		50822
		50832
		50836
		50761
		49989
		49823
		49968
		49817
		49809
		50774
		50765
		50766
		49983
		49979
		47300
		49984
		49962
		49967
		50827
1	HP LJ 4250	16937
2	Dell Latitude D630	41911
		17482
1	Apple Mac Computer	17368
20	Dell Optiplex 780	50734
		50763
		49826
		49825
		50821
		50898
		50906
		50924
		49976
		49948
		49961
		49819

		50717
		49969
		50817
		49963
		49821
		49944
		49956
		50779
15	Dell Optiplex 780	49839
		49988
		50828
		50778
		50883
		54595
		50882
		49946
		50911
		50939
		49813
		50776
		50777
		50951
		50801
3	Smart Boards	17501
		41168
		17490
17	HP Desktop Computers	47437
		47496
		47502
		47464
		47519
		47457
		47558
		47430
		50478
		47526
		47548
		47493
		47466
		47467
		47505
		47487
		47452

1	Dell Optiplex 745	40939
1	Bluecoat SG300	50110
1	Poweredge P110 Server	49419
1	Dell Optiplex 745	49509
25	Dell Optiplex 745	42383
		41685
		42354
		18708
		18711
		41683
		42387
		40028
		40776
		42361
		40020
		40030
		18718
		18715
		48862
		18710
		18704
		40423
		18724
		42385
		13063
		51757
		17272
		48585
		48588
25	Dell Optiplex 745	17315
		49508
		48589
		44686
		17087
		11209
		44866
		41990
		18723
		42377
		18714
		44647
		42364
		18716

		41553
		42355
		52679
		46722
		41689
		52650
		46703
		48583
		52678
		41964
		17294
1	Live Scan Equipment S/N AAK088001442	40159
1	Live Scan Equipment S/N AAK088001441	40157
1	Live Scan Equipment S/N ACH450002552	50004
1	2001 Ford Van Vin #2FMZA51401BB23103	
1	2002 Chevy Astro Van Vin #GCDL19X02B149255	
1	VHS Player	11976

12. **OTHER**

- A. **September 29, 2016 ~**
Adirondack Area School Boards Association Meeting
Queensbury Hotel; 6:00 PM.
- B. **September 30, 2016 ~**
Assemblywoman Carrie Woerner to visit the Myers Region
- C. **October 12, 2016 ~**
Regular meeting of the Board of Education at Gick Road; 6:30 PM
- D. **October 13, 2016 ~**
F. Donald Myers Education Center Open House; 6:00-8:00 PM
- E. **October 18, 2016 ~**
Southern Adirondack Education Center Open House; 6:00-8:00 PM
- F. **October 19, 2016 ~**
ESSA Regional Forum with follow up Regional Hearing on **December 8, 2016**
- G. **October 21, 2016 ~**
Assemblyman Daniel Stec to visit the SAEC Region
- H. **October 27-29, 2016 ~**
NYSSBA Annual Convention, Buffalo, New York
(Attendees: James Dexter, Tony Muller, Frank Grimaldi, Linda King, David Petruska, Mia Pfitzer, Charles Pidgeon, John Rieger, and Cheryl Smith.
- I. **Board Member Comments**

13. **ADJOURNMENT**