



# Ad Hoc CTE Committee Report

Helping Career and Technical Education  
Students to Become  
College and Career Ready  
February 12, 2014

# The Committee Purpose

## Two Key Factors Influencing Committee Formation:

1. On-going Effort to Ensure CTE Programs Effectiveness and Currency

# Efforts Towards CTE Effectiveness

## Past 12 Years

2001	Change	2013
0	SED Certified Programs	All
0	State / National Business and Industry Certifications	19
0	Technical Assessments Offered	All
0	Technical Assessments Passed	69%
0	Academic Integration Teachers	11
0	ELA / Math Credit For Students	937 ELA / 889 Math
0	21st Century Skills	All
0	Formal Curriculum	All
0	Portfolio	All
0	Career and Financial Management	All
0	Program Measurement (METRICS)	All

# The Committee Purpose

## Two Key Factors Influencing Committee Formation:

1. On-going Effort to Ensure CTE Programs Effectiveness and Currency
2. Ensure Sustainability and Preservation of CTE Programs

# The Committee Charge

Superintendent of Schools, James Dexter, has asked the CTE Ad Hoc Committee to make specific recommendations to:

1. Maintain a viable and updated CTE program that is cost effective and sustainable based on a comprehensive review of the current CTE program.
2. Develop a comprehensive report that articulates the findings of the committee and any specific recommendations based on those findings.
3. Consider specific cost containment measures along with programmatic changes.

# The Committee Considered

What variable affect or impact BOCES in maintaining sustainable cost increases and high-quality programs?

The Committee was asked to:

- Examine the current structure of the organization and identify potential areas that can be controlled.
- Analyze the slot process to determine effectiveness and need for continuance.
- Make specific recommendations on how to effectively manage the costs and cost increases to ensure long term sustainability.

Should BOCES remove or enhance the number of offerings as a cost controlling mechanism based upon the current needs of the workforce and our component school districts?

Can adjusting duplicate programming at each center play a role in managing costs?

# Who Was On the Committee

**Chairman Tim Lawson, Superintendent of the Warrensburg Central School**

## Component School Guidance Counselors:

- Lynne Jenkins, Guidance Counselor at Corinth
- Sarah Landers, Guidance Counselor at Warrensburg

## Component School Superintendents:

- Mark Brand, Superintendent of School at Indian Lake
- Dr. Stanley Maziejka, Superintendent of Schools at Stillwater
- Dr. Michael McCarthy, Superintendent of Schools at Mechanicville
- Michael Patton, Superintendent of Schools at South Glens Falls

## WSWHE BOCES Board of Education Members:

- Lin King, BOCES Board of Education Member
- John Rieger, BOCES Board of Education President
- Cheryl Smith, BOCES Board of Education Member

## WSWHE BOCES Director:

- Doug Leavens, CTE Director, WSWHE BOCES

## WSWHE BOCES Instructors:

- John Coffinger, BOCES Construction Trades Teacher
- Clay Corey, BOCES Welding Teacher
- Dennis Flynn, BOCES Environmental Conservation and Forestry Teacher

## WSWHE BOCES -Work Based Learning Coordinator:

- Bruce Hoffmann, CTE Placement Coordinator, Southern Adirondack Education Center

## Workforce Investment Board:

- William Reese, Director of the Workforce Investment Board

## Support Related Staff:

- Kelly Brough, BOCES Chief Information Officer
- Beth Clements, Principal Account Clerk at Myers Education Center
- Wendy Liberatore, BOCES Public Information Specialist
- Holly McArthur, BOCES Guidance Counselor

# Meeting Summaries

- During five meetings at Gick Road Conference Center, the members reviewed information on the new slot system of enrollment in programs.
- The members considered national and state career clusters and thought about how CTE programs serve the current regional job market needs.
- The members reviewed actual programs, from New Visions to CTE preparatory courses, as well as the history of enrollment in CTE, from its high of 1410 in 2008-09 to its now stabilized enrollment of 1238 in 2012-13.
- The members discussed what programs best met the needs of component school districts and its students in steering them toward careers and college.
- The members discussed expanding CTE metrics.
- The members discussed outreach and marketing to students, parents and home schools.



# The Committee Agendas and Topics

Oct. 1: Slot System and Enrollment

Oct. 15: CTE Programs and Career Clusters

Oct. 29: CTE Programs as They Serve Career Clusters

Nov. 19: Preliminary Recommendations,  
Report Structure, Cost Management and  
Pre-CTE Programs

Dec. 3: Preliminary Report, Further Recommendations,  
Outreach and CTE Metrics

# The Committee Recommendations

## Program Related

- Explore more early college in the high school options.
- Maintain the “survey-like” orientation of the CTE programs with the exception of those that are specifically narrow by design such as health occupations.
- Explore programming in the career clusters that are not currently covered using existing programs including business and medical technology.
- Partner with trade unions to develop potential apprenticeships that will lead to jobs.
- Explore more cost effective Pre-CTE models (i.e. School-to-Work) to address the current Pre-CTE populations to help students better meet graduation requirements.
- Explore the cost effectiveness of offering “satellite” programs in our region.
- Explore the potential of “one year” CTE program options.

# The Committee Recommendations

## Content Related

- Ensure students understand all of the jobs available in the corresponding career clusters as well as the college options within each program areas.
- Share equipment among CTE programs as it would allow teachers and student to have access to up-to-date equipment.

# The Committee Recommendations

## Outreach Related

- Provide earlier and greater outreach to our students, parents, school districts and business communities on CTE programs and how they lead to careers and college.
- Increase marketing to students, parents and districts with emphasis on area employment connections to reinforce CTE educational needs.

# The Committee Recommendations

## Cost Related

- Maintain the current slot system as was done in 2013-14 school year as it preserves programs and contains staffing costs.
- Explore new ways to generate revenue to support CTE and to augment district participation.

# The Committee Recommendations

## Measures Related

- Develop methods of tracking students using credits through Articulation Agreements.
- Expand CTE metrics the type of diploma each CTE student receives from the home school.
- Expand CTE metrics student involvement in National Technical Honor Society.

# Implementation of Recommendations

## Next Steps:

1. Form Subcommittee to provide suggestions for an Action Plan to Implement Recommendations (See Attached Template)
2. Establish Timeline for Implementation
3. Review Status of Plan by WSWHE BOCES Board of Education at Bi-Annual Workshops
4. Reconvene Full Ad-Hoc Committee Annually to Analyze Effectiveness of Implemented Recommendations.

Questions?