

**WASHINGTON-SARATOGA-WARREN-HAMILTON-ESSEX  
BOARD OF COOPERATIVE EDUCATIONAL SERVICES**

**REGULAR MEETING OF THE BOARD OF EDUCATION**  
Gick Road Conference Center, Saratoga Springs, New York  
February 14, 2018 6:30 PM

**A G E N D A**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. PUBLIC HEARING**

**4. MINUTES**

Recommend the Board approve the minutes for the January 10, 2018 regular meeting of the Board of Education.

**5. COMMUNICATIONS**

**6. OLD BUSINESS**

**7. ADMINISTRATIVE REPORTS**

**A. Enrollment & Staffing Report**

**B. Board Committee Reports**

**1. Policy Committee**

**a. 1<sup>st</sup> Read of the following policies (NO ACTION REQUIRED):**

**Policy 1325 Organizational Meetings  
Policy 1330 Annual Meeting  
Policy 1360 Use of Parliamentary Procedures  
Policy 1370 Board Meetings**

**b. Recommend the Board adopt Policy 4060 – Purchasing.**

**2. Buildings and Grounds Committee (NO ACTION REQUIRED)**

**C. Planning for the April 11, 2018 Annual Meeting and the April 24, 2018 BOCES Election**

The Annual Meeting will be held on Wednesday, April 11, 2018 at the F. Donald Myers Education Center in Saratoga Springs. The schedule for the Annual Meeting is as follows:

<b>5:00 PM</b>	2018-2019 Budget Presentation
<b>5:30 PM</b>	Reception
<b>6:00 PM</b>	Dinner followed by the Annual Meeting

The BOCES Board Election will be held on Tuesday, April 24, 2018. The terms of the following five Board members will end on June 30, 2018:

Frank Grimaldi (Mechanicville)  
Gillette Nash (Whitehall)  
Daniel Nelson (Granville)  
David Petruska (Waterford-Halfmoon)  
Janine Thomas (Hartford)

The last date for component school districts to submit nominations is Friday, March 23, 2018.

**D. Legislative Update**

Linda King, the Board's legislative representative, will be presenting a report.  
**(NO ACTION REQUIRED)**

**E. District Superintendent Items (NO ACTION REQUIRED)**

**8. NEW BUSINESS**

**A. Memoranda of Agreement**

1. Recommend the Board approve a Memorandum of Agreement between the Washington-Saratoga-Warren-Hamilton-Essex Counties Board of Cooperative Educational Services and the Saratoga Adirondack BOCES Employees Faculty Unit for Sick Leave Payment Plan for Tina Pearl, effective October 2, 2018.
2. Recommend the Board approve a Memorandum of Agreement between the Washington-Saratoga-Warren-Hamilton-Essex Counties Board of Cooperative Educational Services and the Saratoga Adirondack BOCES Employees SRP Unit for Sick Leave Payment Plan for Ronald Gray, effective February 14, 2018.
3. Recommend the Board approve a Memorandum of Agreement between the Washington-Saratoga-Warren-Hamilton-Essex Counties Board of Cooperative Educational Services and Douglas Leavens, former Director of Career and Technical Education and Supervisor for ETA: Retiree Health Insurance Benefits, effective March 1, 2018, and authorize the Board President to execute said Agreement.

**B. Terms and Conditions for Groups and Individuals Not Covered by a Collective Bargaining Agreement**

1. Recommend the Board approve technical amendments to the Group 4 Central Office Administrative Staff Individual Executive Employment Agreements for Timothy Place, Deputy District Superintendent, Anthony Muller, Assistant Superintendent, and Donna Wisenburn, Assistant Superintendent for Human Resources, effective February 14, 2018, and authorize the Board President to execute said amendments.
2. Recommend the Board approve a technical amendment to the Group 8 Managerial Personnel Terms and Conditions of Employment effective February 14, 2018, and authorize the Board President to execute said amendment.

3. Recommend the Board approve the following changes for Group 7 Miscellaneous, effective February 14, 2018:
  - a. Washington County Fair Coordinator stipend rate change from \$4,500 to \$5,500.
  - b. Washington County Fair Facilities and Logistics Coordinator – Create position and establish stipend rate \$2,400.

**9. PERSONNEL**

**A. Position Changes**

1. Recommend the Board create one (1) full-time, 12-month position in the Assistant Buildings and Grounds Supervisor II area (pending Washington County Civil Service classification), effective March 1, 2018. (Non-Unit Group 3)
2. Recommend the Board abolish one (1) full-time position in the Custodian area and create one (1) full-time position in the Building Maintenance Helper area effective February 1, 2018.
3. Recommend the Board approve a change of employment status for Erwin Brace from a full-time, 12-month provisional to a full-time, 12-month permanent position with a 12-week probationary period in the Coordinator for Learning Technology area, effective January 16, 2018 through April 10, 2018.
4. Recommend the Board approve a change of employment status for Nicholas Drellos from a full-time, 12-month provisional to a full-time, 12-month permanent position with a 12-week probationary period in the Communications Systems Engineer area, effective January 16, 2018 through April 10, 2018.
5. Recommend the Board approve a change of employment status for Sean Fortier from a full-time, 12-month provisional to a full-time, 12-month permanent position with a 12-week probationary period in the Network Systems Engineer area, effective January 16, 2018 through April 10, 2018.
6. Recommend the Board approve a change of employment status for David Gealt from a full-time, 12-month provisional to a full-time, 12-month permanent position with a 12-week probationary period in the Network Systems Engineer area, effective January 16, 2018 through April 10, 2018.
7. Recommend the Board approve a change of employment status for Lisa Marcellus from a full-time, 12-month provisional to a full-time, 12-month permanent position with a 12-week probationary period in the Data Specialist area, effective February 5, 2018 through April 30, 2018.
8. Recommend the Board approve a change of employment status for Adam Stoddard from a full-time, 12-month provisional to a full-time, 12-month permanent position with a 26-week probationary period in the Network Analyst area, effective January 3, 2018 through July 4, 2018.

9. Recommend the Board approve a change of employment status for Nathan Millerwurst from a full-time, 12-month provisional to a full-time, 12-month permanent position with a 26-week probationary period in the Network Analyst area, effective January 8, 2018 through July 9, 2018.
10. Recommend the Board approve a change of employment status for Benjamin Oliver from a full-time, 12-month provisional to a full-time, 12-month permanent position with a 26-week probationary period in the Network Analyst area, effective January 8, 2018 through July 9, 2018.
11. Recommend the Board approve a change of employment status for Daniel Giacomo from a full-time, 12-month provisional to a full-time, 12-month permanent position with a 26-week probationary period in the MicroComputer Specialist area effective January 8, 2018 through July 9, 2018.
12. Recommend the Board approve a change of employment status for Jennifer Huestis from a full-time, 12-month provisional to a full-time, 12-month permanent position with a 26-week probationary period in the MicroComputer Specialist area effective January 8, 2018 through July 9, 2018.
13. Recommend the Board approve a change of employment status for Robert D'Andrea from a full-time, 12-month provisional to a full-time, 12-month permanent position with a 26-week probationary period in the MicroComputer Specialist area effective January 8, 2018 through July 9, 2018.
14. Recommend the Board approve a change of employment status for Thomas Coffinger from a full-time, 12-month provisional to a full-time, 12-month permanent position with a 26-week probationary period in the Network Systems Engineer area effective January 12, 2018 through July 13, 2018.
15. Recommend the Board approve a change of employment status for Maribeth Macica from a full-time, 12-month provisional to a full-time, 12-month permanent position with a 26-week probationary period in the Public Information Specialist area effective January 29, 2018 through July 30, 2018.
16. Recommend the Board approve a change of employment status for Amanda Pignone from a full-time, 12-month provisional to a full-time, 12-month permanent position with a 26-week probationary period in the Information Processing Specialist area effective February 2, 2018 through August 3, 2018
17. Recommend the Board approve a change of employment status for Deborah Massa from a part-time (60%), 12-month provisional to a part-time (60%), 12-month permanent position with a 26-week probationary period in the Information Processing Specialist area effective February 5, 2018 through August 6, 2018.

18. Recommend the Board approve a change in end date for Clay Corey, ETA Industry Specific Contract Trainer- Level I for Welding II from January 14, 2018 to January 18, 2018.
19. Recommend the Board approve a change of employment status for Sarah Fink as a Presenter for North Country Science Workshop Series adding one (1) session effective October 18, 2017 through May 23, 2018, at the rate of \$100 per session.
20. Recommend the Board correct the appointment of Robert Mann to confirm that he has, since September 1, 2017, served and continues to serve in the tenure area of Mechanical Technology, with a four (4) year probationary period effective September 1, 2017 through August 31, 2021, contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout his probationary period consistent with the requirements of Education Law Sections 3012 and 3014.
21. Recommend the Board terminate the provisional appointment of Statia Hart in the Sr. Purchasing Clerk area effective at the end of the work day on February 16, 2018.

#### **B. Resignations/Leave of Absences**

1. Recommend the Board accept the resignation of Douglas Leavens from a per diem position in the Supervisor for Employment Training for Adults (ETA) area effective at the end of the day on February 9, 2018.
2. Recommend the Board accept the resignation of Deborah Hitlin from a full-time position in the Teaching Assistant tenure area effective at the end of the day on January 26, 2018.
3. Recommend the Board accept the resignation of Michael Dinsmore from a full-time position in the Special Education tenure area effective at the end of the day on January 30, 2018.
4. Recommend the Board accept the resignation of Tammy VanWagner from a full-time position in the Special Education tenure area effective February 25, 2018.
5. Recommend the Board accept the resignation of Sarah Hayes from a full-time position in the Teaching Assistant tenure area effective at the end of the day on March 16, 2018.
6. Recommend the Board approve a leave of absence without pay for Ashley Kearney from a full-time position in the Teaching Assistant tenure area effective February 6, 2018 through February 16, 2018. (9 days)

Further recommend the Board extend the end date of Ms. Kearney's four (4) year probationary period from September 1, 2020 to September 13, 2020.

#### **C. Tenure Appointments**

1. Recommend the Board appoint **Stephanie Ripley** to tenure status in the Teaching Assistant tenure area effective April 15, 2018.

2. Recommend the Board appoint **Cynthia Locaputo** to tenure status in the Teaching Assistant tenure area effective April 27, 2018.

**D. Permanent Appointments**

1. Recommend the Board appoint **Rhonda Kozlow** to permanent status in the School Nurse area effective March 2, 2018.
2. Recommend the Board appoint **Mary Kay Springer** to permanent status in the Clerk area effective March 6, 2018.
3. Recommend the Board appoint **Kathleen Currie-Trackey** to permanent status in the Social Work Associate area effective March 6, 2018.
4. Recommend the Board appoint **Lauren Steves** to permanent status in the Social Work Associate area effective March 7, 2018.
5. Recommend the Board appoint **Shelbie Foran** to permanent status in the Social Work Associate area effective March 14, 2018.
6. Recommend the Board appoint **Amy Goldberg** to permanent status in the Building Maintenance Helper area effective March 14, 2018.
7. Recommend the Board appoint **Troy Hoag** to permanent status in the Building Maintenance Helper area effective March 14, 2018.

**E. Staff Appointments**

1. Recommend the Board appoint Jarret Babcock to a full-time position in the Welding 7-12 tenure area with a four (4) year probationary period effective February 26, 2018 through February 25, 2022, contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout his probationary period, consistent with the requirements of Education Law Sections 3012 and 3014. Mr. Babcock has a Transitional A certificate in the Welding 7-12 area effective November 4, 2016 through January 31, 2020. His salary will be prorated based on step 10 of the salary schedule - \$45,345.
2. Recommend the Board appoint Zachary Iuliucci to a full-time position in the Teaching Assistant tenure area with a four (4) year probationary period effective January 8, 2018 through January 7, 2022. Mr. Iuliucci has a Level I certificate pending in the Teaching Assistant area. His salary will be prorated based on step 3 of the salary schedule - \$15,107.
3. Recommend the Board appoint Sarah Turcotte to a full-time position in the Teaching Assistant tenure area with a four (4) year probationary period effective February 5, 2018 through February 4, 2022. Ms. Turcotte has a Level I certificate in the Teaching Assistant area effective July 27, 2016 through August 31, 2019. Her salary will be prorated based on step 2 of the salary schedule - \$14,596.
4. Recommend the Board appoint Nancy Dolderer to a full-time position in the Teaching Assistant tenure area with a four (4) year probationary period effective February 12, 2018 through February 11, 2022. Ms. Dolderer has a Level I certificate pending in the Teaching Assistant area. Her salary will be prorated based on step 10 of the salary schedule - \$19,203.

5. Recommend the Board appoint Belinda Silverthorne to a full-time position in the Teaching Assistant tenure area with a four (4) year probationary period effective February 5, 2018 through February 4, 2022. Ms. Silverthorne has a Level I certificate pending in the Teaching Assistant area. Her salary will be prorated based on step 12 of the salary schedule - \$20,573.
6. Recommend the Board appoint Lori Finneran to a part-time (40%) term position in the Teacher of Speech and Language Disabilities area effective January 5, 2018 through June 30, 2018, as needed. Ms. Finneran has a Professional certificate in the Speech and Language Disabilities area dated February 1, 2011. Her salary will be prorated based on step 9 of the salary schedule - \$44,559.
7. Recommend the Board appoint Jacqueline O'Donnell to a part-time (50%) term position in the Teaching Assistant area effective February 5, 2018 through June 30, 2018. Ms. O'Donnell has a Level I certificate pending in the Teaching Assistant area. Her salary will be prorated based on step 4 of the salary schedule - \$15,635.
8. Recommend the Board appoint Diane Desmond to a part-time (40%) provisional position in the Occupational Therapist area (pending civil service qualification), effective January 16, 2018. Her salary will be prorated based on step 10 of the salary schedule - \$45,345.
9. Recommend the Board appoint Christopher Garnsey to a full-time, 12-month, permanent non-competitive position with a 26-week probationary period in the Building Maintenance Helper area effective February 14, 2018 through August 15, 2018. His salary will be prorated based on step 4 of the salary schedule - \$21,691.
10. Recommend the Board appoint David Jones to a full-time, 12-month, permanent non-competitive position with a 26-week probationary period in the Building Maintenance Helper area effective February 14, 2018 through August 15, 2018. His salary will be prorated based on step 3 of the salary schedule - \$21,081.
11. Recommend the Board appoint Ryan Bunce to a full-time, 12-month, permanent non-competitive position with a 26-week probationary period in the Building Maintenance Helper area effective February 15, 2018 through August 16, 2018. His salary will be prorated based on step 4 of the salary schedule - \$21,691.
12. Recommend the Board appoint Colleen Yeager to a full-time, temporary term non-competitive position in the Teacher Aide area effective February 5, 2018 through June 30, 2018, as needed. Her salary will be prorated based on step 7 of the salary schedule - \$14,636.
13. Recommend the Board appoint Brandie Ramsey to a part-time (10%), long term substitute position in the English area effective January 22, 2018 through March 1, 2018. (Ms. Ramsey maintains a regular part-time (90%) term appointment in the English area through June 30, 2018).

**F. Other**

1. Recommend the Board approve hourly/per diem employment, as needed, at the applicable **2017-18** hourly/per diem rate (unless otherwise noted) for the staff listed below:

<u>Name</u>	<u>Program</u>	<u>Maximum Hours/Days</u>
Amodeo, Christine	Adult Literacy (Article 19) - Literacy Instruction	up to 6 hrs 01/08/18-01/20/18
Conrick Krista	Adult Literacy (Article 19) - Literacy Instruction	up to 2 hrs 01/08/18-01/12/18
Cosey, April	Adult LPN Instructor - Instruction	up to 9 hrs 01/12/18-02/03/18
Desmond, Diane	Occupational Therapy - Training on IEP Direct	up to 6 hrs 01/16/18
Finch, Frank	Adult Literacy (Article 19) – Literacy Instruction	up to 15.25 hrs 12/18//17-01/20/18
Goodsell, Cynthia	Secretary to the Principal - Phone coverage	up to 2.5hrs/wk 02/01/18-06/30/18
Jones, Diane	Adult Literacy (Article 19) - Literacy Instruction	up to 16 hrs 12/01/17-01/31/18
Makenzie, Brenda	Information Processing Specialist -Talented Unlimited, Odyssey of the Mind	up to 20 hrs 01/17/18-06/30/18
Marcellus, Lisa	Data Specialist - District Data Services	up to 13 hrs 09/20/17-11/15/17

2. Recommend the Board appoint staff listed below, to the **2017-2018** Gifted and Talented/Enrichment Programs (contingent upon funding and enrollment), with the maximum number of hours indicated below as needed, as the indicated rate:

**On Site Coordinator**  
**Rate of \$27 per hour**

<u>Name</u>	<u>Location</u>	<u>Max # of Hours</u>	<u>Dates</u>
Bates, John	Myers	up to 15hrs	02/01/18-06/30/18
Hall, Deborah	Big Cross STEM	up to 15hrs	02/12/18-05/28/18
LaRose, Kathryn	Granville	up to 15hrs	02/05/18-06/25/18

**Project Enrich (Mini-Course)**  
**Rate of \$25 per hour**

<u>Name</u>	<u>Program</u>	<u>Max # of Hours</u>	<u>Dates</u>
Phillips, Paul	Mystery Solved 2018	up to 12hrs	02/01/18-06/30/18
Rockwood, Jennifer	Hair Goes Nothing	up to 12hrs	02/01/18-06/30/18
Van Rijsewijk, Janet	Enrichment Activities	up to 50hrs	03/19/18-06/20/18



**STEM Integration Programs**  
**Instructional PTECH and Curriculum Rate of \$30 per hour**

<u>Name</u>	<u>Program</u>	<u>Max # of Hours</u>	<u>Dates</u>
Christie-Renaud, Rosemary	Robotics	45hrs	02/01/18-06/30/18
Flinton, Jeanine	Robotics-Galway	up to 6hrs	01/04/18-02/28/18
Flinton, Jeanine	STEM Sampler	up to 20hrs	01/02/18-06/25/18
Flinton, Jeanine	Robotics-Galway	up to 6hrs	03/07/18-05/09/18
Franklin-Furgason, Ellen	3D Coding	up to 45hrs	02/01/18-06/29/18
Franklin-Furgason, Ellen	Creative Coding	up to 45hrs	02/01/18-06/29/18
Jacko, Joel	Design in Action	up to 45hrs	02/01/18-06/30/18
Johnson, Bradley	STEM Sampler	up to 20hrs	01/02/18-06/25/18
Love Miller, Caroline	Animal Prints	up to 36hrs	02/01/18-06/30/18
Phillips, Paul	Civil War in Your Back Yard	up to 15hrs	02/01/18-06/30/18
Plummer, Bethany	Exploration of Art - HF	up to 21hrs	12/11/17-06/30/18
Rider, Heather	Makey	up to 90hrs	02/01/18-06/30/18

**Language and Culture Resource Center (LCRC)**  
**Instructional and Curriculum Rate of \$30 per hour**

<u>Name</u>	<u>Program</u>	<u>Max # of Hours</u>	<u>Dates</u>
Densmore, Yan Liu	Chinese	up to 30hrs	12/11/17-06/30/18
Lee, Xinhua	Chinese	up to 15hrs	12/11/17-06/30/18
Sheeran, Linda	French	up to 15hrs	02/01/18-06/30/18
Zhai, Wenyl (Wendy)	Chinese	up to 15hrs	12/11/17-06/30/18

**STEM Academy**  
**Instructional and Curriculum Rate of \$125 per day**

<u>Name</u>	<u>Program</u>	<u>Max # of Days</u>	<u>Dates</u>
Clancy, Maureen	Arts&Science of Cooking	up to 6days	02/01/18-06/30/18
Franklin-Furgason, Ellen	Ozbots	up to 1day	02/24/18-05/26/18
Franklin-Furgason, Ellen	Coding du Jour:Sphero	up to 1day	02/24/18-05/26/18
Hoffmann, Bruce	Arts&Science of Cooking	up to 6days	02/01/18-06/30/18
LeCours, Diane	STEAM is Artastic!	up to 4days	01/06/18-02/24/18
LeCours, Diane	STEAM is Artastic!	up to 4days	02/24/18-05/26/18
Love-Miller, Caroline	Animal Prints	up to 6days	02/05/18-06/25/18
Rafferty, Alexandra	Kids Can Cook!	up to 5days	02/24/18-05/26/18
Selsley, Adam	Programming with RobotC	up to 4days	02/24/18-05/26/18
Whitcher, Alyssa	Dot & Dash	up to 1day	01/06/18-02/24/18
Whitcher, Alyssa	Dot & Dash	up to 1day	02/24/18-05/26/18

3. Recommend the Board appoint staff listed below to act as Teacher Mentors effective dates as noted below at the annual rate of \$1,238, prorated as appropriate:

<u>Mentor</u>	<u>Intern</u>
Ackerman, Susan	Terry, John Griffith (01/02/18-01/02/19)
Claypool, Olivia	Church, Linda (01/05/18-01/05/19)
Skeans, Hillary	Wessling, Thomas (1/20/18-1/20/19)
Skeans, Hillary	Worth, Amanda (1/20/18-06/30/18)
Trentecoste, Susan	Towne, Stephanie (01/05/18-01/05/19)

4. Recommend the Board appoint staff listed below to BoysTown Store Manager positions from half to full-time for the second semester of the 2017-2018 school year, effective January 29, 2018, at the rate of \$300, prorated for less than a full semester, unless otherwise noted. Payment upon conclusion of the semester:

Moyles, Mary                      Rychcik, Laura

5. Recommend the Board appoint Gary Gordon as a Head Technician for the Learning Technology Department for the 2017-2018 school year effective January 1, 2018 through June 30, 2018 at the annual rate of \$2,000 prorated.

6. Recommend the Board appoint the staff listed below for Middle School Math Curriculum for up to 18 hours (unless otherwise noted) effective April 9, 2018 through June 29, 2018, at the curriculum development rate of \$34 per hour:

Benware, Christine      DuFrain, Lori  
Cooke, Katherine      Edmans, Carly

7. Recommend the Board appoint the teachers listed below for preparation of additional IEPs for up to 10 hours effective January 1, 2018 through June 30, 2018 at the rate of \$34 per hour:

Brooks, Susan                      Whalen, Mary

8. Recommend the Board approve the participants listed below for The Accomplished Teaching Series (Stillwater), effective November 28, 2017 through March 5, 2018, at a stipend rate of \$225, to be paid upon successful completion of six (6) sessions:

**Name**

Barber, Laura	Malinowski, Jennifer
Coogan, Eugene	McGuire, Jennifer
Giebel, Heidi	Mochi, Jessie
Grace, Samantha	Ovsak, Hillary
Hiltsley, Jenna	Salvadore, Karen
Hotaling, Lorelei	Schuetter, Vicki
Hough, Tracy	Wickes, Edie
Howes, Margaret	Wlazlo, Rebecca
MacArthur, Stephanie	

9. Recommend the Board appoint Michelle Savoie, Physical Education Teacher, for up to six (6) additional hours for curriculum work effective April 2, 2018 through June 29, 2018, at the curriculum development rate of \$34 per hour.

10. Recommend the Board appoint Kelly Sheppard, Special Education Teacher and BoysTown Trainer, for up to five (5) hours for prep and planning for BoysTown training effective February 8, 2018 through February 9, 2018, at the rate of \$34 per hour.

11. Recommend the Board appoint Andrea Staepel, Math Teacher, for up to ten (10) hours for recertification work for Power Sports Technology and Machine Tool Technology effective December 1, 2017 through June 30, 2018, at the curriculum development rate of \$34 per hour.

12. Recommend the Board appoint Ellen Franklin-Furgason, Enrichment Resource Specialist, for up to 300 hours, effective January 1, 2018 through June 30, 2018, as needed, at the rate of \$25 per hour.
13. Recommend the Board appoint Ellen Franklin-Furgason as a Presenter for Washington County Consortium Staff Development for up to 5.50 hours effective October 20, 2017, at the rate of \$30 per hour.
14. Recommend the Board appoint Elizabeth Barrett as an Educational Specialist for Ambassador Days to support AIS and K-5 teachers at Stillwater for up to five (5) sessions effective September 1, 2017 through June 30, 2018 at the rate of \$500 per session.
15. Recommend the Board appoint Michael Sgambelluri as a Presenter for Safe School training at Abraham Wing for up to one (1) session, effective February 2, 2018, at the rate of \$250 per session.
16. Recommend the Board appoint Angela Stathopoulos as a Tutor for ECCA Math Online for up to 75 hours effective January 22, 2018 through May 11, 2018, at the tutoring rate of \$34 per hour.
17. Recommend the Board appoint Angela Stathopoulos to develop curriculum as a Tutor for ECCA Math Online for up to 75 hours effective September 1, 2017 through June 30, 2018 at the regional curriculum rate of \$30 per hour.
18. Recommend the Board appoint Sharon Davidson as a Senior Typist for special projects for up to 40 hours, as needed, effective January 2, 2018 through January 31, 2018, at the rate of \$27.02 per hour.
19. Recommend the Board appoint Michael Piccirillo as a part-time Interim Program Supervisor for ETA effective February 5, 2018 through June 30, 2018 at the per diem rate of \$400, as needed.
20. Recommend the Board appoint Catherine Nardone to a per diem substitute position as School Social Worker, effective January 16, 2018, as needed, at the per diem rate of \$265.

**10. FINANCIAL**

**A. Audit Committee Report (NO ACTION REQUIRED)**

**B. Cash Disbursements**

Recommend the Board approve the cash disbursements for the month of January 2018.

**C. Financial Reports**

1. Recommend the Board approve the Financial Reports for the month of November 2017.
2. Recommend the Board approve the Budget Adjustment to Appropriations and the Budget Status Reports for the month of November 2017.

3. The Financial Reports for the month December 2017 will be distributed at the meeting. **(NO ACTION REQUIRED)**
4. The Budget Adjustment to Appropriations and the Budget Status Reports for the month of December 2017 will be distributed at the meeting. **(NO ACTION REQUIRED)**

**D. Copier Purchase (BOCES)**

Recommend the Board approve a proposal for 48 months at \$245.00 per month for a Toshiba e-Studio 7506AC Copier for the Benefits Office located at Burgoyne Avenue. The estimated cost for the equipment is \$11,760.00. Black and white copies are \$.0065, Color copies are \$.0423. This equipment is being purchased through a Deferred Payment Plan through New York State Contract PT66615.

**E. Risk Assessment and Network Penetration Testing Award (Nassau BOCES RFP #2416)**

Recommend the Board award the contract for Risk Assessment and Penetration Testing services to The Bonadio Group, as outlined in Nassau BOCES RFP #2416, for 2017-18 in the not to exceed amount of \$51,000. Bonadio was selected out of the 3 responding vendors as the best value and quality/responsiveness to the specifications of the RFP.

**F. Surplus Funds 2016-17**

Recommend the Board approve the distribution of surplus funds for the 2016-17 school year as listed by school district accordingly.

**G. 2018-19 Capital Plan**

Approve the 2018-19 Capital Plan of \$800,000 for reconstruction at the Southern Adirondack Education Center.

**H. Unused Capital Project balance Transfer**

Approve the transfer of unused balances in the SAEC Building G Capital Project #64-90-00-00-0-048-043 of \$103,241.53 to Southern Adirondack Education Center Project #64-90-00-00-0-014-028 for roofs and related reconstruction.

**I. Amend the Capital Project Budgets and Source of Funding**

1. Southern Adirondack Education Center Project #64-90-00-00-0-014-027 for interior and exterior renovations for security and related entrance and offices, original project budget of \$1,133,000.00 is increased by \$100,000.00 to a revised budget of \$1,233,000.00. The specific source of funds is \$303,592.00 of Capital payments from component school districts 2015-16 through-2017-18 for Building E Renovations, \$800,000.00 to be collected through Capital payments from component school districts in 2018-19, and \$129,408.00 of Capital payments from component school districts in 2017-18 for Myers Center Reconstruction.

2. Southern Adirondack Education Center Project #64-90-00-00-0-014-028 for roofs and related reconstruction, original project budget of \$296,500.00 is increased by \$103,241.53 to a revised budget of \$399,741.53. The specific source of funds is \$296,500.00 of Capital payments from component school districts 2015-16 through-2017-18 for Building E Renovations, and a transfer of \$103,241.53 of unused funds from the SAEC Building G Capital Project #64-90-00-00-0-048-043.
3. F. Donald Myers Education Center Project #64-90-00-00-0-006-023 for interior and exterior renovations for security and related entrance and offices, original project budget of \$83,900.00 is increased by \$40,000.00 to a revised budget of \$123,900.00. The specific source of funds is \$123,900.00 of Capital payments from component school districts in 2017-18 for Myers Center Reconstruction.
4. F. Donald Myers Education Center Project #64-90-00-00-0-006-024 for roofs and related reconstruction, original project budget of \$379,500.00 is increased by \$67,192.00 to a revised budget of \$446,692.00. The specific source of funds is \$446,692.00 of Capital payments from component school districts in 2017-18 for Myers Center Reconstruction.

**J. Disposal of Surplus Property**

Recommend the Board declare surplus and authorize disposal pursuant to Board Policy 4070: Personal Property Accountability as follows:

Qty.	Description	BOCES ID Number
4	HP Chromebooks	003341, 001367, 001362, 10614
6	HP Computers	44570, 49506, 53598, 55853, 44913, 47178
1	HP LJ 2200	12001
24	Smart Boards	6401,66515, 48679, 48678, 55174, 48678, 55185, 48675, 65422, 555178, 55182, 55176, 40331, 48681, 18032, 48680, 49385, 65423, 69120, 49386, 49384, 49382, 49383, 49387
41	HP 6005 Computer	52664, 52770, 70083, 52758, 53614, 70054, 52791, 52790, 52761, 52713, 52694, 53621, 52774, 70057, 52787, 49479, 48359, 70084, 52767, 52688, 52710, 52764, 52727, 52717, 53615, 52756, 53642, 53601, 1990, 52721, 52792, 52763, 70090,52800, 52724, 53613, 52779, 70086, 52795, 52797, 53624
1	Dell Optiplex	2086
3	Nexlink Computer	55212,55202,55200
38	iPad	51487, 51486, 51490, 51488, 51489, 51506, 51462, 51464, 51455, 51463, 51492, 51458, 51496, 51460, 51465, 51471, 51495, 51461, 49752, 49915, 51451, 51445, 51484, 51483, 51447, 51476, 51449, 51448, 51477, 51450, 51482, 51452, 51479, 51475, 51505, 51478, 51481, 50342
1	Switch	51816

11. **OTHER**

A. **March 14, 2018 ~**

Regular meeting of the Board of Education to be held at **SUNY Adirondack, 640 Bay Road, Queensbury; 6:30 PM**

B. **March 22, 2018 ~**

Joint meeting of the Adirondack Area School Boards and the Saratoga County School Boards; Queensbury Hotel; 6:00 PM.

*Featured Speaker ~ NYS Comptroller, Thomas P. DiNapoli*

C. **April 11, 2018 ~**

BOCES Annual Meeting at the F. Donald Myers Education Center

D. **April 24, 2018 ~**

BOCES Administrative Budget Vote and Election

E. **Board Member Comments**

12. **ANTICIPATED EXECUTIVE SESSION**

Recommend the Board go into Executive Session to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

13. **ADJOURNMENT**

The meeting was called to order at 6:30 PM and Mike Erickson led the Pledge of Allegiance at the Gick Road Conference Center, Saratoga Springs, New York with the following present:

**Board of Education Members Present:** John Rieger, President; Michael Erickson, Michael Glass, Frank Grimaldi, Naomi Marsh, Dan Nelson, David Petruska, Mia Pfitzer, Paul Rice, Cheryl Smith, Jeff Smith, and Stephen Smoller.

**Board of Education Member(s) Absent:** Linda King, Gillette Nash, Janine Thomas

**Also Present:** James Dexter, District Superintendent; Timothy Place, Deputy District Superintendent; Anthony Muller, Assistant Superintendent; Donna Wisenburn, Director of Human Resource Services; Nancy DeStefano, Director of Instructional Programs; Turina Parker, Executive Principal; Lisa Palmer, Assistant Director of Human Resource Services; Heather Shelp, Business Administrator; Michael Nelson, Supervisor of Buildings and Grounds; and Jackie White, Board Secretary.

4. On motion made by Mrs. Smith, seconded by Mrs. Pfitzer and unanimously carried, the Board went into Executive Session at 6:58 PM to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.
5. On motion made by Mr. Petruska, seconded by Mr. Grimaldi and carried, the Board approved the minutes for the December 13, 2017 regular meeting of the Board of Education. 11-0-1 (Erickson)
- 8.A. Michael Donlon, Principal for CTE Programs; Ian Hamilton, CTE Teacher; and student, Jeremy DeLor, presented a reported on the Construction Trades Program.
- 8.B. Tim Place gave a report on the Walsh Street Property.
- 8.C.1. 1<sup>st</sup> Read **Policy 4060 Purchasing** – Reviewed by Nancy DeStefano.
- 8.C.2. Tim Place reported for the Budget Committee.
- 8.D. In Lin King's absence, James Dexter presented a legislative report.
- 8.E. As part of the District Superintendent's remarks, James Dexter presented the following:
  - This past month, BOCES staff and Board members attended Board meetings of component school districts, Fort Edward and Newcomb.
  - The winter 2018 edition of the BOCES Connections Newsletter is in this evening's Board folders and will be handed out at the Legislative Breakfast on January 12.
  - Last night, the ECCA Program held their Open House. SAEC and Myers will have their Open Houses next week.
  - Development of the 2018-2019 Budget is in the works.
  - Advertising for the position of Assistant Superintendent for Finance and Operations has started.

- On January 17, Commissioner Elia will be visiting the Teacher Residence Program.

9.A. On motion made by Ms. Marsh, seconded by Mr. Rice and unanimously carried, the Board adopted the 2018-2019 school calendar as contained in Appendix A.

9.B. On motion made by Mr. Glass, seconded by Mrs. Smith and unanimously carried, the Board approved the 2018-2019 office holiday calendar as listed below.

Wednesday	July 4, 2018	Independence Day
Monday	September 3, 2018	Labor Day
Monday	October 8, 2018	Columbus Day
Monday	November 12, 2018	Veterans' Day Observed
Wednesday	November 21, 2018	Thanksgiving Recess
Thursday	November 22, 2018	Thanksgiving Day
Friday	November 23, 2018	Thanksgiving Recess
Monday	December 24, 2018	Holiday Recess
Tuesday	December 25, 2018	Christmas Day
Monday	December 31, 2018	Holiday Recess
Tuesday	January 1, 2019	New Year's Day
Monday	January 21, 2019	Martin Luther King, Jr. Day
Monday	February 18, 2019	Presidents' Day
Friday	April 19, 2019	Good Friday
Monday	May 27, 2019	Memorial Day

9.C. On motion made by Mrs. Smith, seconded by Ms. Marsh and unanimously carried, the Board approved the Corrective Action Plan for the 2016-17 audit as recommended by the Audit Committee.

9.D. On motion made by Mr. Grimaldi, seconded by Mr. Petruska and unanimously carried, the Board approved adjustments to certain hourly salaries for Group 7 Miscellaneous and Group 9 Substitutes, effective December 31, 2017, in compliance with minimum wage requirements under Article 19 of the New York State Labor Law and other salary adjustments.

9.E.1. On motion made by Mr. Petruska, seconded by Mr. Rice and unanimously carried, the Board approved a Memorandum of Agreement between the Washington-Saratoga-Warren-Hamilton-Essex Counties Board of Cooperative Educational Services and the Saratoga Adirondack BOCES Employees SRP Unit for Sick Leave Payment Plan for Richard Diamond, effective January 10, 2018.



- 9.E.2. As part of the same motion, the Board rescinded a previously approved Memorandum of Agreement and approved a corrected Memorandum of Agreement between the Washington-Saratoga-Warren-Hamilton-Essex Counties Board of Cooperative Educational Services and the Saratoga Adirondack BOCES Employees Faculty and SRP Units for Out of Title Work for Stacey Kelly, effective September 5, 2017.
- 10.A.1. On motion made by Mr. Glass, seconded by Mr. Petruska and unanimously carried, the Board increased one (1) position in the School Counselor area from part-time (50%) to full-time effective January 2, 2018.
- 10.A.2. As part of the same motion, the Board approved a change of employment status for Erik Morrison from a full-time, 12-month temporary to a full-time, 12-month provisional position in the Human Resource Specialist area, effective December 7, 2017, per Washington County Civil Service (position classified, pending qualification).
- 10.A.3. As part of the same motion, the Board approved a change of employment status for Dylan Johnston from a full-time, 12-month temporary to a full-time, 12-month provisional position in the Information Technology Assistant area, effective December 7, 2017, per Washington County Civil Service (position classified, pending qualification).
- 10.A.4. As part of the same motion, the Board approved a change of employment status for Tammy Baker discontinuing her provisional appointment in the Typist area effective December 31, 2017, in accordance with direction from Washington County Civil Service.
- 10.A.5. As part of the same motion, the Board approved a change of employment status for Christopher Guenther from a full-time, 12-month provisional to a full-time, 12-month permanent position with a 12 week promotional probationary period in the Sr. Information Processing Specialist area effective January 2, 2018 through March 27, 2018.
- 10.B.1. On motion made by Mr. Erickson, seconded by Mr. Grimaldi and unanimously carried, the Board accepted with appreciation and regret the retirement resignation of Timothy Place from a full-time position in the Deputy District Superintendent tenure area with a retirement date effective August 25, 2018 and last paid day of work August 24, 2018. Mr. Place will have completed over 7 years of service with the BOCES.
- 10.B.2. As part of the same motion, the Board accepted with appreciation and regret the retirement resignation of Maureen Clancy from a full-time position in the Food Trades tenure area with a retirement date effective July 1, 2018 and last paid day of work June 22, 2018. Ms. Clancy will have completed 32 years of service with the BOCES.
- 10.B.3. As part of the same motion, the Board accepted with appreciation and regret the retirement resignation of Carole Congero from a full-time position in the Teaching Assistant tenure area with a retirement date effective July 1, 2018 and last paid day of work June 22, 2018. Ms. Congero will have completed 29 years of service with the BOCES.

- 10.B.4. As part of the same motion, the Board accepted with appreciation and regret the retirement resignation of Kimberly Ferguson from a full-time position in the Special Education tenure area with a retirement date effective July 1, 2018 and last paid day of work June 22, 2018. Ms. Ferguson will have completed 30 years of service with the BOCES.
- 10.B.5. As part of the same motion, the Board accepted with appreciation and regret the retirement resignation of Ronald Gray from a full-time position in the Custodian area with a retirement date effective January 6, 2018 and last paid day of work January 5, 2018. Mr. Gray will have completed over 10 years of service with the BOCES.
- 10.B.6. As part of the same motion, the Board accepted with appreciation and regret the retirement resignation of Rita Lombardo Navatka from a full-time position in the School Social Worker tenure area with a retirement date effective July 1, 2018 and last paid day of work June 22, 2018. Ms. Lombardo Navatka will have completed over 25 years of service with the BOCES.
- 10.B.7. As part of the same motion, the Board accepted with appreciation and regret the retirement resignation of Maura McNulty-Davis from a full-time position in the Special Education tenure area with a retirement date effective July 1, 2018 and last paid day of work June 22, 2018. Ms. McNulty-Davis will have completed over 31 years of service with the BOCES.
- 10.B.8. As part of the same motion, the Board accepted with appreciation and regret the retirement resignation of Susan Meybaum from a full-time position in the Practical Nursing tenure area with a retirement date effective July 1, 2018 and last paid day of work June 22, 2019. Ms. Meybaum will have completed 14 years of service with the BOCES.
- 10.B.9. As part of the same motion, the Board accepted with appreciation and regret the retirement resignation of Mary Moyles from a full-time position in the Teaching Assistant tenure area with a retirement date effective July 1, 2018 and last paid day of work June 22, 2018. Ms. Moyles will have completed 34 years of service with the BOCES.
- 10.B.10. As part of the same motion, the Board accepted with appreciation and regret the resignation of Christopher Ogden from a full-time position in the School Safety Officer area with a resignation date effective July 1, 2018 and last paid day of work June 22, 2018. Mr. Ogden will have completed 12 years of service with the BOCES.
- 10.B.11. As part of the same motion, the Board accepted with appreciation and regret the retirement resignation of Tina Pearl from a full-time position in the Physical Education tenure area with a retirement date effective October 2, 2018 and last paid day of work October 1, 2018. Ms. Pearl will have completed 28 years of service with the BOCES.
- 10.B.12. As part of the same motion, the Board accepted with appreciation and regret the retirement resignation of Bonnie Powers from a full-time position in the Teacher Aide area with a retirement date effective January 1, 2018 and last paid day of work December 31, 2017. Ms. Powers will have completed over 17 years of service with the BOCES.

- 10.B.13. As part of the same motion, the Board accepted with appreciation and regret the retirement resignation of Diane Rossi from a full-time position in the Special Education tenure area with a retirement date effective July 1, 2018 and last paid day of work June 22, 2018. Ms. Rossi will have completed over 28 years of service with the BOCES.
- 10.B.14. As part of the same motion, the Board accepted with appreciation and regret the retirement resignation of Melissa VanEarden from a full-time position in the Special Education tenure area with a retirement date effective July 1, 2018 and last paid day of work June 22, 2018. Ms. VanEarden will have completed 32 years of service with the BOCES.
- 10.B.15. As part of the same motion, the Board accepted with appreciation and regret the retirement resignation of Meleah Vannier from a full-time position in the Teaching Assistant tenure area with a retirement date effective July 1, 2018 and last paid day of work June 22, 2018. Ms. Vannier will have completed over 25 years of service with the BOCES.
- 10.B.16. As part of the same motion, the Board accepted with appreciation and regret the retirement resignation of Teena Weber from a full-time position in the Teaching Assistant tenure area with a retirement date effective July 1, 2018 and last paid day of work June 22, 2018. Ms. Weber will have completed over 26 years of service with the BOCES.
- 10.C.1. On motion made by Mr. Petruska, seconded by Mrs. Smith and unanimously carried, the Board appointed **Tyler LaFountain** to permanent status in the MicroComputer Repair Technician area effective February 12, 2018.
- 10.C.2. As part of the same motion, the Board appointed **Vincent Ragone** to permanent status in the MicroComputer Repair Technician area effective February 12, 2018.
- 10.D.1. On motion made by Mr. Petruska, seconded by Mr. Glass and unanimously carried, the Board appointed Dianna Collura to a full-time, 12-month position in the Assistant Principal tenure area with a four (4) year probationary period effective February 1, 2018 through January 31, 2022. Ms. Collura has a School Building Leader certificate pending. Her 2017-18 salary will be prorated based on \$73,000.
- 10.D.2. As part of the same motion, the Board appointed John Griffith Terry to a full-time position in both the Art and Graphic Arts tenure areas with a four (4) year probationary period effective January 2, 2018 through January 1, 2022, contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout his probationary period, consistent with the requirements of Education Law Sections 3012 and 3014. (Adjustment as necessary upon verification of prior tenure in New York State) Mr. Terry has a Permanent certificate in Art area dated September 1, 2004 and a Transitional A certificate pending in the Commercial Arts area. His salary will be prorated based on step 14 of the salary schedule - \$50,127.

- 10.D.3. As part of the same motion, the Board appointed Catherine Painter to full-time position in the Teacher of English to the Speakers of Other Languages (ELL) tenure area with a four (4) year probationary period effective January 2, 2018 through January 1, 2022, contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout her probationary period, consistent with the requirements of Education Law Sections 3012 and 3014. Ms. Painter has a Professional certificate in the English to Speakers of Other Languages area dated September 1, 2013. Her salary will be prorated based on step 12 of the salary schedule - \$47,569.
- 10.D.4. As part of the same motion, the Board appointed Rebecca Carnevalla to a full-time position in the School Counselor tenure area with a four (4) year probationary period effective January 2, 2018 through January 1, 2022. Ms. Carnevalla has a Provisional certificate in School Counselor area dated May 17, 2017 through August 31, 2022. Her salary will be prorated based on step 2 of the salary schedule - \$38,713.
- 10.D.5. As part of the same motion, the Board appointed Justin Maurer to a full-time position in the Teaching Assistant tenure area with a four (4) year probationary period effective December 18, 2017 through December 17, 2021. Mr. Maurer has a Level I certificate pending in the Teaching Assistant area. His salary will be prorated based on step 2 of the salary schedule - \$14,596.
- 10.D.6. As part of the same motion, the Board appointed Stephanie Cash Hogan to a full-time, 12-month provisional position in the Data Specialist Assistant area (pending civil service qualification), effective January 2, 2018. Her salary will be prorated based on step 7 of the salary schedule - \$40,401.
- 10.D.7. As part of the same motion, the Board appointed Heather Thomas to a full-time, 12-month, permanent position with a 26-week probationary period in the Typist area effective January 2, 2018 through July 3, 2018. Her salary will be prorated based on step 11 of the salary schedule - \$28,042.
- 10.D.8. As part of the same motion, the Board appointed Tammy Baker to a full-time, temporary term non-competitive position in the Teacher Aide area effective January 2, 2018 through June 30, 2018, as needed. Her salary will be prorated based on step 8 of the salary schedule - \$15,068.
- 10.E.1. On motion made by Mr. Petruska, seconded by Mr. Glass and unanimously carried, the Board approved hourly/per diem employment, as needed, at the applicable **2017-18** hourly/per diem rate (unless otherwise noted) for the staff listed below:

<u>Name</u>	<u>Program</u>	<u>Maximum Hours/Days</u>
Finch, Frank	Adult Literacy (Article 19) – Literacy Instruction	up to .50 hr 11/27/17-12/01/17
Jones, Diane	Adult Literacy (Article 19) - Literacy Instruction	up to 16 hrs 12/01/17-12/31/17
Massa, Deborah	Information Processing Specialist - Fill in for absent staff	up to 20 days 11/29/17-06/30/18
McCarty, Erin	Adult LPN Instructor – Instruction	up to 1 hr 11/16/17



- 10.E.3. As part of the same motion, the Board appointed Mary Geelan for Curriculum Writing for up to 21 hours effective December 1, 2017 through June 30, 2018, at the curriculum development rate of \$34 per hour.
- 10.E.4. As part of the same motion, the Board appointed Michael Middleton as a Tutor for up to 50 hours effective December 1, 2017 through June 30, 2018, at the tutoring rate of \$34 per hour.
- 10.E.5. As part of the same motion, the Board appointed Angela Stathopoulos as a Tutor for ECCA Math Online for up to 30 hours effective September 30, 2017 through June 30, 2018, at the tutoring rate of \$34 per hour.
- 10.E.6. As part of the same motion, the Board appointed Elizabeth Smith, former Senior Information Processing Specialist, for up to 50 hours effective November 27, 2017 through January 30, 2018, to assist with Financial Aid for Adult LPN Program, at the rate of \$30 per hour.
- 10.E.7. As part of the same motion, the Board appointed Jacqueline Plude to act as Mentor for Eileen Williams effective December 15, 2017 through January 22, 2018, at the rate of \$119.
- 10.E.8. As part of the same motion, the Board appointed Michelle Savoie to act as Teacher Mentor for Andrew Meyers effective December 1, 2017 through November 30, 2018, at the annual rate of \$1238, prorated.
- 10.E.9. As part of the same motion, the Board appointed Melissa Skellie as a Literacy Consultant for the Washington County Consortium for up to 10 sessions in the districts effective December 1, 2017 through June 30, 2018, at the rate of \$200 per session.
- 10.E.10. As part of the same motion, the Board appointed Dr. George Gregory as a Presenter for US & Global History Regents Scoring Training for up to 1 session effective January 17, 2018, at the rate of \$250 per session.
- 10.E.11. As part of the same motion, the Board appointed Evelyn Donohue as a Presenter for ELA Regents Scoring Training for up to 1 session effective January 16, 2018, at the rate of \$250 per session.
- 10.E.12. As part of the same motion, the Board appointed Eileen Minder, Enrichment Resource Specialist, for up to 100 hours, effective December 5, 2017 through June 30, 2018, as needed, at the rate of \$25 per hour.
- 10.E.13. As part of the same motion, the Board appointed Hillary Brewer as a Regional Certification Officer Consultant for up to 20 hours, as needed, effective December 30, 2017 through February 28, 2018, at the rate of \$43.75 per hour.
- 11.A. Heather Shelp reported for the Audit Committee.
- 11.B. On motion made by Mrs. Smith, seconded by Mr. Nelson and unanimously carried, the Board approved the cash disbursements for the month of December 2017.

- 11.C.1. On motion made by Mr. Petruska, seconded by Mrs. Smith and unanimously carried, the Board approved the Financial Reports for the months ending July 31, 2017, August 31, 2017, September 30, 2017, and October 31, 2017.
- 11.C.2. As part of the same motion, the Board approved the Budget Adjustment to Appropriations and the Budget Status Reports for the month ending October 31, 2017.
- 11.D. On motion made by Mr. Glass, seconded by Mr. Petruska and unanimously carried, the Board approved the following vendors who submitted proposals for scoring deliverables for ELA, Math, and Science for the period January 11, 2018 - June 30, 2018:

Educational Vistas, Inc. - Albany, NY  
 Premiere Assessment, Inc. - Guilderland, NY

- 11.E. On motion made by Mr. Petruska, seconded by Mr. Erickson and unanimously carried, the Board declared surplus and authorized disposal pursuant to Board Policy 4070: Personal Property Accountability as follows:

Qty.	Description	BOCES ID Number
5	Dell Latitude 3330	68933, 68921, 6852, 68928, 68958
1	Epson Projector 410W	60671
4	Eiki XB-24	48572, 41551, 17320, 48549
4	Eiki XB-31	41985, 48947, 42012, 45168
1	Dell Latitude E6400 Laptop	45424
1	iPad	51060
1	HP Printer	55236
1	Emerson Network Power	002575
1	Desk	001397/49030
7	Cisco Switch	02216, 02217, 01770, 45329, 45325, 45891, 001571
1	Dell Power Vault	42955
1	Dell Laptop	45424

- 12.A. **January 11, 2018 ~**  
 SAEC Open House; 6:00 PM – 8:00 PM
- 12.B. **January 18, 2018 ~**  
 Myers Center Open House; 6:00 PM – 8:00 PM
- 12.C. **January 29, 2018 ~**  
 Saratoga County School Boards Association Meeting; Holiday Inn, Saratoga Springs; 6:00 PM. The topic will be School District Negotiations with speakers Kristine Lanchantin, Attorney, Girvin & Ferlazzo, PC; Michael McCarthy, Superintendent of Mechanicville City School District; and Tim Hilker, Assistant Superintendent for Business in the Saratoga Springs City School District.
- 12.D. **February 14, 2018 ~**  
 Board of Education Workshop 3:00-5:00 PM at Gick Road followed by the regular meeting of the Board of Education at 6:30 PM.

- 12.E.     **February 15, 2018 ~**  
Adirondack Area School Boards Association Meeting; Queensbury Hotel; 6:00 PM
13.       On motion made by Mr. Grimaldi, seconded by Ms. Marsh and unanimously carried the Board adjourned at 8:07 PM.

Respectfully submitted,

Jackie White, Secretary  
Washington-Saratoga-Warren-Hamilton-Essex  
Board of Cooperative Educational Services

Timothy Place, Clerk  
Washington-Saratoga-Warren-Hamilton-Essex  
Board of Cooperative Educational Services



**WASHINGTON-SARATOGA-WARREN-HAMILTON-ESSEX  
BOARD OF COOPERATIVE EDUCATIONAL SERVICES  
2018-2019 SCHOOL CALENDAR**

JULY 2018						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JANUARY 2019						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

AUGUST 2018						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY 2019						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

SEPTEMBER 2018						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

MARCH 2019						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

OCTOBER 2018						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL 2019						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

NOVEMBER 2018						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY 2019						
S	M	T	W	T	F	S
				1	2	3
						4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

DECEMBER 2018						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JUNE 2019						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

July 4	Independence Day
September 3	Labor Day
September 4 & 5	Supt. Conference Days
September 6	Classes Begin
October 8	Columbus Day
November 9	Emergency Release Day
November 12	Veterans' Day Observed
November 21-23	Thanksgiving Recess
December 21	Holiday Recess Begins
January 2	Classes Resume
January 21	Martin Luther King, Jr. Day
January 22-25	Regents Testing Days
February 18-22	Mid-Winter Recess
April 19	Good Friday
April 22-26	Spring Recess
May 27	Memorial Day
June 3	Regents Testing Day
June 18-26	Regents Testing Days
June 26	Regents Rating Day
June 26	Last Day of School

- Classes Not in Session
- Regents Testing Days
- Supt. Conference Day

September	17
October	22
November	18
December	14
January	21
February	15
March	21
April	16
May	22
June	18
<b>Total Number of Pupil Days</b>	<b>184</b>
<b>Supt. Conference Day:</b>	<b><u>2</u></b>
<b>TOTAL DAYS</b>	<b>186</b>



**Approved  
01/10/2018**