

SUBJECT: ATTENDANCE BY BOARD MEMBERS AT CONFERENCES, CONVENTIONS AND WORKSHOPS

In keeping with the stated position on the need for continuing inservice training and development for its members, the Board encourages the participation of all members at appropriate conferences, workshops and conventions. However, in order to control both the investment of time and funds necessary to implement this policy, the Board establishes the following guidelines:

- a. A calendar of Board conferences, conventions and workshops shall be maintained by the Recording Secretary (See Policy 1160). The Board will periodically decide which meetings appear to be most promising in terms of producing direct and indirect benefits to the BOCES.
- b. Funds for participation at such meetings will be budgeted for on an annual basis. When funds are limited, the Board will designate which of its members would be the most appropriate to participate at a given meeting.
- c. Reimbursement to Board members for their travel expenses will be in accordance with the regulations established by the Board for travel reimbursements.
- d. When a conference, convention or workshop is not attended by the full Board, those who do participate are encouraged to share information, recommendations, and materials acquired at the meeting.
- e. Attendance at national conferences is encouraged. Normally, a maximum of three Board members may attend a national conference in any one year. Preference will be given to newly elected members and/or members attending for the first time.

General Municipal Law Section 77-b
Education Law Section 2118

Adopted: January 9, 2002