

**WASHINGTON-SARATOGA-WARREN-HAMILTON-ESSEX
BOARD OF COOPERATIVE EDUCATIONAL SERVICES**

ADMINISTRATIVE REGULATION

**CLASSIFICATION OF GROUPS AND INDIVIDUALS NOT COVERED
BY COLLECTIVE BARGAINING AGREEMENT**

The Board of Education at its meetings established the following groups of employees for individuals not covered by collective bargaining agreements. Groups 1-7 were created at the March 10, 1994, Board Meeting, Group 8 was created at the July 11, 2012, Board Meeting, and Group 9 was created at the May 13, 2015, Board Meeting.

<u>GROUP</u>	<u>NAME OF GROUP</u>
1	Confidential Administrative Support Personnel and Supervisors (re-named May 11, 2016)
2	Other SRP Supervisory Staff (re-named May 11, 2016)
3	Central Office Supervisory Staff
4	Central Office Administrative Staff
5	Other Professional Staff
6	Adult and Continuing Education
7	Miscellaneous
8	Managerial Personnel
9	Substitutes

Individuals to be appointed to positions that are not covered by a collective bargaining agreement must be placed in one of the above groups. Prior to an offer of employment, the District Superintendent or designee will coordinate with Personnel the identification of the proper group placement.