

**WASHINGTON-SARATOGA-WARREN-HAMILTON-ESSEX  
BOARD OF COOPERATIVE EDUCATIONAL SERVICES**

**Organizational and Regular Meeting of the Board of Education**

**Gick Road, Saratoga Springs, New York  
July 11, 2018 6:30 PM**

**AGENDA**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ELECTION OF OFFICERS/OATHS OF OFFICE**

**A. Newly Elected Board Members**

- Oath of Office

**B. President of the Board of Education** (The District Superintendent will preside during this portion of the election.)

- Oath of Office

**C. Vice President of the Board of Education**

- Oath of Office

**4. APPOINTMENT OF OFFICERS**

**A. Appointment of District Clerk**

Recommend the Board appoint Timothy Place as BOCES Clerk for the period of July 1, 2018 through July 31, 2018. Further recommend the Board appoint Ronald Black as BOCES Clerk effective August 1, 2018 until replaced or until the next organizational meeting in July of 2019, and to further authorize the BOCES Clerk to open bids.

- Oath of Office

**B. Appointment of Treasurer**

1. Recommend the Board appoint Amy Moore as District Treasurer for the period July 1, 2018 until the next organizational meeting in July of 2019, and that she be bonded under the District's Public School System Faithful Performance Blanket Position Bond.
2. Recommend the Board appoint Heather Shelp as Deputy District Treasurer for the period July 1, 2018 until replaced or until the next organizational meeting in July of 2019, and that she be bonded under the District's Public School System Faithful Performance Blanket Position Bond.

**C. Appointment of Board Secretary**

Recommend the Board appoint Jacqueline White as Board Secretary for the period July 1, 2018 until replaced or until the next organizational meeting in July of 2019.

**D. Appointment of Claims Auditor**

Recommend the Board appoint Donna VanSchaick as Claims Auditor for the period July 1, 2018 until replaced or until the next organizational meeting in July of 2019 at the rate of \$26.98 per hour.

**E. Appointment of School Attorney**

Recommend the Board appoint Girvin & Ferlazzo, PC as the BOCES Attorney for the period July 1, 2018 through June 30, 2019. (Independent Contractor)

**F. Appointment of School Physician**

Recommend the Board appoint Hudson Headwaters Health Network school physician effective July 1, 2018 through June 30, 2019 at a cost of \$4,246. (Independent Contractor)

**G. Appointment of Architect**

Recommend the Board appoint Griffith Dardanelli Architects, PC to provide architectural planning services for the 2018-2019 school year at a cost of \$5,500. (Independent Contractor)

**H. Appointment of Purchasing Agent**

1. Recommend the Board appoint Timothy Place as Purchasing Agent and authorize Mr. Place to open bids for the period July 1, 2018 through July 31, 2018. Further recommend the Board appoint Ronald Black as Purchasing Agent effective August 1, 2018 until replaced or until the next organizational meeting in July of 2019 and to further authorize Mr. Black to open bids. The work of final approval of purchase orders and purchasing will be divided between the Purchasing Agent and the Deputy Purchasing Agents as necessary and as directed by the Deputy District Superintendent or the Chief Financial Officer.
2. Recommend the Board appoint David Ashdown, Heather Shelp, and Theresa Pasco as Deputy Purchasing Agents and authorize them to open bids for the period July 1, 2018 until replaced or until the next organizational meeting in July of 2019.

**I. Board Member Appointments Pursuant to Policy 1550**

Recommend the Board authorize the mileage for Board members for participation in the following activities/meetings:

- 2018-2019 AASBA and SCSBA Meetings
- Volunteer work associated with the Saratoga and Washington County Fairs

**J. Appointment of Board Legislative Liaison, New York State School Boards Association (Currently Linda King)**

- K. Recommend the Board authorize travel expenses for Linda King in association with her duties as the regional representative to the Rural Schools Association.
- L. 2018-2019 Board Committee Assignments (**NO ACTION REQUIRED**)
- M. 2018-2019 Board Presentations (**NO ACTION REQUIRED**)

5. **BOARD POLICIES**

Recommend the Board readopt for the 2018-2019 school year, all Board of Education policies in effect during the past school year including the policies as listed below:

- Code of Ethics (5000)
- Purchasing Policy (4060) and Purchasing Procedures (Admin. Regulation 4300)
- Investment Policy (4040)

6. **DESIGNATIONS**

A. **Official Bank Depositories**

Recommend that funds of the Board of Cooperative Educational Services Washington-Saratoga-Warren-Hamilton-Essex Counties be primarily deposited in the Glens Falls National Bank. The TD Bank and the Adirondack Trust Company are hereby designated for the deposit of additional monies received or invested by the Treasurer of the above Board in accordance with the amendments of Sections 1719 and 1920 of the New York State Education Law relative to signatures required for all disbursements of money. Said banks are authorized to pay only checks signed by the Treasurer or Deputy Treasurer of said Board effective July 1, 2018 through June 30, 2019.

B. **Official Newspaper**

Recommend the Board designate the Glens Falls Post Star and the Daily Gazette as its official newspapers for the period July 1, 2018 through June 30, 2019.

C. **Records Access Officer**

Recommend the Board approve Heather Shelp as the Records Access Officer for the period July 1, 2018 until replaced or until the next organizational meeting in July of 2019.

D. **Records Management Officer**

Recommend the Board appoint Timothy Place as the Records Management Officer for the period of July 1, 2018 through July 31, 2018 and to further appoint Ronald Black as the Records Management Officer for the period of August 1, 2018 until replaced or until the next organizational meeting in July of 2019.

**E. Compliance Officers**

Recommend the Board appoint Turina Parker as the Compliance Officer effective July 12, 2018, until replaced or until the next organizational meeting in July of 2019.

Further recommend that the Board appoint Ronald Black as an additional Compliance Officer effective August 1, 2018, until replaced or until the next organizational meeting in July of 2019.

**F. BOCES Asbestos LEA**

Recommends the Board appoint Michael Nelson as BOCES District LEA for Asbestos related issues.

**G. Health Insurance Portability Accountability Act (HIPAA) Privacy Officer**

Recommend the Board appoint Lisa Palmer as the HIPAA Privacy Officer for the 2018-2019 school year for the period July 1, 2018 until replaced or until the next organizational meeting in July of 2019.

**H. Southern Adirondack Public School Workers' Compensation Consortium**

Recommend the Board appoint James Dexter, District Superintendent, as the designee authorized to vote for the BOCES representative to the Southern Adirondack Public School Workers' Compensation Consortium for the 2018-2019 school year.

**I. Chief Emergency Officer**

Recommend the Board approve Michael Donlon as the Chief Emergency Officer for the period July 1, 2018 until replaced or until the next organizational meeting in July of 2019.

**J. Indemnification and Legal Defense**

**WHEREAS**, the Board of Education of the Washington-Saratoga-Warren-Hamilton-Essex BOCES wishes to protect the BOCES District, the members of the Board of Education and any school district officers in actions brought against them or in any action or proceeding touching any district property or involving its rights or interests; and

**WHEREAS**, the Board of Education of the Washington-Saratoga-Warren-Hamilton-Essex BOCES wishes to protect its superintendent, administration, members of the teaching or supervisory staff, member of a committee on special education or subcommittee thereof, surrogate parent, as defined in the regulations of the commissioner of education, any member of the board of education or non-instructional employee in any action or proceeding, other than a criminal prosecution or an action or proceeding brought against him/her by the BOCES, including proceedings before the commissioner of education, arising out of the exercise of his/her powers or the performance of his/her duties; and

**WHEREAS**, the Board of Education of the Washington-Saratoga-Warren-Hamilton-Essex BOCES wishes to protect its members, employees, officers, authorized volunteers or any other person holding a position by election, appointment or employment in the service of the BOCES, whether or not compensated, in any civil

action or proceeding, state or federal, arising out of any alleged act or omission which occurred or allegedly occurred while the employee was acting within the scope of his/her employment or duties with the BOCES.

**BE IT RESOLVED**, that the benefits and protection afforded provided pursuant to §3811 of the Education Law, shall be available, subject to the procedural requirements set forth therein and,

**BE IT FURTHER RESOLVED** that the benefits and protections provided pursuant to §18 of the New York State Public Officers Law shall supplement and be available in addition to any defense or indemnification protection conferred by other statutes, rules or regulation, including but not limited to, the protections provided pursuant to Education Law §3811, §3023 and §3028, subject to the procedural requirements set forth therein.

**K. BOCES Educational Consortium**

**BE IT RESOLVED**, that the Washington-Saratoga-Warren-Hamilton-Essex Board of Cooperative Educational Services hereby authorizes continued membership in the “BOCES Educational Consortium”, an association formed by Boards of Cooperative Educational Services from throughout New York State.

**7. 2018-2019 MEETING DATES**

- A.** Recommend the Board approve the 2018-2019 schedule of Board regular meeting dates as contained in Appendix I.
- B.** Recommend the Board designate Tuesday, April 30, 2019 as the date on which each component Board of Education shall conduct a public meeting for the purposes of adopting a public resolution concerning the approval or disapproval of the tentative 2019-2020 BOCES administrative budget and voting for candidates to fill vacant terms on the BOCES Board of Education pursuant to Section 1950 of the Education Law.

**8. AUTHORIZATIONS**

**A. Use of Check-Signing Equipment**

Recommend that the Treasurer and Deputy Treasurer of the BOCES be authorized to use facsimile signature to authenticate checks issued on all BOCES accounts.

**B. Insurance Program**

Recommend that the District Superintendent of Schools be authorized to secure insurance in the forms of compensation, comprehensive liability and an adequate bond for the Treasurers, and the President of the Board is hereby authorized to approve such insurance and bond.

**C. Certification of Payroll**

Recommend the Board authorize Timothy Place to certify all payrolls for the period July 1, 2018 through July 31, 2018 and to further appoint Ronald Black to certify all payrolls for the period of August 1, 2018 until replaced or until the next organizational meeting in July of 2019.

**D. Federal Fund Applications**

Recommend the Board designate the District Superintendent of Schools to be the authorized representative of the BOCES to sign and file all applications and certifications for federal and state funds for the period July 1, 2018 through June 30, 2019.

**E. Interfund Transfers**

Recommend the Board authorize lending up to a maximum of \$2,000,000 from the general fund to the special aid fund, and trust and agency fund, as needed for the 2018-2019 school year.

**F. Budgetary Transfers**

Recommend the Board authorize the District Superintendent of Schools to make budgetary transfers between and within functional unit appropriations for the period July 1, 2018 through June 30, 2019.

**G. Attendance at Conferences, Conventions, and Workshops**

1. Recommend that the District Superintendent of Schools or designee be granted authority to authorize attendance of school personnel at conferences within the budget for the 2018-2019 school year.
2. Recommend that the District Superintendent of Schools be granted the authority to authorize Board member expenses and reimbursement pursuant to Policy 1550.
3. Recommend the Deputy District Superintendent be granted the authority to authorize travel and conference attendance for the District Superintendent.

**H. Appointments**

1. Recommend the District Superintendent of Schools be authorized to employ consultants, presenters, instructional and non-instructional substitutes, and temporary staff.
2. Recommend the District Superintendent of Schools be authorized to fill vacancies and needed positions in anticipation of Board approval for the period July 1, 2018 until the next Organizational Meeting in July 2019.

**I. Agreements**

Recommend the Board authorize the District Superintendent, the Deputy District Superintendent, and the Chief Financial Officer to execute agreements and contracts on behalf of the BOCES for the period of July 1, 2018 until the next Organizational Meeting in July 2019.

**J. Executive Session**

Recommend the Board authorize the Board of Education members to attend any and all Executive Sessions convened by the BOCES Audit Committee.

9. **MILEAGE RATES**

Recommend that the mileage rate for the 2018-2019 school year be established at the approved Internal Revenue Service rate (currently \$0.545 per mile).

10. **PUBLIC HEARING**

11. **MINUTES**

Recommend the Board approve the minutes for the June 13, 2018 meeting of the Board of Education.

12. **COMMUNICATIONS**

13. **OLD BUSINESS**

14. **ADMINISTRATIVE REPORTS**

A. **Update on Summer Programs  
Initial Update on Fall Enrollments**  
Tony Muller and Nancy DeStefano

B. **Completion Ceremonies and Closing Day Videos**

C. **Board Committee Reports**

1. Building and Grounds Committee **(NO ACTION REQUIRED)**
2. Policy Committee
  - a. 1<sup>st</sup> Read Policy 4070 Personal Property Accountability **(NO ACTION REQUIRED)**
  - b. 1<sup>st</sup> Read Policy 5700 Social Media Use (new) **(NO ACTION REQUIRED)**

D. **Legislative Update**  
Linda King, the Board's legislative representative, will be presenting a report.  
**(NO ACTION REQUIRED)**

E. **District Superintendent Items (NO ACTION REQUIRED)**

15. **NEW BUSINESS**

A. **Amendment – Employment Agreement**

Recommend the Board extend the employment agreement by and between the Washington-Saratoga-Warren-Hamilton-Essex Board of Cooperative Educational Services and James P. Dexter, District Superintendent of Schools through June 30, 2021, and approve the amendment to his employment agreement and further authorize the President of the BOCES to execute said amendment. (No change in salary due to statutory limit on district superintendent salaries.)

- Oath of Office

**B. Memorandum of Agreement and Resignation**

Upon the recommendation of the District Superintendent, the letter of resignation from Ronnie Clausen effective July 12, 2018 is hereby accepted and the Separation Agreement between the BOCES and Mr. Clausen dated July 11, 2018 is hereby approved. The President of the Board is hereby authorized to execute said Agreement.

**C. Executive Principal Position**

Recommend the Board appoint Michael Donlon to a full-time, 12-month, four (4) year probationary position in the Executive Principal tenure area effective August 1, 2018 through July 31, 2022. Mr. Donlon has an Initial Certificate with a time extension in the School Building Leader area effective through August 31, 2020. His 18-19 salary will be prorated based on \$106,000. (Non-Unit Group 8 Managerial Personnel).

Further recommend the Board approve a leave of absence for Mr. Donlon from a position in the Principal for CTE tenure area from August 1, 2018 to July 31, 2019.

**D. Donations**

1. Recommend the Board accept the following monetary donations for the Myers Awards:
  - Exceeding Expectations, Inc. (Longfellows)                     \$150
  - Van Jan Cabret's Inc. (Olde Bryan Inn)                             \$150
2. Recommend the Board accept the following vehicle donation for the Automotive Technology class:
  - 2002 Ford Focus donated by Carolyn E. Davis
3. Recommend the Board accept \$200 from Ronald VanBuren for the Maureen VanBuren Memorial Scholarship.

**E. Practical Nursing Handbook**

Recommend the Board approve the revised Practical Nursing Handbook effective July 12, 2018.

**16. PERSONNEL**

**A. Position Changes**

1. Recommend the Board create the positions listed below, pending enrollment and/or district request:

<b><u>CERTIFIED POSITION(S)</u></b>		
<b><u>POSITION</u></b>	<b><u>EFFECTIVE DATE</u></b>	<b><u>PROGRAM/LOCATION</u></b>
Culinary Arts, Part-time (50%)	September 1, 2018 through June 30, 2019	Myers Education Center



Special Education, Full-time (3 positions)	September 1, 2018	Southern Adirondack Education Center
Young Scholars, Part-time (40%)	September 1, 2018 through June 30, 2019	Enrichment Resource Center – Gick Road with travel

**CLASSIFIED POSITION(S)**

<b><u>POSITION</u></b>	<b><u>EFFECTIVE DATE</u></b>	<b><u>PROGRAM/LOCATION</u></b>
Administrative Assistant, Full-time, 12-month (pending civil service classification) (Non-Unit Group 1)	June 23, 2018	Burgoyne Avenue
Personnel Assistant, Full-time, 12-month (pending civil service classification) (Non-Unit Group 1)	August 1, 2018	Burgoyne Avenue

2. Recommend the Board approve a change of title for Amy Talmage from a full-time, 12-month, provisional position in the Executive Secretary area to a full-time, 12-month provisional position in the Administrative Assistant area effective June 23, 2018.
3. Recommend the Board approve a change of employment status for Donna Venezio from a full-time, 12-month, provisional position to a full-time, 12-month permanent position with a 26 week probationary period in the Principal Account Clerk Typist area effective May 29, 2018 through November 27, 2018.
4. Recommend the Board approve a change of employment status for Dylan Johnston from a full-time, 12-month, provisional position to a full-time, 12-month permanent position with a 26 week probationary period in the Information Technology Assistant area effective June 25, 2018 through December 24, 2018.
5. Recommend the Board approve a change of employment status for Leslie Converse from a full-time, 12-month, provisional position to a full-time, 12-month permanent position with a 26 week probationary period in the Financial Support Specialist area effective June 15, 2018 through December 14, 2018.
6. Recommend the Board approve a change of employment status for Bridget Albright from a full-time, 12-month, provisional position to a full-time, 12-month permanent position with a 26 week probationary period in the Financial Support Specialist area effective June 18, 2018 through December 17, 2018.

7. Recommend the Board approve a change of employment status for Jeanna Burdick from a full-time, 12-month, provisional position to a full-time, 12-month permanent position with a 26 week probationary period in the Financial Support Specialist area effective July 2, 2018 through December 31, 2018.
8. Recommend the Board approve a change of employment status for Samantha Berg from a full-time, 12-month, provisional position to a full-time, 12-month permanent position with a 26 week probationary period in the Financial Support Specialist area effective July 9, 2018 through January 7, 2019.
9. Recommend the Board approve a change in the 17-18 pay rate for Kristen Moy, Adult CNA Instructor, from \$32.67 per hour to \$33.33 per hour, effective July 1, 2017.
10. Recommend the Board approve a change in the 17-18 pay rate for Patti Shepard, Adult CNA Instructor, from \$32.67 per hour to \$33.33 per hour, effective July 1, 2017.
11. Recommend the Board approve a change in appointment dates for the following Attending Principals to the Residency Program from September 1, 2018 through June 30, 2019 to September 1, 2017 through June 30, 2018:  
 Bennefield, James    Lester, Colleen    Struwing, April
12. Recommend the Board approve a change of employment status for Christine Benware, Special Education Teacher, increasing her number of hours for preparing IEPs from 23 hours to 35 hours effective April 20, 2018 through June 22, 2018.
13. Recommend the Board approve a change of employment status for Sharon Davidson as a Senior Typist for special projects from 100 hours to 106 hours, as needed, effective June 5, 2018 through June 30, 2018, at the rate of \$27.02 per hour.
14. Recommend the Board approve the following extension of service changes for the staff listed below for placement/scheduling/transition effective July 1, 2018 through June 30, 2019, at their regular 2018-19 hourly/per diem rates:
 

<u>Name</u>	<u>Position</u>	<u>From</u>	<u>To</u>
Facteau-St. Gelais, Jodi	ISS for Special Education	15 days	14 days
Millhouse, Tara	School Counselor	9 days	8 days
Smith, Elizabeth	School Counselor	8 days	7 days
15. Recommend the Board approve a change in the 18-19 pay rate for Jean Rhodes, Teacher Aide, from step 4 - \$13,427 to step 5 - \$13,816, effective September 1, 2018.
16. Recommend the Board approve a correction of the staff appointment dates on the June 13, 2018 agenda for the 2018 Special Education Extended School Year Program from July 2, 2018 through August 10, 2018 to June 28, 2018 through August 10, 2018. (July 4, 2018 Holiday, 30 days unless otherwise noted)

17. Recommend the Board approve the following changes in staff appointments for the 2018 Special Education Extended School Year Program effective June 28, 2018 through August 10, 2018:

<u>Name</u>	<u>Position</u>	<u>From</u>	<u>To</u>
Claypool, Olivia	Assistive Technology	14.5 days	16 days
DeLuke, Maureen	Occupational Therapist	26 days	25 days
Ferlise-Clark, Christina	School Social Worker	30 days	16days
Nunez, Patricia	School Nurse	12 days	10 days
Sharp, Jennifer	Speech and Language Disabilities	7 days	25 days
Sprague, LEEANNE	Speech and Language Disabilities	16.5 days	13.5 days

18. Recommend the Board approve the following changes in staff appointments for the 2018 Regional Academic Summer School Program at the Queensbury UFSD effective July 9, 2018 through August 20, 2018:

<u>Name</u>	<u>Position</u>	<u>Sections From</u>	<u>Sections To</u>
Combs, Garrett	Math	2 – 1 hour	2 – 1 hour 1 – 2 hour
Jones, Timothy	Nutrition	4 – 1 hour	-----
Jones, Timothy	Innovation	-----	4 – 1 hour
Metivier, Diane	Math	4 – 1 hour	-----
Metiver, Diane	Transition	-----	4 – 1 hour
Terry, Andrew	Social Studies	1 – 2 hour	2 – 2 hour

#### **B. Staff Resignations/Leave of Absences**

1. Recommend the Board accept the following staff resignations from the Special Education Extended School Year Program, effective dates as noted:

<u>Name</u>	<u>Position</u>	<u>Date</u>
Iuliucci, Zachary	Teaching Assistant	6/11/18
Kline, Julie	Teaching Assistant	6/20/18
Swett, Jessica	Special Education Teacher	6/12/18

2. Recommend the Board accept the resignation of Theresa Bourquin from a full-time position in the School Social Worker tenure area effective at the end of the day on August 8, 2018.
3. Recommend the Board accept the resignation of Stephanie Cash-Hogan from a full-time position in the Data Specialist Assistant area effective at the end of the day on July 11, 2018.
4. Recommend the Board accept the resignation of Diana Joyce from a full-time, 12-month, temporary position in the Adult Practical Nursing Program Supervisor area effective at the end of the day on August 4, 2018.

#### **C. Permanent Appointments**

1. Recommend the Board appoint **Maribeth Macica** to permanent status in the Public Information Specialist area effective July 30, 2018.
2. Recommend the Board appoint **Mimi O'Brien** to permanent status in the Executive Secretary area effective August 6, 2018.
3. Recommend the Board appoint **Deborah Massa** to permanent status in the Information Processing Specialist area effective August 6, 2018.

#### **D. Staff Appointments**

1. Recommend the Board appoint Katherine Ketchum to a full-time position in the Literacy (Reading) tenure area with a four (4) year probationary period effective September 1, 2018 through August 31, 2022, Ms. Ketchum has a Professional certificate in the Literacy Grades 5-12 area effective November 17, 2017. Her salary will be based on step 7 of the salary schedule - \$42,757.
2. Recommend the Board appoint Ashley Torda to a full-time position in the Special Education tenure area with a four (4) year probationary period effective September 1, 2018 through August 31, 2022, contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout her probationary period consistent with the requirements of Education Law Sections 3012 and 3014. Ms. Torda has an Initial certificate in the Students with Disabilities 1-6 area effective June 1, 2018 through August 31, 2023. Her salary will be based on step 2 of the salary schedule - \$38,713.
3. Recommend the Board appoint Cami Samuelson to a full-time position in the Special Education tenure area with a four (4) year probationary period effective September 1, 2018 through August 31, 2022, contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout her probationary period consistent with the requirements of Education Law Sections 3012 and 3014. Ms. Samuelson has an Initial certificate pending in the Students with Disabilities 1-6 area. Her salary will be based on step 6 of the salary schedule - \$41,904.  
  
Further recommend the Board approve a leave of absence for Ms. Samuelson from a full-time position in the Math tenure area, effective September 1, 2018 through August 31, 2019.
4. Recommend the Board appoint Erin Gibb to a full-time position in the School Social Worker tenure area with a four (4) year probationary period effective September 1, 2018 through August 31, 2022, Ms. Gibb has a Provisional certificate in the School Social Worker area effective June 7, 2018 through August 31, 2023. Her salary will be based on step 8 of the salary schedule - \$43,642.
5. Recommend the Board appoint Michael DeSignore to a full-time position in the Teaching Assistant tenure area with a four (4) year probationary period effective September 1, 2018 through August 31, 2022. Mr. DeSignore has a Level I certificate pending in the Teaching Assistant area. His salary will be based on step 9 of the salary schedule - \$18,554.
6. Recommend the Board appoint Laurie Stevens to a full-time position in the Teaching Assistant tenure area with a four (4) year probationary period effective September 1, 2018 through August 31, 2022. Ms. Stevens has a Level I certificate in the Teaching Assistant area effective November 19, 2016 through January 31, 2020. Her salary will be based on step 5 of the salary schedule - \$16,183.

7. Recommend the Board appoint Margaret Jones to a part-time (50%) term position in the ISS-Integration of Technology into Instructional Practices area effective September 1, 2018 through June 30, 2019, as needed. Ms. Jones has a Professional certificate in the Technology Education area effective February 1, 2010. Her salary will be prorated based on step 16 of the salary schedule - \$53,390. Ms. Jones retains Section 3013 Preferred Eligibility rights for recall to a full-time position in the ISS- Integration of Technology into Instructional Practices tenure area.
8. Recommend the Board appoint Robert Somma to a part-time (50%) term position in the Auto Mechanic area effective September 1, 2018 through June 30, 2019, as needed. Mr. Somma has a Transitional A certificate in the Vehicle Mechanical Repair area effective November 15, 2017. His salary will be prorated based on step 7 of the salary schedule - \$42,757. Mr. Somma retains Section 3013 Preferred Eligibility rights for recall to a full-time teaching position in the Auto Mechanic tenure area.
9. Recommend the Board appoint Nicholas Drellos to a full-time, 12-month provisional position in the Coordinator of Network and Technology Services area (pending civil service qualification), effective July 1, 2018. His salary will be \$69,008.
10. Recommend the Board appoint Molly Baker to a full-time, 12-month permanent position with a 26 week probationary period in the Executive Secretary area effective July 11, 2018 through January 9, 2019. Her salary will be prorated based on \$41,500.
11. Recommend the Board appoint Thomas Wessling to a full-time, temporary, long term substitute position in the Math area effective September 1, 2018 through June 30, 2019, as needed. Mr. Wessling has a Permanent certificate in the Math 7-12 area dated February 1, 1998. His salary will be prorated based on step 7 of the salary schedule - \$42,757. Mr. Wessling retains Section 3013 Preferred Eligibility rights for recall to a full-time teaching position in the Math tenure area.
12. Recommend the Board appoint Patrick Mylod to a full-time, temporary, long term substitute position in the Special Education area effective September 1, 2018 through June 30, 2019, as needed. His salary will be based on step 2 of the salary schedule - \$38,713.
13. Recommend the Board appoint Dennis Haag to a full-time, 12-month provisional position in the Assistant Transportation Safety and Training Manager area (pending civil service qualification), effective July 1, 2018. His salary will be \$66,885. (Non-Unit Group 2 Other Supervisory Personnel)

**E. Other**

1. Recommend the Board approve per diem employment at the applicable **2017-18** hourly/per diem rate (unless otherwise noted) for the staff listed below:

<u>Name</u>	<u>Program</u>	<u>Maximum Hours/Days</u>
Amodeo, Christine	Adult Literacy (Article 19) – GRASP and Literacy Instruction	up to 2 hours 05/21/18-05/25/18
Bruno, Kerri	Cosmetology Instructor - Summer Program	up to 5 days 06/25/18-06/29/18
Choppa, Brene	Cosmetology Instructor – Summer Program	up to 5 days 06/25/18-06/29/18
Finch, Frank	Adult Literacy (Article 19) – Literacy Instruction	up to 46.5 hours 04/30/18-06/30/18
Fisk, Kayla	Adult Practical Nursing Instructor - Program Prep	up to 200 hours 07/01/18-08/25/18
Gillani, Shazima	Adult Literacy (Article 19) - Literacy Instruction	up to 2.5 hours 04/30/18-05/04/18
King, Ronald	Teaching Assistant - TA subbing for a teacher additional duties and prep for teaching responsibilities	up to 12.5 hours/wk 11/30/17-06/29/18
Jones, Diane	Adult Literacy (Article 19) – Literacy Instruction	up to 35.25 hours 05/21/18-06/30/18
Marcellus, Lisa	Data Specialist - District Data Services	up to 3 hours 06/02/18
Schewe, Paula	Adult Practical Nursing Instructor -Clinical Instruction	up to .5 hour 06/02/18-06/09/18

2. Recommend the Board approve per diem employment at the applicable **2018-19** hourly/per diem rate (unless otherwise noted) for the staff listed below:

<u>Name</u>	<u>Program</u>	<u>Maximum Hours/Days</u>
Bergin, Amanda	Assistant Coord. for School Improvement – Data Services	up to 20 days 07/01/18-08/31/18
Bromley, Claire	School Social Worker - Referrals and intakes	up to 3 days 07/01/18-08/31/18
Bruno, Kerri	Cosmetology Instructor - Summer Program	up to 14 days 07/02/18-07/23/18

Choppa, Brene	Cosmetology Instructor – Summer Program	up to 14 days 07/02/18-07/23/18
Diamond, Randy	School Safety Officer - Student Supervision	up to 30mins per day 09/07/18-06/30/19
Hoffmann, Bruce	Work Based Learning - Program preparation	up to 2 days 07/01/18-08/31/18
Johnson, Scott	School Safety Officer - Student Supervision	up to 30mins per day 09/01/18-06/30/19
Kelly, Jennifer	School Counselor - Placement and scheduling	up to 7 days 07/01/18-06/30/19
Sandford, Walter	School Safety Officer - Student Supervision	up to 30mins per day 09/01/18-06/30/19
Sayward, Courtney	Assistant Coordinator for School Improvement - District Training	up to 18 days 07/01/18-08/31/18
VanTassel, Carrie	Enrich. Resource Center Program Manager – Program Supervision	up to 200 hours 07/01/18-08/30/18
Wright, Debbie	Account Clerk/Typist - Office coverage	up to 20 days 07/01/18-08/31/18

3. Recommend the Board appoint staff listed below to the **2017-2018** Employment Training For Adults (ETA) Program (contingent upon funding and enrollment), at the indicated hourly rate:

**ETA – Vocational**

<u>Name</u>	<u>Program</u>	<u>Max # of Hours</u>	<u>Dates</u>	<u>Rate (per hr)</u>
DeLap, Ronald	CDL Classroom & Driving	up to 100hrs (additional)	05/01/18-06/30/18	\$23

**ETA – Industry Partnership Contract Trainer**

<u>Name</u>	<u>Program</u>	<u>Max # of Hours</u>	<u>Dates</u>	<u>Rate (per hr)</u>
Corey, Clay	Welding II	up to 45hrs (additional)	04/17/18-06/30/18	\$35

4. Recommend the Board appoint staff listed below to the **2018-2019** Employment Training For Adults (ETA) Program (contingent upon funding and enrollment), at the indicated hourly rate:

**ETA – CNA**

<u>Name</u>	<u>Program</u>	<u>Max # of Hours</u>	<u>Dates</u>	<u>Rate (per hr)</u>
Shepard, Patti	CNA	up to 20hrs	07/01/18-06/30/19	\$33.33

5. Recommend the Board appoint staff listed below to the **2018-2019** Adult Literacy Program (Article 19) (contingent upon funding and enrollment), at the indicated hourly rate:

<u>Name</u>	<u>Program</u>	<u>Max # Hrs/Wk</u>	<u>Rate (per hr)</u>
Conrick, Krista	Adult Literacy	up to 10hrs/wk	\$40.16
Conrick, Krista	Literacy Program Manager	up to 30hrs/wk	\$40.16
Finch, Frank	Adult Literacy	up to 19hrs/wk	\$33.99
Gillani, Shazima	Adult Literacy	up to 19hrs/wk	\$33.99
Jones, Diane	Adult Literacy	up to 19hrs/wk	\$33.99
Smith, Beth Anne	Case Manager	up to 3hrs/wk	\$33.33

6. Recommend the Board appoint staff listed below, to the **2017-2018** Gifted and Talented/Enrichment Program (contingent upon funding and enrollment) with the maximum number of hours indicated below as needed, at the indicated rate:

**On Site Coordinator**  
**Rate of \$27 per hour**

<u>Name</u>	<u>Location</u>	<u>Max # of Hours</u>	<u>Dates</u>
McDougall, Michelle	Galway Enrich & SIP	up to 12hrs	01/02/18-06/29/18

**STEM Academy**  
**Instructional and Curriculum Rate of \$30 per hour**

<u>Name</u>	<u>Program</u>	<u>Max # of Hours</u>	<u>Dates</u>
Silvestri, Amanda	Intro to STEAM	up to 14hrs	10/10/17-12/21/17

7. Recommend the Board appoint staff listed below, to the **2018-2019** Gifted and Talented/Enrichment Program (contingent upon funding and enrollment) with the maximum number of hours indicated below as needed, at the indicated rate:

**STEM Integration Programs**  
**Teacher Aide Rate of \$10.50 per hour**

<u>Name</u>	<u>Program</u>	<u>Max # of Hours</u>	<u>Dates</u>
Moyles, Mary	Farm to Table Culinary Camp	up to 55hrs	07/09/18-07/27/18

**On Site Coordinator-STEM Integration -PTECH**  
**Rate of \$27 per hour**

<u>Name</u>	<u>Location</u>	<u>Max # of Hours</u>	<u>Dates</u>
Carnevala, Rebecca	SUNY Adk	up to 75hrs	07/01/18-08/31/18

**STEM Integration Program**  
**Instructional and Curriculum Rate of \$30 per hour**

<u>Name</u>	<u>Program</u>	<u>Max # of Hours</u>	<u>Dates</u>
Mann, Robert	PTECH	up to 150hrs	07/01/18-06/30/19
Mann, Robert	PTECH	up to 80hrs	07/01/18-08/31/18
Middleton, Michael	PTECH	up to 150hrs	07/01/18-06/30/19
Middleton, Michael	PTECH	up to 160hrs	07/01/18-08/31/18
Simpson, Gage	PTECH	up to 150hrs	07/01/18-06/30/19
Simpson, Gage	PTECH	up to 80hrs	07/01/18-08/31/18



8. Recommend the Board appoint the following additional staff to the 2018 Special Education Extended School Year Program, effective June 28, 2018 through August 10, 2018 (up to 30 days, unless otherwise noted).

**School Social Worker**

Corrigan, Jessi (19 days)

**Special Education Teacher**

Callahan, Catherine (26 days)  
Law, Michelle

**Teacher of the Speech and Language Disabled**

Matthews, Erin (16 days)

**Teaching Assistant**

Martinek, Kelly  
Phillips-Studenroth, Portia  
Snyder, Blake  
Ungeheur, Daniel (27 days)

9. Recommend the Board appoint the following additional staff for the 2018 Regional Academic Summer School Program at the Queensbury UFSD pending enrollment confirmation effective July 9, 2018 through August 20, 2018, as needed.

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u># of 1 hr Sessions</u></b>
French, Shirley	Teacher Aide	4
Smith, Carolyn	Teaching Assistant	4

10. Recommend the Board appoint the following additional staff for the 2018 Summer Success Program at the Saratoga Springs CSD Elementary School pending enrollment confirmation effective July 15, 2018 through August 9, 2018, as needed.

**School Nurse**

Ims, Mary

11. Recommend the Board appoint Candace Calvin as Principal for the 2018 Summer Success Program at the Saratoga Springs CSD Elementary School effective July 16, 2018 through August 9, 2018, at the rate of \$3,780.

12. Recommend the Board appoint staff listed below for staffing the booth at the Saratoga County Fair for up to the hours listed below effective July 24, 2018 through July 29, 2018:

Amorosi, Jane (4hrs)	Jones, Joyce (4hrs)
Baker, Mary (4hrs)	Rychcik, Laura (4hrs)
Brough, Kelly (8hrs)	Staepel, Andrea (8hrs)
Carnevala, Rebecca (4hrs)	Vandermark, Chris (8hrs)
Corey, Clay (4hrs)	

13. Recommend the Board appoint staff listed below to part-time hourly term positions as Transportation Supervisors for the 2018-2019 school year at the hourly rate of \$25 per hour, as needed:

<b><u>Name</u></b>	<b><u>Effective Date</u></b>
Barss, Charles	07/01/18-06/30/19
Duchesne, Julia	07/01/18-06/30/19
Monica, Melodie	07/01/18-06/30/19
Ross, Kim	07/01/18-06/30/19
Young, Donald	07/01/18-06/30/19

14. Recommend the Board appoint Karen Monastero to act as Teacher Mentor for Julie Ross effective September 1, 2018 through June 30, 2019 at the annual rate of \$1238, prorated as appropriate.
15. Recommend the Board appoint Linda Robinson, Special Education Teacher, for preparation of IEPs for up to 20 hours, effective April 1, 2018 through July 1, 2018, at the rate of \$34 per hour.
16. Recommend the Board appoint staff listed below for Scoring Assessments for up to 2 hours, effective June 4, 2018, at the rate of \$34 per hour:  
Rabideau, Denise      Scanlan, Jane
17. Recommend the Board appoint Timothy Crosby, Physical Education and Health Teacher, for Curriculum Development for up to 5 days, effective July 3, 2018 through July 25, 2018, at the rate of \$34 per hour.
18. Recommend the Board appoint John Zabielski, Automotive Mechanics Teacher, for NATEF Reaccreditation Preparation for up to 10 hours, effective May 31, 2018 through June 22, 2018, at the rate of \$34 per hour.
19. Recommend the Board appoint staff listed below for Trauma Sensitivity Training for up to 3 hours, effective April 16, 2018, at the rate of \$34 per hour:  
Desmond, Diane      Gates, Andrew      Henke, William
20. Recommend the Board appoint Payton Jones for Trauma Sensitivity Training for up to 3 hours, effective April 16, 2018, at the rate of \$12 per hour.
21. Recommend the Board appoint staff listed below for Curriculum Development for up to the hours indicated, effective July 1, 2018 through August 10, 2018, at the rate of \$34 per hour:  
Gates, Andrew (174hrs)      Mylod, Patrick (90hrs)
22. Recommend the Board appoint staff listed below for scoring JMT CTE Math Assessments for up to the hours indicated, effective May 25, 2018, at the rate of \$34 per hour:  
Firlet, Kathleen (.5hr)      Skeans, Hillary (1.75hrs)  
Rabideau, Denise (1.5hrs)      Wessling, Thomas (1.75hrs)
23. Recommend the Board appoint Leah Holzclaw as a Presenter for NYS Music Standards Training for up to 1 session effective July 11, 2018, at the rate of \$300 per session.
24. Recommend the Board appoint Katie Hamilton as a Presenter for NYS Visual Arts Standards Training for up to 1 session effective August 7, 2018, at the rate of \$300 per session.
25. Recommend the Board appoint Timothy Lawson for School Improvement & Evaluation Services (Evaluations), for up to 2 sessions effective January 1, 2018 through June 30, 2018, at the rate of \$500 per session.

26. Recommend the Board appoint Debra Nuttall, TCI Trainer for up to 45 days effective July 1, 2018 through June 30, 2019, at the per diem rate of \$350.
27. Recommend the Board appoint Mary Sheldon Price as Special Projects Consultant to provide Speech/Language Pathology Medicaid supervision for up to 50 days effective July 1, 2018 through June 30, 2019, at the per diem rate of \$275.
28. Recommend the Board appoint James McClure as a Coordinator for Network Security Services for up to 10 days, as needed, effective July 1, 2018 through August 31, 2018, at the per diem rate of \$251.15.
29. Recommend the Board appoint Sandra Charette, Enrichment Support Specialist, for up to 20 hours, effective July 1, 2018 through July 31, 2018, as needed, at the rate of \$25 per hour.
30. Recommend the Board appoint Eileen Minder, Enrichment Resource Specialist, for up to 100 hours, effective July 1, 2018 through December 30, 2018, as needed, at the rate of \$25 per hour.
31. Recommend the Board appoint Ellen Franklin-Furgason, Enrichment Resource Specialist, for up to 300 hours, effective July 1, 2018 through December 30, 2018, as needed, at the rate of \$25 per hour.
32. Recommend the Board approve the following district participants listed below for the 17-18 Administrative Leadership Development Series effective October 16, 2018 through May 18, 2018 listed below at the rate of \$500:

<u>Name</u>	<u>District</u>
Brandt, Dan	Queensbury UFSD
Bray, Erin	Argyle CSD
Hall, Jennifer	Galway CSD
Hamm, Dan	Queensbury UFSD
Hazelton, Brianne	Whitehall CSD
Hoskins, Justin	Fort Ann CSD
Johnson, Lori	Fort Ann CSD
Kochak, Nate	Galway CSD
Mannix, Bethellen	Hartford CSD
McDougall, Michelle	Galway CSD
Schaefer, Laura	WSWHE BOCES
Wood, Dawn	Argyle CSD
Wilson, Kemm	Lake George CSD

33. Recommend the Board appoint the staff listed below to act as PTECH School Liaison for Hudson Falls High School effective September 1, 2017 through June 30, 2018, at the annual rate of \$2,100. Payment upon conclusion of activities for 2017-18 school year:

Brayton, Dan                      Shaw, Jim

34. Recommend the Board appoint Administrative Substitutes as listed below for the 2018-19 school year as needed:

Alyward, Brian	Carbone, Joan
Behrens, Richard	Hunter, Jon
Bessen, Mark	McGowan, Thomas
Burns, Kathleen	Terry, David

17. **FINANCIAL**

**A. Audit Committee Report (NO ACTION REQUIRED)**

**B. Cash Disbursements**

Recommend the Board approve cash disbursements for the month of June 2018.

**C. Financial Reports**

1. Recommend the Board approve the Financial Report for the month April 2018.
2. Recommend the Board approve the Budget Adjustment to Appropriations and the Budget Status reports for the months of April and May2018.
3. The Financial Reports for the month of May 2018 will be distributed at the meeting. **(NO ACTION REQUIRED)**

**D. Property/Casualty Insurance**

Recommend the Board approve the Property/Casualty Insurance Program through Upstate Agency, LLC from July 1, 2018 through June 30, 2019 at a cost of \$215,695.76.

**E. Equipment Leases**

Recommend the Board approve an equipment lease (the "lease") for Hadley Luzerne Central School District for 5 years in a base amount not to exceed \$7,176.40 with five payments of \$1,435.28 (Disposition is \$1 buyout). Items to lease: 1 Xerox copier. These payments are based on an interest rate of 4.230% (the "Assumed Interest rate"). The Board delegates to the Clerk of the Board of Education the authority to approve an increase in the Assumed Interest Rate, of up to 2%, with the resultant payments being the maximum amount to be paid for said Lease. The Clerk of the Board of Education shall not approve any interest rate that exceeds the Assumed Interest Rate by more than 2.00%.

**F. Classroom Leases**

Recommend the Board approve the following class room leases for 2018-2019:

<b><u>School District</u></b>	<b><u>Type</u></b>	<b><u># Room</u></b>	<b><u>Lease Amount</u></b>
Fort Ann	Special Needs	1	\$15,585
Fort Edward	Special Needs	1	\$15,585
Granville	Special Needs	1	\$15,585
Saratoga Springs	Special Needs	3	\$46,755
South Glens Falls	Special Needs	1	\$15,585
Argyle	Distance Learning	2	\$ 2,130
Cambridge	Distance Learning	1	\$ 1,065
Corinth	Distance Learning	1	\$ 1,065
Fort Ann	Distance Learning	1	\$ 1,065
Fort Edward	Distance Learning	1	\$ 1,065
Galway	Distance Learning	2	\$ 2,130
Glens Falls	Distance Learning	1	\$ 1,065
Granville	Distance Learning	2	\$ 2,130
Hadley Luzerne	Distance Learning	1	\$ 1,065
Hartford	Distance Learning	2	\$ 2,130

Hudson Falls	Distance Learning	1	\$ 1,065
Indian Lake	Distance Learning	1	\$ 1,065
Johnsburg	Distance Learning	1	\$ 1,065
Mechanicville	Distance Learning	1	\$ 1,065
Salem	Distance Learning	1	\$ 1,065
Schuylerville	Distance Learning	3	\$ 3,195
South Glens Falls	Distance Learning	1	\$ 1,065
Warrensburg	Distance Learning	1	\$ 1,065
Whitehall	Distance Learning	1	\$ 1,065

**G. Emergency Pipe Replacement and Repair**

Whereas underground copper pipes at the Southern Adirondack Education Center (SAEC) supply hot water for heating from the boilers in Building (B) to Building (A), and whereas site work is being performed at SAEC for drainage improvement and paving, and will be uncovering the area where these pipes reside, and whereas there is a known but as yet to be located leak in this piping, and whereas there is an urgent and necessary need to repair the leak and replace the pipe while it is uncovered, and whereas this need was not identified in the planning of the site work, therefore the Board does declare the repair and replacement of this piping and related work to be an emergency. The BOCES administration is directed to arrange for the performance of this work as expeditiously as possible by the hiring of additional qualified contractor(s) and the Board also hereby waives its procurement policies, regulations and procedures to ensure this work is completed and does not hold up the site work being performed from completing prior to the September school opening.

**H. Capital Lease**

Recommend the Board approve a capital lease between BOCES and Mountain Ledge Limited Partnership, LLP for office space at 2 Mountain Ledge Drive, Wilton NY. The lease begins July 12, 2018 and ends June 30, 2019. The lease can be extended upon mutual agreement for two 1-year terms. The lease payments will be \$1,207.44 for July 2018 and \$2,012.50 per month for August 2018 through June 2019 with total payments equaling \$23,344.94.

**I. Disposal of Surplus Property**

Recommend the Board declare surplus and authorize disposal pursuant to Board Policy 4070: Personal Property Accountability as follows:

Qty.	Description	BOCES ID Number
1	Scantron Machine	5247
1	Guide Seat Machine	6960 or 001656
14	iPad	49485,49486,49487,49488,49489,49728,49729,52179,54566,50417, 54566, 56246,48792, 48783
1	Hp Computer	56446
1	HP Compaq	52553
97	Dell Computers	43384, 43718, 43564, 43695, 43592, 43711, 43601, 43391, 43628, 43709, 43698, 43566, 43455, 43366, 43724, 43694, 43355, 43725, 43448, 43678, 43373, 43394, 43684, 43431, 43713, 43595, 43710, 43598, 43352, 43587, 43356, 43386, 43365, 43369, 43368, 43633, 43362, 43691, 43371, 43689,

		43378, 43560, 43716, 43629, 43635, 43717, 43624, 43484, 43423, 43706, 43589, 43351, 43593, 43375, 43714, 43707, 43393, 43443, 43627, 43385, 13111, 43700, 43367, 43632, 43580, 43621, 43640, 43430, 43483, 43632, 43435, 43554, 43388, 43559, 43641, 43434, 43424, 43463, 43499, 43540, 43349, 43460, 43458, 43577, 43534, 13207, 43578, 43622, 43604, 43489, 43441, 43574, 43576, 43497, 43529, 43497, 43610
2	Printer	13256, 40498
1	APC UPS	16595
1	Dell Laptop	43674
1	Cisco WAP	53558
3	HP Laptops	43671, 43616, 43659
100	Dell Latitude 3340	70331, 70302, 70308, 61817, 61844, 61816, 61838, 70320, 64520, 70291, 70328, 61843, 70306, 61846, 64201, 61854, 61840, 64507, 64521, 61645, 64511, 70292, 59412, 59440, 61649, 70312, 61661, 70311, 64474, 61659, 61855, 61819, 64501, 70310, 70319, 61642, 70324, 70316, 64523, 64527, 65291, 70298, 61848, 68167, 64508, 64526, 68202, 64513, 69928, 61858, 69922, 69927, 61841, 61828, 70307, 70304, 61849, 70297, 64531, 66163, 68176, 64525, 65485, 61861, 64532, 70323, 61856, 64519, 64527, 64528, 68174, 68143, 70309, 64515, 64517, 68206, 64538, 61646, 70294, 61641, 70332, 64530, 64512, 64535, 70305, 70301, 63127, 61828, 70307, 70333, 70289, 61657, 64199, 70322, 61818, 61656, 63123, 65453, 61640, 61847
2	Eiki LCXB31 Projector	52311, 52318
3	Dell Laptop	18014, 59880, 67101
1	Mimio View Camera	68016
1	Apple Laptop	18623
40	Certera All in One	42709, 42705, 42646, 42702, 42725, 42720, 42711, 42713, 42716, 42712, 42733, 42700, 42724, 42703, 42729, 42742, 42741, 42736, 42731, 42648, 42748, 42718, 42734, 42740, 42649, 42721, 42701, 42719, 42739, 42708, 42707, 42749, 42727, 42738, 42730, 42732, 42644, 42704, 42695, 18937
1	Eiki Projector	40689
66	Nexlink Computer	53182, 53200, 53181, 53222, 53156, 53212, 53208, 53248, 53218, 53215, 53203, 53213, 53187, 53349, 53205, 53229, 53190, 53221, 53356, 53204, 53225, 53224, 53271, 53265, 53337, 53261, 53290, 53256, 53340, 53437, 53289, 53443, 53346, 53397, 53405, 53254, 53259, 53339, 53274, 53324, 53420, 53335, 53326, 53436, 53342, 53334, 53432, 53398, 53329, 42510, 53214, 53382, 53240, 53206, 53227, 53303, 53234, 53353, 53374, 53230, 53381, 53251, 53223, 53233, 42656, 51859
1	Dell Latitude	002779
2	Cisco Switch	47385, 11149
1	Ergotron Cart	58712
5	Dell Latitude 3340	68114, 61820, 61859, 64536, 64529
1	Dell Latitude 3330	59437
2	Eiki XBL26	52318, 52311
6	Dell Optiplex 990	54651, 54579, 64190, 59880, 67101, 18014

1	Cisco Switch	47385
4	Smart Boards	5963, 60414, 50476, 50473
5	Ergotron Chrome Cart	58713,58703, 58714, 58708, 58711

**18. OTHER**

**A. August 8, 2018 ~**

Board of Education Workshop at 3:00 PM, followed by the Regular Meeting of the Board of Education at 6:30 PM. Both meetings will be at the Gick Road Conference Center.

**B. September 12, 2018 ~**

Regular Meeting of the Board of Education at Gick Road; 6:30 PM

**C. Board Member Comments**

**19. ADJOURNMENT**

**WASHINGTON-SARATOGA-WARREN-HAMILTON-ESSEX  
BOARD OF COOPERATIVE EDUCATIONAL SERVICES**

**APPENDIX I**

**BOARD OF EDUCATION MEETINGS**

**6:30 PM**

**2018 - 2019**

July 11, 2018	Gick Road
August 8, 2018	Gick Road (Workshop 3:00 PM)
September 12, 2018	Gick Road
October 10, 2018 <i>Walsh Road Dedication Ceremony</i>	Gick Road <i>1:00 PM at Walsh Road</i>
November 14, 2018	Cambridge CSD
December 12, 2018	Gick Road
January 9, 2019	Gick Road
February 13, 2019	Gick Road (Workshop 3:00 PM)
March 13, 2019	Component District (TBD)
April 3, 2019	Annual Meeting SAEC
April 10, 2019	Gick Road
May 8, 2019	Gick Road
June 12, 2019	Gick Road

We ask that the Boards of Education convene on Tuesday, April 30, 2019 for the purpose of voting on the 2019-2020 Administrative Budget and election of BOCES Board members.