

WASHINGTON-SARATOGA-WARREN-HAMILTON-ESSEX  
BOARD OF COOPERATIVE EDUCATIONAL SERVICES

Regular Meeting of the Board of Education

Gick Road, Saratoga Springs, New York  
June 10, 2015 6:30 PM

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. STUDENT RECOGNITION

4. ANTICIPATED EXECUTIVE SESSION

Recommend the Board go into Executive Session to discuss proposed, pending, or current litigation.

5. MINUTES

Recommend the Board approve the minutes for the May 13, 2015 meeting of the Board of Education. Copies of the minutes are attached.

6. PUBLIC HEARING

- Opening of Public Hearing
- Public comments on Code of Conduct
- Closure of Public Hearing

Recommend the Board adopt the WSWHE BOCES Code of Conduct effective July 1, 2015.

7. COMMUNICATIONS

8. OLD BUSINESS

9. ADMINISTRATIVE REPORTS

A. **Board Committee Reports**

- Buildings and Grounds Committee **(NO ACTION REQUIRED)**

B. **Legislative Update**

Linda King, the Board's legislative representative, will be presenting a report. **(NO ACTION REQUIRED)**

C. **District Superintendent Items (NO ACTION REQUIRED)**

**10. NEW BUSINESS**

**A. Organizational Meeting Date**

Recommend the Board establish Wednesday, July 8, 2015 at 6:30 PM as the date for the annual organizational and regular meetings of the Board of Education.

**B. Donations**

1. Recommend the Board accept monetary donations from the following individuals to be used for the Balz Memorial Engineering Scholarship:

- a. Timothy and Michelle Place \$ 50
- b. David and Florence Petruska \$ 25
- c. Elaine Balz \$250
- d. Galway Veterinary Hospital,  
James H. Smith, Jr., DVM  
(Cheryl Smith) \$200

2. Recommend the Board accept monetary donations from the following individuals to be used for the Maureen VanBuren Memorial Scholarship:

- a. Timothy and Michelle Place \$ 50
- b. Timothy and Colette Brennan \$ 25
- c. Ronald D. VanBuren \$10,000

3. Recommend the Board accept monetary donations from the following organizations to be used for the Myers Education Center student awards:

- a. Glenville Hills Garden Club  
PO Box 75, Galway, NY 12074 \$100
- b. Exceeding Expectations  
Longfellows Inn & Restaurant  
500 Union Ave., Saratoga Springs, NY 12866 \$125
- c. Van Jan Cabret's Inc.  
Olde Bryann Inn  
123 Maple St., Saratoga Springs, NY 12866 \$125
- d. Pompa Brothers  
5 Petrified Gardens  
Saratoga Springs, NY 12866 \$500
- e. Ms. Carols  
7 Timber Terrace  
Ballston Spa, NY 12020 \$100
- f. Leslie Neva  
10 Glen Meadow Drive, Mechanicville, NY 12118 \$500

4. Recommend the Board accept a monetary donation of \$220 from Just Give/Cisco Community Connection, PO Box 300, San Francisco, CA for the CISCO extra classroom student activity account at the Myers Center.

5. Recommend the Board accept monetary donations from the following organizations to be used for the Southern Adirondack Education Center (SAEC) CTE awards:

- a. DK Machine \$500
- b. J. Holding Sportline \$100
- c. S. O'Donnell \$ 50
- d. Blind Buck Valley Farm (T & S Slater) \$100
- e. Hudson Falls Fish and Game Club \$500
- f. Various CTE Staff \$103

6. Recommend the Board accept monetary donations from the following individuals to be used for student awards at the Southern Adirondack Education Center (SAEC):

- a. Jeff Plummer for the Dr. Raymond Rhodes Scholarship \$200
- b. Kris Moy for the Health Occupations Classroom Excellence Award \$ 25
- c. Various CTE staff for the CTE Staff Scholarship Award \$ 72

**C. Terms and Conditions for Groups and for Individuals Not Covered by a Collective Bargaining Agreement**

1. Recommend the Board approve the following additions to Non-Unit Group 7 Miscellaneous for the 2015-16 school year:

<u>Title</u>	<u>Rate</u>
Instructional Summer Program:	
Principal Summer Success Program (Glens Falls)	\$3780
Teacher Curriculum Development	\$30/hr
Summer Technology Helper	\$11/hr

2. Recommend the Board approve salaries for Groups and Individuals not covered by a Collective Bargaining Agreement for Group 1 Confidential Support Personnel; Group 2 SRP Supervisory Personnel and Group 3 Central Office Supervisory Staff effective July 1, 2015 through June 30, 2016.

3. Recommend the Board approve Terms and Conditions for Group 8 Managerial Personnel effective July 1, 2015 through June 30, 2016 and authorize the Board President to execute amendments for the individual Executive Employment Agreements for Timothy Place, Deputy District Superintendent and Donna Wisenburn, Director of Human Resource Services effective July 1, 2015 through June 30, 2016.

**11. PERSONNEL**

**A. Position Changes**

1. Recommend the Board create the positions listed below, pending enrollment and/or district request:

**CERTIFIED POSITIONS**

<b><u>POSITION</u></b>	<b><u>EFFECTIVE DATE</u></b>	<b><u>PROGRAM/LOCATION</u></b>
HVAC/R	September 1, 2015	Myers Education Center
Literacy	September 1, 2015	Various
Art Part-time (50% up to full-time)	September 1, 2015 through June 30, 2016	Various
Foreign Language Part-time (50% up to full-time)	September 1, 2015 through June 30, 2016	Hadley-Luzerne CSD and BOCES
Teacher of the Blind and Visually Impaired Part-time (50% up to full-time)	September 1, 2015 through June 30, 2016	Various
Teacher of Speech and Hearing Handicapped (Language Disabilities) Part-time (50% up to full-time)	September 1, 2015 through June 30, 2016	Various
Practical Nursing Part-time (80%)	September 1, 2015 through June 30, 2016	Southern Adirondack Education Center
Practical Nursing Part-time (80%)	September 1, 2015 through June 30, 2016	Myers Education Center
Math 7-12 Part-time (60%)	September 1, 2015 through June 30, 2016	Southern Adirondack Education Center
Home Ec/Foods(Culinary) Part-time (50%)	September 1, 2015 through June 30, 2016	Southern Adirondack Education Center
Physical Education Part-time (50% up to full-time)	September 1, 2015 through June 30, 2016	Various
English 7-12 (ELA) Part-time (60%)	September 1, 2015 through June 30, 2016	Southern Adirondack Education Center
Natural Resources/Ecology Part-time (50%)	September 1, 2015 through June 30, 2016	Southern Adirondack Education Center
Public & Private Security (Security Operations 7-12) Part-time (50% up to full-time)	September 1, 2015 through June 30, 2016	Southern Adirondack Education Center

**CLASSIFIED POSITIONS**

<b><u>POSITION</u></b>	<b><u>EFFECTIVE DATE</u></b>	<b><u>PROGRAM/LOCATION</u></b>
Teacher Aides (20 positions)	September 1, 2015 through June 30, 2016	Various
2.	Recommend the Board create one (1) full-time, 12-month position in the Executive Secretary to the Assistant Superintendent area, pending civil service classification, effective July 1, 2015. (Non-Unit Group 1 Confidential) (Gick Road)	
3.	Recommend the Board abolish one (1) full-time, 12-month position in the Director of School Support Services area effective June 11, 2015 (Non-Unit Group 8) and create one (1) full-time, 12-month position in the Assistant Superintendent area effective June 11, 2015. (Non-Unit Group 4 Central Office Administrative Staff)	
4.	Recommend the Board abolish one (1) full-time position in the Superintendent of Buildings and Grounds area effective June 11, 2015.	
5.	Recommend the Board move one (1) full-time, 12-month position in the Building and Grounds Supervisor area from Non-Unit Group 2 SRP Supervisory Staff to Non-Unit Group 3 Central Office Supervisory Staff effective June 11, 2015.	
6.	Recommend the Board abolish one (1) full-time 12-month position in the Account Clerk/Typist area and create one (1) full-time, 12-month position in the Principal Account Clerk/Typist area effective June 15, 2015. (O&M – Myers Education Center)	
7.	Recommend the Board abolish two (2) full-time positions in the Teaching Assistant tenure area effective June 30, 2015. (No staff affected)	
8.	Recommend the Board abolish one (1) .50FTE position in the Typist area effective June 21, 2015. (No staff affected)	
9.	Recommend the Board increase the length of the work year for one (1) position in the School Development Services Curriculum Coordinator area from 200 days to 12-months effective July 1, 2015. Further recommend the Board approve a change of employment status for Sarah Battiste, increasing her from a 200 day to a 12-month position in the School Development Services Curriculum Coordinator area effective July 1, 2015. Her 2015-16 salary will be \$81,500.	
10.	Recommend the Board approve a change of employment status for Christine LaPoint, increasing her from a .50FTE to a 1.0FTE position in the Typist area, effective June 22, 2015.	
11.	Recommend the Board approve a change of employment status for Jeffrey Clemens from a full-time provisional position to a full-time permanent position with a 26-week probationary period in the Coordinator for Network and Technology Services area effective May 18, 2015 through November 16, 2015.	

12. Recommend the Board approve a change of employment status for Julia Winchip from a full-time temporary position to a full-time provisional position in the Accountant area (pending Civil Service qualification) effective June 1, 2015.
13. Recommend the Board approve a change of end date for Carisa Woods-Gerber, Mentor for Shannon Brock Myles, from May 27, 2015 to May 8, 2015.
14. Recommend the Board approve a change of end date for Cindy Hall, Mentor for James Trottier, from June 30, 2015 to November 30, 2014.
15. Recommend the Board approve a change of end date for Sean Cudney, temporary Audio Visual Mechanic, from May 31, 2015 to June 30, 2015.
16. Recommend the Board approve a change of end date for Sandra Natale, Substitute Account Clerk/Typist, from May 31, 2015 to June 30, 2015.
17. Recommend the Board approve a change of status for Christine Barry, Educational Specialist, providing technical assistance for Regional Scoring, increasing her from up to 50 days to up to 55 days, effective February 1, 2015 through June 30, 2015.
18. Recommend the Board approve a change of status for Elizabeth Barrett, Educational Specialist, increasing her from \$400 per day to \$500 per day for up to 10 days, effective July 1, 2014 through June 30, 2015.
19. Recommend the Board approve a change of status for Elizabeth Barrett, Presenter, from \$500 for one session to \$300 for a half session effective April 21, 2015.
20. Recommend the Board approve a change of status for Kathleen Skellie as a Presenter for ELA Regents Scoring Training from 1 day to 1 session effective May 2, 2015 at a rate of \$150.
21. Recommend the Board approve a change of employment status for Michael Nelson, discontinuing his appointment to a full-time, provisional position in the Superintendent of Buildings and Grounds area effective June 10, 2015, in accordance with direction from Washington County Civil Service and appointing Mr. Nelson to a full-time, provisional position in the Buildings and Grounds Supervisor area effective June 11, 2015, pending civil service qualification. (Non-Unit Group 3)
22. Recommend the Board approve a change of employment status for Susan Vogel, discontinuing her appointment to a full-time, provisional position in the Accounts Payable Specialist area effective May 15, 2015, in accordance with direction from Washington County Civil Service and appointing Ms. Vogel to a full-time, temporary position in the Purchasing Clerk area effective May 16, 2015, pending civil service classification.
23. Recommend the Board extend a leave of absence without pay for Katherine Whittaker, long term substitute in the Public and Private Security (Security Operations 7-12) area from May 25, 2015 to June 25, 2015.

24. Recommend the Board rescind all previous appointments for Shannon Brock Myles in the School Social Worker area and approve the corrected dates and full-time equivalents as follows:

02/09/15 – 02/25/15	.80FTE
02/26/15 – 03/08/15	.85FTE
03/09/15 – 04/02/15	.90FTE
04/13/15 – 05/08/15	.85FTE

**B. Staff Resignations for the Purpose of Retirement**

Recommend the Board accept with appreciation and regret the retirement resignation of Harriet Naushahi from a full-time position in the Teaching Assistant area effective June 30, 2015, with the last paid day of work June 25, 2015. Ms. Naushahi will have completed over 15 years of service with the BOCES.

**C. Staff Resignations/Leave of Absences**

1. Recommend the Board accept the resignation of Fay Gorton from a full-time probationary position in the Special Education area effective June 26, 2015.
2. Recommend the Board accept the resignation of Kathleen Modert from the Section 3013 Preferred Eligibility List in the Special Education area effective May 19, 2015.
3. Recommend the Board accept the resignation of Cassandra Sellingham from a full-time position in the Human Resource Services Assistant area effective June 12, 2015.
4. Recommend the Board approve a leave of absence without pay for Andrea Meadows from a part-time Clerk position effective May 12, 2015 through May 19, 2015.
5. Recommend the Board approve to extend a child rearing leave of absence without pay for Dina Henke from a full-time probationary Elementary (Young Scholars Program) position, effective September 1, 2015 through June 30, 2016 and extend her three (3) year probationary period end date from December 8, 2016 to December 8, 2018 due to a two (2) year leave of absence without pay.
6. Recommend the Board approve a leave of absence without pay for Kevin Zellars, from a full-time position in the Senior Custodian area, from April 6, 2015 to August 7, 2015.

**D. Tenure Appointment**

Recommend the Board appoint **Michael Perry** to tenure status in the Electrical/Electronic Occupations tenure area effective September 24, 2015.

**E. Staff Appointments**

1. Recommend the Board appoint Anthony Muller to a full-time, 12-month three (3) year probationary position in the Assistant Superintendent tenure area effective June 11, 2015 through June 10, 2018. Mr. Muller has a Permanent Certificate dated February 1, 2003 in the School District Administrator area.

Further recommend the Board authorize the Board President to execute the Executive Employment Agreement and Benefits Summary for Anthony Muller, Assistant Superintendent, reflecting a salary of \$120,949 prorated for the period June 11, 2015 to June 30, 2015, and a salary of \$131,900 for 2015-16. Mr. Muller will contribute 20% for the Alternate PPO health plan and the dental plan.

Further recommend the Board accept the resignation of Anthony Muller from a full-time position in the Director of School Support Services area effective close of business on June 10, 2015.

2. Recommend the Board recall Renee Peattie from the Section 3013 Preferred Eligibility List to a full-time, tenured position in the School Counselor tenure area effective September 1, 2015. Ms. Peattie has a Permanent Certificate dated February 1, 2004 in the School Counselor area. Her salary will be based on step 15 of the salary schedule – \$49,728.
3. Recommend the Board recall Jill Jacob from the Section 3013 Preferred Eligibility List to a full-time, probationary position in the Teacher of the Deaf and Hearing Impaired tenure area effective September 1, 2015 through September 30, 2016 (with credit for prior service). Ms. Jacob has a Permanent Certificate dated February 1, 1994 in the Deaf and Hearing Impaired area. Her salary will be based on step 22 of the salary schedule – \$60,753.

Further recommend the Board accept the resignation of Jill Jacob from a full-time position in the Teacher of Speech and Hearing Handicapped (Language Disabilities) area effective August 31, 2015.

4. Recommend the Board appoint Denise Altenburger to a part-time (80%) term position in the Practical Nursing area effective September 1, 2015 through June 30, 2016, as needed. Ms. Altenburger has an Initial certificate dated September 1, 2011 through August 31, 2016 in the Practical Nursing 7-12 area. Her salary will be prorated based on step 17 of the salary schedule – \$52,844.
5. Recommend the Board appoint Melissa DelSignore to a part-time (50%) term position in the Art area effective September 1, 2015 through June 30, 2016, as needed. Ms. DelSignore has an Initial certificate dated September 1, 2012 through August 31, 2017 in the Visual Arts area. Her salary will be prorated based on step 2 of the salary schedule – \$37,202.
6. Recommend the Board appoint Emily Hume to a part-time (50%) term position in the Foreign Language (Spanish) area effective September 1, 2015 through June 30, 2016, as needed. Ms. Hume has an Initial certificate dated September 1, 2011 through August 31, 2016 in the Spanish 7-12 area. Her salary will be prorated based on step 5 of the salary schedule – \$39,479.
7. Recommend the Board appoint Joanne Kennedy to a part-time (50%) term position in the Teacher of the Blind and Visually Impaired area effective September 1, 2015 through June 30, 2016. Ms. Kennedy has a Professional Certificate dated September 27, 2014 in the Blind and Visually Impaired area. Her salary will be prorated based on step 16 of the salary schedule – \$51,307.



8. Recommend the Board appoint Cristina Silva to a part-time (50%) term position in the Speech and Hearing Handicapped (Language Disabilities) area effective September 1, 2015 through June 30, 2016. Ms. Silva has an Initial Certificate dated March 28, 2015 through August 31, 2020 in the Speech and Languages Disabilities area and licensure through April 2017 as a Speech-Language Pathologist. Her salary will be prorated based on step 4 of the salary schedule – \$38,705.
9. Recommend the Board appoint Claudia Hargis-Grover to a part-time (80%) term position in the Practical Nursing area effective September 1, 2015 through June 30, 2016, as needed. Ms. Hargis-Grover has a Transitional A certificate dated January 13, 2015 through January 31, 2018 in the Practical Nursing 7-12 area. Her salary will be prorated based on step 4 of the salary schedule – \$38,705.
10. Recommend the Board appoint Emily Nagle to a part-time (60%) term position in the Math area effective September 1, 2015 through June 30, 2016, as needed. Ms. Nagle has a Professional certificate dated November 19, 2014 in the Math 7-12 area. Her salary will be prorated based on step 3 of the salary schedule – \$37,946.
11. Recommend the Board appoint Matthew Young to a part-time (50%) term position in the Home Economics/Foods area, effective September 1, 2015 through June 30, 2016, as needed, (and retain Section 3013 Preferred Eligibility List status for a full-time position in the Home Economics/Foods area). Mr. Young has an Initial Certificate dated September 1, 2012 through August 31, 2017 in the Culinary Careers 7-12 area. His salary will be prorated based on step 9 of the salary schedule – \$42,821.
12. Recommend the Board appoint Jereme Randles to a full-time, 12-month, provisional position in the Network Analyst area (pending Civil Service qualification) effective June 22, 2015. His salary will be prorated based on step 3 of the salary schedule – \$43,050.
13. Recommend the Board appoint Bianca Bernard to a full-time, school calendar permanent position with a 26-week probationary period in the School Nurse area, effective June 1, 2015 through February 8, 2016. Her salary will be prorated based on Step 7 of the salary schedule – \$21,288.
14. Recommend the Board appoint staff listed below to full-time temporary term non-competitive positions in the Teacher Aide area effective September 1, 2015 up through June 30, 2016, as needed:

<u>Name</u>	<u>Step</u>	<u>Salary</u>
Barlow, Brenda	16	\$18,306
Chadwick, Wendy	16	\$18,306
Harris, Amy	11	\$15,819
Heroux, Elizabeth	11	\$15,819
Jones-LaPierre, Tamela	2	\$12,186
Manning, Todd	8	\$14,480
Martiniano, Colleen	11	\$15,819
Morgan, Lori	13	\$16,778
Ohlsen, Donna	18	\$19,384
Pinkowski, Margaret	19	\$19,946
Powers, Bonnie	16	\$18,306

Sears, Lisa	19	\$19,946
Trybendis, Lorrie	11	\$15,819
Valastro, Pamela	9	\$14,911
Venne, Barry	3	\$12,540
Viele, Lisa	14	\$17,277
Ward Stephanie	3	\$12,540
Woodcock, Eileen	14	\$17,277

15. Recommend the Board appoint the following staff to temporary term hourly non-competitive positions in the Audio Visual Mechanic area effective dates as indicated, as needed, at an hourly rate based on step 1 of the salary schedule – \$24,528.

<u>Name</u>	<u>Effective Date(s)</u>	<u>Location</u>
Allen, Truman	06/08/15-06/30/15	Gick Road
Billow, Marc	05/27/15-06/30/15	Gick Road
Cerone, Joseph	05/27/15-06/30/15	Gick Road
Cook, Austin	05/27/15-06/30/15	Gick Road
Daly, Ian	05/11/15-06/30/15	Gick Road
D’Andrea, Robert	06/01/15-06/30/15	Galway CSD
Fowler, Peter	06/08/15-06/30/15	Gick Road
McEachron, Clayton	06/01/15-06/30/15	Stillwater CSD
Marra, Joseph	06/08/15-06/30/15	Gick Road
Mobley, Eliza	05/18/15-06/30/15	Gick Road
Oakes, Andrew	05/19/15-06/30/15	Ballston Spa CSD
Schmidt, Ethan	06/08/15-06/30/15	Gick Road
Schuettinger, Jesse	06/01/15-06/30/15	Gick Road

16. Recommend the Board appoint staff listed below to temporary term hourly non-competitive positions in the Audio Visual Mechanic area effective dates as indicated, as needed, at an hourly rate based on step 2 of the salary schedule – \$25,239.

<u>Name</u>	<u>Effective Date(s)</u>	<u>Location</u>
Pulver, Scott	05/11/15-06/30/15	Gick Road
Smith, Tyler D.	05/27/15-06/30/15	Gick Road

17. Recommend the Board appoint staff listed below to temporary term hourly non-competitive positions in the Audio Visual Aide area effective dates as indicated, as needed, at an hourly rate based on step 1 of the salary – schedule – \$17,321.

<u>Name</u>	<u>Effective Date(s)</u>	<u>Location</u>
Lange, Morgan	06/02/15-06/30/15	Ballston Spa CSD
Palmateer, Bobbiejo	06/02/15-06/30/15	Ballston Spa CSD

18. Recommend the Board appoint Todd DeSoto to a temporary term hourly position in the non-competitive MicroComputer Specialist area effective July 1, 2015 through August 31, 2015, as needed, at an hourly rate based on step 1 of the salary – \$32,751.

**F. Other**

1. Recommend the Board approve per diem employment at the applicable 2014-15 hourly/per diem rate (unless otherwise noted) for the staff listed below:

<u>Name</u>	<u>Program</u>	<u>Maximum Hours/Days</u>
Amodeo, Christine	Adult Literacy (Article 19) – GRASP and Literacy Instruction	up to 33.5 hours (Additional) 4/20/15-5/22/15
Buckley, John	ELA (60%) – Regents ELA Common Core Scoring Training	up to 3.25 hours 5/7/15
Cerone, Paul	Culinary Arts – Saratoga County School Boards Dinner	up to 6 hours 5/27/15
Clausen, Ronnie	School Bus Driver – Varying assignment locations, as needed and safety refresher	up to 60 hours (Additional) 5/10/15-6/25/15
Gillani, Shazima	Adult Literacy (Article 19) – Literacy Instruction	up to 11.5 hours (Additional) 4/20/15-5/22/15
Haag, Dennis	Head School Bus Driver – Safety and training courses,	up to 100 hours (Additional) 5/11/15-6/30/15
Jones, Diane	Adult Literacy (Article 19) – Literacy Instruction	up to 29.5 hours (Additional) 4/20/15-5/29/15
Jones, Timoney	HR Clerk – Substitute Clerk for the Teacher Registry	up to 22 hours 5/20/15-6/24/15 Sub Clerk TR Step 1
Rockenstyre, Tracy	Guidance – Placement and scheduling	up to 1 day 6/26/15-6/30/15
Simpson, Gage	Mechanical Technology – Additional duties	up to 50 hours 9/1/14-6/30/15
Weaver, Kimberly	Teaching Assistant – Interview committee	up to 2 hours 5/20/15
Yeager, Colleen	Substitute Secretary to the Principal – testing preparation	up to 3 hours 4/19/15-4/20/15
Young, Matthew	Culinary Arts (50%) – College Affiliation work	up to 128 hours (Additional) 4/27/15-6/19/15
	SLO Proctoring	up to 8 hours 5/11/15-5/20/15

2. Recommend the Board approve per diem employment at the applicable **2015-16** hourly/per diem rate (unless otherwise noted) for the staff listed below:

<u>Name</u>	<u>Program</u>	<u>Maximum Hours/Days</u>
Bates, John	Guidance – Placement and scheduling	up to 7 days 7/1/15-8/30/15
Bergin, Amanda	Assistant Coordinator for School Improvement – additional duties, as needed	up to 20 days 7/1/15-6/30/16
Choppa, Brene	Cosmetology – Summer Nail Program (Pending enrollment)	up to 15 days 7/1/15-7/22/15
DeCaprio, Kelly	School Social Worker – Student intake meetings	up to 5 days 7/1/15-8/31/15
Hall, Laurie	School Social Worker – Student intake meetings	up to 5 days 7/1/15-8/31/15
Hoffmann, Bruce	Work Based Learning – Program preparation	up to 2 days 7/1/15-8/30/15
Major, John	Work Based Learning – Program preparation	up to 2 days 7/1/15-8/30/15
McArthur, Holly	Guidance – Placement and scheduling	up to 9 days 7/1/15-8/30/15
Rockenstyre, Tracy	Guidance – Placement and scheduling	up to 9 days 7/1/15-8/30/15
Vassi, Ben	Cosmetology – Summer Nail Program (Pending enrollment)	up to 15 days 7/1/15-7/22/15
Villiere, Gina	School Social Worker – Student intake meetings	up to 6 days 7/1/15-8/31/15
Wegner, Kimberly	ISS-Curriculum & Differentiated Instruction – Project Enrich Summer Camp	up to 20 days 7/1/15-8/30/15
	Enrichment program preparation	up to 15 days 7/1/15-8/14/15
Wright, Deborah	Account Clerk/Typist – Program preparation and office coverage	up to 15 days 7/1/15-8/31/15

3. Recommend the Board appoint staff listed below to the 2014-2015 Adult and Continuing Education Program (contingent upon funding and enrollment), with the maximum number of hours indicated below as needed at the indicated hourly rate pursuant to Article 19 of the Faculty Negotiated Agreement:

**Basic Adult Education – Article 19 – Vocational**

<u>Name</u>	<u>Program</u>	<u>Hrs/Wk</u>	<u>Dates</u>	<u>Rate (per hr)</u>
Snyder, Shannon	Adult Literacy	up to 40hrs/wk	05/19/15-06/26/15	\$32.03

4. Recommend the Board appoint the following staff to the 2014-2015 Adult and Continuing Education Program (contingent upon funding and enrollment), at the indicated hourly rate:

**Basic Adult Education – Vocational**

<u>Name</u>	<u>Program</u>	<u>Hrs/Wk</u>	<u>Dates</u>	<u>Rate (per hr)</u>
Crandell, Paul	Security	up to 12hrs	05/18/15-05/19/15	\$23

5. Recommend the Board appoint staff listed below, to the 2014-2015 Gifted and Talented Enrichment Program (contingent upon funding and enrollment) with the maximum number of hours indicated below as needed, at the indicated rate:

**Language and Culture Resource Center (LCRC)  
Instructional and Curriculum Rate of \$30 per hour**

<u>Name</u>	<u>Program</u>	<u>Max # of Hours</u>	<u>Dates</u>
Chou, Lee-Hua	Chinese (Substitute)	up to 6hrs	05/08/15

6. Recommend the Board appoint staff listed below, to the **2015-2016** Gifted and Talented Enrichment Program (contingent upon funding and enrollment) with the maximum number of hours indicated below as needed, at the indicated rate:

**Language and Culture Resource Center (LCRC)  
Instructional and Curriculum Rate of \$30 per hour**

<u>Name</u>	<u>Program</u>	<u>Max # of Hours</u>	<u>Dates</u>
Chou, Lee-hua (Maria)	Chinese	up to 80hrs	07/01/15-07/17/15

**STEM Academy Camp  
Instructional and Curriculum Rate of \$30 per hour**

<u>Name</u>	<u>Program</u>	<u>Max # of Hours</u>	<u>Dates</u>
Clancy, Maureen	Culinary Camp – The Science & Art of Cooking	up to 120hrs	07/01/15-07/24/15
Franklin-Furgason, Ellen	Claymation Creations	up to 25hrs	07/01/15-07/24/15
Hoffmann, Bruce	Culinary Camp – The Science & Art of Cooking	up to 120hrs	07/01/15-07/24/15
Macks, Ira	Computer Game Design	up to 40hrs	07/01/15-07/10/15

**Summer Enrichment**  
**Instructional and Curriculum Rate of \$27 per hour**

<u>Name</u>	<u>Program</u>	<u>Max # of Hours</u>	<u>Dates</u>
Franklin-Furgason, Ellen	Claymation Creations	up to 16.5hrs	07/27/15-07/31/15

7. Recommend the Board appoint the following staff to the Special Education Extended School Year Program, effective June 30, 2015 through August 11, 2015 (30 days, unless otherwise noted).

**Crisis Intervention Worker**

Symer, Laurie

**Special Education Teachers**

Beaulieu, Debbie	Geelan, Mary	Spencer, Bonnie
Cook, Linda	Kelly, Edward	Trentecoste, Susan
DePalo, Connie	Kukuk, Mary Jo	Turcotte, Karen
Dinsmore, Michael	McNulty-Davis, Maura	VanEarden, Melissa
Dixson, Glenn	McGaughnea, Megan	VanVoast, Nancy
Donovan, Courtney	Noonan, Jerry	Verrigni, Amy
Douglas, Bethany	O'Brien, Jolie	VanWagner, Tammy
Ferguson, Kimberly	Searles, Debra Grobe	Watson, Anne
Fugaro, Lorelei	Shkursky, Lorraine	Zito, Steve
Gabriel, Luann	Shropshire, Beth	

**Teaching Assistants**

Badger, Meris	Jones, Joyce	Richards, Maria
Bailey, Roy	Jones-LaPierre, Tamela	Ripley, Stephanie
Bardin, Debra	Kaiser, Kim	Rogers, June
Bazarnick, Joseph	Keep, Kathleen	Samuelson, Cami
Blondin, Amanda	Keough, Kristina	Schott, Linda
Bordeaux, Debra	King, Ronald	Shewell, Stacey
Brown, Aaron	Kline, Julie	Smith, Kelly
Carhart, Evelyn	Knott, Agnes	Strain, Pandora
Carroll, Helen	Kondenar, Donna	Thivierge, Daniel
Congero, Carole	LaLone, Karen	Thomas, Pamela
Esperti, Andrew	Lalone, Richard	Vannier, Meleah
Fearis, Lisa	Mabey, Nicole	Walter, Agnes
Fisher, Jacquelyn	Martel, Kayla	Ward, Elizabeth
Francett, Bonnie	Mitchell, Cathy	Weaver, Kimberly
Gaetano, Deborah	Mitchell, Lynne	Weber, Teena
Goodemote, Laurie	Moyles, Mary	Wescott, April
Green, Carolyn	O'Rourke, Bonnie	Wieland, Peter
Hall, Cindy	Peregrin, Lindy	
Hitlin, Deborah	Pinter, George	
Hubbell, Kathleen	Pratt, Stacia	

**Teacher Aides**

Chadwick, Wendy	Mann, David	Reardon, Susan
Dwyer, Marisa	Morgan, Lori	Rhodes, Jean
Fana, Diane	Ohlsen, Donna	Seeley, Kara Mia
Harris, Amy	Paquette-Wells, Louise	Ward, Stephanie
Heroux, Elizabeth	Parker, Linda	Woodcock, Eileen
Hogan, Kelly	Pinkowski, Margaret	Yeager, Colleen

**School Bus Drivers**

Clausen, Ron  
 Evans, Matthew (Substitute)  
 McDonald, Pamela  
 Shinn, Kathleen  
 Smith, Robert (Substitute)

8. Recommend the Board appoint Andrea Guest, Teaching Assistant, for up to .50 hour for a mandatory Faculty Meeting on March 10, 2015 at the rate of \$12/hr, per faculty contract.
9. Recommend the Board appoint Lori Morgan, Teacher Aide, for up to .50 hour for a mandatory Faculty Meeting on March 10, 2015 at her 2014-15 hourly/per diem rate.
10. Recommend the Board appoint Owen Landrey for up to 10 hours for test item writing at the curriculum development rate of \$34 per hour effective April 2, 2015 through May 4, 2015.
11. Recommend the Board appoint Cindy Hall to act as Teacher Mentor for Katherine Whittaker effective December 1, 2014 through April 13, 2015 at the annual rate of \$1,238, prorated.
12. Recommend the Board approve district participants in the Principal Leadership Development Series listed below at the rate of \$500:

<u>Name</u>	<u>District</u>
Beck-Fragale, Linda	WSWHE BOCES
Parker, Turina	WSWHEBOCES
Meade, Lisa	Corinth CSD
Donovan, Brita	Galway CSD
Healey, Michael	Galway CSD
McDougall, Michelle	Galway CSD
Andrew, Theresa	North Warren CSD
Lalone, Keith	Northville CSD
Luthringer, John	Queensbury UFSD
Hoskins, Justin	Queensbury UFSD
Redman, Kurt	Queensbury UFSD
Hills, Andrew	South Glens Falls CSD
Lis, Kyle	South Glens Falls CSD
Huchro, Michael	South Glens Falls CSD
Fitzgerald, Nicholas	South Glens Falls CSD
Ruby, Raymond	South Glens Falls CSD
Dawkins, Timothy	South Glens Falls CSD

13. Recommend the Board appoint the following staff from Corinth CSD for a Book Study Program for up to 4.5 hours at the rate of \$30 per hour effective March 1, 2015 through June 30, 2015:

Cheney-Bovee, Jill	Reynolds, Morgan
Frinto, Lisa	Siano, Patricia
Hernandez, Susan	Sheehan, Stacia
Meade, Lisa	Steimle, Jenn

14. Recommend the Board appoint the following staff from Queensbury UFSD for curriculum development for up to 10 hours at the rate of \$30 per hour effective June 11, 2015 through June 30, 2015:

Bailey, Karen	Harppinger, Ella	Shovan, Emily
Bergin, Kristin	Hicks, Gerald	Sheehan, Michael
Brady, Ruthanne	Hummel, Christie	Single, Wendy
Brown, Jeremy	Judge, Elizabeth	Trimarchi, Michelle
Conway, Stacy	King, Elizabeth	Turck, Allison
Cowper, Austin	Lefebvre, Marianne	Varney, Sharon
Denno, Amanda	Middleton, Melanie	Varney, Michael

Duell, Jessica  
Fazio, Amy  
Gordon, Joel  
Hanson, Deborah

Moore, Kelli  
Rafferty, Tina  
Schofield, Jacquela  
Seamans, Andrea

Wilson, Kathleen  
Wright, Alesha

15. Recommend the Board appoint Kenneth Ivins as an Education Specialist for a Model Schools Excel Training for up to 3 hours effective March 13, 2015, at the rate of \$50 per hour.
16. Recommend the Board appoint Marcia Whitney as a Special Projects Administrator for School Improvement at the rate of \$350 per day effective July 1, 2015 through June 30, 2016, as needed.
17. Recommend the Board appoint Eileen Minder as Gifted and Talented/Enrichment Support Specialist for up to 25 hours, effective July 1, 2015 through August 31, 2015, as needed, at the rate of \$25 per hour.
18. Recommend the Board appoint Roger Hightower, as a Substitute/Temporary Lead Technology Installer, at the rate of \$20 per hour, effective July 1, 2015 through June 30, 2016, as needed.

## 12. **FINANCIAL**

### A. **Audit Committee Report (NO ACTION REQUIRED)**

### B. **Cash Disbursements**

Recommend the Board approve cash disbursements for the month of May 2015.

### C. **Financial Reports**

1. Recommend the Board approve Financial Reports for the month ending March 31, 2015.
2. Recommend the Board approve the Budget Adjustment to Appropriations and the Budget Status reports for the month ending April 30, 2015.
3. The Financial Reports for the month ending April 30, 2015 will be distributed at the meeting. **(NO ACTION REQUIRED)**
4. The Budget Adjustment to Appropriations and the Budget Status reports for the month ending May 31, 2015 will be distributed at the meeting. **(NO ACTION REQUIRED)**

### D. Recommend the Board authorize the Treasurer to distribute \$5,305,618.80 of BOCES State Aid.

### E. Recommend approving a lease extension for the period July 1, 2015 through June 30, 2020 with Hudson Falls Central School District for 13 classrooms and support spaces at the former Burgoyne Avenue Elementary School building on Burgoyne Avenue in Hudson Falls. Such annual lease amount will remain at \$62,309 subject to annual adjustments in the classroom lease rate schedule made by the Chief School Officers of the WSWHE BOCES.



**F. Bid Awards**

**1. Custodial Paper Products**

Recommend approval for the following vendors who submitted the lowest bids on an item by item bid for Custodial Paper Products to be supplied to participating school districts for the period of June 11, 2015 – November 30, 2015.

Leland Paper Co.  
Glens Falls, NY

Central Poly Corp.  
Linden, NJ

Interboro Packaging Corp.  
Montgomery, NY

Hill & Markes, Inc.  
Amsterdam, NY

E.A. Morse & Co, Inc.  
Castleton, NY

Foley Distributing  
Rutland, VT

Unipak Corp.  
Brooklyn, NY

Calico Industries, Inc.  
Annapolis Junction, MD

W.B. Mason Co. Inc.  
Albany, NY

**2. Copy Paper**

Recommend approval for the following vendors who submitted the lowest bids on an item by item bid for copy paper/envelopes to be supplied to participating school districts for the period of June 11, 2015 – November 20, 2015.

Contract Paper Group  
Uniontown, OH

Buffalo Envelope  
Depew, NY

W.B. Mason Co., Inc.  
Albany, NY

**3. Contract Extension**

Recommend the Board extend the contract for an additional one (1) year, July 16, 2015 – July 15, 2016 with Brigar X-Press Solutions dba Digital X-Press for Printing of NYS Common Core Curriculum Modules for ELA & Math K-12 with an Online Ordering System. This bid #112-15 was awarded at the August 2014 Board meeting.

**G. Equipment Leases**

1. Recommend the Board approve an equipment lease for Argyle Central School for 3 years not to exceed \$127,655.16 with three payments of \$42,551.72. (Disposition is \$1 buyout) Items to lease: 120 Dell computers
2. Recommend the Board approve an equipment lease for Lake George Central School for 3 years not to exceed \$226,548.84 with three payments of \$75,516.28. (Disposition is \$1 buyout) Items to lease: 160 MacBook Air laptops, 50 iPad Airs, 1 iPad Mini

3. Recommend the Board approve an equipment lease for Greenwich Central School for 4 years not to exceed \$113,558.44 with four payments of \$28,389.61. (Disposition is \$1 buyout) Items to lease: 150 Acer Chrome books, 150 Google Chrome Management, 6 carts and 95 Dell computers
4. Recommend the Board approve an equipment lease for Hudson Falls Central School for 3 years not to exceed \$185,657.82 with three payments of \$61,885.94. (Disposition is \$1 buyout) Items to lease: 350 Acer Travel Mate Tablets, 42 Acer Notebooks, and 42 docking stations
5. Recommend the Board approve an equipment lease for Ballston Spa Central School for 5 years not to exceed \$25,143.34 with five payments of \$5,028.67. (Disposition is \$1 buyout) Items to lease: 1 Xerox D95 copier
6. Recommend the Board approve an equipment lease for Cambridge Central School for 3 years not to exceed \$71,517.00 with three payments of \$23,839.00. (Disposition is \$1 buyout) Items to lease: 120 Dell computers

**H. Copier Leases (BOCES)**

1. Recommend the Board approve the rental of a 7855 WorkCentre Multifunction System Copier for 48 months at \$290.44 per month for the RSE-TASC department located at Gick Road.
2. Recommend the Board approve the rental of a Ricoh Aficio MP 6054-SPF Digital Multifunction System Copier for 36 months at \$221.00 per month for the Payroll Office located at Burgoyne Avenue.

**I. End of Lease Bus Purchase Option**

Recommend the Board approve exercising the purchase option for the 27 passenger bus of \$20,759.98 and the 30 passenger bus for \$19,020.42. Both buses were leased for five years, such lease ending July 15, 2015.

**J. Catering Contract**

Recommend the Board extend the contract with Settles Hill Banquets and Events for breakfast, lunch, and dinner at a total price of \$995.20 from July 1, 2015 through June 30, 2016.

**K. Property/Casualty Insurance**

Recommend the Board approve the option to extend the property/casualty insurance with McPhillips Insurance Agency (Utica Mutual Insurance Co.) for 2015-16. This is the first of two option years of extensions for the RFP awarded for the 2014-15.

**L. Disposal of Surplus Property**

Recommend the Board declare surplus and authorize disposal pursuant to Board Policy 4070: Personal Property Accountability as follows:

Qty.	Description with Model/Serial Number, etc.	BOCES ID Number
1	Table Portion of desk	10261
1	Dell D630 Laptop	40160
1	Dell E6400 Laptop	45079
11	Acer Aspire One Laptop	45434
		45437
		45433
		45429
		45439
		45430
		45438
		45431
		45426
		45436
		45432
1	Dell OptiPlex 745 Desktop	40815
1	Dell Computer Laptop Model PP04X	18247

**13. OTHER**

- A. **Thursday, June 11, 2015 ~**  
ECHS Completion Ceremony at SUNY ADK Queensbury Campus, Scoville Learning Center; 6:00 PM
- B. **Friday, June 12, 2015 ~**  
Southern Adirondack Education Center Special Programs Awards & Completion Ceremony at SAEC; 9:30 AM
- C. **Monday, June 15, 2015 ~**  
Myers Education Special Programs Completion Ceremony at the Gick Road Conference Center; 7:00 PM
- D. **Thursday, June 18, 2015 ~**  
Washington Street Teaching & Learning Center Completion Ceremony at WSTLC (Fort Edward); 1:00 PM
- E. **Thursday, June 18, 2015 ~**  
Myers Education CTE Completion Ceremony at the Saratoga Springs City Center; 7:00 PM
- F. **Friday, June 19, 2015 ~**  
Spring Concert at Sanford Street Teaching & Learning Center; 12:30 PM
- G. **Friday, June 19, 2015 ~**  
Southern Adirondack Education Center CTE Completion Ceremony at the Glens Falls Civic Center; 7:00 PM
- H. **Tuesday, June 23, 2015 ~**  
Sanford Street Teaching & Learning Center Awards Ceremony at SSTLC; 12:15 PM

- I. **Thursday, June 25, 2015 ~**  
End of Year Program and Staff Recognition Ceremony at Maple Avenue Middle School, Saratoga Springs; 9:30 AM refreshments; 10:00 AM program begins.  
End of Year Picnic at Gavin Park immediately following program at Maple Ave.
- J. **Thursday, June 25, 2015 ~**  
Practical Nursing Completion Ceremony at Saratoga Springs High School; 6:00 PM
- K. **July 8, 2015 ~**  
July Organizational and Regular Meeting of the Board of Education at Gick Road; 6:30 PM
- L. **July 12 – July 14, 2015 ~**  
2015 Rural Schools Association Conference “*Communities Committed to Education Excellence*” at the Otesaga Hotel, Cooperstown, NY.
- M. **August 12, 2015 ~**  
August Board Workshop at Gick Road; 3:00 PM

N. **Board Member Comments**

14. **ANTICIPATED EXECUTIVE SESSION**

Recommend the Board go into Executive Session to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

15. **ADJOURNMENT**