

WASHINGTON-SARATOGA-WARREN-HAMILTON-ESSEX BOCES  
EXCEPTIONAL LEARNERS DIVISION

**OCCUPATIONAL THERAPY AND / OR PHYSICAL THERAPY**  
Related Service Request / IEP Addendum

Students Name \_\_\_\_\_

School Year \_\_\_\_\_

Date of Birth \_\_\_\_\_

Program \_\_\_\_\_

District \_\_\_\_\_

Case Manager \_\_\_\_\_

**OCCUPATIONAL THERAPY (OT)**

A licensed Occupational Therapist (OTR-L) or Certified Occupational Therapy Assistant (COTA), under the supervision of an OTR-L, provides a wide range of adaptations and compensations that allow children to participate in educational tasks.

Occupational Therapy services focus on Fine motor skills, Visual-perceptual skills, Sensory integration, Functional living skills, and Adaptive equipment.

\_\_\_ INITIATE services    \_\_\_ MAINTAIN current services    \_\_\_ MODIFY services    \_\_\_ TERMINATE services

Current IEP 30-minute units of OT

Requested IEP 30-minute units of OT

a. Individual \_\_\_\_\_  Weekly  Monthly  Yearly

a. Direct \_\_\_\_\_  Weekly  Monthly  Yearly

b. Group \_\_\_\_\_  Weekly  Monthly  Yearly

b. Indirect \_\_\_\_\_  Weekly  Monthly  Yearly

c. Consult \_\_\_\_\_  Weekly  Monthly  Yearly

C. Consult \_\_\_\_\_  Weekly  Monthly  Yearly

TOTAL REQUESTED 30-minute units per week of Occupational Therapy: \_\_\_\_\_

RATIONALE \_\_\_\_\_

**PHYSICAL THERAPY (PT)**

A licensed Physical Therapist (PT) or Physical Therapy Assistant (PTA), under the supervision of a PT, facilitates postural security and mobility so that children have the freedom to focus on educational tasks.

PT services focus on Balance, Coordination, Motor planning, Adaptive equipment, Physical handling & Architectural barriers.

\_\_\_ INITIATE services    \_\_\_ MAINTAIN current services    \_\_\_ MODIFY services    \_\_\_ TERMINATE services

Current IEP 30-minute units of PT

Requested IEP 30-minute units of PT

a. Individual \_\_\_\_\_  Weekly  Monthly  Yearly

a. Direct \_\_\_\_\_  Weekly  Monthly  Yearly

b. Group \_\_\_\_\_  Weekly  Monthly  Yearly

b. Indirect \_\_\_\_\_  Weekly  Monthly  Yearly

c. Consult \_\_\_\_\_  Weekly  Monthly  Yearly

C. Consult \_\_\_\_\_  Weekly  Monthly  Yearly

TOTAL REQUESTED 30-minute units per week of PHYSICAL THERAPY : \_\_\_\_\_

RATIONALE \_\_\_\_\_

**SERVICES WILL NOT BE IMPLEMENTED UNTIL ALL 4 SIGNATURES ARE COMPLETE**

\_\_\_\_\_  
BOCES Program Supervisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
BOCES Related Services Supervisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
CSE Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
BOCES OT or PT Service Provider

\_\_\_\_\_  
Date

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The BOCES Compliance Officers are Turina Parker, Executive Director for Educational and Support Programs and Ronald Black, Chief Financial Officer. Washington-Saratoga-Warren-Hamilton-Essex BOCES, 1153 Burgoyne Avenue, Suite 2. Fort Edward, NY 12828. Phone: (518)746-3310. Email: [tuparker@wswebooces.org](mailto:tuparker@wswebooces.org) or [rblack@wswebooces.org](mailto:rblack@wswebooces.org). Complaints may also be filed with the Office for Civil Rights, New York Office, U.S. Department of Education, 32 Old Slip, 26th Floor, New York, NY 10005- 2500, phone (646) 428-3800, fax (646) 428-3843, email: [OCR.NewYork@ed.gov](mailto:OCR.NewYork@ed.gov)