AGENDA

1. CALL TO ORDER and OATH OF OFFICE FOR MIA PFITZER

2. PLEDGE OF ALLEGIANCE

3. ANTICIPATED EXECUTIVE SESSION

   Recommend the Board go into Executive Session to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

4. PUBLIC HEARING

5. MINUTES

   Recommend the Board approve the minutes for the July 12, 2017 organizational and regular meetings of the Board of Education. A copy of the minutes is enclosed.

6. COMMUNICATIONS

7. OLD BUSINESS

8. ADMINISTRATIVE REPORTS

   A. Skills USA National Silver Medal Winner in Basic Health Skills
      Melissa Phelps, Health Occupations Program, Saratoga Springs CSD

   B. Update on 2017-2018 Enrollment
      Tony Muller, Nancy DeStefano, and Turina Parker

   C. Exceptional Learners Division – New Branding

   D. NYSSBA Annual Convention (October 12 – 14, 2017; Lake Placid, NY)
      Appointment of Voting Delegate and Alternate (ACTION REQUIRED)

   E. Board Committee Reports
      1. Policy Committee
         o Recommend the Board adopt Policy 1040 Vacancies on Board
      2. Buildings and Grounds Committee (NO ACTION REQUIRED)
E. Legislative Update

Linda King, the Board’s legislative representative, will be presenting a report.
(NO ACTION REQUIRED)

F. District Superintendent Items (NO ACTION REQUIRED)

9. NEW BUSINESS

A. Donations

1. Recommend the Board accept a monetary donation of $0.95 from the Kula Foundation (Q2 Red Robin donations).

B. Authorizations

1. Recommend the Board authorize the employment of William (Paul) Crandell, as a tenured Security Operations 7-12 teacher, effective September 1, 2017 through June 30, 2018, and to further authorize the District Superintendent of Schools to submit a Section 211 waiver application subject to the approval of the NYS Commissioner of Education.

2. Recommend the Board authorize the employment of Christopher Ogden, as a permanent School Safety Officer, effective September 1, 2017 through June 30, 2018, and to further authorize the District Superintendent of Schools to submit a Section 211 waiver application subject to the approval of the NYS Commissioner of Education.

3. Recommend the Board authorize the employment of Richard Diamond, as a permanent School Safety Officer, effective September 1, 2017 through June 30, 2018, and to further authorize the District Superintendent of Schools to submit a Section 211 waiver application subject to the approval of the NYS Commissioner of Education.

4. Recommend the Board approve a Memorandum of Agreement between the Washington-Saratoga-Warren-Hamilton-Essex Board of Cooperative Educational Services and the Saratoga Adirondack BOCES Employees Faculty Unit to create three (3) Dean of Students positions for the 2017-18 school year.

C. Practical Nursing Handbook

Recommend the Board approve the revised Practical Nursing Handbook effective August 10, 2017.

D. Building Level Emergency Response Plans

Recommend the Board approve the Building Level Emergency Response Plans for each of the four (4) centers: the Southern Adirondack Education Center, the F. Donald Myers Education Center, the Sanford Street Teaching and Learning Center, and the Washington Street Teaching and Learning Center.
10. **PERSONNEL**

A. **Position Changes**

1. Recommend the Board create the positions listed below, pending enrollment and/or district request:

   **CERTIFIED POSITION(S)**

<table>
<thead>
<tr>
<th>POSITION</th>
<th>EFFECTIVE DATE</th>
<th>PROGRAM/LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Teacher of the Blind and Visually Impaired</td>
<td>September 1, 2017 through June 30, 2018</td>
<td>Various</td>
</tr>
<tr>
<td>Part-time (70%) up to Full-Time</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Teaching Assistant</td>
<td>September 1, 2017</td>
<td>Various</td>
</tr>
<tr>
<td>Full-Time, (2 positions)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Teaching Assistant</td>
<td>September 1, 2017</td>
<td>Southern Adirondack</td>
</tr>
<tr>
<td>Part-Time (50%)</td>
<td></td>
<td>Education Center</td>
</tr>
</tbody>
</table>

   **CLASSIFIED POSITION(S)**

<table>
<thead>
<tr>
<th>POSITION</th>
<th>EFFECTIVE DATE</th>
<th>PROGRAM/LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Teacher Aide</td>
<td>September 1, 2017 through June 30, 2018</td>
<td>Myers Education Center</td>
</tr>
<tr>
<td>Part-Time (50%)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2. Recommend the Board create one (1) full-time position in the Business and Distributive Education area, and abolish one (1) Vehicle Maintenance Repair position effective September 1, 2017.

3. Recommend the Board approve the following changes in staff appointments for the **2017 Extended School Year Program** effective June 29, 2017 through August 11, 2017:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th># of Days From</th>
<th># of Days To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ferlise-Clark, Christina</td>
<td>School Social Worker</td>
<td>16</td>
<td>13</td>
</tr>
<tr>
<td>Forsyth, Maureen</td>
<td>School Social Worker</td>
<td>30</td>
<td>25</td>
</tr>
<tr>
<td>Hill, Wendy</td>
<td>Teacher of the Blind and Visually Impaired</td>
<td>25</td>
<td>30</td>
</tr>
<tr>
<td>Johnson, Laura</td>
<td>School Social Worker</td>
<td>30</td>
<td>25</td>
</tr>
<tr>
<td>Loomis, Susan</td>
<td>Physical Therapist</td>
<td>17.5</td>
<td>13</td>
</tr>
<tr>
<td>Pratt, Kelly</td>
<td>Teacher Aide</td>
<td>30</td>
<td>15</td>
</tr>
</tbody>
</table>

4. Recommend the Board appoint the following staff for the **2017 Regional Academic Summer School Program at the Queensbury UFSD** pending enrollment confirmation effective July 5, 2017 through August 18, 2017, as needed:

<table>
<thead>
<tr>
<th>Name</th>
<th>Subject</th>
<th># of 2hr Sections From</th>
<th># of 2hr Sections To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Terry, Andrew</td>
<td>Social Studies</td>
<td>1</td>
<td>2</td>
</tr>
</tbody>
</table>
5. Recommend the Board approve a change in the number of curriculum hours for Erin Moreland, Queensbury Regional Summer School Teacher, from 7 hours to 8 hours effective June 1, 2017 through June 30, 2017.

6. Recommend the Board approve the following changes in the hours worked per week for staff listed below to the 2017-2018 Adult Literacy Program (Article 19) (contingent upon funding and enrollment):

<table>
<thead>
<tr>
<th>Name</th>
<th>Program</th>
<th>From Max Hrs/Wk</th>
<th>To Max Hrs/Wk</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amodeo, Christine</td>
<td>Adult Literacy &amp; GRASP</td>
<td>up to 10hrs/wk</td>
<td>up to 18hrs/wk</td>
</tr>
<tr>
<td>Finch, Frank</td>
<td>Adult Literacy</td>
<td>up to 14hrs/wk</td>
<td>up to 19hrs/wk</td>
</tr>
<tr>
<td>Gillani, Shazima</td>
<td>Adult Literacy</td>
<td>up to 14hrs/wk</td>
<td>up to 19 hrs/wk</td>
</tr>
</tbody>
</table>

7. Recommend the Board approve a change of employment status for Brandie Ramsey increasing her from part-time (60%) term to part-time (80%) term in the English 7-12 area effective September 1, 2017 through June 30, 2018.

8. Recommend the Board approve the correction of a previously approved resolution for Dylan Johnston, Information Technology Assistant, from a full-time, 12-month provisional position (pending civil service classification) to a full-time, 12-month provisional position (pending civil service qualification), effective July 10, 2017.

9. Recommend the Board approve the correction of a previously approved resolution for Richard McNulty accepting his resignation from Social Work Associate tenure area to Social Work Associate area, effective June 23, 2017.

10. Recommend the Board approve the correction of a previously approved resolution for Michael Sgambelluri from Presenter for Certification Training to Presenter for School Violence Training for up to 11 full day sessions effective July 13, 2017 through June 30, 2018.

11. Recommend the Board approve a change of employment status for Katelynn Attanasio from a full-time, 12-month temporary to a full-time, 12-month provisional position in the Human Resource Generalist area, effective July 20, 2017, per Washington County Civil Service (position classified, pending qualification).

12. Recommend the Board approve a change of employment status for Lisa Marcellus from a full-time, 12-month temporary to a full-time, 12-month provisional position in the Data Specialist area, effective May 22, 2017, per Washington County Civil Service (position classified, pending qualification).

13. Recommend the Board approve a change of employment status for Nico Paniccia from a full-time, 12-month temporary to a full-time, 12-month provisional position in the Information Technology Assistant area, effective May 22, 2017, per Washington County Civil Service (position classified, pending qualification).
B. Staff Resignations/Leave of Absences

1. Recommend the Board accept the resignation of David Hausler from a full-time position in the Social Studies tenure area effective July 7, 2017.

2. Recommend the Board accept the resignation of Courtney Berg from a full-time position in the Teaching Assistant tenure area effective July 1, 2017.

3. Recommend the Board accept the resignation of Therese Scharman from a full-time position in the Data Network and Communication Specialist area effective July 21, 2017.

4. Recommend the Board accept the resignation of Stacey Fusco from a full-time position in the Social Work Associate area effective August 1, 2017.

C. Tenure Appointments

1. Recommend the Board appoint Shannon Bitzer to tenure status in the Human Services and Family Studies tenure area effective September 1, 2017.

2. Recommend the Board appoint Sarah Battiste to tenure status in the School Development Services Curriculum Coordinator tenure area effective September 24, 2017.

3. Recommend the Board appoint J’aime Pfeiffer to tenure status in the Coordinator for School Library Systems tenure area effective October 6, 2017.

D. Permanent Appointments

1. Recommend the Board appoint Dana Drozynski to permanent status in the Information Processing Specialist area effective July 31, 2017.

E. Staff Appointments

1. Recommend the Board appoint Laura Schaefer to a full-time, four (4) year probationary position in the Principal for Special Programs tenure area effective August 21, 2017 through August 20, 2021, contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout her probationary period, consistent with the requirements of Education Law Section 3012 and 3014. Ms. Schaefer has an Initial certificate in the School Building Leader area dated March 2, 2017 through August 31, 2022. Her 17-18 salary will be prorated based on $85,000.

2. Recommend the Board appoint Robert Mann to a full-time, four (4) year probationary position in the Advanced Manufacturing tenure area effective September 1, 2017 through August 31, 2021, contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout his probationary period consistent with the requirements of Education Law Sections 3012 and 3014. Mr. Mann has a Transitional A certificate pending in the Mechanical Technology area. His salary will be based on step 20 of the 15-16 salary schedule - $59,334.
3. Recommend the Board appoint Theresa Arcuri to a full-time, three (3) year probationary position in the Teacher of Speech & Hearing Handicapped (Learning Disabilities) tenure area effective September 1, 2017 through August 31, 2020, pending verification of prior tenure in New York State. Ms. Arcuri has a Permanent certificate in Speech and Language Disabilities area dated September 1, 1992 and a New York State Speech/Language Pathologist License with an expiration date of November 30, 2018. Her salary will be based on step 11 of the 15-16 salary schedule – $46,118.

4. Recommend the Board appoint Kelly Gennoy to a full-time, four (4) year probationary position in the Teacher of Speech & Hearing Handicapped (Learning Disabilities) tenure area effective September 1, 2017 through August 31, 2021. Ms. Gennoy has an Initial certificate pending in the Speech and Language Disabilities area and a New York State Speech/Language Pathologist License with an expiration date of December 31, 2017. Her salary will be based on step 13 of the 15-16 salary schedule – $47,900.

5. Recommend the Board appoint Mary Seale to a full-time, three (3) year probationary position in the Business and Distributive Education tenure area effective September 1, 2017 through August 31, 2020, pending verification of prior tenure in New York State. Ms. Seale has a Permanent certificate in the Business and Distributive Education area dated September 1, 1997 and a Permanent certificate in the Work Based Learning area dated September 1, 2002. Her salary will be based on step 12 of the 15-16 salary schedule – $46,632.

6. Recommend the Board appoint Deandra Perez to a full-time, four (4) year probationary position in the Teacher of the Deaf and Hearing Impaired tenure area effective September 1, 2017 through August 31, 2021. Ms. Perez has an Initial certificate in the Deaf and Hard of Hearing area dated December 6, 2016 through January 31, 2021. Her salary will be based on step 7 of the 15-16 salary schedule- $41,915.

7. Recommend the Board appoint Tanya Mallette to a full-time, four (4) year probationary position in the Special Education tenure area effective September 1, 2017 through August 31, 2021, contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout her probationary period consistent with the requirements of Education Law Sections 3012 and 3014. Ms. Mallette has a Permanent certificate in the Special Education area dated September 1, 2002. Her salary will be based on step 3 of the 15-16 salary schedule – $38,708.

8. Recommend the Board appoint Lori DuFrain to a full-time, four (4) year probationary position in the Special Education tenure area effective September 1, 2017 through August 31, 2021, contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout her probationary period consistent with the requirements of Education Law Sections 3012 and 3014. Ms. DuFrain has a Permanent certificate in the Special Education area dated September 1, 2003. Her salary will be based on step 14 of the 15-16 salary schedule – $49,140.
9. Recommend the Board appoint Erica Perreault to a full-time, four (4) year probationary position in the Social Studies 7-12 tenure area effective September 1, 2017 through August 31, 2021, contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout her probationary period consistent with the requirements of Education Law Sections 3012 and 3014. Ms. Perreault has a Professional certificate in the Social Studies 7-12 area dated September 25, 2014. Her salary will be based on step 4 of the 15-16 salary schedule – $39,483.

10. Recommend the Board appoint Stasia Fernandez to a full-time, four (4) year probationary position in the Graphic Arts and the Commercial Arts 7-12 tenure areas effective September 1, 2017 through August 31, 2021, contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout her probationary period consistent with the requirements of Education Law Sections 3012 and 3014. Ms. Fernandez has an Initial Extension in the Visual Arts area dated February 1, 2012 through January 31, 2020 and a Transitional A pending in the Commercial Arts 7-12 area. Her salary will be based on step 8 of the 15-16 salary schedule – $42,782.

11. Recommend the Board appoint Danielle Gecewicz to a part-time (70%), term position in the Teacher of the Blind and Visually Impaired area effective September 1, 2017 through June 30, 2018. Ms. Perez has a Professional certificate in Blind and Visually Impaired area dated February 6, 2015. Her salary will be pro-rated based on step 5 of the 15-16 salary schedule – $40,273.

12. Recommend the Board appoint Megan Bennett to a full-time, 12-month, temporary position in the Data Specialist Assistant area (pending civil service classification) effective July 25, 2017. Her salary will be prorated based on $42,500.

13. Recommend the Board appoint Melissa Briggs to a full-time, 12-month, provisional position in the Secretary to the Principal area (pending civil service qualification) effective August 14, 2017. Her salary will be prorated based on step 6 of the 15-16 salary schedule - $25,788.

14. Recommend the Board appoint Mary Kay Springer to a full-time, school calendar permanent position with a 26-week probationary period in the Clerk area, effective September 5, 2017 through March 6, 2018. Her salary will be prorated based on step 10 of the 15-16 salary schedule - $23,213.


16. Recommend the Board appoint Linda Ernst to a Literacy/Continuing Education Aide position effective July 1, 2017 through June 30, 2018, at the rate of $17.90 per hour.
1. Recommend the Board approve per diem employment at the applicable 2016-17 hourly/per diem rate (unless otherwise noted) for the staff listed below:

<table>
<thead>
<tr>
<th>Name</th>
<th>Program</th>
<th>Maximum Hours/Days</th>
</tr>
</thead>
<tbody>
<tr>
<td>Connor, Kaitlyn</td>
<td>Foreign Language - Additional Services</td>
<td>up to 34.5 hours 05/08/17-06/22/17</td>
</tr>
<tr>
<td>Finch, Frank</td>
<td>Adult Literacy (Article 19) - Literacy Instruction</td>
<td>up to 30.5 hours 05/20/17-06/30/17</td>
</tr>
<tr>
<td>Furman, Babette</td>
<td>Physical Therapist - Additional Evaluations</td>
<td>up to 4 hours 05/19/17-06/11/17</td>
</tr>
<tr>
<td>Gabriele, Francis</td>
<td>New Visions Health Occ - Orientation prep</td>
<td>up to 1 day 06/29/17</td>
</tr>
<tr>
<td>Halford, Tamara</td>
<td>Adult LPN Instructor - Graduation</td>
<td>up to 3.5 hours 06/22/17-06/24/17</td>
</tr>
<tr>
<td>Jones, Diane</td>
<td>Adult Literacy (Article 19) - Literacy Instruction</td>
<td>up to 16.5 hours 06/19/17-06/23/17</td>
</tr>
<tr>
<td>LaPier, Dawn</td>
<td>New Visions Health Occ - Orientation prep</td>
<td>up to 1 day 06/29/17</td>
</tr>
<tr>
<td>Yeager, Colleen</td>
<td>Substitute Secretary to Principal Prep for Assessments</td>
<td>up to 2 hours 04/12/17-04/13/17</td>
</tr>
</tbody>
</table>

Recommend the Board approve per diem employment at the applicable 2017-18 hourly/per diem rate (unless otherwise noted) for the staff listed below:

<table>
<thead>
<tr>
<th>Name</th>
<th>Program</th>
<th>Maximum Hours/Days</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cosey, April</td>
<td>Adult LPN Instructor - Curriculum and classroom prep</td>
<td>up to 20 hrs/wk 07/01/17-08/31/17</td>
</tr>
<tr>
<td>Horgan, Mollie</td>
<td>Cosmetology Instructor - Summer Program Coverage</td>
<td>up to 1 day 07/11/17</td>
</tr>
<tr>
<td>Kennedy, Joanne</td>
<td>Teacher of Visually Impaired - District Consultation</td>
<td>up to 4 hours 07/03/17-08/31/17</td>
</tr>
<tr>
<td>McCarty, Erin</td>
<td>Adult LPN Instructor - Curriculum and classroom prep</td>
<td>up to 100 hrs/wk 07/01/17-8/31/17</td>
</tr>
<tr>
<td>Schaefer, Laura</td>
<td>Principal for Special Programs - Training</td>
<td>up to 7 days 07/14/17-08/20/17</td>
</tr>
</tbody>
</table>
2. Recommend the Board appoint staff listed below, to the **2017-2018** Gifted and Talented Enrichment Program (contingent upon funding and enrollment) with the maximum number of hours indicated below as needed, at the indicated rate:

**Language and Culture Resource Center (LCRC)**
**Instructional and Curriculum Rate of $30 per hour**

<table>
<thead>
<tr>
<th>Name</th>
<th>Program</th>
<th>Max # of Hours</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adamick, Ann Marie</td>
<td>Chinese</td>
<td>up to 25hrs</td>
<td>07/01/17-08/31/17</td>
</tr>
</tbody>
</table>

**STEM Integration Programs**
**Instructional and Curriculum Rate of $30 per hour**

<table>
<thead>
<tr>
<th>Name</th>
<th>Program</th>
<th>Max # of Hours</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mancini, Gina</td>
<td>Chamber Ensemble for Band Students</td>
<td>up to 45hrs</td>
<td>07/01/17-08/11/17</td>
</tr>
<tr>
<td>Perry, Michael</td>
<td>Southern Adirondack PTECH STEM</td>
<td>up to 250hrs</td>
<td>07/01/17-06/30/18</td>
</tr>
<tr>
<td>Simpson, Gage</td>
<td>Southern Adirondack PTECH STEM</td>
<td>up to 300hrs</td>
<td>07/01/17-06/30/18</td>
</tr>
</tbody>
</table>

**PTECH Summer STEM Program – SUNY Adirondack**
**Student Helper Rate of $10 per hour**

<table>
<thead>
<tr>
<th>Name</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hodge, Kasey</td>
<td>07/01/17-08/30/17</td>
</tr>
</tbody>
</table>

3. Recommend the Board appoint the following staff to the Special Education Extended School Year Program, effective June 29, 2017 through August 11, 2017 (up to 30 days, unless otherwise noted).

**Occupational Therapist**
Wood, Jennifer (7.5 days)

**School Nurse**
Bernard, Bianca (1 day)

**School Social Worker**
Nardone, Catherine (29 days)

**Special Education Teacher**
French, Susan
Gaulin, Jennifer
Law, Michelle

**Teacher Assistant**
Deluke, Francis
Hogan, Kelly
Kosloske, Donna
Lashway, Bradley
4. Recommend the Board appoint the following staff for the 2017 Summer Academy at the Queensbury UFSD pending enrollment confirmation, effective July 5, 2017 through August 10, 2017, as needed:

**Teachers**

Babson, Kerry

Lentini, Diana

5. Recommend the Board appoint the following teachers, unless otherwise noted, for the 2017 Regional Academic Summer School Program at the Hudson Falls CSD pending enrollment confirmation effective July 5, 2017 through August 18, 2017, as needed:

<table>
<thead>
<tr>
<th>Name</th>
<th>Positions</th>
<th># of 2 hr Sections</th>
</tr>
</thead>
<tbody>
<tr>
<td>Keenan, Mary</td>
<td>Teacher Aide</td>
<td>2</td>
</tr>
</tbody>
</table>

6. Recommend the Board appoint the following staff from the 2017 Summer Academy at the Queensbury UFSD for curriculum development for up to 10 hours (unless otherwise noted) at the rate of $30 per hour effective June 1, 2016 through July 15, 2017:

Babson, Kerry  

Lentini, Diana

7. Recommend the Board appoint Jessica Duell as Math Teacher for the 2017 Regional Academic Program Algebra Regents Review Class at Queensbury for up to 12 hours effective August 1, 2017 through August 31, 2017 at the rate of $37.04 per hour.

8. Recommend the Board appoint Christine Benware, Special Education Teacher for up to 25 hours writing middle school IEPs effective February 1, 2017 through June 22, 2017, at the curriculum rate of $34 per hour.

9. Recommend the Board appoint staff listed below for Summer Curriculum Writing for up to 30 hours (unless otherwise noted) effective July 3, 2017 through August 30, 2017, at the curriculum rate of $34 per hour:

Firlet, Kathleen  

Ramsey, Brandie  

Vandenbergh, John

10. Recommend the Board appoint staff listed below for Curriculum Writing for up to 30 hours (unless otherwise noted) effective August 21, 2017 through September 1, 2017, at the curriculum rate of $34 per hour:

Donovan, Courtney  

Herkenham, Erin  

Riggins, Katherine  

Sheppard, Kelly  

Savage, Janeen

11. Recommend the Board appoint Hudson Falls staff listed below for up to the hours noted below for Professional Development/Curriculum projects effective July 1, 2017 through August 31, 2017, at the rate of $30 per hour:

Aikins, Stephanie (78hrs)  

Armstrong, Megan (48hrs)  

Battiste, Felecia (48hrs)  

Battiste, Heather (54hrs)  

Beecher, Julia (68hrs)  

Fitzgerald, Lynsey (78hrs)  

French, Jennifer (12hrs)  

Graham, Heather (78hrs)  

Greiser, Heather (12hrs)  

Greiser, Wendy (54hrs)  

Ostrander, April (71hrs)  

Packard, Lesley (20hrs)  

Padgett, Betsie (20hrs)  

Plata, Lisa (24hrs)  

Polunci, Michelle (66hrs)
12. Recommend the Board appoint staff listed below for Teachers College Homegrown Institute 2017 Summer Writing Institute at Queensbury UFSD for up to a maximum of 20 hours (unless indicated below) at the rate of $30 per hour effective July 10, 2017 through July 13, 2017:

<table>
<thead>
<tr>
<th>Staff Name</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bemis, Nancy</td>
<td>5hrs</td>
</tr>
<tr>
<td>Casavant, Karen</td>
<td>5hrs</td>
</tr>
<tr>
<td>Cherry, Tammy</td>
<td>5hrs</td>
</tr>
<tr>
<td>Clay, Stacey</td>
<td>5hrs</td>
</tr>
<tr>
<td>Combs, Hollie</td>
<td>5hrs</td>
</tr>
<tr>
<td>Conway, Stacy</td>
<td>5hrs</td>
</tr>
<tr>
<td>Denno, Amanda</td>
<td>5hrs</td>
</tr>
<tr>
<td>Diemer, Nicole</td>
<td>5hrs</td>
</tr>
<tr>
<td>Doak, Nicole</td>
<td>5hrs</td>
</tr>
<tr>
<td>Eichen, Eliisa</td>
<td>5hrs</td>
</tr>
<tr>
<td>Farnan, Jennifer</td>
<td>5hrs</td>
</tr>
<tr>
<td>Fazio, Amy</td>
<td>5hrs</td>
</tr>
<tr>
<td>Frey, Renee</td>
<td>5hrs</td>
</tr>
<tr>
<td>Genili, Catherine</td>
<td>5hrs</td>
</tr>
<tr>
<td>Gordon, Melissa</td>
<td>5hrs</td>
</tr>
<tr>
<td></td>
<td>12hrs</td>
</tr>
<tr>
<td></td>
<td>12hrs</td>
</tr>
<tr>
<td></td>
<td>12hrs</td>
</tr>
<tr>
<td></td>
<td>12hrs</td>
</tr>
</tbody>
</table>

13. Recommend the Board appoint Greenwich staff listed below for Summer Writing Institute for up to a maximum of 15 hours (unless indicated below) at the rate of $30 per hour effective July 10, 2017 through July 13, 2017:

<table>
<thead>
<tr>
<th>Staff Name</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Andrew, Jeremiah</td>
<td>5hrs</td>
</tr>
<tr>
<td>Barnes, Cindi</td>
<td>5hrs</td>
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<td>Becine, Lauren</td>
<td>5hrs</td>
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<tr>
<td>Bluman, Kayleigh</td>
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<tr>
<td>Bryant, Scott</td>
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<tr>
<td>Caron, Media</td>
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<tr>
<td>Cianfarani, Giuliana</td>
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<tr>
<td>Dalton, Margaret</td>
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<tr>
<td>Fiske, Hillary</td>
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<td>Herbst, Morgan</td>
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<td>12hrs</td>
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</table>
14. Recommend the Board appoint staff listed below for Recertification Work for up to a maximum of 10 hours (unless indicated below) at the curriculum development rate of $34 per hour effective September 1, 2017 through June 30, 2018:

- Coonradt, David
- Fleischut, Doug
- Leonhardt, Emily
- Madalla, Michelle
- Rabideau, Denise
- Rebisz, Helen
- Rescott, Jeff
- Scanlan, Jane
- Skeans, Hillary
- Winch, John
- Zabielski, Paul

15. Recommend the Board appoint staff listed below to Dignity for All Students Act (DASA) Coordinator positions for the 2017-2018 school year (in accordance with NYS Education Law Article 2 Dignity for all Students Act):

- DeStefano, Nancy
- Ferlise-Clark, Christine
- Hall, Cindy
- Herkenham, Erin
- Katz, Paula
- McArthur, Holly
- Maddalla, Michelle
- Monastero, Karen
- Monroe, Kim
- Piotrowski, Paul
- Rees, Christina
- Riggins, Katherine
- Rock, Timothy
- Shippee, Ruth

16. Recommend the Board appoint staff listed below to Team Leader positions for the 2017-2018 school year at the annual rate of $3,716:

- Cerone, Paul
- Corey, Clay
- Crandell, Paul
- Foldi, Dave
- Hilker, Emily
- Maddalla, Michelle
- Monastero, Karen
- Rabideau, Denise
- Zabielski, John
- Human and Public Service - Myers
- Engineering Tech Team – SAEC
- Trade and Industrial Team – SAEC
- Trade and Industrial Team – Myers
- Elementary Special Education Team-SSTLC
- Natural & Agricultural Sciences – Myers
- Health and Public Service – SAEC
- Natural & Agricultural Sciences – SAEC
- Engineering Technology -Myers

17. Recommend the Board appoint staff listed below for Washington County Fair demonstration preparation /student supervision for up to the hours listed below effective July 1, 2017 through August 30, 2017, at the rate of $34 per hour:

- Bitzer, Shannon (3hrs)
- Bruno, Kerri (8hrs)
- Clancy, Maureen (12hrs)
- Corey, Clay (11hrs)
- Fleischut, Douglas (9hrs)
- Flynn, Dennis (16hrs)
- Hamilton, Ian (11hrs)

18. Recommend the Board appoint staff listed below for staffing the booth at the Saratoga County Fair for up to the hours listed below effective July 18, 2017 through July 23, 2017, at the rate of $10 per hour:

- Amorosi, Jane (4hrs)
- Baker, Mary (4hrs)
- Berg, Samantha (3.75 hrs)
- Converse, Leslie (2hrs)
- Hill, Wendy (8.25hrs)
- Jones, Joyce (8hrs)
- Kennedy, Joanne (4hrs)
- Moyles, Mary (4hrs)
Corey, Clay (4hrs)  Rychcik, Laura (8hrs)  
Donovan, Courtney (8hrs)  Scanlan, Jane (8hrs)  
Ferguson, Kim (3.75hrs)  Spring, Angie (1.5hrs)  

19. Recommend the Board appoint Kathleen Skellie as a Presenter for Hudson Falls K-8 Summer Literacy Academy for up to 6 sessions effective June 25, 2017 through June 30, 2017, at the rate of $300 per session.

20. Recommend the Board appoint Kathleen Skellie as a Presenter for Hudson Falls Writers Follow-Up Summer Success for up to 4 days effective June 26, 2017 through July 30, 2017, at the rate of $300 per day.

21. Recommend the Board appoint Kathleen Skellie as a Presenter for Hudson Falls Social Studies Curriculum for up to 3 session effective July 6, 2017 through July 21, 2017, at the rate of $300 per session.

22. Recommend the Board appoint Kathleen Skellie as a Presenter for Hudson Falls Readers Workshop for up to 6 sessions effective July 29, 2017 through August 4, 2017, at the rate of $300 per session.

23. Recommend the Board appoint Amy Musante as a Presenter for Hudson Falls K-8 Summer Literacy Academy for up to 6 sessions effective June 25, 2017 through June 30, 2017, at the rate of $300 per session.

24. Recommend the Board appoint Amy Musante as a Presenter for Hudson Falls Writers Follow-Up Summer Success for up to 4 days effective June 26, 2017 through July 30, 2017, at the rate of $300 per day.

25. Recommend the Board appoint Amy Musante as a Presenter for Hudson Falls Social Studies Curriculum for up to 3 sessions effective July 6, 2017 through July 21, 2017, at the rate of $300 per session.

26. Recommend the Board appoint Amy Musante as a Presenter for Hudson Falls Readers Workshop for up to 6 sessions effective July 29, 2017 through August 4, 2017, at the rate of $300 per session.

27. Recommend the Board appoint Shana Cumm as a Presenter for Literacy Training for North Warren for up to 2 sessions effective August 10, 2017 through August 30, 2017, at the rate of $200 per session.

28. Recommend the Board appoint Robert Livingston as a Presenter for Hudson Falls Preparing for Science Instruction for up to 6 sessions effective July 5, 2017 through July 7, 2017, at the rate of $150 per session.

29. Recommend the Board appoint Brenda Brooks as a Presenter for Hudson Falls Preparing for Science Instruction for up to 3 sessions effective July 5, 2017 through July 7, 2017, at the rate of $150 per session.

30. Recommend the Board appoint Kris Williams as a Presenter for Hudson Falls Preparing for Science Instruction for up to 1 session effective July 5, 2017 through July 7, 2017, at the rate of $150 per session.

31. Recommend the Board appoint Thomas Vartuli as a Presenter for Hudson Falls Preparing for Science Instruction for up to 6 sessions effective July 5, 2017 through July 7, 2017, at the rate of $150 per session.
32. Recommend the Board appoint Timothy Lawson for School Improvement and Evaluation Services (Evaluations) effective January 1, 2017 through June 30, 2017, at the rate of $500 per session.

33. Recommend the Board appoint Michele Powers, TCI Trainer for up to 2 additional days effective June 14, 2017 through June 15, 2017 at the per diem rate of $275.

34. Recommend the Board appoint Catherine Stephen as Education Specialist for up to an additional 20 days effective June 1, 2017 through June 30, 2017, at the per diem rate of $150.

35. Recommend the Board appoint Logan Fisher as a Consultant for Summer Writing Institute for up to 1 session for prep and planning effective July 8, 2017 at the rate of $150 per session and up to 4 sessions for presentation effective July 10, 2017 through July 13, 2017, at the rate of $200 per session.

36. Recommend the Board appoint Kurt Jaeger to a part-time hourly position in the Supervisor for Technology Procurement & Management area effective July 1, 2017 through June 30, 2018, at an hourly rate of $60.

11. **FINANCIAL**

A. **Audit Committee Report (NO ACTION REQUIRED)**

B. **Cash Disbursements**

Recommends the Board approve the cash disbursements for the month of July 2017.

C. **Financial Reports**

Recommends the Board approve Financial Reports for the month of May 2017.

D. **Bid Awards**

1. **Cafeteria Paper Products**

Recommends the Board award contracts for cafeteria paper products Bid #162-18 for the period of August 10, 2017 through June 30, 2018 to vendors submitting the lowest bid on an item-by-item bases.

   Hill & Marks, Inc.  Foley Distributing
   Amsterdam, NY    Rutland, VT

2. **Food Products**

Recommends the Board award contracts for food products Bid #160-18 for the 2017-2018 school year to vendors submitting the lowest bid on an item-by-item basis, on total items bid, total items bid per school district, or total bid per Net Off Invoice manufacturing pricing.

   **Bread Products:**  Bimbo Bakeries USA, Inc.
   Albany, NY

   **Ice Cream:**  Gillette Creamery
### Milk

<table>
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<th>Vendor</th>
<th>Location</th>
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<tbody>
<tr>
<td>Skiff’s Dairy LLC</td>
<td>Johnstown, NY</td>
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<tr>
<td>Glens Falls Produce Co, Inc.</td>
<td>Glens Falls, NY</td>
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<tr>
<td>HP Hood</td>
<td>Clifton Park, NY</td>
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### Meat Products

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<td>Sysco Albany LLC</td>
<td>Halfmoon, NY</td>
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<tr>
<td>US Foods Albany</td>
<td>Clifton Park, NY</td>
</tr>
<tr>
<td>Driscoll Foods</td>
<td>Amsterdam, NY</td>
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### Canned/Frozen Foods

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<tr>
<th>Vendor</th>
<th>Location</th>
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<tbody>
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<td>US Foods Albany</td>
<td>Clifton Park, NY</td>
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<td>Driscoll Foods</td>
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### Net Off Invoice Products

<table>
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<tr>
<th>Vendor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sysco Albany LLC</td>
<td>Halfmoon, NY</td>
</tr>
<tr>
<td>US Foods Albany</td>
<td>Clifton Park, NY</td>
</tr>
</tbody>
</table>

3. **Milk**

Recommend the Board award contracts for milk Bid #164-18 for the 2017-2018 school year to vendors submitting the lowest total items bid per school district.

Empire Prime LLC a LeLand Company
Glens Falls, NY

### E. Mail Machine Leases (BOCES)

1. Recommend the Board approve a proposal for 60 months at $312.88 per month for a NEOPOST IN-700 Mail Machine for the F. Donald Myers Education Center. This equipment is being leased through NEOPOST under NJPA Contract 041917-NPI.

2. Recommend the Board approve a proposal for 60 months at $312.88 per month for a NEOPOST IN-700 Mail Machine for the Southern Adirondack Education Center. This equipment is being leased through NEOPOST under NJPA Contract 041917-NPI.
F. Copier Purchase (BOCES)

Recommend the Board approve a proposal for 36 months at $153.33 per month for a Xerox B8055H Copier for Sanford Street Teacher and Learning Center. The estimated cost for the equipment is $5,519.88. Black and white copies are $.0048. This equipment is being purchased through a Deferred Payment Plan through Eastern Suffolk BOCES Bid#2017-044-0421. (This replaces the June 14, 2017 board resolution).

G. Sanford Street Renovations

Recommend the Board increase the contract with AJ Catalfamo Construction Co. for interior renovations, originally approved for $48,456, now increased by $5,700 for additional painting. Such contract total to be $54,156.

H. CTE Marketing and Communication Services Plan Year 3

Recommend the Board approve the third year (2017-18) of the contract with Imaginethat for Marketing and Communication services in the not to exceed amount of $40,000.

I. ETA RFP Award

Recommend the Board award the RFP for ETA Marketing to Imaginethat for 2017-18 in the not to exceed amount of $52,000. Imaginethat was the sole vendor to respond to the RFP.

J. Disposal of Surplus Property

Recommend the Board declare surplus and authorize disposal pursuant to Board Policy 4070: Personal Property Accountability as follows:

<table>
<thead>
<tr>
<th>Qty.</th>
<th>Description with Model/Serial Number, etc.</th>
<th>BOCES ID Number</th>
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<tbody>
<tr>
<td>6</td>
<td>PSC Falcon Inventory Scanner</td>
<td>13419</td>
</tr>
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<tr>
<td>1</td>
<td>Medical Suction Device</td>
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</tr>
<tr>
<td>1</td>
<td>Medical Suction Device</td>
<td>1702</td>
</tr>
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</table>
12. **OTHER**

A. **September 5, 2017 ~**  
Opening Day Program at Maple Avenue Middle School, Saratoga Springs

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
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<tbody>
<tr>
<td>7:45 AM</td>
<td>Refreshments</td>
</tr>
<tr>
<td>8:30 AM</td>
<td>Welcome &amp; Opening Remarks</td>
</tr>
<tr>
<td>9:00 AM</td>
<td>Program</td>
</tr>
<tr>
<td>9:30 AM</td>
<td>Adjournment for Board Members</td>
</tr>
</tbody>
</table>

B. **September 13, 2017 ~**  
Regular Meeting of the Board of Education at Gick Road; 6:30 PM

C. **September 28, 2017 ~**  
Adirondack Area School Boards Association Meeting  
Queensbury Hotel; 6:00 PM.

D. **October 12-17, 2017 ~**  
NYSSBA Annual Convention, Lake Placid, New York  
(Attendees: James Dexter, Tony Muller, Michael Glass, Frank Grimaldi, Linda King, Naomi Marsh, David Petruska, Mia Pfitzer, John Rieger, Cheryl Smith, Jeffery Smith, and Stephen Smoller; Maribeth Macica, Sandy Charette, Kim Wegner, Gage Simpson, Jeff Plummer, 2 New Media students and 2 Advanced Manufacturing students)

E. **Board Member Comments**

13. **ANTICIPATED EXECUTIVE SESSION**

Recommend the Board go into Executive Session to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation; as well as the proposed acquisition, sale, or lease of real property.

14. **ADJOURNMENT**
The meeting was called to order at 6:30 PM and James Dexter led the Pledge of Allegiance at the Gick Road Conference Center in Saratoga Springs, New York with the following present:

**Board of Education Members Present:** John Rieger, President; Linda King, Vice President; Michael Erickson, Michael Glass, Frank Grimaldi, Naomi Marsh, Gillette Nash, Dan Nelson, David Petruska, Paul Rice, Cheryl Smith, Jeffrey Smith, Stephen Smoller, and Janine Thomas

**Board of Education Member(s) Absent:** Mia Pfitzer

**Also Present:** James Dexter, District Superintendent; Anthony Muller, Assistant Superintendent; Donna Wisenbur, Director of Human Resources; Nancy DeStefano, Director of Instructional Programs; Heather Shelp, Business Administrator; Michael Nelson, Supervisor of Buildings and Grounds; and Jackie White, Board Secretary.

3.A. Mr. Dexter delivered the Oath of Office to re-elected Board members, Paul Rice and Stephen Smoller; and newly elected Board members, Michael Erickson and Michael Glass.

3.B. The District Superintendent asked for nominations for Board President. On motion made by Mr. Grimaldi and seconded by Ms. Marsh, Mr. John Rieger was nominated for Board President. Mr. Dexter moved the polls to be closed, seconded by Mr. Petruska and unanimously carried. The vote for nomination for John Rieger for Board President was unanimously carried.

The District Superintendent administered the Oath of Office to the Board President.

3.C. The Board President asked for nominations for Board Vice President. On motion made by Mrs. Smith and seconded by Mrs. Thomas, Mrs. Linda King was nominated for Board Vice President. Mr. Rieger closed the nominations for Vice President. With twelve (12) yeas and one (1) nay (Frank Grimaldi), Linda King was elected Board Vice President.

4.A. On motion made by Mrs. Smith, seconded by Mrs. King and unanimously carried, the Board appointed Timothy Place as BOCES Clerk for the period of July 1, 2017 until replaced or until the next organizational meeting in July of 2018, and furthermore to authorize the BOCES Clerk to open bids.

4.B.1. On motion made by Mr. Petruska, seconded by Mr. Grimaldi, the board appointed Amy Moore as District Treasurer for the period July 1, 2017 until replaced or until the next organizational meeting in July of 2018, and that she be bonded under the District’s Public School System Faithful Performance Blanket Position Bond.

4.B.2. As part of the same motion, the Board appointed Heather Shelp as Deputy District Treasurer for the period July 1, 2017 until replaced or until the next organizational meeting in July of 2018, and that she be bonded under the District’s Public School System Faithful Performance Blanket Position Bond.

4.C. As part of the same motion, the Board appointed Jacqueline White as Board Secretary for the period July 1, 2017 until replaced or until the next organizational meeting in July of 2018.
4.D. As part of the same motion, the Board appointed Donna VanSchaick as Claims Auditor for the period July 1, 2017 until replaced or until the next organizational meeting in July of 2018 at the rate of $26.22 per hour.

4.E. As part of the same motion, the Board appointed Girvin & Ferlazzo, PC as the BOCES Attorney for the period July 1, 2017 through June 30, 2018. (Independent Contractor)

4.F. As part of the same motion, the Board appointed Hudson Headwaters Health Network school physician effective July 1, 2017 through June 30, 2018 at a cost of $4,246. (Independent Contractor)

4.G. As part of the same motion, the Board appointed Griffith Dardanelli Architects, PC to provide architectural planning services for the 2017-2018 school year at a cost of $5,500. (Independent Contractor)

4.H.1. As part of the same motion, the Board appointed Timothy Place as Purchasing Agent and authorize Mr. Place to open bids for the period July 1, 2017 until replaced or until the next organizational meeting in July of 2018. The work of final approval of purchase orders and purchasing will be divided between the Purchasing Agent and the Deputy Purchasing Agents as necessary and as directed by the Deputy District Superintendent.

4.H.2. As part of the same motion, the Board appointed David Ashdown, Heather Shelp, and Theresa Pasco as Deputy Purchasing Agents and authorize them to open bids for the period July 1, 2017 until replaced or until the next organizational meeting in July of 2018.

4.I. As part of the same motion, the Board authorized the mileage for Board members for participation in the following activities/meetings:

- 2017-2018 AASBA and SCSBA Meetings
- Volunteer work associated with the Saratoga and Washington County Fairs

4.J. As part of the same motion, the Board appointed Linda King as Legislative Liaison to the New York State School Boards Association.

4.K. As part of the same motion, the Board appointed David Petruska, Delegate; and Mia Pfitzer and John Rieger, Alternates, to the Saratoga County School Board Association for the 2017-2018 school year.

4.L. As part of the same motion, the Board authorized travel expenses for Linda King in association with her duties as the regional representative to the Rural Schools Association.

5.A. On motion made by Mr. Petruska, seconded by Mrs. Smith and unanimously carried, the Board readopted for the 2017-2018 school year, all Board of Education policies in effect during the past school year including the policies as listed below:

- Code of Ethics (5000)
- Purchasing Policy (4060) and Purchasing Procedures (Admin. Regulation 4300)
- Investment Policy (4040)
On motion made by Mr. Grimaldi, seconded by Mr. Petruska and unanimously carried, the Board recommended that funds of the Board of Cooperative Educational Services Washington-Saratoga-Warren-Hamilton-Essex Counties be primarily deposited in the Glens Falls National Bank. The NBT Bank and the Adirondack Trust Company are hereby designated for the deposit of additional monies received or invested by the Treasurer of the above Board in accordance with the amendments of Sections 1719 and 1920 of the New York State Education Law relative to signatures required for all disbursements of money. Said banks are authorized to pay only checks signed by the Treasurer or Deputy Treasurer of said Board effective July 1, 2017 through June 30, 2018.

As part of the same motion, the Board designated the Glens Falls Post Star and the Daily Gazette as its official newspapers for the period July 1, 2017 through June 30, 2018.

As part of the same motion, the Board approved Heather Shelp as the Records Access Officer for the period July 1, 2017 until replaced or until the next organizational meeting in July of 2018.

As part of the same motion, the Board appointed Timothy Place as the Records Management Officer for the period July 1, 2017 until replaced or until the next organizational meeting in July of 2018.

As part of the same motion, the Board appointed Timothy Place and Donna Wisenburn as the Compliance Officers for the 2017-2018 school year for the period July 1, 2017 until replaced or until the next organizational meeting in July of 2018.

As part of the same motion, the Board appointed Michael Nelson as BOCES District LEA for Asbestos related issues.

As part of the same motion, the Board appointed Donna Wisenburn as the HIPAA Privacy Officer for the 2017-2018 school year for the period July 1, 2017 until replaced or until the next organizational meeting in July of 2018.

As part of the same motion, the Board appointed James Dexter, District Superintendent, as the designee authorized to vote for the BOCES representative to the Southern Adirondack Public School Workers’ Compensation Consortium for the 2017-2018 school year.

As part of the same motion, the Board approved Turina Parker as the Chief Emergency Officer for the period July 1, 2017 until replaced or until the next organizational meeting in July of 2018.
6.J. As part of the same motion, the Board approved the following resolution:

WHEREAS, the Board of Education of the Washington-Saratoga-Warren-Hamilton-Essex BOCES wishes to protect the BOCES District, the members of the Board of Education and any school district officers in actions brought against them or in any action or proceeding touching any district property or involving its rights or interests; and

WHEREAS, the Board of Education of the Washington-Saratoga-Warren-Hamilton-Essex BOCES wishes to protect its superintendent, administration, members of the teaching or supervisory staff, member of a committee on special education or subcommittee thereof, surrogate parent, as defined in the regulations of the commissioner of education, any member of the board of education or non-instructional employee in any action or proceeding, other than a criminal prosecution or an action or proceeding brought against him/her by the BOCES, including proceedings before the commissioner of education, arising out of the exercise of his/her powers or the performance of his/her duties; and

WHEREAS, the Board of Education of the Washington-Saratoga-Warren-Hamilton-Essex BOCES wishes to protect its members, employees, officers, authorized volunteers or any other person holding a position by election, appointment or employment in the service of the BOCES, whether or not compensated, in any civil action or proceeding, state or federal, arising out of any alleged act or omission which occurred or allegedly occurred while the employee was acting within the scope of his/her employment or duties with the BOCES.

BE IT RESOLVED, that the benefits and protection afforded provided pursuant to §3811 of the Education Law, shall be available, subject to the procedural requirements set forth therein and,

BE IT FURTHER RESOLVED that the benefits and protections provided pursuant to §18 of the New York State Public Officers Law shall supplement and be available in addition to any defense or indemnification protection conferred by other statutes, rules or regulation, including but not limited to, the protections provided pursuant to Education Law §3811, §3023 and §3028, subject to the procedural requirements set forth therein.

6.K. As part of the same motion, the Board approved the following resolution:

BE IT RESOLVED, that the Washington-Saratoga-Warren-Hamilton-Essex Board of Cooperative Educational Services hereby authorizes continued membership in the “BOCES Educational Consortium”, an association formed by Boards of Cooperative Educational Services from throughout New York State.

7.A. On motion made by Mr. Petruska, seconded by Ms. Marsh and unanimously carried, the Board approved the 2017-2018 schedule of Board regular meeting dates as contained in Appendix I.

7.B. As part of the same motion, the Board designated Tuesday, April 24, 2018 as the date on which each component Board of Education shall conduct a public meeting for the purposes of adopting a public resolution concerning the approval or disapproval of the tentative 2018-2019 BOCES administrative budget and voting for candidates to fill vacant terms on the BOCES Board of Education pursuant to Section 1950 of the Education Law.
8.A. On motion made by Mr. Petruska, seconded by Mrs. Smith and unanimously carried, the Board recommended that the Treasurer and Deputy Treasurer of the BOCES be authorized to use facsimile signature to authenticate checks issued on all BOCES accounts.

8.B. As part of the same motion, the Board recommended that the District Superintendent of Schools be authorized to secure insurance in the forms of compensation, comprehensive liability and an adequate bond for the Treasurers, and the President of the Board is hereby authorized to approve such insurance and bond.

8.C. As part of the same motion, the Board authorized the Deputy District Superintendent of Schools to certify all payrolls for the period July 1, 2017 until replaced or until the next organizational meeting in July of 2018.

8.D. As part of the same motion, the Board designated the District Superintendent of Schools to be the authorized representative of the BOCES to sign and file all applications and certifications for federal and state funds for the period July 1, 2017 through June 30, 2018.

8.E. As part of the same motion, the Board authorized lending up to a maximum of $2,000,000 from the general fund to the special aid fund, and trust and agency fund, as needed for the 2017-2018 school year.

8.F. As part of the same motion, the Board authorized the District Superintendent of Schools to make budgetary transfers between and within functional unit appropriations for the period July 1, 2017 through June 30, 2018.

8.G.1. As part of the same motion, the Board recommended that the District Superintendent of Schools or designee be granted authority to authorize attendance of school personnel at conferences within the budget for the 2017-2018 school year.

8.G.2. As part of the same motion, the Board recommended that the District Superintendent of Schools be granted the authority to authorize Board member expenses and reimbursement pursuant to Policy 1550.

8.G.3. As part of the same motion, the Board recommended that the Deputy District Superintendent of Schools be granted the authority to authorize travel and conference attendance for the District Superintendent.

8.H.1. As part of the same motion, the Board recommended that the District Superintendent of Schools be authorized to employ consultants, presenters, instructional and non-instructional substitutes, and temporary staff.

8.H.2. As part of the same motion, the Board recommended that the District Superintendent of Schools be authorized to fill vacancies and needed positions in anticipation of Board approval for the period July 1, 2017 until the next Organizational Meeting in July 2018.

8.I. As part of the same motion, the Board authorized the District Superintendent, the Deputy District Superintendent, and the Assistant Superintendent to execute agreements and contracts on behalf of the BOCES for the period of July 1, 2017 until the next Organizational Meeting in July 2018.
8.J. As part of the same motion, the Board authorized the Board of Education members to attend any and all Executive Sessions convened by the BOCES Audit Committee.

9. On motion made by Mr. Petruska, seconded by Mr. Rice and unanimously carried, the Board recommended that the mileage rate for the 2017-2018 school year be established at the approved Internal Revenue Service rate (currently $0.535 per mile).

11. On motion made by Mr. Petruska, seconded by Mr. Grimaldi and unanimously carried, the Board approved the minutes for the June 14, 2017 regular meeting of the Board of Education.

14.A. Tony Muller and Nancy DeStefano gave an update on the summer programs and reported on the initial numbers for the fall enrollment.

14.B. The Closing Day Video was shared with the Board.


14.C.2.a. On motion made by Ms. Marsh, seconded by Mr. Petruska and unanimously carried, the Board adopted **Policy 1180 – Duties of the School Physician**.

14.C.2.b. As part of the same motion, the Board adopted **Policy 1305 – Order of Business at Regular Board Meetings**.

14.D. Lin King presented a legislative update.

14.E. As part of the District Superintendent’s remarks, James Dexter presented the following:

- Mr. Dexter thanked the Board members who attended the end of the year ceremonies.
- Reminded the Board that their self evaluation form is in their folder and to please return the completed form by August 1st.
- The Board Workshop is scheduled for Wednesday, August 9th, at 3:00 PM.
- Sign up for the Washington County Fair Booth is available on the BOCES website. BOCES day at the fair is August 25th. Complimentary passes will be giving to Board members who would like to attend.
- Rebranding for the Special Education Department is moving forward. The new tag line is “Exceptional Learners Division”.
- The DS Salary Cap did not pass again this year. Cheryl Smith will be making contact with Cap Region BOCES regarding a DS and a CEO.

15.A. On motion made by Mr. Petruska, seconded by Mr. Grimaldi and unanimously carried, the Board extended the employment agreement by and between the Washington-Saratoga-Warren-Hamilton-Essex Board of Cooperative Educational Services and James P. Dexter, District Superintendent of Schools through June 30, 2020, and approved the amendment to his employment agreement and further authorized the President of the BOCES to execute said amendment. (No change in salary due to statutory limit on district superintendent salaries.)
15.B. On motion made by Mr. Petruska, seconded by Mr. Grimaldi and unanimously carried, the Board recommended to call upon the New York State Legislature to vigorously advocate for the passage of Assembly Bill A.2112 (Nolan) and Senate Bill S.3203 (DeFrancisco) in order to adjust the Salary Cap of BOCES District Superintendents, which has not been adjusted since the 2003-2004 legislative session.

15.C.1. On motion made by Mrs. Smith, seconded by Mr. Petruska and unanimously carried, the Board accepted a $100 monetary donation from Joanne Sole for the Maureen Van Buren Memorial Scholarship Fund.

15.C.2. As part of the same motion, the Board accepted the following vehicle donations for the Automotive Technology class:

- 1990 Mercedes 420SEL donated by William Hogan
- 2005 Ford Escape donated by Robert Van Vranken

15.D. On motion made by Mrs. Smith, seconded by Mrs. King and unanimously carried, the Board adopted the revised District-wide Safety Plan.

15.E. On motion made by Mrs. King, seconded by Mr. Petruska and unanimously carried, the Board approved salaries for Group 5 Other Professional Staff, effective July 1, 2017.

15.F.1. On motion made by Mr. Petruska, seconded by Mrs. Thomas and unanimously carried, the Board approved a Memorandum of Agreement between the Washington-Saratoga-Warren-Hamilton-Essex Counties Board of Cooperative Educational Services and the Saratoga Adirondack BOCES Employees Association Faculty Unit in complete and final settlement of all issues proposed and negotiated for a July 1, 2016 to June 30, 2018 Collective Bargaining Agreement between the parties.

15.F.2. As part of the same motion, the Board approved a Memorandum of Agreement between the Washington-Saratoga-Warren-Hamilton-Essex Counties Board of Cooperative Educational Services and the Saratoga Adirondack BOCES Employees Association School Related Professional (SRP) Unit in complete and final settlement of all issues proposed and negotiated for a July 1, 2016 to June 30, 2018 Collective Bargaining Agreement between the parties.

15.F.3. As part of the same motion, the Board approved a Memorandum of Agreement between the Washington-Saratoga-Warren-Hamilton-Essex Counties Board of Cooperative Educational Services and the WSWHE BOCES Administrators’ Association in complete and final settlement of all issues proposed and negotiated for a July 1, 2017 to June 30, 2020 Professional Agreement between the parties.

15.F.4. As part of the same motion, the Board accepted a letter of resignation from Keaysie Carpenter effective August 31, 2017 and approved the agreement between the BOCES and Ms. Carpenter dated June 27, 2017. The District Superintendent and President of the Board are hereby authorized to execute said Agreement.
16.A.1. On motion made by Mr. Petruska, seconded by Mrs. King and unanimously carried, the Board created the positions listed below, pending enrollment and/or district request:

**CERTIFIED POSITION(S)**

<table>
<thead>
<tr>
<th>POSITION</th>
<th>EFFECTIVE DATE</th>
<th>PROGRAM/LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>School Library Media Specialist, Full-time</td>
<td>September 1, 2017</td>
<td>School Library Systems Gick Road</td>
</tr>
</tbody>
</table>

16.A.2. As part of the same motion, the Board created one (1) Financial Support Specialist position and abolish one (1) Payroll Specialist position effective July 7, 2017.

16.A.3. As part of the same motion, the Board rescinded a previous appointment for Ronald King to a 2017 ESY 30 day Teaching Assistant position effective June 28, 2017.

16.A.4. As part of the same motion, the Board approved a change in end date for John Bates for his extra duty as Mentor to Elizabeth Smith from May 22, 2017 to June 23, 2017.

16.A.5. As part of the same motion, the Board approved a change in the number of curriculum hours for Erin Moreland, Queensbury Regional Summer School Teacher, from 4 hours to 7 hours effective June 1, 2017 through July 15, 2017.

16.A.6. As part of the same motion, the Board approved a change in employment status for Catherine Nardone, per diem School Social Worker for up to 4 days per week, from April 6, 2017 through June 30, 2017, as needed, to for up to 5 days per week, from May 1, 2017 through June 30, 2017.

16.A.7. As part of the same motion, the Board approved the following changes in staff appointments for the 2017 Regional Academic Summer School Program at the Granville CSD effective July 5, 2017 through August 18, 2017:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Sections From</th>
<th>Sections To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Conlin, Shelley</td>
<td>Social Studies</td>
<td>2 – 2hr</td>
<td>1- 2hr</td>
</tr>
<tr>
<td>Irion, John</td>
<td>Physical Education</td>
<td>1 – 1hr</td>
<td>---</td>
</tr>
</tbody>
</table>

16.A.8. As part of the same motion, the Board approved the following changes in staff appointments for the 2017 Regional Academic Summer School Program at the Queensbury UFSD effective July 5, 2017 through August 18, 2017:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Sections From</th>
<th>Sections To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sheehan, Michael</td>
<td>Innovation</td>
<td>4 – 1hr</td>
<td>----</td>
</tr>
</tbody>
</table>

16.A.9. As part of the same motion, the Board approved a change in employment status for Julia Winchip from a full-time, 12-month, provisional position to a full-time permanent position with a 26-week probationary period in the Accountant area effective June 19, 2017 through December 10, 2017.
16.A.10. As part of the same motion, the Board approved a change in employment status for Erin McCarty, Adult LPN Instructor, from 50 hours effective May 8, 2017 through June 30, 2017 to 50 hours per week effective May 8, 2017 through June 30, 2017.

16.A.11. As part of the same motion, the Board approved a change in end date for Michael Cirelli, part-time (50%), long term substitute in the Home Economics/Foods area, from June 30, 2017 to June 12, 2017.

16.B.1. On motion made by Mr. Petruska, seconded by Mr. Grimaldi and unanimously carried, the Board accepted with appreciation and regret the retirement resignation of Andrew Esperti from a full-time position in the Teaching Assistant tenure area effective July 1, 2017 with the last paid day of work June 23, 2017. Mr. Esperti has completed over 18 year of service with the BOCES.

16.C.1. On motion made by Mr. Petruska, seconded by Mrs. King and unanimously carried, the Board accepted the following staff resignations from the 2017 Extended School Year Program, effective dates as noted:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Berg, Courtney</td>
<td>Teaching Assistant</td>
<td>6/28/17</td>
</tr>
<tr>
<td>Esperti, Andrew</td>
<td>Teaching Assistant</td>
<td>6/28/17</td>
</tr>
<tr>
<td>Fugaro, Lorelei</td>
<td>Teacher</td>
<td>6/28/17</td>
</tr>
<tr>
<td>Reardon, Susan</td>
<td>Teaching Assistant</td>
<td>6/28/17</td>
</tr>
<tr>
<td>Reardon, Susan</td>
<td>Teacher</td>
<td>6/28/17</td>
</tr>
<tr>
<td>Scanlan, Jane</td>
<td>Teaching Assistant</td>
<td>6/28/17</td>
</tr>
<tr>
<td>Yeager, Colleen</td>
<td>Teacher Aide</td>
<td>6/12/17</td>
</tr>
</tbody>
</table>

16.C.2. As part of the same motion, the Board accepted the following staff resignations from the 2017 Regional or Success (Enrichment) Summer Programs:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Program</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Herbold, Kathleen</td>
<td>Teacher</td>
<td>HF Regional</td>
<td>6/14/17</td>
</tr>
</tbody>
</table>

16.C.3. As part of the same motion, the Board accepted the resignation of Richard McNulty from a full-time position in the Social Work Associate tenure area effective end of business on June 23, 2017.

16.C.4. As part of the same motion, the Board accepted the resignation of Tamara Halford from a full-time position in the Practical Nursing area in the Article 19 Adult Nursing Program effective June 30, 2017.

16.C.5. As part of the same motion, the Board accepted the resignation of Brooke Einig from a full-time position in the Special Education tenure area effective June 30, 2017.

16.C.6. As part of the same motion, the Board accepted the resignation of Ryan Haley from a full-time position in the MicroComputer Specialist area effective end of business on June 30, 2017.

16.C.7. As part of the same motion, the Board accepted the resignation of Kathleen Hubert from a full-time position in the Payroll Specialist area effective end of business on July 6, 2017.
16.C.8. As part of the same motion, the Board accepted the resignation of Phillip Sherotov from a full-time position in the Network Analyst area effective end of business on July 14, 2017.

16.C.9. As part of the same motion, the Board accepted the resignation of Cheryl Horning from a full-time position in the Teacher of English to Speakers of Other Languages tenure area effective August 31, 2017.

16.D.1. On motion made by Mrs. Smith, seconded by Mrs. Thomas and unanimously carried, the Board appointed Susan Stone to a full-time, four (4) year probationary position in the Business and Entrepreneurship tenure area effective September 1, 2017 through August 31, 2021, contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout her probationary period consistent with the requirements of Education Law Sections 3012 and 3014. Ms. Stone has an Initial certificate pending in the Business and Entrepreneurship area, as determined by NYSED. Her salary will be based on step 8 of the salary schedule - $42,782.

16.D.2. As part of the same motion, the Board appointed Monica Moran to a full-time, four (4) year probationary position in the Special Education tenure area effective September 1, 2017 through August 31, 2021, contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout her probationary period consistent with the requirements of Education Law Sections 3012 and 3014. Ms. Moran has an Initial certificate in the Students with Disabilities 7-12 Generalist area pending. Her salary will be based on step 3 of the salary schedule - $38,708.

16.D.3. As part of the same motion, the Board appointed Jennifer Osborn to a full-time, four (4) year probationary position in the Special Education tenure area effective September 1, 2017 through August 31, 2021. Ms. Osborn has a Professional certificate in the Students with Disabilities 7-12 Generalist area dated October 7, 2016. Her salary will be based on step 2 of the salary schedule - $37,950.

16.D.4. As part of the same motion, the Board appointed Lindsay Ochal to a full-time, four (4) year probationary position in the Special Education tenure area effective September 1, 2017 through August 31, 2021, contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout her probationary period consistent with the requirements of Education Law Sections 3012 and 3014. Ms. Ochal has Professional certificates in the Students with Disabilities B-2, Students with Disabilities 1-6, and Students with Disabilities 5-9 areas dated March 10, 2016. Her salary will be based on step 4 of the salary schedule - $39,483.

16.D.5. As part of the same motion, the Board appointed Amanda Sander to a full-time, four (4) year probationary position in the School Social Worker tenure area effective September 1, 2017 through August 31, 2021, pending completion of certification requirements. Ms. Sander has a Provisional certificate pending in the School Social Worker area. Her salary will be based on step 1 of the salary schedule - $37,205.

16.D.7. As part of the same motion, the Board appointed Elizabeth Smith to a full-time, four (4) year probationary position in the School Counselor tenure area effective September 1, 2017 through August 31, 2021. Ms. Smith has a Provisional certificate in the School Counselor area dated May 18, 2016 through August 31, 2021. Her salary will be based on step 3 of the salary schedule - $38,708.
16.D.8. As part of the same motion, the Board appointed Deidre Convery-Bernard to a full-time three (3) year probationary position in the Speech and Hearing Handicapped (Language Disabilities) tenure area effective September 1, 2017 through August 31, 2020 (with credit for prior tenure in New York State). Ms. Convery-Bernard has a Permanent certificate in the Speech and Hearing Handicapped (Language Disabilities) area effective September 1, 2000. Her salary will be based on step 15 of the salary schedule - $50,727.

16.D.9. As part of the same motion, the Board appointed Amy McElhinney as a term Elementary Teacher assigned to teach Gifted Education, effective September 1, 2017 and terminating no later than June 30, 2018, subject to the agreement dated July 12, 2017 and pending completion of requirements for the Gifted Education extension. Ms. McElhinney has an Initial certificate in the Childhood Education area effective May 5, 2017 through August 31, 2021. Her salary will be based on step 14 of the salary schedule - $49,140.

16.D.10. As part of the same motion, the Board appointed Rhonda Kozlow to a full-time, 26-week probationary position in the School Nurse area effective September 1, 2017 through March 2, 2018. Ms. Kozlow has a Registered Professional Nurse License expiring May 2020. Her salary will be based on step 13 of the salary schedule - $25,904.

16.D.11. As part of the same motion, the Board appointed Rebecca Carnevalla to a part-time (50%) term position in the School Counselor area effective September 1, 2017 through June 30, 2018, as needed. Ms. Carnevalla has a Provisional certificate in the School Counselor area dated May 17, 2017 through August 31, 2022. Her salary will be based on step 2 of the salary schedule - $37,950.

16.D.12. As part of the same motion, the Board appointed Marcia Miller to a full-time, 12-month provisional position in the Information Processing Specialist area (pending civil service qualification) effective July 1, 2017. Her salary will be based on step 12 of the salary schedule - $33,475.

16.D.13. As part of the same motion, the Board appointed Daniel Giacumo to a full-time, 12-month provisional position (pending civil service qualification) in the MicroComputer Specialist area effective July 24, 2017. His salary will be prorated based on step 2 of the salary schedule - $34,378.

16.D.14. As part of the same motion, the Board appointed Dylan Johnston to a full-time, 12-month provisional position (pending civil service classification) in the Information Technology Assistant area effective July 10, 2017. His salary will be prorated based on $28,897.

16.D.15. As part of the same motion, the Board appointed Michael Perry to a temporary term hourly position in the non-competitive Network Analyst area effective June 27, 2017 through August 24, 2017, as needed, at an hourly rated based on step 1 of the salary schedule - $ 41,475.
16.E.1. On motion made by Mrs. King, seconded by Mrs. Thomas and unanimously carried, the Board approved per diem employment at the applicable **2016-17** hourly/per diem rate (unless otherwise noted) for the staff listed below:

<table>
<thead>
<tr>
<th>Name</th>
<th>Program</th>
<th>Maximum Hours/Days</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amodeo, Christine</td>
<td>Adult Literacy (Article 19) – GRASp and Literacy Instruction</td>
<td>up to 1 hour 06/05/17-06/09/17</td>
</tr>
<tr>
<td>Finch, Frank</td>
<td>Adult Literacy (Article 19) – Literacy Instruction</td>
<td>up to 13.5 hours 05/15/17-06/09/17</td>
</tr>
<tr>
<td>Gabriele, Frances</td>
<td>New Visions Health Occ - CTE graduation</td>
<td>up to 2 hours 06/16/17-06/17/17</td>
</tr>
<tr>
<td>Gillani, Shazima</td>
<td>Adult Literacy (Article 19) – Literacy Instruction</td>
<td>up to 3 hours 05/22/17-06/09/17</td>
</tr>
<tr>
<td>Jones, Diane</td>
<td>Adult Literacy (Article 19) – Literacy Instruction</td>
<td>up to 35.5 hours 10/31/16-06/17/17</td>
</tr>
<tr>
<td>LaPier, Dawn</td>
<td>New Visions Health Occ - CTE graduation</td>
<td>up to 2 hours 06/16/17-06/17/17</td>
</tr>
<tr>
<td>Marcellus, Lisa</td>
<td>Data Specialist - District Data Services</td>
<td>up to 4.75 hours 05/22/17-06/01/17</td>
</tr>
<tr>
<td>Morgan, Elizabeth</td>
<td>TESOL – Additional Duties</td>
<td>up to 2 days 05/25/17-06/14/17</td>
</tr>
<tr>
<td>Yeager, Colleen</td>
<td>Substitute Secretary to Principal-Graduation</td>
<td>up to 6 hours 06/13/17</td>
</tr>
</tbody>
</table>

16.E.2. As part of the same motion, the Board approved per diem employment at the applicable **2017-18** hourly/per diem rate (unless otherwise noted) for the staff listed below:

<table>
<thead>
<tr>
<th>Name</th>
<th>Program</th>
<th>Maximum Hours/Days</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bruno, Kerri</td>
<td>Cosmetology Instructor - Summer Program</td>
<td>up to 15 days 07/03/17-07/24/17</td>
</tr>
<tr>
<td>Chandler, Nathan</td>
<td>School Social Worker - New student intakes</td>
<td>up to 3 days 07/03/17-08/31/17</td>
</tr>
<tr>
<td>Choppa, Brene</td>
<td>Cosmetology Instructor – Summer Program</td>
<td>up to 15 days 07/03/17-07/24/17</td>
</tr>
<tr>
<td>Corrigan, Jessi</td>
<td>School Social Worker–New student Intakes</td>
<td>up to 3 days 07/03/17-08/31/17</td>
</tr>
<tr>
<td>Pfeiffer, J'aime</td>
<td>Coordinator, School Library Services and additional duties</td>
<td>up to 10 days 07/01/17-06/30/18</td>
</tr>
</tbody>
</table>
16.E.3. As part of the same motion, the Board appointed staff listed below to the **2017-2018** Employment Training for Adult Programs (ETA) (contingent upon funding and enrollment), at the indicated hourly rate:

**Basic Adult Education – TASC**
(Staff may only serve in one title per exam)

<table>
<thead>
<tr>
<th>Name</th>
<th>Title/Program</th>
<th>Rate (per exam)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ernst, Linda</td>
<td>TASC Examiner</td>
<td>$227</td>
</tr>
<tr>
<td>Ernst, Linda</td>
<td>TASC Alternate Examiner</td>
<td>$175</td>
</tr>
<tr>
<td>Ernst, Linda</td>
<td>TASC Proctor</td>
<td>$125</td>
</tr>
<tr>
<td>Pinter, George</td>
<td>TASC Examiner</td>
<td>$227</td>
</tr>
<tr>
<td>Pinter, George</td>
<td>TASC Alternate Examiner</td>
<td>$175</td>
</tr>
<tr>
<td>Pinter, George</td>
<td>TASC Proctor</td>
<td>$125</td>
</tr>
<tr>
<td>Ross-Hager, Dale</td>
<td>TASC Examiner</td>
<td>$227</td>
</tr>
<tr>
<td>Ross-Hager, Dale</td>
<td>TASC Alternate Examiner</td>
<td>$175</td>
</tr>
<tr>
<td>Ross-Hager, Dale</td>
<td>TASC Proctor</td>
<td>$125</td>
</tr>
<tr>
<td>VanZandt, Nicole</td>
<td>TASC Examiner</td>
<td>$227</td>
</tr>
<tr>
<td>VanZandt, Nicole</td>
<td>TASC Alternate Examiner</td>
<td>$175</td>
</tr>
<tr>
<td>VanZandt, Nicole</td>
<td>TASC Proctor</td>
<td>$125</td>
</tr>
<tr>
<td>Wright, Deborah</td>
<td>TASC Proctor</td>
<td>$125</td>
</tr>
</tbody>
</table>

**Basic Adult Education – TASC**

<table>
<thead>
<tr>
<th>Name</th>
<th>Program</th>
<th>Hrs/Wk</th>
<th>Dates</th>
<th>Rate (per hr)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ernst, Linda</td>
<td>TASC Clerk</td>
<td>up to 50hrs</td>
<td>07/01/17-06/30/18</td>
<td>$15.39</td>
</tr>
</tbody>
</table>

16.E.4. As part of the same motion, the Board appointed staff listed below, to the **2016-2017** Gifted and Talented Enrichment Program (contingent upon funding and enrollment) with the maximum number of hours indicated below as needed, at the indicated rate:

**On Site Coordinator**
*Rate of $27 per hour*

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
<th>Max # of Hours</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bini, Beth</td>
<td>Westmere Elem STEM</td>
<td>up to 5.5hrs</td>
<td>04/26/17-05/10/17</td>
</tr>
<tr>
<td>Malanga, Alicia</td>
<td>Farnsworth MS STEM</td>
<td>up to 4hrs</td>
<td>04/28/17-05/02/17</td>
</tr>
</tbody>
</table>

**Language and Culture Resource Center (LCRC)**
*Instructional and Curriculum Rate of $30 per hour*

<table>
<thead>
<tr>
<th>Name</th>
<th>Program</th>
<th>Max # of Hours</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chou, Lee-Hua (Maria)</td>
<td>Chinese</td>
<td>up to 19hrs</td>
<td>04/11/17-06/30/17</td>
</tr>
<tr>
<td>Li, Xi (Sharon)</td>
<td>Chinese</td>
<td>up to 16.5hrs</td>
<td>05/10/17-05/25/17</td>
</tr>
</tbody>
</table>

**STEM Integration Programs**
*Instructional and Curriculum Rate of $30 per hour*

<table>
<thead>
<tr>
<th>Name</th>
<th>Program</th>
<th>Max # of Hours</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brayton, Dan</td>
<td>Southern Adirondack PTECH STEM</td>
<td>up to 1hr</td>
<td>10/01/16-06/30/17</td>
</tr>
<tr>
<td>Gallagher, Mike</td>
<td>Saratoga High School PTECH STEM</td>
<td>up to 15hrs</td>
<td>09/17/16-09/25/16</td>
</tr>
</tbody>
</table>
16.E.5. As part of the same motion, the Board appointed staff listed below, to the 2017-2018 Gifted and Talented Enrichment Program (contingent upon funding and enrollment) with the maximum number of hours indicated below as needed, at the indicated rate:

**STEM Academy**

**Instructional and Curriculum Rate of $30 per hour**

<table>
<thead>
<tr>
<th>Name</th>
<th>Program</th>
<th>Max # of Hours</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brayton, Dan</td>
<td>Beginning Robotics &amp; Coding</td>
<td>up to 24hrs</td>
<td>07/01/17-08/11/17</td>
</tr>
<tr>
<td>Brayton, Dan</td>
<td>Ways We Get Around</td>
<td>up to 21hrs</td>
<td>07/10/17-07/27/17</td>
</tr>
<tr>
<td>Carney, Sarah</td>
<td>Chamber Ensemble for Orchestra</td>
<td>up to 45hrs</td>
<td>07/01/17-08/11/17</td>
</tr>
<tr>
<td>Chilrud, Jennifer</td>
<td>Tinker, Maker, DIY</td>
<td>up to 45hrs</td>
<td>07/01/17-08/11/17</td>
</tr>
<tr>
<td>Craner, Heather</td>
<td>Camp Wonderocity</td>
<td>up to 45hrs</td>
<td>07/01/17-08/11/17</td>
</tr>
<tr>
<td>Plata, Lisa</td>
<td>The Science Chef</td>
<td>up to 45hrs</td>
<td>07/01/17-08/11/17</td>
</tr>
</tbody>
</table>

16.E.6. As part of the same motion, the Board appointed the following staff to the Special Education Extended School Year Program, effective June 29, 2017 through August 11, 2017 (up to 30 days, unless otherwise noted).

**Assistive Technology**
Claypool, Olivia (11.5 days)

**Crisis Intervention Worker**
Fana, Diane

**Mental Health Counselor**
Ross, Brieanne

**Occupational Therapist**
Becker, Mari
Deluke, Maureen (13 days)
Keenan, Cathy (13 days)

**Physical Therapist**
Donohue, Kathleen (25 days)
Loomis, Susan (19 days)

**School Nurse**
Bernard-Gusto, Bianca (19 days)
Johnston, Sue
Kozlow, Rhonda

**School Social Worker**
Ferlise-Clark, Christina (16 days)
Forsyth, Maureen
Hall, Laurie (13 days)
Johnson, Laura
Navatka, Rita
Pierce, Alicia
Piotrowski, Paul
Rock, Tim

**Social Work Associate**
Brayton, Jon
Hallenbeck, Stacey

**Special Education Teacher**
Law, Michelle
Teacher of the Speech and Language Disabled
Fountaine, Kelly
Kuzmich, Jennifer
Matthews, Erin
Schmiel, Katherine
Sprague, Leeanne

Teacher of the Deaf and Hearing Handicapped
Burchfield, Kris (up to 4hrs/wk)

Teacher of the Visually Impaired
Hill, Wendy (25 days)
Kennedy, Joanne (4 days)

Teaching Assistant
Keep, Kathleen
Hayes, Sarah
Merrithew, Heidi

Teacher Aide
Parker, Linda

16.E.7. As part of the same motion, the Board appointed the following additional staff for the 2017 Regional Academic Summer School Program at the Hudson Falls CSD pending enrollment confirmation effective July 5, 2017 through August 18, 2017, as needed:

<table>
<thead>
<tr>
<th>Name</th>
<th>Subject</th>
<th>Sections</th>
<th># of 2hr</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graney, Sean</td>
<td>Social Studies</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>Havern, Chris</td>
<td>Special Education/Resource Room</td>
<td>.5</td>
<td></td>
</tr>
<tr>
<td>LaCross, Alicia</td>
<td>Science</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>Moran, Monica</td>
<td>ELA</td>
<td></td>
<td>1</td>
</tr>
<tr>
<td>Santerre, Ritch</td>
<td>Math</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>Thompson, Sue</td>
<td>Math</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>Williams, Olivia</td>
<td>Math</td>
<td></td>
<td>2</td>
</tr>
</tbody>
</table>

16.E.8. Recommend the Board appoint the following additional staff for the 2017 Summer Academy at the Queensbury UFSD pending enrollment confirmation effective July 5, 2017 through August 10, 2017, as needed.

Aides
VanWie, Brooke

16.E.9. As part of the same motion, the Board appointed the following additional staff for the 2017 Summer Success Program at the Hudson Falls CSD pending enrollment confirmation effective July 5, 2017 through July 27, 2017, as needed.

Teacher Aides
Cleveland, Sherry
Morgan, Amanda

16.E.10. As part of the same motion, the Board appointed Jennifer Hayes as Principal for the 2017 Summer Success Program at the Glens Falls City SD effective July 5, 2017 through August 10, 2017, at the rate of $3780.
16.E.11. As part of the same motion, the Board appointed Arthur Corlew as 2nd Principal for the 2017 Summer Success Program at the Glens Falls City SD effective July 5, 2017 through August 10, 2017, at the rate of $1000.

16.E.12. As part of the same motion, the Board appointed staff listed below to Advisor positions, pending enrollment, for the 2016-2017 school year at the annual rate of $1,294; unless otherwise noted. Payment upon conclusion of activities for 2016-17 school year.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Choppa, Brene</td>
<td>Skills USA/Building F- SAEC</td>
</tr>
</tbody>
</table>

16.E.13. As part of the same motion, the Board appointed staff listed below for Curriculum Writing for up to 12 hours effective June 26, 2017 through June 27, 2017 at the rate of $34 per hour:

- Bitzer, Shannon
- Leonhardt, Emily
- Rebisz, Helen

16.E.14. As part of the same motion, the Board appointed staff listed below for Curriculum Writing for up to the hours indicated effective July 1, 2017 through August 31, 2017 at the rate of $34 per hour:

- Ackerman, Susan (156hrs)
- Bazarnick, Joe (168hrs)
- Bennett, Carly (108hrs)
- Benware, Christine (138hrs)
- Bruno, Kerri (18hrs)
- Buckley, John (18hrs)
- Bull, Georgianna (168hrs)
- Clancy, Maureen (66hrs)
- Connor, Kaitlyn (168hrs)
- Dady, Mikey (156hrs)
- Fleischut, Doug (30hrs)
- Flynn, Dennis (36hrs)
- Gates, Andrew (156hrs)
- Glover, Lexi (102hrs)
- Horgan, Mollie (18hrs)
- Kittel, Dan (36hrs)
- Landrey, Owen (156hrs)
- Leonhardt, Emily (78hrs)
- Maddalla, Michelle (168hrs)
- Meeker, Carol (168hrs)
- Moran, Jennifer (168hrs)
- Morris, Michele (60hrs)
- Pearl, Tina (168hrs)
- Rebisz, Helen (60hrs)
- Recott, Jeff (36hrs)
- Rossi, Diane (60hrs)
- Skeans, Hillary (126hrs)
- Slavin, Melissa (126hrs)
- Vandenberg, John (18hrs)
- Zabielski, Paul (36hrs)

16.E.15. As part of the same motion, the Board appointed Jolie O’Brien for up to 60 hours for curriculum writing work at the curriculum development rate of $34 per hour effective July 1, 2017 through August 31, 2017.

16.E.16. As part of the same motion, the Board appointed additional staff listed below for the Regional Curriculum Development Program for Hudson Falls K-8 Literacy Academy for up to a maximum of 24 hours effective June 27, 2017 through June 30, 2017, at the rate of $30 per hour:

- Spizzo, LaPan, Debra
- Wolfe, Jennifer

16.E.17. As part of the same motion, the Board appointed Elizabeth Barrett as an Educational Specialist for up to 5 additional sessions effective April 10, 2017 through June 30, 2017, at the rate of $500 per session.
16.E.18. As part of the same motion, the Board appointed Michael Sgambelluri as a Presenter for Certification Training for up to 7 2hr sessions effective July 1, 2017 through June 30, 2018, at the rate of $200 per session.

16.E.19. As part of the same motion, the Board appointed Michael Sgambelluri as a Presenter for DASA Certification Training for up to 11 full day sessions effective July 13, 2017 through June 30, 2018, at the rate of $500 per session.

16.E.20. As part of the same motion, the Board appointed Linda Beck-Fragale as Presenter for DASA Certification Training for up to 22 3hr sessions effective July 1, 2017 through June 30, 2018, at the rate of $250 per session.

16.E.21. As part of the same motion, the Board appointed Debra Nuttall, TCI Trainer for up to 45 days effective July 1, 2017 through June 30, 2018, at the per diem rate of $350.

16.E.22. As part of the same motion, the Board appointed Michele Powers, TCI Trainer for up to an additional 3.5 days effective April 1, 2017 through June 30, 2017, at the per diem rate of $275.

16.E.23. As part of the same motion, the Board appointed Lynn Tusa, as Audiologist, for up to 40 days, effective July 1, 2017 through June 30, 2018, as needed, at the rate of $200 per evaluation and $35 per hour for direct services.

16.E.24. As part of the same motion, the Board appointed Mary Sheldon Price as Special Projects Consultant to provide Speech/Language Pathology Medicaid supervision for up to 50 days effective July 1, 2017 through June 30, 2018, at the per diem rate of $275.

16.E.25. As part of the same motion, the Board appointed Thomas McGowan as Interim Supervisor for the Adult LPN Program, effective June 26, 2017 through September 15, 2017, at the per diem rate of $400.

16.E.26. As part of the same motion, the Board appointed Hillary Brewer as a Regional Certification Officer Consultant for up to 40 hours, as needed, effective July 2, 2017 through September 1, 2017, at the rate of $43.75 per hour.

16.E.27. As part of the same motion, the Board appointed Administrative Substitutes as listed below for the 2017-18 school year as needed:

Behrens, Richard Hunter, Jon
Burns, Kathleen McGowan, Thomas
Terry, David
Alyward, Brian

16.E.28. As part of the same motion, the Board appointed Marcia Whitney as a Special Projects Administrator for School Improvement effective July 1, 2017 through June 30, 2018, as needed, at the rate of $350 per day.

17.A. Cheryl Smith reported for the Audit Committee.

17.B. On motion made by Mrs. Smith, seconded by Mrs. King and unanimously carried, the Board approved the cash disbursements for the month of June 2017.
17.C.1. On motion made by Mrs. King, seconded by Mrs. Smith and unanimously carried, the Board approved the Financial Report for the month of April 2017.

17.C.2. As part of the same motion, the Board approved the Appropriations and the Budget Status Reports for the month of May 2017.

17.D. On motion made by Mr. Petruska, seconded by Mrs. Thomas and unanimously carried, the Board approved the extension for Banking Services with Glens Falls National Bank and Trust Company for the period July 1, 2017 through June 30, 2018.

17.E. On motion made by Mr. Petruska, seconded by Mr. Grimaldi and unanimously carried, the Board approved the following resolution for participation in the Erie 1 BOCES 2017-2018 NYS Instructional Technology Contract Consortium statewide agreement:


WHEREAS, The Washington-Saratoga-Warren-Hamilton-Essex BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the Washington-Saratoga-Warren-Hamilton-Essex BOCES Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned software/learning packages, and,

BE IT FURTHER RESOLVED, That the Washington-Saratoga-Warren-Hamilton-Essex BOCES Board of Education agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,
BE IT FURTHER RESOLVED, That the Washington-Saratoga-Warren-Hamilton-Essex BOCES Board of Education agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

17.F. On motion made by Mr. Grimaldi, seconded by Mr. Rice and unanimously carried, the Board approved the following class room leases for 2017-2018:

<table>
<thead>
<tr>
<th>School District</th>
<th>Type</th>
<th># Room</th>
<th>Lease Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fort Ann</td>
<td>Special Needs</td>
<td>1</td>
<td>$15,585</td>
</tr>
<tr>
<td>Fort Edward</td>
<td>Special Needs</td>
<td>1</td>
<td>$15,585</td>
</tr>
<tr>
<td>Saratoga Springs</td>
<td>Special Needs</td>
<td>2</td>
<td>$31,170</td>
</tr>
<tr>
<td>South Glens Falls</td>
<td>Special Needs</td>
<td>1</td>
<td>$15,585</td>
</tr>
<tr>
<td>Argyle</td>
<td>Distance Learning</td>
<td>1</td>
<td>$1,065</td>
</tr>
<tr>
<td>Cambridge</td>
<td>Distance Learning</td>
<td>1</td>
<td>$1,065</td>
</tr>
<tr>
<td>Corinth</td>
<td>Distance Learning</td>
<td>1</td>
<td>$1,065</td>
</tr>
<tr>
<td>Fort Ann</td>
<td>Distance Learning</td>
<td>1</td>
<td>$1,065</td>
</tr>
<tr>
<td>Fort Edward</td>
<td>Distance Learning</td>
<td>1</td>
<td>$1,065</td>
</tr>
<tr>
<td>Galway</td>
<td>Distance Learning</td>
<td>2</td>
<td>$2,130</td>
</tr>
<tr>
<td>Glens Falls</td>
<td>Distance Learning</td>
<td>1</td>
<td>$1,065</td>
</tr>
<tr>
<td>Granville</td>
<td>Distance Learning</td>
<td>1</td>
<td>$1,065</td>
</tr>
<tr>
<td>Hadley Luzerne</td>
<td>Distance Learning</td>
<td>1</td>
<td>$1,065</td>
</tr>
<tr>
<td>Hartford</td>
<td>Distance Learning</td>
<td>1</td>
<td>$1,065</td>
</tr>
<tr>
<td>Hudson Falls</td>
<td>Distance Learning</td>
<td>1</td>
<td>$1,065</td>
</tr>
<tr>
<td>Indian Lake</td>
<td>Distance Learning</td>
<td>1</td>
<td>$1,065</td>
</tr>
<tr>
<td>Johnsbury</td>
<td>Distance Learning</td>
<td>1</td>
<td>$1,065</td>
</tr>
<tr>
<td>Mechanicville</td>
<td>Distance Learning</td>
<td>1</td>
<td>$1,065</td>
</tr>
<tr>
<td>Salem</td>
<td>Distance Learning</td>
<td>1</td>
<td>$1,065</td>
</tr>
<tr>
<td>Saratoga Springs</td>
<td>Distance Learning</td>
<td>1</td>
<td>$1,065</td>
</tr>
<tr>
<td>Schuylerville</td>
<td>Distance Learning</td>
<td>3</td>
<td>$3,195</td>
</tr>
<tr>
<td>South Glens Falls</td>
<td>Distance Learning</td>
<td>1</td>
<td>$1,065</td>
</tr>
<tr>
<td>Warrensburg</td>
<td>Distance Learning</td>
<td>1</td>
<td>$1,065</td>
</tr>
<tr>
<td>Whitehall</td>
<td>Distance Learning</td>
<td>1</td>
<td>$1,065</td>
</tr>
</tbody>
</table>

17.G. On motion made by Mrs. King, seconded by Mr. Petruska and unanimously carried, the Board extended the contract for an additional one (1) year, July 18, 2017 - July 17, 2018 with Brigar X-Press Solutions dba Digital X-Press for Printing of NYS Common Core Curriculum Modules for ELA, Social Studies & Math Pre-K-12 with an Online Ordering System. This bid #145-16 was awarded at the July 2016 Board meeting.

17.H. On motion made by Mrs. Smith, seconded by Mr. Petruska and unanimously carried, the Board approved the following resolution:

Whereas a mandate relief measure was enacted in the 2013-14 budget by New York State to exempt school districts from the requirement to maintain an internal audit function and Education Law 2116-B was amended to include language relative to this exemption; and Whereas the New York State Education Department Office of Management Services provided guidance that BOCES can also partake in this exemption and created a certification form for BOCES to use to document eligibility; and Whereas WSWHE BOCES qualifies for this exemption; and Whereas the WSWHE
BOCES Board Audit Committee met and considered this mandate relief and is recommending adopting this resolution; Be it resolved that the WSWHE BOCES shall adopt the mandate relief measure first enacted in the 2013-14 New York State Budget and shall not conduct an Internal Audit during 2017-18 and confirms the certification that was required to be filed with SED by June 30, 2017.

17.I. On motion made by Mr. Grimaldi, seconded by Mrs. King and unanimously carried, the Board approved the Property/Casualty Insurance Program through McPhillips Insurance Agency from July 1, 2017 through June 30, 2018 at a cost of $213,160.76.

17.J. On motion made by Mr. Glass, seconded by Mr. Erickson and unanimously carried, the Board declared surplus and authorized disposal pursuant to Board Policy 4070: Personal Property Accountability as follows:

<table>
<thead>
<tr>
<th>Qty</th>
<th>Description with Model/Serial Number, etc.</th>
<th>BOCES ID Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Ice Machine</td>
<td>12213/000996</td>
</tr>
<tr>
<td>1</td>
<td>3045 Copier</td>
<td>48847/000724</td>
</tr>
<tr>
<td>1</td>
<td>Brother Fax</td>
<td>70022</td>
</tr>
<tr>
<td>1</td>
<td>Strut Compressor</td>
<td>11346</td>
</tr>
</tbody>
</table>

17.K. On motion made by Mr. Petruska, seconded by Mr. Erickson and unanimously carried, the Board approved the following resolution:

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the Washington-Saratoga-Warren-Hamilton-Essex BOCES, an educational/municipal corporation (hereinafter the “Participant”) is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the “Program”) in the areas mentioned above; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES’ standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.
BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

18.A. **July 9 – July 11, 2017 ~**
2017 Rural Schools Association Conference “From Cutting Costs to Cutting Edge” at the Otesaga Hotel, Cooperstown, New York.

18.B. **August 9, 2017 ~**
Board of Education Workshop at 3:00 PM, followed by the Regular Meeting of the Board of Education at 6:30 PM. Both meetings will be at the Gick Road Conference Center.

18.C. **September 13, 2017 ~**
Regular Meeting of the Board of Education at Gick Road; 6:30 PM

19. On motion made by Mrs. Smith, seconded by Mrs. King and unanimously carried, the Board adjourned and went into Executive Session at 8:28 PM to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

On motion made by Mr. Grimaldi, seconded by Mrs. Thomas and unanimously carried, the Board returned to regular session and adjourned at 9:01 PM.
Respectfully submitted,

Jackie White, Secretary  
Washington-Saratoga-Warren-Hamilton-Essex  
Board of Cooperative Educational Services

Timothy Place, Clerk  
Washington-Saratoga-Warren-Hamilton-Essex  
Board of Cooperative Educational Services
WASHINGTON-SARATOGA-WARREN-HAMILTON-ESSEX
BOARD OF COOPERATIVE EDUCATIONAL SERVICES

APPENDIX I

BOARD OF EDUCATION MEETINGS
6:30 PM

<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 12, 2017</td>
<td>Gick Road</td>
</tr>
<tr>
<td>August 9, 2017</td>
<td>Gick Road (Workshop – 3:00 PM)</td>
</tr>
<tr>
<td>September 13, 2017</td>
<td>Gick Road</td>
</tr>
<tr>
<td>October 4, 2017</td>
<td>Gick Road</td>
</tr>
<tr>
<td>November 8, 2017</td>
<td>Component School District (TBD)</td>
</tr>
<tr>
<td>December 13, 2017</td>
<td>Gick Road</td>
</tr>
<tr>
<td>January 10, 2018</td>
<td>Gick Road</td>
</tr>
<tr>
<td>February 14, 2018</td>
<td>Gick Road (Workshop – 3:00 PM)</td>
</tr>
<tr>
<td>March 14, 2018</td>
<td>Component District (TBD)</td>
</tr>
<tr>
<td>April 11, 2018</td>
<td>Myers Center – Annual Meeting</td>
</tr>
<tr>
<td>April 18, 2018</td>
<td>Gick Road</td>
</tr>
<tr>
<td>May 9, 2018</td>
<td>Gick Road</td>
</tr>
<tr>
<td>June 13, 2018</td>
<td>Gick Road</td>
</tr>
</tbody>
</table>

We ask that the Boards of Education convene on Tuesday, April 24, 2018 for the purpose of voting on the 2018-2019 Administrative Budget and election of BOCES Board members.
Treasurer's Report
WSWHE Monthly Bank Reconciliations
Month: May 2017

Bank Name: Glens Falls National

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash, beginning of month balance</td>
<td>$16,849,001.35</td>
</tr>
<tr>
<td>Outside Receipts</td>
<td>$8,914,542.14</td>
</tr>
<tr>
<td>Outside Disbursements</td>
<td>$(5,847,889.13)</td>
</tr>
<tr>
<td>Internal net receipts and disbursements</td>
<td>$(0.00)</td>
</tr>
<tr>
<td>Adjustments, Insufficient Funds, Voids</td>
<td>$3,037.00</td>
</tr>
<tr>
<td>Interest</td>
<td>$10,333.25</td>
</tr>
<tr>
<td><strong>Cash, end of the month balance</strong></td>
<td><strong>$19,929,024.61</strong></td>
</tr>
<tr>
<td>Bank Statement Balance</td>
<td>$20,853,421.44</td>
</tr>
<tr>
<td>Deposits in Transit</td>
<td>$(922,957.17)</td>
</tr>
<tr>
<td>Outstanding Checks</td>
<td>$2,468.66</td>
</tr>
<tr>
<td>Interest to be transferred to Main Account</td>
<td>$(922,957.17)</td>
</tr>
<tr>
<td>Adjustments</td>
<td>$1,029.00</td>
</tr>
<tr>
<td><strong>Reconciled Bank Balance</strong></td>
<td><strong>$19,929,024.61</strong></td>
</tr>
</tbody>
</table>

I certify that the above report and attached reconciliations, are correct to the best of my knowledge, information and belief.

Completed by and date: 6/5/17

Approved by and date: 6/13/17

Accepted by and date: 6/14/17
## WSWHE Monthly Bank Reconciliation
### Month: May 2017

**Bank Name: Glen Falls National**

<table>
<thead>
<tr>
<th>Account Name and WINCAP Account</th>
<th>Main Depository A201.05</th>
<th>Disbursements A200.07</th>
<th>Offsite Deposits A201.06/F201.06</th>
<th>Special Aid Fund F200.06</th>
<th>PELL/SEOG F200.08</th>
<th>Direct Loans F200.08</th>
<th>CTE Equipment Reserves H202.08</th>
<th>Capital Improvement Projects H202.09</th>
<th>Trust &amp; Agency TA200.06</th>
<th>Payroll TA401D</th>
<th>Post Retirement Health TA301.02</th>
<th>HRA TA301.04</th>
<th>ACH Zero TA300.09</th>
<th>Awards/ Scholarships TE201</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash, beginning of month balance</td>
<td>$ 12,157,711.47</td>
<td>$ -</td>
<td>$ 200.00</td>
<td>$ 497,053.49</td>
<td>$ 45.00</td>
<td>$ -</td>
<td>$ 1,623,409.15</td>
<td>$ 963,685.59</td>
<td>$ 230,434.43</td>
<td>$ -</td>
<td>$ 1,179,590.72</td>
<td>$ 17,820.45</td>
<td>$ -</td>
<td>$ 179,051.11</td>
</tr>
<tr>
<td>Outside Receipts</td>
<td>$ 8,410,026.99</td>
<td>$ -</td>
<td>$ 164,443.92</td>
<td>$ 327,815.82</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ 7,285.41</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ 4,970.00</td>
<td>$ -</td>
</tr>
<tr>
<td>Outside Disbursements</td>
<td>$ -</td>
<td>$ (2,633,178.35)</td>
<td>$ -</td>
<td>$ (77,960.23)</td>
<td>$ -</td>
<td>$ -</td>
<td>$ (57,818.15)</td>
<td>$ (7,034.00)</td>
<td>$ (1,653,974.08)</td>
<td>$ (1,405,589.01)</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ (12,715.31)</td>
</tr>
<tr>
<td>Internal net receipts and disbursements</td>
<td>$ (5,816,747.09)</td>
<td>$ 2,630,143.35</td>
<td>$ (164,471.92)</td>
<td>$ 11,131.58</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ 250,000.00</td>
<td>$ 1,551,481.70</td>
<td>$ 1,403,093.84</td>
<td>$ 122,745.64</td>
<td>$ (91.51)</td>
<td>$ 12,715.31</td>
<td>$ -</td>
</tr>
<tr>
<td>Adjustments, ISF, Voids</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ 2.00</td>
<td>$ -</td>
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<td>$ -</td>
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<td>$ -</td>
<td>$ -</td>
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<td>$ 100.29</td>
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<td>$ 758,422.66</td>
<td>$ 45.00</td>
<td>$ -</td>
<td>$ 1,568,478.97</td>
<td>$ 1,206,651.53</td>
<td>$ 135,227.46</td>
<td>$ (2,495.17)</td>
<td>$ 1,309,020.35</td>
<td>$ 17,728.94</td>
<td>$ -</td>
<td>$ 184,121.40</td>
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| Bank Statement Balance          | $ 12,759,651.47        | $ 854,539.49          | $ 175.94                       | $ 796,681.00            | $ 45.00            | $ -                  | $ 1,568,478.97           | $ 1,207,185.87            | $ 141,119.97            | $ 21,363.79         | $ 1,309,020.35          | $ 17,738.71 | $ 0.55          | $ 184,121.40         |
| Deposits in Transit             | $ -                    | $ -                   | $ -                             | $ -                      | $ -                | $ -                  | $ -                       | $ -                          | $ -            | $ -            | $ -                        | $ -            | $ -            | $ -                  |
| O/S Checks - see attached       | $ -                    | $ (854,260.07)        | $ -                             | $ (39,169.11)            | $ -                | $ -                  | $ -                       | $ -                          | $ -            | $ -            | $ -                        | $ -            | $ -            | $ -                  |
| Interest to be transferred to Main Account | $ -                    | $ -                   | $ -                             | $ -                      | $ -                | $ -                  | $ -                       | $ -                          | $ -            | $ -            | $ -                        | $ -            | $ -            | $ -                  |
| Adjustments                     | $ (273.42)             | $ (3.94)              | $ (919.03)                     | $ -                      | $ -                | $ -                  | $ -                       | $ (534.34)                 | $ (149.11)            | $ (80.37)           | $ (9.77)                  | $ (0.55)       | $ -            | $ -                  |
| Bank errors                     | $ -                    | $ -                   | $ -                             | $ -                      | $ -                | $ -                  | $ -                       | $ -                          | $ -            | $ -            | $ -                        | $ -            | $ -            | $ -                  |
| Reconciled Bank Balance         | $ 12,759,651.47        | $ 0.00                | $ 172.00                       | $ 758,422.66             | $ 45.00            | $ -                  | $ 1,568,478.97           | $ 1,206,651.53            | $ 135,227.46            | $ (2,495.17) | $ 1,309,020.35          | $ 17,728.94 | $ -            | $ 184,121.40         |

<p>| Bank Statement Balance          | $ 2,001,104.13         | $ -                   | $ -                             | $ -                      | $ -                | $ -                  | $ -                       | $ -                          | $ -            | $ -            | $ -                        | $ -            | $ -            | $ -                  |
| Deposits in Transit             | $ -                    | $ -                   | $ -                             | $ -                      | $ -                | $ -                  | $ -                       | $ -                          | $ -            | $ -            | $ -                        | $ -            | $ -            | $ -                  |
| O/S Checks - see attached       | $ -                    | $ -                   | $ -                             | $ -                      | $ -                | $ -                  | $ -                       | $ -                          | $ -            | $ -            | $ -                        | $ -            | $ -            | $ -                  |
| Interest to be transferred to Main Account | $ -                    | $ -                   | $ -                             | $ -                      | $ -                | $ -                  | $ -                       | $ -                          | $ -            | $ -            | $ -                        | $ -            | $ -            | $ -                  |
| Adjustments                     | $ (110.13)             | $ -                   | $ -                             | $ -                      | $ -                | $ -                  | $ -                       | $ -                          | $ -            | $ -            | $ -                        | $ -            | $ -            | $ -                  |
| Bank errors                     | $ -                    | $ -                   | $ -                             | $ -                      | $ -                | $ -                  | $ -                       | $ -                          | $ -            | $ -            | $ -                        | $ -            | $ -            | $ -                  |
| Reconciled Bank Balance         | $ 2,000,000.00         | $ -                   | $ -                             | $ -                      | $ -                | $ -                  | $ -                       | $ -                          | $ -            | $ -            | $ -                        | $ -            | $ -            | $ -                  |</p>
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<th>Account Description</th>
<th>Amount</th>
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<td>Due from State/Federal Receivable</td>
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<td>Total Revenues:</td>
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<td>Code</td>
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<tr>
<td>F200</td>
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<td>F380</td>
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<tr>
<td>F391</td>
<td>Due from Other Funds</td>
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<td>F410</td>
<td>Due from Other Governments</td>
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<td>F601</td>
<td>Accrued Liabilities</td>
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</tr>
<tr>
<td>F631</td>
<td>Due to Other Governments</td>
</tr>
<tr>
<td>F632</td>
<td>Due to Teachers Retirement System</td>
</tr>
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<td>F637</td>
<td>Due to Employees Retirement System</td>
</tr>
<tr>
<td>F691</td>
<td>Deferred Revenues</td>
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<tr>
<td>F915</td>
<td>Assigned Fund Balance</td>
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<td>F980</td>
<td>Revenues</td>
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Total:
- Revenues: 4,115,533.46
- Special Aid Fund: 4,115,533.46
## Trust & Agency
### May 31, 2017

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<td>TA391</td>
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<td>TA020</td>
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<td>TA022</td>
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<td>TA024</td>
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<td>TA029</td>
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**Total:** 25,994,261.98

## Private Purpose Expendable Trust Fund
### May 31, 2017

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<td>TE980</td>
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**Total:** 184,121.40
### CTE Equipment Reserve Fund
**May 31, 2017**

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<td>H391</td>
<td>Due From Other Funds</td>
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<tr>
<td>H521</td>
<td>Encumbrances</td>
<td>134,104.98</td>
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<td>H915</td>
<td>Reserve for Advanced Tech Equipment</td>
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<td>H916</td>
<td>Reserve for Encumbrances</td>
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<td>H980</td>
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**Total:** 3,270,978.62

### Capital Improvement Fund
**May 31, 2017**

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<td>Appropriations</td>
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**Total:** 5,916,783.42
General Fixed Assets Account Group  
May 31, 2017

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<td>Equipment</td>
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<td>Construction Work in Progress</td>
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<td>Component Contributions</td>
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General Long Term Debt Account Group  
May 31, 2017

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<td>W689</td>
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<td>Adjustments</td>
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<td>Bank errors</td>
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<td>Reconciled Bank Balance</td>
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I certify that the above report and attached reconciliations, are correct to

Signatures:
- Treasurer and date: [Signature] 6/15/17
- Chairman and date: [Signature] 6/15/17
Southern Adirondack Public Schools Workers Compensation Plan  
May 31, 2017

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<td>OT980</td>
<td>Revenues</td>
<td>2,925,277.13</td>
</tr>
</tbody>
</table>

| Total | 9,042,282.30 | 9,042,282.30 |
SUBJECT: VACANCIES ON THE BOARD

If a member of the BOCES Board resigns, refuses to serve, is removed from office, or no longer is a resident of the Supervisory District, his or her position shall be termed deemed vacant. A vacancy may be filled in two ways:

a) If the vacancy occurs on or after January 1 and prior to the fifth day preceding the date designated for submission of candidate nominations, the BOCES may fill the vacancy by appointment and the person so appointed shall hold office until the next annual election.

b) If the vacancy occurs prior to January 1 or during the period commencing five days prior to the date designated for submission of nominations and ending on the last day of the school year, a special election shall be held.

Vacancies on the BOCES Board will be filled pursuant the procedures outlined in Law

Removal from Office

A member of the BOCES who refuses or neglects to attend three successive meetings of the BOCES of which he/she is duly notified, without rendering a good and valid excuse therefore to the other members of the BOCES vacates his/her office by refusal to serve and may be removed from office pursuant to the procedures as listed in § 306 Education Law, which reads in part: Whenever it shall be proved to his satisfaction that any ... member of a board of education ... has been guilty of any wilful violation or neglect of duty under this chapter ... or wilfully disobeying any decision, order, rule or regulation of the regents or of the commissioner of education, said commissioner, after a hearing at which the school officer shall have the right of representation by counsel, may, by an order under his hand and seal, which order shall be recorded in his office, remove such school officer from his office.

Education Law Section 1950(1)–2109
Public Officers Law Section 30
Education Law Section 306