

**SUBJECT: LEAVES OF ABSENCE FOR CANCER SCREENING AND BLOOD DONATIONS**

1. Screenings for Breast Cancer and Prostate Cancer

Employees shall be granted up to four (4) hours of paid leave on an annual basis to undertake a screening for breast cancer; employees shall be granted up to four (4) hours of paid leave on an annual basis to undertake a screening for prostate cancer (i.e., male employees are entitled to a total of eight (8) hours for both screenings). This leave shall be excused leave and shall not be charged against any other leave to which the employee is entitled.

Civil Service Law Section 159(b)  
Civil Service Law Section 159(c)

Chapter Law 111, effective August 2, 2007  
Chapter Law 111, effective August 2, 2007

2. Blood donation

Employees desiring to make blood donations shall be granted three (3) hours of unpaid leave in any twelve (12) month period. The leave may not exceed three (3) hours unless agreed to by the District Superintendent/designee. Additional leaves for the purpose of blood donation under any other provision of law shall not be prevented.

Labor Law Section 202-J

Chapter Law 578(2007), effective December 13, 2007

**Adopted: May 14, 2008**