WASHINGTON-SARATOGA-WARREN-HAMILTON-ESSEX
BOARD OF COOPERATIVE EDUCATIONAL SERVICES

ADMINISTRATIVE REGULATION

WSWHE STUDENT RELIEF FUND

PURPOSE

The purpose of the WSWHE Student Relief Fund (SRF) is to assist BOCES students with extenuating financial circumstances that affect their ability to remain in school. Written requests from staff members to administrators will be forwarded to a designated committee for consideration.

COMMITTEE MEMBERSHIP

The SRF Committee shall be composed of the Assistant Superintendent for Instruction and one administrator from each of the ELD and CTE divisions as appointed by the Deputy District Superintendent.

GUIDELINES FOR MAKING AWARDS

1. Only School Age BOCES students enrolled in CTE, including ECCA, and ELD may be considered.

2. Students considered for Student Relief Funds must exhibit conditions detrimental to their chance for success in their educational programs. Such conditions may include:
   a. Lack of funds to participate in field trips, competitions, etc.
   b. Natural catastrophes such as fires and floods destroying clothing and other personal belongings.
   c. Inability to purchase necessary tools or items needed in their educational program.

AMOUNT OF AWARDS

Single recipients may receive up to $500 in any one school year as determined by the SRF Committee. The award amount may be increased to $750 with the approval of the District Superintendent.

COMMENCEMENT OF AWARDS

The WSWHE BOCES will maintain a minimum of $5,000 in an interest bearing account to perpetuate this fund.

Approved/Revised: 8/20/01
Revised: 2/04/16
Revised: 12/6/19