

**WASHINGTON-SARATOGA-WARREN-HAMILTON-ESSEX
BOARD OF COOPERATIVE EDUCATIONAL SERVICES**

**REGULAR MEETING OF THE BOARD OF EDUCATION
Gick Road Conference Center, Saratoga Springs, NY**

May 8, 2019 6:30 PM

AGENDA

1. RETIREE RECEPTION

2. CALL TO ORDER

3. PLEDGE OF ALLEGIANCE

4. ANTICIPATED EXECUTIVE SESSION

Recommend the Board go into Executive Session to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation

5. PUBLIC HEARING

6. MINUTES

Recommend the Board approve the minutes for the April 10, 2019 regular meeting of the Board of Education.

7. COMMUNICATIONS

8. OLD BUSINESS

9. ADMINISTRATIVE REPORTS

A. Board Committee Reports

- Buildings and Grounds Committee **(NO ACTION REQUIRED)**
- Policy Committee **(NO ACTION REQUIRED)**

B. Initial Review of 2019-2020 Code of Conduct – Nancy DeStefano

C. Legislative Update

Linda King, the Board's legislative representative, will be presenting a report.
(NO ACTION REQUIRED)

D. District Superintendent Items **(NO ACTION REQUIRED)**

10. NEW BUSINESS

A. Amendment – Employment Agreement

Recommend the Board amend the employment agreement by and between the Washington-Saratoga-Warren-Hamilton-Essex Board of Cooperative Educational Services and James P. Dexter, District Superintendent of Schools, and approve an amendment to his employment agreement dated May 8, 2019 and further authorize the President of the BOCES to execute said amendment.

B. BOCES Budget

Recommend the Board adopt the 2019-20 WSWHE BOCES Budget in the amount of \$78,734,024 as follows:

Administrative	\$ 6,739,676
Capital	\$ 1,715,637
Program	<u>\$70,278,711</u>
	\$78,734,024

C. Donations

1. Recommend the Board accept a monetary donation of \$100.00 from the Rowland Street Garage for the Myers Auto Tech Program student awards.
2. Recommend the Board accept a monetary donation of \$200.00 from Jeff Plummer for the SAEC CTE awards - Dr. Raymond Rhodes.

D. 2019 Summer Programs

Recommend the Board establish the following dates for the summer programs listed below:

1. 2019 Coxsackie-Athens Summer Success Program
July 8, 2019 through August 8, 2019
2. 2019 Glens Falls MS/HS Summer Program
July 3, 2019 through August 13, 2019 (23 days)
3. 2019 Granville Summer Jump Start Program
July 8, 2019 through August 8, 2019 (16 days)
4. 2019 Hartford Summer Success Program
July 8, 2019 through August 1, 2019 (16 days)
5. 2019 Hudson Falls Primary Summer Success Program
July 8, 2019 through August 1, 2019 (16 days)
6. 2019 Hudson Falls Middle School Summer Success Program
July 8, 2019 through August 8, 2019 (20 days)
7. 2019 Queensbury Elementary Summer Academy
July 8, 2019 through August 8, 2019 (20 days)
8. 2019 Saratoga Springs Elementary Summer Success Program
July 15, 2019 through August 8, 2019 (16 days)

9. 2019 Saratoga Springs Middle School Summer Success Program
July 15, 2019 through August 7, 2019 (16 days)
10. 2019 South Glens Falls Summer Success Program
July 8, 2019 through August 8, 2019 (20 days)
11. 2019 Stillwater MS/HS Summer Success Programs (3)
26 day program: July 8, 2019 through August 12, 2019
11 day program: July 8, 2019 through July 19, 2019 & August 14, 2019
11 day program: July 30, 2019 through August 13, 2019
12. 2019 Stillwater Elementary Summer Success Program
July 8, 2019 through August 1, 2019
13. 2019 Greenwich Balanced Literacy PD
July 22-24 – First session
July 29-30 – Second session
14. 2019 Granville CSD/Whitehall CSD Regional Summer School
July 2, 2019 through August 15, 2019, inclusive of scoring
15. 2019 Hudson Falls High School Regional Summer School
July 2, 2019 through August 15, 2019, inclusive of scoring
16. 2019 Queensbury CSD Regional Summer School
July 2, 2019 through August 15, 2019, inclusive of scoring
17. 2019 Queensbury Teachers College Homegrown Institute
July 22, 2019 through July 25, 2019

E. Memorandum of Agreement

1. Recommend the Board approve a Memorandum of Agreement between the Washington-Saratoga-Warren-Hamilton-Essex Board of Cooperative Services and the Saratoga Adirondack BOCES Employees Faculty Unit to create four (4) Dean of Students positions for the 2019-20 school year.
2. Recommend the Board approve an Agreement to Extend the Probationary Period to August 31, 2020 for Christina Ferlise-Clark, School Social Worker, dated May 8, 2019.

F. Terms and Conditions for Groups and Individuals Not Covered by a Collective Bargaining Agreement

1. Recommend the Board approve amendments to the terms and conditions of employment for Group 1 Confidential Administrative Support Personnel and Supervisors, and Group 2 Other SRP Supervisory Personnel effective July 1, 2018.
2. Recommend the Board approve amendments to the terms and conditions of employment for Group 1 Confidential Administrative Support Personnel and Supervisors, Group 2 Other SRP Supervisory Personnel and Group 3 Central Office Supervisory Staff, effective July 1, 2019.

3. Recommend the Board approve amendments to the terms and conditions of employment for Group 8 Managerial Personnel, effective July 1, 2019.
4. Recommend the Board approve amendment to the Group 4 Central Office Administrative Staff Individual Executive Employment Agreement for Anthony Muller, Deputy District Superintendent, and authorize the Board President to execute said amendment, effective July 1, 2019.

11. PERSONNEL

A. Position Changes

1. Recommend the Board create the positions listed below, pending enrollment and/or district request:

CLASSIFIED POSITION(S)

<u>POSITION</u>	<u>EFFECTIVE DATE</u>	<u>PROGRAM/LOCATION</u>
Information Processing Specialist Full-time	April 16, 2019	Gick Road

B. Staff Resignations for the Purpose of Retirement

1. Recommend the Board accept with appreciation and regret the retirement resignation of Patti Simonds from a full-time position in the Special Education School Improvement Specialist tenure area, and from all other employment, effective June 27, 2019 and last paid day of work June 26, 2019. Ms. Simonds has completed 13 years of service with the BOCES.
2. Recommend the Board accept with appreciation and regret the retirement resignation of Mark Smith from a full-time position in MicroComputer Repair Technician area, effective October 31, 2019 and last paid day of work October 30, 2019. Mr. Smith has completed 16 years of service with the BOCES.

C. Staff Resignations/Leave of Absences

1. Recommend the Board accept the resignation of Patti Shepard from a part-time position in the Practical Nursing area effective April 2, 2019.
2. Recommend the Board accept the resignation of Kent Hulka from a full-time position in the School Bus Driver area effective April 26, 2019.
3. Recommend the Board accept the resignation of Melissa Hughes from a full-time position in the Special Education Teacher tenure area effective June 30, 2019.
4. Recommend the Board approve a leave without pay for Kara Crandall, Teacher Aide, effective April 2, 2019 through April 19, 2019.

D. Tenure Appointments

1. Recommend the Board appoint Julie Franklin to tenure status in the Principal for Special Programs tenure area effective July 30, 2019.
2. Recommend the Board appoint John Buckley to tenure status in the English Language Arts 7-12 tenure area effective September 1, 2019.

3. Recommend the Board appoint Lisa Corbett to tenure status in the Literacy tenure area effective September 1, 2019.
4. Recommend the Board appoint Carly Edmans to tenure status in the Special Education tenure area effective September 1, 2019.
5. Recommend the Board appoint Olivia Harrison to tenure status in the Special Education tenure area effective September 1, 2019.
6. Recommend the Board appoint David Mann to tenure status in the Teaching Assistant tenure area effective September 1, 2019.
7. Recommend the Board appoint Erin Matthews to tenure status in the Teacher of Speech & Hearing Handicapped tenure area effective September 1, 2019.
8. Recommend the Board appoint Kelly Sheppard to tenure status in the Special Education tenure area effective September 1, 2019.
9. Recommend the Board appoint Pamela Valastro to tenure status in the Teaching Assistant tenure area effective September 1, 2019.
10. Recommend the Board appoint Kimberly VanVoorhis to tenure status in the Special Education tenure area effective September 1, 2019.
11. Recommend the Board appoint Ian Hamilton to tenure status in the Construction tenure area effective September 8, 2019.
12. Recommend the Board appoint Jodi Facticeau-St. Gelais to tenure status in the Instructional Support Services for Special Education tenure area effective September 10, 2019.
13. Recommend the Board appoint Melissa Slavin to tenure status in the Art tenure area effective September 21, 2019.
14. Recommend the Board appoint Jason LaMora to tenure status in the Coordinator for Network and Technology Services tenure area effective September 21, 2019.
15. Recommend the Board appoint John Vandenberg to tenure status in the Art tenure area effective September 21, 2019.
16. Recommend the Board appoint Jane Scanlan to tenure status in the English tenure area effective November 30, 2019.

E. Permanent Appointments

1. Recommend the Board appoint Tristen Barton to a permanent status in the Data Network and Communication Specialist area effective June 10, 2019.
2. Recommend the Board appoint Christine Harrington to a permanent status in the Clerk area effective June 10, 2019.

F. Staff Appointments

1. Recommend the Board appoint Heather Carlton to a full-time, school calendar, permanent position with a 26 week probationary period in the Clerk area effective April 11, 2019. Her salary will be prorated based on step 10 of the salary schedule-\$17,183.98
2. Recommend the Board appoint Christopher Guenther to a full-time, 12-month, permanent position with a 26 week probationary period in the MicroComputer Specialist area effective April 15, 2019. His salary will be prorated based on step 3 of the salary schedule-\$36,947.
3. Recommend the Board appoint Gloria Carson to a full-time, 12-month, provisional position in the Information Processing Specialist area (pending civil service qualification) effective May 13, 2019. Her salary will be prorated based on step 11 of the salary schedule-\$33,986.
4. Recommend the Board appoint Antoinette Cangemi to a full-time, 12-month, provisional position in the Administrative Assistant area (pending civil service qualification) effective June 3, 2019. Her salary will be prorated based on step 9 of the salary schedule-\$36,901.

G. Other

1. Recommend the Board approve per diem employment at the applicable **2018-19** hourly/per diem rate (unless otherwise noted) for the staff listed below:

<u>Name</u>	<u>Program</u>	<u>Maximum Hours/Days</u>
Bates, Peter	School Bus Driver Safety Refresher and Travel	up to 100 hrs 04/01/19-06/26/19
Caro, Mirna	School Nurse Safety Training	up to 1 hr 04/02/19
Conrick, Krista	Adult Literacy (Article 19) Literacy Instruction	up to 7.5 hrs 03/15/19-04/05/19
Cosey, April	Adult Practical Nursing Clinical Instruction	up to 30 hours 02/25/19-03/22/19
Desmond, Diane	Occupational Therapist Evaluations	up to 2 days 04/05/19-04/12/19
Diamond, Randy	School Safety Officer Safety Training	up to 1 hr 04/02/19
Finch, Frank	Adult Literacy (Article 19) Literacy Instruction	up to .75 hrs 04/01/19-04/05/19
Hargis-Grover, Claudia	Adult Practical Nursing Clinical Instruction	up to 3 days 03/08/19-06/17/19
Jones, Diane	Adult Literacy (Article 19) Literacy Instruction	up to 4.5 hrs 03/04/19-04/11/19

Marcellus, Lisa	Data Specialist District Projects	up to 2 hrs 03/10/19
Robinson, Karen	School Nurse Safety Training	up to 1 hr 04/02/19

2. Recommend the Board appoint staff listed below, to the **2018-2019** Gifted and Talented Enrichment Program (contingent upon funding and enrollment), at the indicated hourly rate:

Language and Culture Resource Center (LCRC)
Instructional and Curriculum Rate of \$30 per hour

<u>Name</u>	<u>Program</u>	<u>Max # of Hours</u>	<u>Dates</u>
Wu, Quanxi	Chinese	up to 15 hrs	02/01/19-06/28/19

SIP/Think Series Enrichment Program
Instruction and Curriculum Rate of \$30 per hour

<u>Name</u>	<u>Program</u>	<u>Max# of Hours</u>	<u>Dates</u>
Franklin-Ferguson, Ellen	Rube Goldberg	up to 1 hr	12/01/18-06/30/19
Fisher, John	Chemistry	up to 27 hrs	02/01/19-06/26/19
Jacko, Joel	Contraptions II	up to 28 hrs	02/01/19-06/26/19

3. Recommend the Board appoint the staff listed below, for Lockdown Training Meeting for up to 1 hour effective for the 2018-2019 School year, at the rate of \$12 per hour:

Baluha, Anna	Engwer, Robert	Peregrim, Lindy
Breault Carey	Hitlin, Deborah	Sarro, Katie
Clark, Anne	Hoffer, Ellen	Sherman, Carrie
Cuva, Jessica	Johnston, Susan	Sointio, Kristin
Delsignore, Michael	Kline, Julie	Strain, Pandora
Dineen, Daniel	LaFera, Suzanne	Strasen, Jean
Ellsworth, Terrie	Locaputo, Cynthia	Thomas Pamela
		Valastro, Pamela
		Wieland, Peter

4. Recommend the Board appoint the staff listed below, for Lockdown Training Meeting for up to 1 hour effective 2018-2019 School year at their 2018-2019 hourly rate:

Chadwick, Wendy	Gould, Peyton	Sexton, Patti
Farrell, Joy	Harris-Herbold, Amy	Sowers, Emily
Foran, Shelbie	Sears, Lisa	Trybendis, Lorrie
		Viele, Lisa

5. Recommend the Board appoint the staff listed below, for TCI Refresher Training for up to 1 day effective 2018-2019 School year at their 2018-2019 hourly rate:

Francett, Bonnie	Schott, Linda	Wiegert, Deborah
McNeil, Monty	Sowers, Emily	
Mitchell, Lynne	Thomas, Pamela	

6. Recommend the Board appoint the staff listed below, for TCI Refresher Training for up to 1 day effective 2018-2019 School year at \$34 per hour:

Church, Linda	Rees, Christina	Trentecoste, Susan
Corrigan, Jessi	Sander, Amanda	VanDenbergh, John
Harrison, Olivia	Savage, Janeen	Glover, Alexandra
Moran, Monica	Sheppard, Kelly	
Pierce, Alicia	Towne, Stephanie	

7. Recommend the Board appoint the staff listed below, for preparation and planning of the Annual Dinner, effective April 1, 2019 through April 3, 2019 at the rate of \$34 per hour:

David, Celeste	Young, Matt
Eaddy, Lendell	Zwart, Nicholas

8. Recommend the Board appoint the staff listed below for Curriculum Writing for up to the hours indicated effective July 1, 2019 through August 9, 2019 at the rate of \$34 per hour:

Bazarnick, Joseph (174hrs)	Harrington, Curtis (60 hrs)	Ramsey, Brandie (30 hrs)
Benware, Christine (108 hrs)	Horgan, Mollie (12 hrs)	Regan, McKenzie (30 hrs)
Brooks, Susan (90 hrs)	Hren, Mary (30 hrs)	Ross, Julie (90 hrs)
Buckley, John (42hrs)	Jones, John (12 hrs)	Staepel, Andrea (24 hrs)
Bull, Georgianna (174 hrs)	Ketchum, Katherine (90 hrs)	Stathopoulos, Angela (54 hrs)
Connor, Kaitlyn (120 hrs)	Landrey, Owen (150 hrs)	Vandenbergh, John (174 hrs)
Corbett, Lisa (60 hrs)	LeMere, Timothy (60 hrs)	Villiere, Gina (30 hrs)
Corey, Clay (30 hrs)	Lewis, Megan (144 hrs)	Walser, Michael (174 hrs)
Crandell, Paul (18 hrs)	Maddalla, Michelle (72 hrs)	Willis, Megan (24 hrs)
David, Celeste (60 hrs)	Meeker, Carol (174 hrs)	Worth, Amanda (42 hrs)
Eaddy, Lendell (30 hrs)	Moore, Laura (30 hrs)	Young, Matthew (30 hrs)
Edmans, Carly (120 hrs)	Moran, Monica (174 hrs)	Zelenkewich, Holly (90 hrs)
Flynn, Dennis (30 hrs)	Perreault, Erica (120 hrs)	Zwart, Nicholas (60 hrs)
Foldi, David (18 hrs)	Pietropaolo, Darcy (144 hrs)	
Gates, Andrew (108 hrs)	Rabideau, Denise(48 hrs)	

9. Recommend the Board appoint Pamela Thomas, Teaching Assistant, for up to 15 minutes per day of classroom supervision, effective March 18, 2019 through June 30, 2019 at the rate of \$12 per hour.
10. Recommend the Board approve Elizabeth Barrett, Education Specialist, for preparation of presentations, for up to 10 hours effective April 3, 2019 through June 30, 2019 at the rate of \$50 per hour.
11. Recommend the Board approve Mary Anne Fantauzzi, Presenter, for preparation of presentations, for up to 10 hours effective April 3, 2019 through June 30, 2019 at the rate of \$50 per hour.

12. FINANCIAL

A. Audit Committee Report (NO ACTION REQUIRED)

B. Cash Disbursements

Recommend the Board approve the cash disbursements for the month of April 2019.

C. Financial Reports

1. Recommend the Board approve the Financial Report for the month of February 2019.

2. Recommend the Board approve the Budget Adjustment to Appropriations and the Budget Status Reports for the month of February 2019.
3. The Financial Reports for the month March 2019 will be distributed at the meeting. **(NO ACTION REQUIRED)**
4. The Budget Adjustment to Appropriations and the Budget Status Reports for the month of March 2019 will be distributed at the meeting. **(NO ACTION REQUIRED)**

D. 2019-2020 Internal Audit Exemption

Whereas a mandate relief measure was enacted in the 2013-14 budget by New York State to exempt school districts from the requirement to maintain an internal audit function and Education Law 2116-B was amended to include language relative to this exemption; and Whereas the New York State Education Department Office of Management Services provided guidance that BOCES can also partake in this exemption and created a certification form for BOCES to use to document eligibility; and Whereas WSWHE BOCES qualifies for this exemption; and Whereas the WSWHE BOCES Board Audit Committee met and considered this mandate relief and is recommending adopting this resolution; Be it resolved that the WSWHE BOCES shall adopt the mandate relief measure first enacted in the 2013-14 New York State Budget and shall not conduct an Internal Audit during 2019-20 and confirms the certification that was required to be filed with SED by June 30, 2019.

E. External Auditor Appointment Extension

Recommend the Board appoint West & Co. as external auditors for a two year extension for years ending June 30, 2019 and June 30, 2020 for \$18,500 per year as recommended by the Audit Committee. The parties have mutually agreed to extend the appointment for an additional two years through June 30, 2020 in accordance with the option in the original RFP process.

F. Retirement Contribution Reserve Sub-Fund

WHEREAS, the WSWHE BOCES participates in the New York State Teachers' Retirement System ("TRS"); and

WHEREAS, the Board of Education of the WSWHE BOCES by resolution established a Retirement Contribution Reserve Fund known as the ERS Contribution Reserve pursuant to Section 6-r of the General Municipal Law; and

WHEREAS, the Board of Education has determined it is also appropriate to establish a sub-fund within said Retirement Contribution Reserve Fund pursuant to Section 6-r of the General Municipal Law for the purpose of financing retirement contributions to the TRS and/or to finance appropriations authorized by law to offset all or a portion of the amount deducted from the moneys apportioned to the BOCES from the state for the support of the BOCES; and.

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the WSWHE BOCES pursuant to Section 6-r of the General Municipal Law, as follows:

1. The Board hereby establishes a sub-fund within the ERS Contribution Reserve to be known as the WSWHE BOCES Retirement Contribution Reserve Sub-Fund;

2. The source of funds for this Reserve Sub-Fund shall be:
 - a. such amounts as may be provided therefore by budgetary appropriation;
 - b. such revenues as are not required by law to be paid into any other fund or account; and
 - c. transfers from other reserve funds as permitted by law, to be used in accordance with applicable laws for the purpose of paying retirement contributions to the TRS.
3. No member of the Board of Education or employee of the BOCES shall:
 - a. authorize a withdrawal from this Reserve Sub-Fund for any purpose except as provided in Section 6-r of the General Municipal Law; or
 - b. expend any money withdrawn from this Reserve Sub-Fund for a purpose other than as provided in Section 6-r of the General Municipal Law.
4. This Resolution shall take effect immediately.

G. Capital Projects

1. Recommend the Board rescind resolution 11.G. from the February 13, 2019 meeting approving the three capital projects scheduled for summer 2020.
2. Recommend the Board rescind resolution 10.H. from the March 13, 2019 meeting that made a correction to Resolution 11.G. from the February 13, 2019 meeting.
3. **SEQRA: Southern Adirondack Education Center Building Reconstruction Capital Projects 0014-029, 0014-030 and 0047-001.**

WHEREAS, the Board of Education of the Washington-Saratoga-Warren-Hamilton-Essex BOCES (“Board”) is proposing to undertake a project consisting of the reconstruction for Structural, Architectural, HVAC, Plumbing, Electrical, Roof and related work at the Southern Adirondack Education Center in Hudson Falls, NY (“the Projects”); and

WHEREAS, the Board wishes to fully comply with its obligations under the State Environmental Quality Review Act (“SEQRA”) and the regulations thereunder with respect to the proposed action; and

WHEREAS, the Board has carefully considered the nature and scope of the proposed action; and

WHEREAS, the NYS Education Departments has issued project numbers 0014-029, 0014-030 and 0047-001 to the Projects; and

WHEREAS, upon review of the foregoing, the Board makes the following determinations:

- a. The proposed action involves the limited Structural, Architectural, HVAC, Plumbing, Electrical, Roof and related work, at the Southern Adirondack Education Center in Hudson Falls, NY.
- b. The proposed project represents maintenance or repair involving no substantial changes in an existing structure or facility within the meaning of 6 NYCRR § 617.5(c)(1), and/or represents the replacement, rehabilitation or reconstruction of a structure or facility within the meaning of 6 NYCRR § 617.5(c)(2).

- c. The proposed action will in no case have a significant adverse impact based on the environment based on the criteria contained in 6 NYCRR § 617.7(c), and is not otherwise a Type I action as defined by 6 NYCRR § 617.4.
- d. The proposed action is a Type II action within the meaning of 6 NYCRR 617.5 and is therefore not subject to review under SEQRA and the regulations thereunder.

NOW THEREFORE BE IT RESOLVED that the Board finds and concludes that the proposed action is a Type II action within the meaning of 6 NYCRR 617.5 and therefore is not subject to review under SEQRA and the regulations thereunder.

- 4. Recommend the Board approve the following Capital Projects to be submitted to SED for approval. The funding for the projects will be annual capital appropriations from the component districts:
 - a. Southern Adirondack Education Center Project #64-90-00-00-0-014-029 for roofs and related reconstruction on Building D with a project budget of \$450,000.
 - b. Southern Adirondack Education Center Project #64-90-00-00-0-047-001 for roofs and related reconstruction on Building F with a project budget of \$150,000.
 - c. Southern Adirondack Education Center Project #64-90-00-00-0-014-030 for reconstruction and alterations to classrooms in Building C with a projected budget of \$200,000.

5. **Capital Project Budgets Amendment (Project Transfer)**

- a. Recommend the Board of Education approve decreasing the budget for the Southern Adirondack Education Center Project #64-90-00-00-0-014-027 for interior and exterior renovations for security and related entrance and offices, from \$1,233,000.00 to \$1,003,000.00. The specific source of funds is \$303,592.00 of Capital payments from component school districts 2015-16 through 2017-18 for Building E Renovations, \$570,000.00 to be collected through Capital payments from component school districts in 2018-19, and \$129,408.00 of Capital payments from component school districts in 2017-18 for Myers Center Reconstruction.
- b. Recommend the Board of Education approve increasing the budget for the F. Donald Myers Education Center Project #64-90-00-00-0-006-023 for interior and exterior renovations for security and related entrance and offices, by \$230,000.00 from \$123,900 to \$353,900.00. Such increase shall be funded by transferring \$230,000 from the Southern Adirondack Education Center Project #64-90-00-00-0-014-027. The specific source of funds is \$123,900.00 of Capital payments from component school districts in 2017- 18 for Myers Center Reconstruction and \$230,000 to be collected through Capital payments from component school districts in 2018-19.

6. SAEC Site Work Renovations

Recommend the Board make the following bid award for renovations at the Southern Adirondack Education Center for Phase 4 & 5 Site Work to E & T O'Connor Construction in the amount of \$456,000. Also to reserve and carryover from 2018-19 to 2019-20 General Fund appropriations of the award amount, plus 20% contingency, as recommended by the architect for a total of \$547,200.

H. 2019-2020 NYSITCC CONTRACTS

WHEREAS, it is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for 3rd L Corp, A+ Educators, Accelerate Learning, Achieve3000, American Reading Company, Amplify, Answer Pad, Bird Brain, Bridges Transitions, Carnegie Learning, Certica, Charmtech Labs, Chester Technical Services, ClassLink, Code Monkey, Curriculum Associates, Curriculum Technology, Dreambox, eDoctrina, Edgenuity, Edmentum, Educational Vistas, eSpark, Explore Learning, FastBridge Learning, Freckle, Frontline Technologies, Gale, Houghton Mifflin, iDesign, Imagine Learning, Interactive Media, iSafe, iStation, IXL, Kinderlab Robotics, Learning Ally, Learning.com, Learning Sciences International, Learning Without Tears, Legends of Learning, Lego Education, Lexia Learning, LinkIt, Mad Learn, Maker's Empire, McGraw-Hill, Mind Research Institute, Microsoft, Modular Robotics, Naviance, Nearpod, Newsela, NWEA, Oneder, Pearson Digital Learning, Renaissance Learning, Right Reason Technologies, Rosetta Stone, Rubicon West, Inc., Scientific Learning, Sensavis, Service Infinity, Suntex, Taylor & Associates Communications, Tech 4 Learning, Tequipment, Thimble, Turnit In, Waterford, zSpace and,

WHEREAS, the WSWHE BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, that the WSWHE BOCES Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned software/learning packages, and,

BE IT FURTHER RESOLVED, that the WSWHE BOCES Board of Education agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, that the WSWHE BOCES Board of Education agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

I. 2019-2020 NYS DL Consortium Contracts

WHEREAS, it is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2019-2020 fiscal year for Apex, Blackboard, Desire 2 Learn, Edgenuity, Edmentum, FEV tutor, Florida Virtual School, Instructure, It's Learning, iTutor, Odysseyware, Pearson, Right Reason, Schoology and,

WHEREAS, the WSWHE BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the distance learning student courses mentioned above as authorized by General Municipal Law, Section 119-0, and, BE IT RESOLVED, that the WSWHE BOCES Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned courses, and,

BE IT FURTHER RESOLVED that the WSWHE BOCES Board of Education agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, that the WSWHE BOCES Board of Education agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

J. NASSAU BOCES 2019-20 COOPERATIVE BID

WHEREAS, the Board of Cooperative Educational Services of the Washington-Saratoga-Warren-Hamilton-Essex BOCES, of New York State (WSWHE BOCES) wishes to participate in a Cooperative Bidding Program conducted by the Board of Cooperative Educational Services of Nassau County (Nassau BOCES) for the purchase of various commodities and/or services as authorized by and in accordance with the Education Law and General Municipal Law, Section 119-o; and WHEREAS, WSWHE BOCES, more particularly, wishes to participate in the joint cooperative bid for Computer Hardware, Software, Networking and Supplies; and

NOW THEREFORE, BE IT RESOLVED that the WSWHE BOCES hereby appoints Nassau BOCES as its representative and agent in all matters related to the Cooperative Bidding Program, including but not limited to responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the WSWHE BOCES and making recommendations thereon, and

BE IT FURTHER RESOLVED the Nassau BOCES is hereby authorized to award cooperative bids on behalf of the WSWHE BOCES to the bidder deemed to be the lowest responsible bidder meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts and to enter into contracts for the purchase of the commodities and/or services as authorized herein, and

BE IT FURTHER RESOLVED, that the WSWHE BOCES hereby authorizes its Business Administrator or his/her designee on behalf of the WSWHE BOCES to participate in cooperative bidding conducted by Nassau BOCES and if requested to furnish Nassau BOCES an estimated minimum number of units that will be purchased and such other documents and information which may be reasonably necessary or useful in conducting the Cooperative Bidding Program, and

BE IT FURTHER RESOLVED that the WSWHE BOCES agrees to assume its equitable share of the administrative costs of the cooperative bidding program and all of its obligations and responsibilities pursuant to any contract that may be awarded by Nassau BOCES on behalf of the WSWHE BOCES.

K. Custodial Products Bid #201-19

Recommend the Board approve the vendors referenced below who submitted the lowest bids on an item by item bid for Custodial Products to be supplied to participating school districts for the period of June 1, 2019 – May 31, 2020.

Custodial Products Bid# 201-19

Central Poly-Bag Corp. Linden, NJ	Interboro Packaging Corp. Montgomery, NY
E.A. Morse & Co., Inc. Castleton, NY	W.B. Mason Co. Inc. Albany, NY
Hill & Markes, Inc. Amsterdam, NY	

L. Equipment Leases

1. Recommend the Board approve an equipment lease (the "lease") for Greenwich Central School District for 3 years in a base amount not to exceed \$93,259.53 with three payments of \$31,086.51 (Disposition is \$1 buyout). Items to lease: 6 carts with charging kits, 250 Chromebooks with google management and 7 computers. These payments are based on an interest rate of 3.920% (the "Assumed Interest rate"). The Board delegates to the Clerk of the Board of Education the authority to approve an increase in the Assumed Interest Rate, of up to 2%, with the resultant payments being the maximum amount to be paid for said Lease. The Clerk of the Board of Education shall not approve any interest rate that exceeds the Assumed Interest Rate by more than 2.00%
2. Recommend the Board approve an equipment lease (the "lease") for Newcomb Central School District for 5 years in a base amount not to exceed \$10,220.95 with five payments of \$2,044.19 (Disposition is \$1 buyout). Items to lease: 1 Kyocera Copier. These payments are based on an interest rate of 3.900% (the "Assumed Interest rate"). The Board delegates to the Clerk of the Board of Education the authority to approve an increase in the Assumed Interest Rate, of up to 2%, with the resultant payments being the maximum amount to be paid for said Lease. The Clerk of the Board of Education shall not approve any interest rate that exceeds the Assumed Interest Rate by more than 2.00%
3. Recommend the Board approve an equipment lease (the "lease") for South Glens Falls Central School District for 3 years in a base amount not to exceed \$403,572.66 with three payments of \$134,524.22 (Disposition is \$1 buyout). Items to lease: 500 Dell Chromebooks, 500 Google Management, Padcaster Studio, 5 Imacs, 5 iPad pros with pencils, 3d printer, network server, 50 Cameras, APC with racks, 12 Promethean Boards with 4 stands and 3 carts, 4 TVs with wall mounts, 4 ASUS Chromebooks, 15 Projectors, 400 Chromebook cases, 2 Nikon Cameras, Ozobot kits, 2 Dell Canvas with stands, and 7 Dell Computers. These payments are based on an interest rate of 3.160% (the "Assumed Interest rate"). The Board delegates to the Clerk of the Board of Education the authority to approve an increase in the Assumed Interest Rate, of up to 2%, with the resultant payments being the maximum amount to be paid for said Lease. The Clerk of the Board of Education shall not approve any interest rate that exceeds the Assumed Interest Rate by more than 2.00%

M. JOINT MUNICIPAL COOPERATIVE BIDDING PROGRAM

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the Washington-Saratoga-Warren-Hamilton-Essex BOCES, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

N. NYSTP Scoring for NYSESLAT and Regents

Recommend the Board award the contract for specified assessment scoring deliverables for the Districts of the WSWHE BOCES to Educational Vistas, Inc., using the enclosed cost structure.

O. Disposal of Surplus Property

Recommend the Board declare surplus and authorize disposal pursuant to Board Policy 4070: Personal Property Accountability as follows:

Qty	Description	BOCES ID Number
19	HP 800G1 Desktop	62537/002515, 49330, 61430, 66696, 71019, 62507, 000122, 002491, 02539/62505, 57973, 71042, 57974, 001457/65598, 001711, 002609, 57943, 002500, 002252, 002577
1	Eiki LC-XB31 Vid Projector	42095
1	HP LJ 5 Printer	5666
2	Smart Senteo	17882, 17881
2	HP Probook 6475b Laptop	60696/001441, 56718/001394
1	Plotter	5153
1	Convection Steamer	7983
1	Samsung 900X Notebook	55838
1	HP Probook	56722
10	Dell Latitude 3330	68951, 001476, 001360, 001491, 001492, 001490, 001500, 001499, 001493, 001482
2	16GB iPad 1	50243, 50145
1	64GB iPad 1	47156
1	Macbook Pro	40367
1	Macbook	45420
1	HP Probook	68831
3	HP Compaq	001381, 55852, 001278
1	HP Elite Desk	001359
1	Samsung 940X	004669
1	Lenovo Think Pad	001320
1	Shed 12'x8'	N/A

13. OTHER

A. May 9, 2019 ~

Adirondack Area School Boards Association Community Service Awards Dinner
The Queensbury Hotel; 6:00 PM

B. May 13, 2019 ~

Saratoga County School Boards Association Community Service Awards Dinner
The Holiday Inn ~ Saratoga Springs; 6:00 PM

C. May 15, 2019 ~

Talent Unlimited; SUNY Adirondack; Adirondack Hall, Northwest Bay Conference Center; Queensbury; 6:30 PM

D. June 8, 2019 ~

New Board Member Governance Training; Gick Road; 9:00 AM – 3:30 PM

E. June 12, 2019 ~

Regular meeting of the Board of Education at Gick Road; 6:30 PM

- F. June 14, 2019 ~**
- SAEC Exceptional Learners Completion Ceremony at SAEC; 9:30 AM
 - WSTLC End of Year Ceremony at WSTLC; 12:30 PM
 - ECCA Completion Ceremony at SUNY Adirondack Queensbury; 6:00 PM
- G. June 17, 2019 ~**
Myers Exceptional Learners Completion Ceremony at Gick Road; 7:00 PM
- H. June 20, 2019 ~**
Myers CTE Completion Ceremony; Saratoga Springs City Center; 7:00 PM
- I. June 21, 2019 ~**
- Sanford Street Teaching & Learning Center Awards Ceremony at SSTLC; Time TBD
 - SAEC CTE Completion Ceremony; Cool Insuring Arena; 7:00 PM
- J. June 27, 2019 ~**
Practical Nursing Completion Ceremony; Location TBD; 6:00 PM
- K. July 7 – July 9, 2019 ~**
2019 Rural Schools Association Conference; Otesaga Hotel, Cooperstown, New York.
- L. Board Member Comments**

14. ADJOURNMENT

The meeting was called to order at 6:34 PM with the Pledge of Allegiance at the Gick Road Conference Center, Saratoga Springs, New York, and 6648 Lila Court, Fort Pierce, Florida, with the following present:

Board of Education Members Present: John Rieger, President; Linda King, Vice President; Pam Ellis, Michael Erickson, Frank Grimaldi, Naomi Marsh, Kevin Ostrander, David Petruska, Paul Rice, Cheryl Smith, Jeff Smith, and Steve Smoller.

Board of Education Member(s) Absent: Michael Glass, Gillette Nash, and Janine Thomas

Also Present: James Dexter, District Superintendent; Anthony Muller, Deputy District Superintendent; Ronald Black, Chief Financial Officer; Nancy DeStefano, Assistant Superintendent for Instructional Programs; Turina Parker, Executive Director for Educational and Support Programs; Lisa Palmer, Director of Personnel Development and Improvement; Michael Donlon, Executive Principal; Heather Shelp, Business Administrator; and Jackie White, Board Secretary.

4. On motion made by Mr. Petruska, seconded by Mrs. King and unanimously carried, the Board approved the minutes for the March 13, 2019 regular meeting of the Board of Education.
- 7.A. The "Staff Spotlight" award was presented to Kimberly Wegner by Dr. Turina Parker.
- 7.B. Nancy DeStefano recognized the members of the CTE Advisory Committee and presented them with a certificate of appreciation.
- 7.C.1.a. On motion made by Ms. Marsh, seconded by Mrs. King and unanimously carried, the Board adopted **Policy 6230 Use of Surveillance Cameras.**
- 7.C.1.b. On motion made by Ms. Marsh, seconded by Mrs. King and carried 11-1-0 (Petruska), the Board adopted **Policy 5165 Non-Discrimination and Anti-Harassment in the BOCES.**
- 7.D. Lin King gave the Legislative update.
- 7.E. As part of the District Superintendent's remarks, James Dexter presented the following:
 - Linda Goewey, Superintendent of the Hudson Falls School District, informed Mr. Dexter that a potential buyer has come forward to purchase the Burgoyne Avenue site. The proposed sale will be on the Hudson Falls ballot in May 2019. The BOCES lease is until June 2020.
 - Reflections from Board members on the Annual Meeting:
 - "Students were fabulous."
 - Students are "very articulate."
 - "Love to sit with the students and hear their experiences."Mr. Dexter thanked the staff of the Health Occupations Program for presenting.
 - The BOCES Connections Newsletter was given out at the Annual Meeting and will be in the Board folders at the May meeting.

- The Administrative Budget Vote and election of BOCES Board members is April 30th. There are five candidates for five open seats. Ballots will be mailed to the component districts on Friday, April 12.
- The Ballard Road site is progressing. On May 8, at 3:00 PM, the Board will have the opportunity to tour the site.
- The BOCES logo and tagline are going to be updated. Sample ideas will be brought to the May Board meeting.
- The legislature has passed the authorization for the TRS reserve.

- 8.A. On motion made by Mrs. King, seconded by Mr. Petruska and unanimously carried, the Board approved the appointment of Joy Farrell as Education Law § 3038 Designee.
- 8.B.1. On motion made by Mr. Erickson, seconded by Mr. Petruska and unanimously carried, the Board accepted a monetary donation of \$200.00 from Joan Derushia in memory of James H. Fogarty to be used for the scholarship in his name.
- 8.B.2. As part of the same motion, the Board accepted a monetary donation of \$1000.00 from Ronald VanBuren in memory of Maureen VanBuren to be used for the scholarship in her name.
- 8.B.3. As part of the same motion, the Board accepted a monetary donation of \$100.00 from the Glenville Hills Garden Club for Myers Student Awards.
- 8.C. On motion made by Mr. Petruska, seconded by Mrs. King and unanimously carried, the Board approved the Memorandum of Agreement between the BOCES and SABEA dated April 10, 2019, authorized the Superintendent of Schools to execute the same, and approved the payment of any monies contained therein.
- 9.A.1. On motion made by Mr. Petruska, seconded by Mrs. King and unanimously carried, the Board created the positions listed below, pending enrollment and/or district request:

CERTIFIED POSITION(S)

<u>POSITION</u>	<u>EFFECTIVE DATE</u>	<u>PROGRAM/LOCATION</u>
Special Education Full-Time	September 1, 2019	Sanford Street TLC

CLASSIFIED POSITION(S)

<u>POSITION</u>	<u>EFFECTIVE DATE</u>	<u>PROGRAM/LOCATION</u>
Teacher Aide Full-Time	January 3, 2019	Washington Street TLC

- 9.A.2. As part of the same motion, the Board abolished one (1) full-time, 10-month, Teaching Assistant position effective October 23, 2018.
- The Board further created one (1) part-time (50%), 10-month, Teaching Assistant position effective October 23, 2018.

- 9.A.3. As part of the same motion, the Board abolished one (1) position in the Typist area effective July 1, 2019.
- The Board further created one (1) position in the Administrative Assistant area effective July 1, 2019
- 9.A.4. As part of the same motion, the Board approved a change in employment status for Diane Desmond increasing her from a part-time (65%) to a part-time (80%) position in the Occupational Therapist area effective March 7, 2019 through June 30, 2019.
- 9.A.5. As part of the same motion, the Board approved a change of employment status for Nick Drellos from a full-time, 12-month provisional to a full-time, 12-month permanent position with a 12-week probationary period in the Coordinator of Network and Technology Services area effective March 18, 2019 through June 10, 2019.
- 9.A.6. As part of the same motion, the Board approved a change of employment status for Brenda Petteys from a full-time, 12-month provisional to a full-time, 12-month permanent position with a 12-week probationary period in the Personnel Assistant area effective March 18, 2019 through June 10, 2019.
- 9.A.7. As part of the same motion, the Board approved a change of employment status for Megan Coburn from a full-time, 12-month provisional to a full-time, 12-month permanent position with a 26-week probationary period in the Data Specialist Assistant area effective February 11, 2019 through August 12, 2019.
- 9.A.8. As part of the same motion, the Board approved a change of employment status for Joy Farrell from a full-time, 10-month provisional to a full-time, 10-month permanent position with a 26-week probationary period in the Mental Health Counselor area effective February 11, 2019 through November 4, 2019.
- 9.A.9. As part of the same motion, the Board approved a change in probationary period due to certification status for Kelsi Brown, Special Education Teacher, from September 1, 2018 through September 1, 2022 to December 7, 2018 through December 7, 2022.
- 9.B.1. On motion made by Mr. Petruska, seconded by Mrs. King and unanimously carried, the Board accepted with appreciation and regret the retirement resignation of Diane Fana from a full-time position in the Crisis Intervention Worker area, effective June 30, 2019 and last paid day of work June 29, 2019. Ms. Fana has completed 11 years of service with the BOCES.
- 9.C.1. On motion made by Mr. Petruska, seconded by Mrs. King and unanimously carried, the Board accepted the resignation of Michelle Pinedo from a full-time position in the Teaching Assistant tenure area effective March 18, 2019.
- 9.C.2. As part of the same motion, the Board accepted the resignation of Krystal Brooking from a full-time position in the Teaching Assistant tenure area effective March 21, 2019.
- 9.C.3. As part of the same motion, the Board accepted the resignation of Richard Buser from a full-time, school calendar, term position in the Teacher Aide area, effective March 24, 2019. (See D.3 for appointment).

- 9.C.4. As part of the same motion, the Board accepted the resignation of Dawn Brand from a full-time, school calendar, term position in the Teacher Aide area, effective March 29, 2019.
- 9.C.5. As part of the same motion, the Board accepted the resignation of Shane Walsh from a full time position in the MicroComputer Specialist area, effective April 2, 2019.
- 9.C.6. As part of the same motion, the Board accepted the resignation of Ashley Ferritto from a full-time position in the Special Education tenure area, effective April 18, 2019.
- 9.D.1. On motion made by Mr. Petruska, seconded by Mrs. King and unanimously carried, the Board appointed Kathryn Clayton to a full-time, school calendar, position in the Teaching Assistant tenure area with a four (4) year probationary period effective March 11, 2019 through March 10, 2023. Ms. Clayton has a continuing certificate in the Teaching Assistant tenure area issued February 1, 2004. Her salary will be prorated based on step 8 of the salary schedule-\$19,895.
- 9.D.2. As part of the same motion, the Board appointed Carrie Sherman to a full-time, school calendar, position in the Teaching Assistant tenure area with a four (4) year probationary period effective March 11, 2019 through March 10, 2023. Ms. Sherman has a permanent certificate in the Level 1 Teaching Assistant tenure area issued January 18, 2017. Her salary will be prorated based on step 8 of the salary schedule-\$19,895.
- 9.D.3. As part of the same motion, the Board appointed Richard Buser to a full-time, school calendar, position in the Teaching Assistant tenure area with a four (4) year probationary period effective March 25, 2019 through March 24, 2023. Mr. Buser has a pending certificate in the Level 1 Teaching Assistant tenure area. His salary will be prorated based on step 3 of the salary schedule-\$16,845.
- 9.D.4. As part of the same motion, the Board appointed Sarah Viele to a full-time, school calendar, term position in the Teacher Aide area effective April 1, 2019 through June 30, 2019. Her salary will be prorated based on step 4 of the salary schedule-\$16,061.
- 9.D.5. As part of the same motion, the Board appointed Anum Jamil to a full-time, 12-month, provisional position in the Information Processing Specialist area (pending civil service qualification) effective March 11, 2019. Her salary will be prorated based on step 6 of the salary schedule - \$29,308.
- 9.D.6. As part of the same motion, the Board appointed Mary Lussier to a full-time, 12-month, provisional position in the Information Processing Specialist area (pending civil service qualification) effective March 28, 2019. Her salary will be prorated based on step 10 of the salary schedule - \$32,982.

- 9.E.1. On motion made by Mrs. King, seconded by Mr. Grimaldi and unanimously carried, the Board approved per diem employment at the applicable **2018-19** hourly/per diem rate (unless otherwise noted) for the staff listed below:

<u>Name</u>	<u>Program</u>	<u>Maximum Hours/Days</u>
Conrick, Krista	Adult Literacy (Article 19) Literacy Instruction	up to 2 hrs 02/11/19-02/16/19
Conrick, Krista	Adult Literacy (Article 19) Literacy Instruction	up to 0.5 hr 03/04/19-03/08/19
Crandell, Kara	Teacher Aide Team Meetings	up to 60 mins/wk 03/04/19-06/30/19
Crandell, Kara	Teacher Aide Student Coverage	up to 30 mins/day 03/04/19-06/30/19
Davidson, Sharon	Senior Typist Purging Inactive records	up to 10 days 03/01/19-04/30/19
Johnson, Scott	School Safety Officer Graduation Coverage	up to 2.5 hrs 06/20/19
Jones, Diane	Adult Literacy (Article 19) Literacy Instruction	up to 6 hrs 03/11/19-03/28/19
Kennedy, Joanne	Teacher of Vision Impaired O & M Student Service	up to 2 hrs/month 03/01/19-06/30/19
Makenzie, Alicia	Library Media Specialist Ballard Road Transition	up to 2 days 06/27/19-06/28/19
Trybendis, Lorrie	Teacher Aide Student Supervision	up to .25 hrs/day 03/04/19-06/30/19

- 9.E.2. As part of the same motion, the Board appointed staff listed below, to the **2018-2019** Employment Training For Adults (ETA) Programs (contingent upon funding and enrollment), at the indicated hourly rate:

ETA- Instructor
Rate of \$35 per hour

<u>Name</u>	<u>Program</u>	<u>Max # of Hours</u>	<u>Dates</u>
Clancy, Maureen	Culinary	up to 58 hrs	02/11/19-06/30/19
David, Celeste	Culinary	up to 32 hrs	03/1/19-06/30/19
Eaddy, Lendell	Culinary	up to 75 hrs	03/1/19-06/30/19
Young, Matt	Culinary	up to 25 hrs	03/1/19-06/30/19

- 9.E.9. As part of the same motion, the Board appointed Dennis Flynn as Washington County Fair Logistics Coordinator effective May 1 2019 through October 1, 2019 at the annual stipend rate of \$2,400.
- 9.E.10. As part of the same motion, the Board appointed Eileen Minder, Enrichment Resource Specialist, for up to 100 hours, effective February 1, 2019 through June 30, 2019, as needed, at the rate of \$25 per hour.
- 9.E.11. As part of the same motion, the Board appointed Dennis Flynn, CTE Instructor, for program preparation for up to 6 hours, effective January 20, 2019 through February 4, 2019 at the rate of \$34 per hour.
- 9.E.12. As part of the same motion, the Board appointed Katherine Schmiel, Speech Language Teacher, for Speech Language Evaluations for up to 20 hours, effective March 18, 2019 through June 30, 2019 at the rate of \$34 per hour.
- 9.E.13. As part of the same motion, the Board appointed Andrea Guest, Teaching Assistant, for up to 30 minutes per day of classroom supervision, effective February 1, 2019 through June 30, 2019 at the rate of \$12 per hour.
- 9.E.14. As part of the same motion, the Board approved Elizabeth Barrett as an Education Specialist for Whitehall CSD Shared Data for up to 10 days effective February 15, 2019 through June 30, 2019 at the rate of \$500 for a full day or \$ 250 for a half day.
- 9.E.15. As part of the same motion, the Board approved Sarah Fink as a Presenter for Science Regents Scoring Training, for up to one session effective May 7, 2019, at the rate of \$150 per session.
- 9.E.16. As part of the same motion, the Board approved Logan Fisher, Presenter for Summer Literacy Institute, for preparation and planning, for up to 0.5 session effective March 9, 2019 at the rate of \$75 per 0.5 session.
- 9.E.17. As part of the same motion, the Board approved the Retiree Employment Agreement by and between the Washington-Saratoga-Warren-Hamilton-Essex BOCES and Valerie Miller, Physical Therapist, effective March 15, 2019 through June 30, 2019, as needed on a per diem basis and authorizes the Board President to execute said Employment Agreement.
- 10.A. Steve Smoller reported for the Audit Committee.
- 10.B. On motion made by Mr. Petruska, seconded by Mrs. King and unanimously carried, the Board approved the cash disbursements for the month of March 2019.
- 10.C.1. On motion made by Mr. Petruska, seconded by Mr. Erickson and unanimously carried, the Board approved the Financial Reports for the month of January 2019.
- 10.C.2. As part of the same motion, the Board approved the Budget Adjustment to Appropriations and the Budget Status reports for the month of January 2019.

- 10.D. On motion made by Mr. Petruska, seconded by Mrs. King and unanimously carried, the Board approved the following resolution for participation in the OCM BOCES Cooperative RFP Process for Annual Financing-Lease/Purchase Contracts:

WHEREAS, the Washington-Saratoga-Warren-Hamilton-Essex BOCES renders services to its component school districts which include the provision of certain data-processing software, hardware, and other equipment purchased by BOCES, and

WHEREAS, it is the plan of a number of BOCES to participate in a joint request for proposals ("RFP") to secure financing for installment purchases made in support of the services provided to their constituent school districts for the fiscal year 2019-20; and

WHEREAS, the Onondaga-Cortland-Madison BOCES agrees to administrate and facilitate the joint proposal process on behalf and for the benefit of the participating BOCES; and

WHEREAS, the participating BOCES will utilize a Committee, comprised of an appointed representative of each, to assume the oversight responsibility for drafting specifications, advertising for the RFP, accepting and opening vendor responses to the RFP, tabulating and analyzing vendor responses to RFP, and make recommendations to the Onondaga-Cortland-Madison BOCES for award or rejection of the proposals; and

WHEREAS, this Board of Education wishes to participate in this joint RFP and appoint a district administrator as a member of the Committee, all in accordance with the Board of Education's powers and as authorized by General Municipal Law, Section 119-o and other relevant law and pursuant to the terms of a participation agreement; now therefore, it is hereby

RESOLVED, that the Washington-Saratoga-Warren-Hamilton-Essex BOCES Board of Education hereby agrees to participate in the joint RFP to secure financing for installment purchases made in support of the services provided to their constituent school districts for the fiscal year 2019-20, and it is further

RESOLVED, that Heather Shelp, Business Administrator, is hereby appointed to represent the Washington-Saratoga-Warren-Hamilton-Essex BOCES on the Committee in all matters relative to the joint RFP; and it is further

RESOLVED, that the Washington-Saratoga-Warren-Hamilton-Essex BOCES Board of Education hereby authorizes an agreement to participate in the joint RFP and for the Onondaga-Cortland-Madison BOCES to administer the process for the joint RFP, and specifically authorizes the Onondaga-Cortland-Madison BOCES to 1) receive and review vendor proposals, 2) award the proposal according to the recommendations of the Committee, unless all proposals are rejected, and 3) to take such action as deemed necessary on behalf of the participants to secure the successful proposal terms for use by the participants during fiscal year 2019-20; and it is further

RESOLVED, that this resolution shall take effect immediately.

- 10.E.1. On motion made by Mrs. King, seconded by Mr. Petruska and unanimously carried, the Board approved an equipment lease (the "lease") for Granville Central School District for 5 years in a base amount not to exceed \$27,425.95 with five payments of \$5,485.19 (Disposition is \$1 buyout). Items to lease: 4 Konica copiers. These payments are based on an interest rate of 3.900% (the "Assumed Interest rate"). The Board delegates to the Clerk of the Board of Education the authority to approve an increase in the Assumed Interest Rate, of up to 2%, with the resultant payments being the maximum amount to be paid for said Lease. The Clerk of the Board of Education shall not approve any interest rate that exceeds the Assumed Interest Rate by more than 2.00%.
- 10.E.2. As part of the same motion, the Board approved an equipment lease (the "lease") for South Glens Falls Central School District for 5 years in a base amount not to exceed \$83,979.00 with five payments of \$16,795.80 (Disposition is \$1 buyout). Items to lease: 13 Konica copiers. These payments are based on an interest rate of 3.900% (the "Assumed Interest rate"). The Board delegates to the Clerk of the Board of Education the authority to approve an increase in the Assumed Interest Rate, of up to 2%, with the resultant payments being the maximum amount to be paid for said Lease. The Clerk of the Board of Education shall not approve any interest rate that exceeds the Assumed Interest Rate by more than 2.00%.
- 10.E.3. As part of the same motion, the Board approved an equipment lease (the "lease") for Stillwater Central School District for 3 years in a base amount not to exceed \$88,290.48 with three payments of \$29,430.16 (Disposition is \$1 buyout). Items to lease: 240 Dell Chromebooks, 240 Google Management and 8 carts. These payments are based on an interest rate of 3.970% (the "Assumed Interest rate"). The Board delegates to the Clerk of the Board of Education the authority to approve an increase in the Assumed Interest Rate, of up to 2%, with the resultant payments being the maximum amount to be paid for said Lease. The Clerk of the Board of Education shall not approve any interest rate that exceeds the Assumed Interest Rate by more than 2.00%.
- 10.E.4. On motion made by Mr. Petruska, seconded by Mr. Erickson and unanimously carried, the Board declared surplus and authorize disposal pursuant to Board Policy 4070: Personal Property Accountability as follows:

Qty.	Description	BOCES ID Number
2	Eiki LC-SXG 400 Projector	001328, 001338
1	Chaparral Video Cipher	7114
3	Server Rack	13005, 7115, 7116
1	Smart Document Camera	54338
1	HP Computer	001578/71094
1	Eiki WS3100 Projector	001189/60665
1	Cisco Server	000541
1	Dell E5440	002782/64894
1	HP 6005 Pro	53592/002572

- 11.A. **April 16, 2019 ~**
Southern Adirondack Education Center National Technical Honor Society Induction;
Hudson Falls High School; 7:00 PM
- 11.B. **April 25, 2019 ~**
SkillsUSA Visitation; NYS Fairgrounds, Syracuse, NY
- 11.C. **April 30, 2019 ~**
BOCES Administrative Budget Vote and Election
- 11.D. **April 30, 2019 ~**
F. Donald Myers Education Center National Technical Honor Society Induction; United
Methodist Church, Henning Road, Saratoga Springs; 7:00 PM
- 11.E. **May 8, 2019 ~**
Board visit to Ballard Road site prior to Board meeting; 3:00 PM
Regular Meeting of the Board of Education at Gick Road; 6:30 PM
- 11.E. **May 9, 2019 ~**
Adirondack Area School Boards Association Community Service Awards Dinner
The Queensbury Hotel; 6:00 PM
- 11.F. **May 13, 2019 ~**
Saratoga County School Boards Association Community Service Awards Dinner
The Holiday Inn ~ Saratoga Springs; 6:00 PM
- 11.G. **May 15, 2019 ~ Talent Unlimited**
SUNY Adirondack; Adirondack Hall, Northwest Bay Conference Center; Queensbury;
6:30 PM
12. On motion made by Mrs. King, seconded by Mr. Erickson and unanimously carried, the Board went into Executive Session at 7:17 PM to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

On motion made by Mr. Petruska, seconded by Mr. Ostrander and unanimously carried, the Board adjourned at 8:07 PM.

Respectfully submitted,

Jackie White, Secretary
Washington-Saratoga-Warren-Hamilton-Essex
Board of Cooperative Educational Services

Ronald Black, Clerk
Washington-Saratoga-Warren-Hamilton-Essex
Board of Cooperative Educational Services

Assessment Scoring Pricing (Include final delivery to BOCES and standard reports)

Assessment	Student Count	Electronic Pricing		Paper Pricing	
		Price Per Student	Total Electronic Pricing	Price Per Student	Total Paper Pricing
NYSESLAT (Grades K-4)		NA	NA	\$ 5.00	
NYSESLAT (Grades 5-12)		NA	NA	\$ 6.00	
Global New Framework		NA	NA	\$ 16.50	
US History		NA	NA	\$ 16.00	
Living Environment		NA	NA	\$ 15.00	
English		NA	NA	\$ 16.00	
Algebra I		NA	NA	\$ 13.75	
Global Transition		NA	NA	\$ 16.50	
Earth Science		NA	NA	\$ 15.25	
Geometry		NA	NA	\$ 14.25	
Algebra II		NA	NA	\$ 14.00	
Chemistry		NA	NA	\$ 15.00	
Physics		NA	NA	\$ 16.50	

Describe the process to submit assessments are delayed or not otherwise included in the main pick-up and describe any additional costs

EVI will return to BOCES for any additional pick-ups per the BOCES request at no cost. EVI does request at least a 1-day notice. BOCES or District may elect to mail any assessments to EVI overnight signature required at the cost of the BOCES or District. The address for all deliveries is: **2200 Maxon Road Extension, Schenectady, NY 12308** EVI will integrate these assessments in with the assessments picked up initially at no additional charge, assuming the initial pick-up assessments are still at our scoring center. Any assessments requested to be overnighted back to BOCES or District via UPS / USPS / FedEx will be and the actual shipping cost will be invoiced with no markup or shipping and handling.

Describe how you will address the pick-up and the standards delivery in the RFP

EVI agrees to meet all pick-up / delivery and related security standards identified in the RFP Section IX: Scope of Services subsection C. Pick-up and Delivery, and in accordance with our current Grades 3-8 ELA, Mathematics, and Science NYS assessment scoring contract with WSWHE BOCES. EVI guarantees that all drivers have been vetted and have current valid NYS Driver's Licenses. All vehicles and subsequent liabilities are insured under the policy identified in Exhibit A-3.

Additional fees, or charges

Final delivery and reporting via DataMate are included free of charge. There are no additional charges.

Treasurer's Report
WSWHE Monthly Bank Reconciliations
February 2019

NYCLASS

Cash, Beginning of Month Balance	\$ 25,577,981.04
Net Investments	
BOCES Accounts	\$ (648,481.75)
SAPSWCP	\$ (233,453.72)
Interest	\$ 47,328.92
Cash, End of Month Balance	<u>\$ 24,743,374.49</u>
Bank Statement Balance	\$ 24,743,374.49
Deposits in Transit	\$ -
Outstanding Checks	\$ -
Interest to be transferred to Main Account	\$ -
Adjustments	\$ -
Bank Errors	\$ -
Reconciled Bank Balance	<u>\$ 24,743,374.49</u>

I certify that the above report and attached reconciliations, are correct

Theresa J. Pasco 3/11/19
Completed by and Date

Heather Auld 3/18/19
Approved by and Date

Larry E. Moore 3/19/19
Accepted by and Date

**Treasurer's Report
WSWHE Monthly Bank Reconciliations
February 2019**

Glens Falls National Bank

Cash, Beginning of Month Balance	\$ 2,628,854.81
Outside Receipts	\$ 10,177,428.30
Outside Disbursements	\$ (11,623,845.43)
Internal Net Receipts and Disbursements	\$ 0.00
NYCLASS Net Transfers	
BOCES accounts	\$ 881,935.47
SAPSWCP	\$ (233,453.72)
Adjustments, Insufficient Funds, Voids	\$ 1,668.47
Interest	\$ 277.37
Cash, End of Month Balance	<u>\$ 1,832,865.27</u>
Bank Statement Balance	\$ 2,838,786.34
Deposits in Transit	\$ (65.00)
Outstanding Checks	\$ (1,005,856.07)
Interest to be transferred to Main Account	\$ -
Adjustments	\$ -
Bank Errors	\$ -
Reconciled Bank Balance	<u>\$ 1,832,865.27</u>

I certify that the above report and attached reconciliations, are correct to the best of my knowledge, information and belief

Theresa J. Pava 3/11/19
Completed by and Date

Deatler Siep 3/18/19
Approved by and Date

Amy R Moore 3/19/2019
Accepted by and Date

WASHINGTON•SARATOGA

BOCES

BOARD OF COOPERATIVE EDUCATIONAL SERVICES

WARREN•HAMILTON•ESSEX

General Fund
February 28, 2019

Code	Account Description		
A201	Cash – Time Deposits		
A201	Cash - NYCLASS	13,891,017.19	
A210	Petty Cash	300.00	
A380	Accounts Receivable	67,113.60	
A391	Due From Other Funds	1,272,628.66	
A410	Due from State/Federal Receivable		
A431	Due from School Districts	7,730,437.27	
A480	Prepaid Expenses	40,608.09	
A510	Estimated Revenues	81,923,062.15	
A521	Encumbrances	28,623,056.91	
A522	Expenditures	46,233,330.16	
A600	Accounts Payable		
A601	Accrued Liabilities		300,242.27
A630	Due to Other Funds		26,882.10
A631	Due to Other Governments		596.84
A632	Due to Teachers Retirement System		1,273,726.80
A637	Due to Employees Retirement System		9,601.29
A658	Due to School Districts –BOCES Aid		5,465,920.25
A690	Overpayments/Collections in Advance		
A691	Deferred Revenues		629,563.74
A815	Reserve for Unemployment Insurance		407,799.62
A827	Reserve for Retirement Contribution		994,217.77
A863	Reserve for Insurance		20,347.40
A867	Reserve for EBALR		2,187,191.76
A915	Assigned Fund Balance - Encumbrances		28,623,056.91
A960	Appropriations		81,923,062.15
A980	Revenues		57,919,345.13
		179,781,554.03	179,781,554.03

WASHINGTON•SARATOGA

BOCES

BOARD OF COOPERATIVE EDUCATIONAL SERVICES

WARREN•HAMILTON•ESSEX

Special Aid Fund
February 28, 2019

Code	Account Description		
F200	Cash	701,657.64	
F380	Accounts Receivable	87,937.74	
F391	Due from Other Funds	91,194.60	
F410	Due from Other Governments	55,768.50	
F431	Due from School Districts		
F480	Prepaid Expenses - Rental	1,760.00	
F522	Expenditures	2,322,073.89	
F600	Accounts Payable		
F601	Accrued Liabilities		
F630	Due to Other Funds		
F631	Due to Other Governments		
F632	Due to Teachers Retirement System		
F637	Due to Employees Retirement System		
F691	Deferred Revenues		
F915	Assigned Fund Balance		543,976.81
F980	Revenues		2,716,415.56
		3,260,392.37	3,260,392.37

Trust & Agency
 February 28, 2019

Code	Account Description		
TA200	Cash	272,503.09	
TA201	Cash – NYCLASS	1,358,673.00	
TA200	Cash-Student Activity		
TA380	Accounts Receivable		
TA391	Due From Other Funds		
TA459	Securities Pledged as Bank Collateral	2,752,783.14	
TA010	Net Payroll	858,704.54	
TA018	ERS & TRS		4,996.49
TA020	Group Insurance		1,442,478.30
TA021	NYS Income Tax	55,644.47	
TA022	Federal Income Tax	304,812.85	
TA023	Association and Union Dues		
TA024	Income Executions		
TA029	Purchase of Annuities	28,860.73	
TA032	Deposit of Securities		2,752,783.14
TA038	Student Deposits		
TA085	Other funds (AFLAC/HRA)		94,782.73
TA630	Due to Other Funds		1,336,941.16
		5,631,981.82	5,631,981.82

Private Purpose Expendable Trust Fund
 February 28, 2019

Code	Account Description		
TE201	Cash – Time Deposits		
TE201	Cash - NYCLASS	99,934.44	
TE522	Expenses		
TE092	Endowments, Scholarships, Gifts		98,086.77
TE980	Revenues		1,847.67
		99,934.44	99,934.44

WASHINGTON•SARATOGA

BOCES

BOARD OF COOPERATIVE EDUCATIONAL SERVICES

WARREN•HAMILTON•ESSEX

CTE Equipment Reserve Fund

February 28, 2019

Code	Account Description		
H201	Cash – NYCLASS	1,968,427.92	
H380	Accounts Receivable		
H391	Due From Other Funds		
H521	Encumbrances		
H522	Expenditures	57,950.00	
H599	Appropriated Fund Balance	57,950.00	
H600	Accounts Payable		
H630	Due to Other Funds		
H915	Reserve for Advanced Tech Equipment		1,995,000.00
H916	Reserve for Encumbrances		
H960	Appropriations		57,950.00
H980	Revenues		31,377.92
		2,084,327.92	2,084,327.92

Capital Improvement Fund

February 28, 2019

Code	Account Description		
H201	Cash – NYCLASS	1,785,050.91	
H391	Due from Other Funds		
H510	Estimated Revenues	2,867,676.00	
H521	Encumbrances	140,263.12	
H522	Expenditures	491,023.74	
H599	Appropriated Fund Balance	1,476,074.65	
H600	Accounts Payable		
H630	Due to Other Funds		
H631	Due to Other Governments		
H915	Assigned Fund Balance		1,476,074.65
H916	Assigned Fund Balance - Encumbrances		140,263.12
H960	Appropriations		4,343,750.65
H980	Revenues		800,000.00
		6,760,088.42	6,760,088.42

WASHINGTON•SARATOGA

BOCES

BOARD OF COOPERATIVE EDUCATIONAL SERVICES

WARREN•HAMILTON•ESSEX

General Fixed Assets Account Group
February 28, 2019

Code	Account Description		
K101	Land	162,800.00	
K102	Buildings	11,964,607.21	
K112	Accumulated Depreciation – Buildings		6,251,718.14
K104	Equipment	17,562,909.71	
K114	Accumulated Depreciation – Equipment		6,752,048.30
K105	Construction Work in Progress	27,258.88	
K158	Component Contributions		16,713,809.36
		29,717,575.80	29,717,575.80

General Long Term Debt Account Group
February 28, 2019

Code	Account Description		
W125	Provisions to be Made in Future	102,041,046.46	
W685	Installment Purchase Debt		1,148,059.35
W689	Compensated Absences		2,188,649.71
W689	Other Post-Employment Benefits – Full		96,908,455.00
W689	Energy Performance Contract - NYPA		1,795,882.40
		102,041,046.46	102,041,046.46

Treasurer's Report
 Southern Adirondack Public Schools Workers Compensation Plan
 February-19

Bank Name: Glens Falls National

Cash, beginning of month balance	\$	-
Outside Receipts	\$	142.38
Outside Disbursements	\$	(233,596.10)
Matured Certificates	\$	-
Purchase Certificates	\$	-
Net Investment Transfers with NYCLASS	\$	233,453.72
Internal net receipts and disbursements	\$	-
Adjustments, Insufficient Funds, Voids	\$	-
Interest	\$	-
Cash, end of the month balance	<u>\$</u>	<u>-</u>
Bank Statement Balance	\$	94,935.47
Deposits in Transit	\$	-
Outstanding Checks	\$	(94,935.47)
	\$	-
Adjustments	\$	-
Bank errors	\$	-
Reconciled Bank Balance	<u>\$</u>	<u>-</u>

I certify that the above report and attached reconciliations, are correct to
Amy R Moore 3/7/19
 Treasurer and date

Richard Blasi
 Chairman and date

WASHINGTON • SARATOGA

BOCES

BOARD OF COOPERATIVE EDUCATIONAL SERVICES

WARREN • HAMILTON • ESSEX

Southern Adirondack Public Schools Workers Compensation Plan
February 28, 2019

Code	Account Description		
OT200	Cash		
OT201	Cash in Time Deposits		
OT201	Cash - NYCLASS	5,640,271.03	
OT230	Cash – Escrow PMA	225,000.00	
OT380	Accounts Receivable		
OT450	Investment in Securities-Cost	4,430,416.36	
OT451	Investment in Securities-Market Chg.		88,709.38
OT480	Prepaid Expenses		
OT522	Expenses	1,015,215.83	
OT600	Claims Payable-IBNR		4,709,835.98
OT600	Accounts Payable		
OT814	Fund Balance – Current Reserve		3,397,196.52
OT980	Revenues		3,115,161.34
		11,310,903.22	11,310,903.22

WSWHE BOCES

2018-19 Appropriation Report

January Current Appropriation	81,169,106.14
A-001-1900-899-0000 R	-18,936.00
A-101-3117-302-0000 R	3,000.00
A-101-3670-302-0000 R	1,800.00
A-211-4235-495-0001 R	-2,080.00
A-226-4220-495-0001 R	-2,080.00
A-325-4670-495-0018 R	603.54
A-326-4670-890-0000 R	17,767.95
A-401-5842-812-0000 R	43,812.31
A-408-6239-812-0000 R	-31,500.00
A-416-5877-492-0001 R	135,815.00
A-424-5870-400-3510 R	200.00
A-480-5876-495-2000 R	36,000.00
A-501-6371-150-0000 R	41,131.00
A-504-6360-400-0000 R	-53,240.00
A-504-6360-532-1015 R	442,991.00
A-504-6360-531-2615 R	67,083.00
A-504-6360-400-1015 R	15,130.00
A-504-6360-520-4015 R	21,009.00
A-504-6363-802-0000 R	-10,054.00
A-507-6313-200-0000 R	37,872.00
A-517-6368-495-0001 R	2,080.00
A-531-6216-162-0000 R	18,585.00
A-532-6211-495-0013 R	45.76
A-535-6211-495-0001 R	8,221.20
A-603-7470-495-0044 R	-6,609.75
A-606-7710-495-0001 R	23,959.26
A-607-7210-495-0008 R	-1,100.00
A-611-7511-440-0000 R	-15,042.00
A-615-7334-495-0015 R	579.00
A-616-7511-495-0001 R	20,792.82
A-636-7111-495-0001 R	-6,760.00
A-641-7710-495-0016 R	1,720.52
A-644-7210-495-0041 R	23,000.00
A-650-7012-495-0001 R	2,506.40
A-655-7424-300-0000 R	856.00
A-655-7424-520-0915 R	150.00
A-655-7422-400-0000 R	-78,377.00
A-655-7422-520-2015 R	2,850.00
A-661-7132-890-0000 R	10,174.00
A-701-8019-200-0000 R	4,200.00
A-701-9500-990-0892 R	-4,200.00
February Adjustments	753,956.01
Current Appropriation	81,923,062.15