

Regulation Number 5180  
Policy 5120

**WASHINGTON-SARATOGA-WARREN-HAMILTON-ESSEX  
BOARD OF COOPERATIVE EDUCATIONAL SERVICES**

**ADMINISTRATIVE REGULATION**

**EMPLOYMENT OF ADMINISTRATIVE SUBSTITUTES**

Administrative substitutes shall not be engaged without the express pre-approval of the District Superintendent.

Approved/Revised: 6/11/97  
Reviewed: 10/8/15