

**WASHINGTON-SARATOGA-WARREN-HAMILTON-ESSEX
BOARD OF COOPERATIVE EDUCATIONAL SERVICES**

ADMINISTRATIVE REGULATION

CAREER AND TECHNICAL EDUCATION ALUMNI HALL OF FAME

The purpose for the Career and Technical Education Alumni Hall of Fame is:

- A. To honor Career and Technical Education graduates, from the Myers and Southern Adirondack Education Centers, who have obtained leadership positions in the career and technical field in which they studied.
- B. To gain public awareness of successful Career and Technical Education graduates.

ALUMNI QUALIFICATIONS

Candidates for nomination to the Career and Technical Education Alumni Hall of Fame must meet each of the following qualifications:

- be a graduate of the Career and Technical Education program.
- be engaged in a career and technical education position related to the program of studies completed at the Vo-Tec Center.
- have demonstrated leadership in his/her field.
- be recognized for exercising civic responsibility.

SELECTION PROCEDURES

- Career and Technical Education instructors and other interested parties (e.g., consultant committee members) can nominate one past graduate from their program each year.
- All nominations are confidential; candidates are not to be informed of their nomination.
- The completed application will be submitted by the nominator to the Director of Career and Technical Education for verification purposes.
- The Director of Career and Technical Education will send the nominations to the Career and Technical Education Advisory Council, which will serve as the selection body.
- The Career and Technical Education Advisory Council may recommend up to three candidates, from each center, each year to the Board of Education.

SELECTION TIMETABLE

September 1 - December 31	Nomination forms are available in the office of the Director of Career and Technical Education.
January 1	Deadline for completed applications submitted to the Director of Career and Technical Education.
April 1	Career and Technical Education Advisory Council recommends candidates to the Board of Education
May/June	Board recognition of the inductee(s)

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CAREER AND TECHNICAL EDUCATION (CTE) ALUMNI HALL OF FAME

NOMINATION FORM

_____ Myers Education Center

_____ Southern Adirondack Education Center

Name/Address

of Nominee: _____ Year Graduated: _____

_____ School District: _____

_____ CTE Program: _____

Present Position: _____ Title: _____ Years in Position:

Name/Address _____ of _____ Business:

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Honors and Achievements: _____

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Community _____ Activities:

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References (Address and Telephone Number):

1. _____ 2. _____ 3. _____

On a separate sheet of paper, please describe in detail why you are recommending this person.

(ALL NOMINATIONS ARE CONFIDENTIAL; CANDIDATES ARE NOT TO BE INFORMED OF THEIR NOMINATION)

Nominator Signature: _____ Date: _____