

**SUBJECT: LEAVES OF ABSENCE FOR CANCER SCREENING AND BLOOD DONATIONS**

## 1. Screenings for Cancer

Employees shall be granted up to four (4) hours of paid leave on an annual basis to undertake a screening for cancer of any kind. This leave shall be excused leave and shall not be charged against any other leave to which the employee is entitled. The BOCES requires all employees taking such leave to provide a written certification from a physician or other duly authorized health care provider documenting the date, time, and location of the screening.

Civil Service Law Section 159(b) Amendment

Effective March 18, 2018

## 2. Blood donation

Employees desiring to make blood donations shall be granted three (3) hours of unpaid leave in any twelve (12) month period. The leave may not exceed three (3) hours unless agreed to by the District Superintendent/designee. Additional leaves for the purpose of blood donation under any other provision of law shall not be prevented.

Labor Law Section 202-J

Chapter Law 578(2007), effective December 13, 2007

**Adopted: May 14, 2008**  
**Revised: March 14, 2018**